

Worland Solid Waste

FY 7/1/18-6/30/19

Proposed Budget

WASHAKIE COUNTY SOLID WASTE DISTRICT #1	
<small>Budget Hearing Information</small>	
101 Recovery Rd, PO Box 1411	Location: Washakie County Courthouse
Worland, WY 82401	Date: _____
307-347-3846	Time: _____
Washakie County	Budget Prepared by: Julie Cross

S-A BUDGET MESSAGE W.S. 16-4-104(d)

The Landfill Board has worked very hard to meet the requirements of the Commissioners and DEQ. The Performance Base Pit Design has been approved, will not need to line the landfill pit, and the Landfill permit is in the approval process with DEQ; it will be a life time permit, 25 years.

RECEIVED

APR 26 2018

Per _____

S-B RESERVE DESCRIPTION

S-C

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week?
Travis Filler	7/1/20	<input type="checkbox"/> Yes
Bill Graves	7/1/22	
Douglas Walker	7/1/19	
Thomas Youngquist	7/1/19	
Herman Emmet	7/1/19	

If Yes, enter	Address of office: 101 Recovery Rd
City, State, Zip: Worland, WY 82401	Phone Number: 307-347-3846
Hours Open: 7:00 am - 3:00 pm	

Where are the minutes of your board meeting available for public review?
 101 Recovery Rd, Worland WY

How and where are the notices of meeting posted for the public?
 Meeting notices are advertised in the Northern Wyoming Daily News

Where are the public meetings held?
 101 Recovery Rd, Worland WY

PROPOSED BUDGET SUMMARY

OVERVIEW		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$681,481	\$777,613	\$1,207,874	\$1,207,874
S-2	Total Principal to Pay on Debt	\$56,838	\$155,450	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$140,000	\$140,000
S-4	Total General Fund and Forecasted Revenues Available	\$1,184,201	\$1,143,037	\$1,347,874	\$1,347,874
S-5	Amount requested from County Commissioners	\$388,317	\$373,720	\$308,220	\$308,220
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-7	Operating Revenues	\$595,789	\$563,772	\$620,000	\$620,000
S-8	Tax levy (From the County Treasurer)	\$388,317	\$373,720	\$308,220	\$308,220
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$3,176	\$8,626	\$1,500	\$1,500
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$987,282	\$946,118	\$929,720	\$929,720
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FY 7/1/18-6/30/19

WASHAKIE COUNTY SOLID WASTE DISTRICT #1

EXPENDITURE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$126,160	\$170,000	\$170,000
S-16	Interest and Fees On Debt	\$1,814	\$1,874	\$0	\$0
S-17	Administration	\$87,765	\$95,276	\$118,624	\$118,624
S-18	Operations	\$499,528	\$447,763	\$688,130	\$688,130
S-19	Indirect Costs	\$92,574	\$106,540	\$231,120	\$231,120

S-20	Total Expenditures	\$681,481	\$777,613	\$1,207,874	\$1,207,874
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DEBT SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$56,838	\$155,450	\$0	\$0

CASH AND INVESTMENTS		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$196,919	\$196,919	\$418,154	\$418,154

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$86,700	\$86,700	\$86,700	\$86,700
S-25	b. Other Reserve	\$97,073	\$97,073	\$97,073	\$97,073
S-26	c. Emergency Reserve (Cash)	\$184,402	\$184,402	\$184,402	\$184,402
	Total Reserves (a+b+c)	\$368,175	\$368,175	\$368,175	\$368,175
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$50,000	\$50,000
S-29	b. Other Reserve	\$0	\$0	\$20,000	\$20,000
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$70,000	\$70,000
	Total to be added (a+b+c)	\$0	\$0	\$140,000	\$140,000
S-31	Subtotal	\$368,175	\$368,175	\$508,175	\$508,175
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$368,175	\$368,175	\$508,175	\$508,175

End of Summary

Budget Officer / District Official (if not same as "Submitted by") _____

Date adopted by Special District _____

DISTRICT ADDRESS: 101 Recovery Rd, PO Box 1411
Worland, WY 82401

PREPARED BY: Julie Cross

DISTRICT PHONE: 307-347-3846

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

1/29/18 Form approved by Wyoming Department of Audit, Public Funds Division

Proposed Budget

WASHAKIE COUNTY SOLID WASTE DISTRICT #1
 NAME OF DISTRICT/BOARD

FYE 6/30/2019

PROPERTY TAXES AND ASSESSMENTS

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$388,317	\$373,720	\$308,220	
R-1.2	Other County Support				

FORECASTED REVENUE

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges	\$542,896	\$543,637	\$600,000	\$600,000
R-3.2	Sales of Goods or Services	\$52,893	\$20,135	\$20,000	\$20,000
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$595,789	\$563,772	\$620,000	\$620,000
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$1,401	\$3,136	\$1,500	\$1,500
R-5.2	Other: Specify <u>Equipment sold</u>	\$1,775	\$5,490		
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$3,176	\$8,626	\$1,500	\$1,500
R-5.5	Total Forecasted Revenue	\$598,965	\$572,398	\$621,500	\$621,500
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)				



Proposed Budget

WASHAKIE COUNTY SOLID WASTE DISTRICT #1
 NAME OF DISTRICT/BOARD

FYE 6/30/2019

CAPITAL OUTLAY BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property		\$31,868		
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	Equipment		\$94,292	\$170,000	
E-1.6					
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$126,160	\$170,000	

ADMINISTRATION BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator	\$43,774	\$48,681	\$50,904	
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel		\$540	\$2,000	\$2,000
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	Director Fee	\$3,360	\$1,860	\$3,570	\$3,570
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing	\$2,500	\$2,700	\$3,000	\$3,000
E-4.3	Other (Specify)				
E-4.4	Bookkeeping	\$15,282	\$13,950	\$22,000	\$22,000
E-4.5	Drug Testing	\$500	\$400	\$750	\$750
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$3,031	\$3,805	\$5,500	\$5,500
E-5.2	Office equipment, rent & repair	\$516	\$425	\$5,500	\$5,500
E-5.3	Education				
E-5.4	Registrations	\$150	\$510	\$1,500	\$1,500
E-5.5	Other (Specify)				
E-5.6	Advertising	\$903	\$910	\$1,000	\$1,000
E-5.7	Telephone	\$2,890	\$2,493	\$2,900	\$2,900
E-5.8	see additional details	\$14,859	\$19,002	\$20,000	\$20,000
E-6	TOTAL ADMINISTRATION	\$87,765	\$95,276	\$118,624	\$118,624

OK

Proposed Budget

WASHAKIE COUNTY SOLID WASTE DISTRICT #1

FYE 6/30/2019

OPERATIONS BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$211,101	\$190,783	\$215,130	
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage	\$378	\$1,315	\$1,500	
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	Building Maintenance	\$16,119	\$21,885	\$30,000	
E-9.2	Equipment Maintenance	\$33,503	\$50,000	\$100,000	\$100,000
E-9.3	Fuel & Lube	\$27,905	\$26,460	\$35,000	\$35,000
E-9.4	Supplies	\$3,634	\$4,715	\$5,000	\$5,000
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	_____				
E-10.2	_____				
E-10.3	_____				
E-10.4	_____				
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	Permit Application	\$108,489		\$50,000	\$50,000
E-11.2	Water Quality Monitoring	\$42,789	\$45,000	\$46,000	\$46,000
E-11.3	Concrete/Asphalt Crushe		\$100,000		
E-11.4	Site Design	\$38,000			
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	Fencing & Signs	\$15,271	\$1,200	\$10,000	\$10,000
E-12.2	Recycling Costs		\$3,800	\$11,500	\$11,500
E-12.3	Road Building			\$180,000	\$180,000
E-12.4	Waste Collection				
E-12.5	see additional details	\$2,339	\$2,605	\$4,000	\$4,000
E-13	TOTAL OPERATIONS	\$499,528	\$447,763	\$688,130	\$688,130

OK

Proposed Budget

WASHAKIE COUNTY SOLID WASTE DISTRICT #1

FYE 6/30/2019

INDIRECT COSTS BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-14 Insurance					
E-14.1	Liability	\$2,109	\$2,102	\$2,102	
E-14.2	Buildings and vehicles	\$5,736	\$6,336	\$6,400	
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5	<u>Fidelity Bond</u>	\$460	\$460	\$460	
E-14.6	<u>State Guarantee Trust</u>			\$100	
E-14.7					
E-15 Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes	\$19,498	\$18,095	\$20,343	
E-15.2	Workers Compensation	\$4,669	\$6,864	\$9,000	
E-15.3	Unemployment Taxes	\$3,174	\$3,547	\$4,500	\$4,500
E-15.4	Retirement	\$19,958	\$33,365	\$44,215	\$44,215
E-15.5	Health Insurance	\$36,970	\$35,771	\$144,000	\$144,000
E-15.6	Other (Specify)				
E-15.7					
E-15.8					
E-15.9					
E-16 Depreciation Expenses					
E-17 TOTAL INDIRECT COSTS		\$92,574	\$106,540	\$231,120	\$231,120

OK

DEBT SERVICE BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
D-1 Debt Service					
D-1.1	Principal	\$56,838	\$155,450		
D-1.2	Interest	\$1,614	\$1,874		
D-1.3	Fees				
D-2 TOTAL DEBT SERVICE		\$58,452	\$157,324	\$0	\$0

Proposed Budget

WASHAKIE COUNTY SOLID WASTE DISTRICT #1
NAME OF DISTRICT/BOARD

FYE 6/30/2019

GENERAL FUNDS

		End of Year 2016-2017 Actual	Beginning 2017-2018 Estimated	Beginning 2018-2019 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$91,377	\$91,377	\$60,915	
C-1.2	Savings and Investments Account Balance	\$2,649	\$2,649	\$254,346	
C-1.3	General Fund CD Balance	\$102,893	\$102,893	\$102,893	
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$368,175	\$368,175	\$368,175	
C-1.6	Total Estimated Cash and Investments on Hand	\$565,094	\$565,094	\$786,329	
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE			\$10,000	
C-2.2	b. Reserves	\$368,175	\$368,175	\$508,175	
C-2.3	Total Deductions (a+b)	\$368,175	\$368,175	\$518,175	
C-2.4	Estimated Non-Restricted Funds Available	\$196,919	\$196,919	\$268,154	

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)	\$86,700	\$86,700	\$86,700	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve			\$50,000	
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	SUB-TOTAL	\$86,700	\$86,700	\$136,700	
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	
C-3.12	Balance to be retained in Depreciation Reserve Account	\$86,700	\$86,700	\$136,700	

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$97,073	\$97,073	\$97,073	
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve			\$20,000	
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	SUB-TOTAL	\$97,073	\$97,073	\$117,073	
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	
C-4.12	Balance to be retained in Other Reserve Account	\$97,073	\$97,073	\$117,073	

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)	\$184,402	\$184,402	\$184,402	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve			\$70,000	
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	SUB-TOTAL	\$184,402	\$184,402	\$254,402	
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$184,402	\$184,402	\$254,402	
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	