

Cottonwood / Grass Creek

FY 7/1/18-6/30/19

Proposed Budget

| Cottonwood/Grass Creek Watershed Improvement District | |
|---|--------------------------------------|
| Budget Hearing Information | |
| P O Box 210 | Location: Weed & Pest Office |
| Thermopolis, WY 82443 | Date: July 17, 2018 |
| (307) 864-4224 | Time: 2:00 PM |
| Hot Springs County | Budget Prepared by: Dee J. Hillberry |

S-A BUDGET MESSAGE W.S. 16-4-104(d)

This budget reflects no anticipated projects within the Watershed. There will be no assesment in 2018/2019 fiscal year. There are no Grant receipts nor producer payments anticipated.

S-B RESERVE DESCRIPTION

N/A

S-C

| Names of Board Members | Date of End of Term |
|------------------------|---------------------|
| Milke Healey | 12/31/18 |
| Dee Hillberry | 12/31/18 |
| Jin Butterfield | 12/31/18 |
| Steve Johnsstone | 12/31/18 |
| Matt Fantasky | 12/31/18 |
| | |
| | |
| | |
| | |
| | |

Does the district have regular office hours exceeding 20 hours per week? No

If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)? Yes

Where are the minutes of your board meeting available for public review?
Weed and Pest Office, Thermopolis, WY

How and where are the notices of meeting posted for the public?
Flyer posted in Post Office, Library, NRCS Office

Where are the public meetings held?
Weed and Pest Office Thermopolis, WY

PROPOSED BUDGET SUMMARY

| OVERVIEW | | 2016-2017 Actual | 2017-2018 Estimated | 2018-2019 Proposed | Pending Approval |
|----------|---|---------------------|------------------------|-----------------------|---------------------|
| S-1 | Total Budgeted Expenditures | \$150 | \$863 | \$2,200 | \$2,200 |
| S-2 | Total Principal to Pay on Debt | \$0 | \$0 | \$0 | \$0 |
| S-3 | Total Change to Restricted Funds | \$0 | \$0 | \$0 | \$0 |
| S-4 | Total General Fund and Forecasted Revenues Available | \$30,160 | \$16,648 | \$3,430 | \$3,430 |
| S-5 | <i>Amount requested from County Commissioners</i> | \$0 | \$0 | \$0 | \$0 |
| S-6 | Additional Funding Needed : | | | \$0 | \$0 |

| REVENUE SUMMARY | | 2016-2017 Actual | 2017-2018 Estimated | 2018-2019 Proposed | Pending Approval |
|-----------------|---|---------------------|------------------------|-----------------------|---------------------|
| S-7 | Operating Revenues | \$0 | \$0 | \$0 | \$0 |
| S-8 | Tax levy (From the County Treasurer) | \$0 | \$0 | \$0 | \$0 |
| S-9 | Government Support | \$0 | \$0 | \$0 | \$0 |
| S-10 | Grants | \$25,192 | \$11,430 | \$0 | \$0 |
| S-11 | Other County Support (Not from Co. Treas.) | \$0 | \$0 | \$0 | \$0 |
| S-12 | Miscellaneous | \$0 | \$0 | \$0 | \$0 |
| S-13 | Other Forecasted Revenue | \$0 | \$0 | \$0 | \$0 |

| | | | | | |
|------|----------------------|----------|----------|-----|-----|
| S-14 | Total Revenue | \$25,192 | \$11,430 | \$0 | \$0 |
|------|----------------------|----------|----------|-----|-----|

FY 7/1/18-6/30/19 Cottonwood/Grass Creek Watershed Improvement District

| EXPENDITURE SUMMARY | | 2016-2017 Actual | 2017-2018 Estimated | 2018-2019 Proposed | Pending Approval |
|---------------------|----------------------------------|---------------------|------------------------|-----------------------|---------------------|
| S-15 | Capital Outlay | \$0 | \$0 | \$0 | \$0 |
| S-16 | Interest and Fees On Debt | \$0 | \$0 | \$0 | \$0 |
| S-17 | Administration | \$150 | \$863 | \$2,200 | \$2,200 |
| S-18 | Operations | \$0 | \$0 | \$0 | \$0 |
| S-19 | Indirect Costs | \$0 | \$0 | \$0 | \$0 |
| S-20 | Total Expenditures | \$150 | \$863 | \$2,200 | \$2,200 |

| DEBT SUMMARY | | 2016-2017 Actual | 2017-2018 Estimated | 2018-2019 Proposed | Pending Approval |
|--------------|-------------------------------|---------------------|------------------------|-----------------------|---------------------|
| S-21 | Principal Paid on Debt | \$0 | \$0 | \$0 | \$0 |

| CASH AND INVESTMENTS | | 2016-2017 Actual | 2017-2018 Estimated | 2018-2019 Proposed | Pending Approval |
|----------------------|----------------------------|---------------------|------------------------|-----------------------|---------------------|
| S-22 | TOTAL GENERAL FUNDS | \$4,968 | \$5,218 | \$3,430 | \$3,430 |

| Summary of Reserve Funds | | | | | |
|--------------------------|--|-----|-----|-----|-----|
| S-23 | Beginning Balance in Reserve Accounts | | | | |
| S-24 | a. Depreciation Reserve | \$0 | \$0 | \$0 | \$0 |
| S-25 | b. Other Reserve | \$0 | \$0 | \$0 | \$0 |
| S-26 | c. Emergency Reserve (Cash) | \$0 | \$0 | \$0 | \$0 |
| | Total Reserves (a+b+c) | \$0 | \$0 | \$0 | \$0 |
| S-27 | Amount to be added | | | | |
| S-28 | a. Depreciation Reserve | \$0 | \$0 | \$0 | \$0 |
| S-29 | b. Other Reserve | \$0 | \$0 | \$0 | \$0 |
| S-30 | c. Emergency Reserve (Cash) | \$0 | \$0 | \$0 | \$0 |
| | Total to be added (a+b+c) | \$0 | \$0 | \$0 | \$0 |
| S-31 | Subtotal | \$0 | \$0 | \$0 | \$0 |
| S-32 | Less Total to be spent | \$0 | \$0 | \$0 | \$0 |
| S-33 | TOTAL RESERVES AT END OF FISCAL YEAR | \$0 | \$0 | \$0 | \$0 |

End of Summary

Budget Officer / District Official (if not same as "Submitted by") _____ Date adopted by Special District _____

DISTRICT ADDRESS: P O Box 210
Thermopolis, WY 82443

PREPARED BY: Dee J. Hillberry

DISTRICT PHONE: _____ 3078644224

Proposed Budget

Cottonwood/Grass Creek Watershed Improvement District
 NAME OF DISTRICT/BOARD

FYE 6/30/2019

PROPERTY TAXES AND ASSESSMENTS

| | | 2016-2017 Actual | 2017-2018 Estimated | 2018-2019 Proposed | Pending Approval |
|-------|--|---------------------|------------------------|-----------------------|---------------------|
| R-1 | Property Taxes and Assessments Received | | | | |
| R-1.1 | Tax Levy (From the County Treasurer) | | | | |
| R-1.2 | Other County Support | | | | |

FORECASTED REVENUE

| | | 2016-2017 Actual | 2017-2018 Estimated | 2018-2019 Proposed | Pending Approval |
|-------|--|---------------------|------------------------|-----------------------|---------------------|
| R-2 | Revenues from Other Governments | | | | |
| R-2.1 | State Aid | | | | |
| R-2.2 | Additional County Aid (non-treasurer) | | | | |
| R-2.3 | City (or Town) Aid | | | | |
| R-2.4 | Other (Specify) | | | | |
| R-2.5 | Total Government Support | \$0 | \$0 | \$0 | |
| R-3 | Operating Revenues | | | | |
| R-3.1 | Customer Charges | | | | |
| R-3.2 | Sales of Goods or Services | | | | |
| R-3.3 | Other Assessments | | | | |
| R-3.4 | Total Operating Revenues | \$0 | \$0 | \$0 | |
| R-4 | Grants | | | | |
| R-4.1 | Direct Federal Grants | | | | |
| R-4.2 | Federal Grants thru State Agencies | | | | |
| R-4.3 | Grants from State Agencies | \$25,192 | \$11,430 | \$0 | |
| R-4.4 | Total Grants | \$25,192 | \$11,430 | \$0 | |
| R-5 | Miscellaneous Revenue | | | | |
| R-5.1 | Interest | | | | |
| R-5.2 | Other: Specify | | | | |
| R-5.3 | Other: Additional | | | | |
| R-5.4 | Total Miscellaneous | \$0 | \$0 | \$0 | |
| R-5.5 | Total Forecasted Revenue | \$25,192 | \$11,430 | \$0 | |
| R-6 | Other Forecasted Revenue | | | | |
| R-6.1 | a. Other past due-as estimated by Co. Treas. | | | | |
| R-6.2 | b. Other forecasted revenue (specify): | | | | |
| R-6.3 | _____ | | | | |
| R-6.4 | _____ | | | | |
| R-6.5 | _____ | | | | |
| R-6.6 | Total Other Forecasted Revenue (a+b) | \$0 | \$0 | \$0 | |

Proposed Budget

Cottonwood/Grass Creek Watershed Improvement Dis
NAME OF DISTRICT/BOARD

FYE 6/30/2019

GENERAL FUNDS

| | | 2016-2017 Actual | 2017-2018 Estimated | 2018-2019 Proposed | Pending Approval |
|------------|---|---------------------|------------------------|-----------------------|---------------------|
| C-1 | Balances at Beginning of Fiscal Year | | | | |
| C-1.1 | General Fund Checking Account Balance | \$4,968 | \$5,218 | \$3,430 | |
| C-1.2 | Savings and Investments Account Balance | | | | |
| C-1.3 | General Fund CD Balance | | | | |
| C-1.4 | All Other Funds | | | | |
| C-1.5 | Reserves (From Below) | \$0 | \$0 | \$0 | |
| C-1.6 | Total Estimated Cash and Investments on Hand | \$4,968 | \$5,218 | \$3,430 | |
| C-2 | General Fund Reductions: | | | | |
| C-2.1 | a. Unpaid bills at FYE | | | | |
| C-2.2 | b. Reserves | \$0 | \$0 | \$0 | |
| C-2.3 | Total Deductions (a+b) | \$0 | \$0 | \$0 | |
| C-2.4 | Estimated Non-Restricted Funds Available | \$4,968 | \$5,218 | \$3,430 | |

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

| | | 2016-2017 Actual | 2017-2018 Estimated | 2018-2019 Proposed | Pending Approval |
|------------|---|---------------------|------------------------|-----------------------|---------------------|
| C-3 | | | | | |
| C-3.1 | Beginning Balance in Reserve Account (end of previous year) | | \$0 | \$0 | |
| C-3.2 | <i>Date of Reserve Approval in Minutes:</i> | | | | |
| C-3.3 | Amount to be added to the reserve | | | | |
| C-3.4 | <i>Date of Reserve Approval in Minutes:</i> | | | | |
| C-3.5 | SUB-TOTAL | \$0 | \$0 | \$0 | |
| C-3.6 | Identify the amount to be spent from "Reserve for Capital Outlay" | | | | |
| C-3.7 | a. _____ | | | | |
| C-3.8 | b. _____ | | | | |
| C-3.9 | c. _____ | | | | |
| C-3.10 | <i>Date of Reserve Approval in Minutes:</i> | | | | |
| C-3.11 | TOTAL CAPITAL OUTLAY (a+b+c) | \$0 | \$0 | \$0 | |
| C-3.12 | Balance to be retained in Depreciation Reserve Account | \$0 | \$0 | \$0 | |

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

| | | 2016-2017 Actual | 2017-2018 Estimated | 2018-2019 Proposed | Pending Approval |
|------------|---|---------------------|------------------------|-----------------------|---------------------|
| C-4 | | | | | |
| C-4.1 | Beginning Balance in Reserve Account (end of previous year) | | \$0 | \$0 | |
| C-4.2 | <i>Date of Reserve Approval in Minutes:</i> | | | | |
| C-4.3 | Amount to be added to the reserve | | | | |
| C-4.4 | <i>Date of Reserve Approval in Minutes:</i> | | | | |
| C-4.5 | SUB-TOTAL | \$0 | \$0 | \$0 | |
| C-4.6 | Identify the amount and project to be spent from "Other" | | | | |
| C-4.7 | a. _____ | | | | |
| C-4.8 | b. _____ | | | | |
| C-4.9 | c. _____ | | | | |
| C-4.10 | <i>Date of Reserve Approval in Minutes:</i> | | | | |
| C-4.11 | TOTAL OTHER RESERVE OUTLAY (a+b+c) | \$0 | \$0 | \$0 | |
| C-4.12 | Balance to be retained in Other Reserve Account | \$0 | \$0 | \$0 | |

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

| | | 2016-2017 Actual | 2017-2018 Estimated | 2018-2019 Proposed | Pending Approval |
|------------|---|---------------------|------------------------|-----------------------|---------------------|
| C-5 | | | | | |
| C-5.1 | Beginning Balance in Reserve Account (end of previous year) | | \$0 | \$0 | |
| C-5.2 | <i>Date of Reserve Approval in Minutes:</i> | | | | |
| C-5.3 | Amount to be added to the reserve | | | | |
| C-5.4 | <i>Date of Reserve Approval in Minutes:</i> | | | | |
| C-5.5 | SUB-TOTAL | \$0 | \$0 | \$0 | |
| C-5.6 | Amount to be spent from Emergency Reserve (Cash) | | | | |
| C-5.7 | <i>Date of Reserve Approval in Minutes:</i> | | | | |
| C-5.8 | Balance to be retained in Assigned Fund Balance | \$0 | \$0 | \$0 | |
| C-5.9 | TOTAL TO BE SPENT | \$0 | \$0 | \$0 | |

Proposed Budget

INDIRECT COSTS BUDGET

| | | | 2016-2017 Actual | 2017-2018 Estimated | 2018-2019 Proposed | Pending Approval |
|-------------|--------------------------------|--|---------------------|------------------------|-----------------------|---------------------|
| E-14 | Insurance | | | | | |
| E-14.1 | Liability | | | | | |
| E-14.2 | Buildings and vehicles | | | | | |
| E-14.3 | Equipment | | | | | |
| E-14.4 | Other (Specify) | | | | | |
| E-14.5 | _____ | | | | | |
| E-14.6 | _____ | | | | | |
| E-14.7 | | | | | | |
| E-15 | Indirect payroll costs: | | | | | |
| E-15.1 | FICA (Social Security) taxes | | | | | |
| E-15.2 | Workers Compensation | | | | | |
| E-15.3 | Unemployment Taxes | | | | | |
| E-15.4 | Retirement | | | | | |
| E-15.5 | Health Insurance | | | | | |
| E-15.6 | Other (Specify) | | | | | |
| E-15.7 | _____ | | | | | |
| E-15.8 | _____ | | | | | |
| E-15.9 | | | | | | |
| E-16 | Depreciation Expenses | | | | | |
| E-17 | TOTAL INDIRECT COSTS | | \$0 | \$0 | \$0 | |

DEBT SERVICE BUDGET

| | | | 2016-2017 Actual | 2017-2018 Estimated | 2018-2019 Proposed | Pending Approval |
|------------|---------------------------|--|---------------------|------------------------|-----------------------|---------------------|
| D-1 | Debt Service | | | | | |
| D-1.1 | Principal | | | | | |
| D-1.2 | Interest | | | | | |
| D-1.3 | Fees | | | | | |
| D-2 | TOTAL DEBT SERVICE | | \$0 | \$0 | \$0 | |

Proposed Budget

Cottonwood/Grass Creek Watershed Improvement Distri

FYE 6/30/2019

OPERATIONS BUDGET

| | | | 2016-2017 Actual | 2017-2018 Estimated | 2018-2019 Proposed | Pending Approval |
|-------------|--|--|---------------------|------------------------|-----------------------|---------------------|
| E-7 | Personnel Services | | | | | |
| E-7.1 | Wages—Operations | | | | | |
| E-7.2 | Service Contracts | | | | | |
| E-7.3 | Other (Specify) | | | | | |
| E-7.4 | _____ | | | | | |
| E-7.5 | _____ | | | | | |
| E-7.6 | | | | | | |
| E-8 | Travel | | | | | |
| E-8.1 | Mileage | | | | | |
| E-8.2 | Other (Specify) | | | | | |
| E-8.3 | _____ | | | | | |
| E-8.4 | _____ | | | | | |
| E-8.5 | | | | | | |
| E-9 | Operating supplies (List) | | | | | |
| E-9.1 | _____ | | | | | |
| E-9.2 | _____ | | | | | |
| E-9.3 | _____ | | | | | |
| E-9.4 | _____ | | | | | |
| E-9.5 | | | | | | |
| E-10 | Program Services (List) | | | | | |
| E-10.1 | _____ | | | | | |
| E-10.2 | _____ | | | | | |
| E-10.3 | _____ | | | | | |
| E-10.4 | _____ | | | | | |
| E-10.5 | | | | | | |
| E-11 | Contractual Arrangements (List) | | | | | |
| E-11.1 | _____ | | | | | |
| E-11.2 | _____ | | | | | |
| E-11.3 | _____ | | | | | |
| E-11.4 | _____ | | | | | |
| E-11.5 | | | | | | |
| E-12 | Other operations (Specify) | | | | | |
| E-12.1 | _____ | | | | | |
| E-12.2 | _____ | | | | | |
| E-12.3 | _____ | | | | | |
| E-12.4 | _____ | | | | | |
| E-12.5 | | | | | | |
| E-13 | TOTAL OPERATIONS | | \$0 | \$0 | \$0 | |

Proposed Budget

Cottonwood/Grass Creek Watershed Improvement Distri

FYE 6/30/2019

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

| | | 2016-2017 Actual | 2017-2018 Estimated | 2018-2019 Proposed | Pending Approval |
|------------|-----------------------------|---------------------|------------------------|-----------------------|---------------------|
| E-1 | Capital Outlay | | | | |
| E-1.1 | Real Property | | | | |
| E-1.2 | Vehicles | | | | |
| E-1.3 | Office Equipment | | | | |
| E-1.4 | Other (Specify) | | | | |
| E-1.5 | _____ | | | | |
| E-1.6 | _____ | | | | |
| E-1.7 | _____ | | | | |
| E-1.8 | TOTAL CAPITAL OUTLAY | \$0 | \$0 | \$0 | |

ADMINISTRATION BUDGET

| | | 2016-2017 Actual | 2017-2018 Estimated | 2018-2019 Proposed | Pending Approval |
|------------|--------------------------------------|---------------------|------------------------|-----------------------|---------------------|
| E-2 | Personnel Services | | | | |
| E-2.1 | Administrator | | | | |
| E-2.2 | Secretary | | | | |
| E-2.3 | Clerical | | | | |
| E-2.4 | Other (Specify) | | | | |
| E-2.5 | _____ | | | | |
| E-2.6 | _____ | | | | |
| E-2.7 | _____ | | | | |
| E-3 | Board Expenses | | | | |
| E-3.1 | Travel | | | \$300 | |
| E-3.2 | Mileage | | | | |
| E-3.3 | Other (Specify) | | | | |
| E-3.4 | _____ | | | | |
| E-3.5 | _____ | | | | |
| E-3.6 | _____ | | | | |
| E-4 | Contractual Services | | | | |
| E-4.1 | Legal | | | | |
| E-4.2 | Accounting/Auditing | | | | |
| E-4.3 | Other (Specify) | | | | |
| E-4.4 | bond | | | \$100 | |
| E-4.5 | _____ | | | | |
| E-4.6 | _____ | | | | |
| E-5 | Other Administrative Expenses | | | | |
| E-5.1 | Office Supplies | | | | |
| E-5.2 | Office equipment, rent & repair | | | | |
| E-5.3 | Education | | | | |
| E-5.4 | Registrations | | | | |
| E-5.5 | Other (Specify) | | | | |
| E-5.6 | advertising | | | \$600 | |
| E-5.7 | elections | \$150 | \$863 | \$1,200 | |
| E-5.8 | _____ | | | | |
| E-6 | TOTAL ADMINISTRATION | \$150 | \$863 | \$2,200 | |