

Proposed Budget

Washakie County Solid Waste Disposal District #1	
<small>Budget Hearing Information</small>	
PO Box 1411	Location: Washakie County Courthouse
Worland WY 82401	Date: 7/17/2017
307-347-3846	Time: 5:00 PM
Budget Prepared by: Julie Cross	

S-A BUDGET MESSAGE W.S. 16-4-104(d)

The scale has been installed with charges beginning December 1, 2016. The permit application is estimated to be completed by July 15, 2017 with a Performance Base Design Permit; it will be a 25 year permit. The perimeter fencing is being installed per DEQ requirements. Site maintenance is currently being taken care of. The equipment is gradually being upgraded with maintenance costs coming down. The Board has worked very diligently this year to improve the quality of the landfill downtown with improvement of the equipment at a reasonable cost to the landfill. There has been many changes this year, some were implemented by the Board others were not. All in all the Landfill is improving.

RECEIVED

MAY 11 2017

Per _____

Tax \$402,000.00

S-B RESERVE DESCRIPTION

S-C

Names of Board Members	Date of End of Term
Travis Filler	7/1/17
Bill Graves	7/1/18
Douglas Walker	7/1/19
Thomas Youngquist	7/1/19
Herman Emmett	7/1/19

Does the district have regular office hours exceeding 20 hours per week? Yes

If Yes, enter

Address of office: 101 Recovery Rd

City, State, Zip: Worland WY 82401

Phone Number: 307-347-3846

Hours Open: 7 am - 3 pm

Where are the minutes of your board meeting available for public review?
 The minutes are located at the Landfill Office at 101 Recovery Rd, Worland WY

How and where are the notices of meeting posted for the public?
 The meetings are the 2nd Monday of the month. The notice was posted in the N Wy Daily News, meeting changes are advertised there also.

Where are the public meetings held?
 The meetings are held at the Landfill office located at 101 Recovery Road, Worland WY

PROPOSED BUDGET SUMMARY

OVERVIEW	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-1 Total Budgeted Expenditures	\$491,304	\$753,131	\$822,462	\$822,462
S-2 Total Principal to Pay on Debt	\$0	\$56,838	\$125,450	\$125,450
S-3 Total Change to Restricted Funds	\$0	\$20,000	\$16,227	\$16,227
S-4 Total General Fund and Forecasted Revenues Available	\$1,129,255	\$1,187,949	\$1,176,750	\$1,176,750
S-5 Amount requested from County Commissioners	\$450,508	\$402,320	\$402,000	\$402,000
S-6 Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-7 Operating Revenues	\$425,233	\$509,039	\$624,000	\$624,000
S-8 Tax levy (From the County Treasurer)	\$450,508	\$402,320	\$402,000	\$402,000
S-9 Government Support	\$0	\$0	\$0	\$0
S-10 Grants	\$0	\$0	\$0	\$0
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$4,192	\$2,773	\$1,498	\$1,498
S-13 Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14 Total Revenue	\$879,932	\$914,132	\$1,027,498	\$1,027,498
FY 7/1/17-6/30/18 Washakie County Solid Waste Disposal District #1				

EXPENDITURE SUMMARY	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-15 Capital Outlay	\$0	\$126,160	\$34,500	\$34,500
S-16 Interest and Fees On Debt	\$0	\$1,614	\$2,728	\$2,728
S-17 Administration	\$74,855	\$87,427	\$111,724	\$111,724
S-18 Operations	\$335,791	\$448,954	\$549,110	\$549,110
S-19 Indirect Costs	\$80,658	\$88,976	\$124,400	\$124,400

S-20 Total Expenditures	\$491,304	\$753,131	\$822,462	\$822,462
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DEBT SUMMARY	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-21 Principal Paid on Debt	\$0	\$56,838	\$125,450	\$125,450

CASH AND INVESTMENTS	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-22 TOTAL GENERAL FUNDS	\$249,323	\$273,817	\$149,252	\$149,252

Summary of Reserve Funds				
S-23 Beginning Balance in Reserve Accounts	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-24 a. Depreciation Reserve	\$86,700	\$86,700	\$86,700	\$86,700
S-25 b. Other Reserve	\$97,073	\$97,073	\$97,073	\$97,073
S-26 c. Emergency Reserve (Cash)	\$164,402	\$164,402	\$184,402	\$184,402
Total Reserves (a+b+c)	\$348,175	\$348,175	\$368,175	\$368,175
S-27 Amount to be added	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-28 a. Depreciation Reserve	\$0	\$0	\$13,300	\$13,300
S-29 b. Other Reserve	\$0	\$0	\$2,927	\$2,927
S-30 c. Emergency Reserve (Cash)	\$0	\$20,000	\$0	\$0
Total to be added (a+b+c)	\$0	\$20,000	\$16,227	\$16,227
S-31 Subtotal	\$348,175	\$368,175	\$384,402	\$384,402
S-32 Less Total to be spent	\$0	\$0	\$0	\$0
S-33 TOTAL RESERVES AT END OF FISCAL YEAR	\$348,175	\$368,175	\$384,402	\$384,402

End of Summary

Budget Officer / District Official (if not same as "Submitted by") _____ Date adopted by Special District _____

DISTRICT ADDRESS: PO Box 1411
Worland WY 82401

DISTRICT PHONE: 307-347-3846

PREPARED BY: Julie Cross

Proposed Budget

Washakie County Solid Waste Disposal District #1
 NAME OF DISTRICT/BOARD

FYE 6/30/2018

PROPERTY TAXES AND ASSESSMENTS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$450,508	\$402,320	\$402,000	
R-1.2	Other County Support				

FORECASTED REVENUE

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	
R-3	Operating Revenues				
R-3.1	Customer Charges	\$353,254	\$489,145	\$475,000	
R-3.2	Sales of Goods or Services	\$71,979	\$19,894	\$149,000	
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$425,233	\$509,039	\$624,000	
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$4,192	\$998	\$998	
R-5.2	Other: Specify <u>Equipment Sold</u>		\$1,775	\$500	
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$4,192	\$2,773	\$1,498	
R-5.5	Total Forecasted Revenue	\$429,424	\$511,812	\$625,498	
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	

Proposed Budget

Washakie County Solid Waste Disposal District #1

FYE 6/30/2018

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property		\$31,868		
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	Equipment		\$94,292	\$34,500	
E-1.6					
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$126,160	\$34,500	\$34,500

ADMINISTRATION BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator	\$40,506	\$43,843	\$49,404	
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel			\$2,000	
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	Director Fee	\$2,490	\$3,570	\$3,570	
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing	\$2,250	\$2,500	\$2,500	
E-4.3	Other (Specify)				
E-4.4	Bookkeeping	\$11,812	\$14,482	\$22,000	
E-4.5	Drug Testing	\$375	\$600	\$750	
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$4,144	\$3,007	\$5,500	
E-5.2	Office equipment, rent & repair	\$960	\$555	\$3,500	
E-5.3	Education				
E-5.4	Registrations		\$390	\$1,500	
E-5.5	Other (Specify)				
E-5.6	Advertising	\$805	\$810	\$1,000	
E-5.7	Telephone	\$262	\$2,760	\$2,900	
E-5.8	see additional details	\$11,251	\$14,910	\$17,100	
E-6	TOTAL ADMINISTRATION	\$74,855	\$87,427	\$111,724	\$111,724

Proposed Budget

Washakie County Solid Waste Disposal District #1

FYE 6/30/2018

OPERATIONS BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-7	Personnel Services					
E-7.1	Wages--Operations		\$194,900	\$202,246	\$208,860	
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6	_____					
E-8	Travel					
E-8.1	Mileage		\$127	\$378	\$750	
E-8.2	Other (Specify)					
E-8.3	_____					
E-8.4	_____					
E-8.5	_____					
E-9	Operating supplies (List)					
E-9.1	Building Maintenance		\$2,421	\$8,492	\$5,000	
E-9.2	Equipment Maintenance		\$55,313	\$34,001	\$30,000	
E-9.3	Fuel & Lube		\$23,029	\$24,378	\$35,000	
E-9.4	Supplies		\$3,313			
E-9.5	see additional details		\$207	\$2,107	\$10,500	
E-10	Program Services (List)					
E-10.1	Employee Training				\$500	
E-10.2	_____					
E-10.3	_____					
E-10.4	_____					
E-10.5	_____					
E-11	Contractual Arrangements (List)					
E-11.1	Permit Application		\$9,547	\$108,489	\$100,000	
E-11.2	Water Quality Monitoring		\$40,384	\$25,765	\$40,000	
E-11.3	Concrete/Asphalt Crushir		\$99		\$100,000	
E-11.4	Site Design			\$38,000		
E-11.5	_____					
E-12	Other operations (Specify)					
E-12.1	Fencing & Signs		\$2,461	\$5,098	\$8,000	
E-12.2	Recycling Costs		\$72		\$6,500	
E-12.3	Road Building		\$3,518		\$4,000	
E-12.4	Waste Collection Event		\$400			
E-12.5	_____					
E-13	TOTAL OPERATIONS		\$335,791	\$448,954	\$549,110	

Proposed Budget

Washakie County Solid Waste Disposal District #1

FYE 6/30/2018

INDIRECT COSTS BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-14	Insurance				
E-14.1	Liability	\$1,890	\$2,109	\$2,200	
E-14.2	Buildings and vehicles	\$6,112	\$5,736	\$4,600	
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5	Fidelity Bond	\$460	\$460		
E-14.6	State Guarantee Trust	\$88	\$100		
E-14.7					
E-15	Indirect payroll costs:				
E-15.1	FICA (Social Security) taxes	\$18,633	\$18,845	\$21,790	
E-15.2	Workers Compensation	\$6,290	\$6,610	\$6,808	
E-15.3	Unemployment Taxes	\$2,474	\$2,576	\$3,803	
E-15.4	Retirement	\$18,612	\$19,802	\$41,999	
E-15.5	Health Insurance	\$26,099	\$32,738	\$43,200	
E-15.6	Other (Specify)				
E-15.7					
E-15.8					
E-15.9					
E-16	Depreciation Expenses				
E-17	TOTAL INDIRECT COSTS	\$80,658	\$88,976	\$124,400	

DEBT SERVICE BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
D-1	Debt Service				
D-1.1	Principal		\$56,838	\$125,450	
D-1.2	Interest		\$1,614	\$2,728	
D-1.3	Fees				
D-2	TOTAL DEBT SERVICE	\$0	\$58,452	\$128,178	

Proposed Budget

Washakie County Solid Waste Disposal District #1
NAME OF DISTRICT/BOARD

FYE 6/30/2018

GENERAL FUNDS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$85,067	\$168,678	\$60,340	
C-1.2	Savings and Investments Account Balance	\$64,256	\$2,246		
C-1.3	General Fund CD Balance	\$100,000	\$102,893	\$88,912	
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$348,175	\$368,175	\$384,402	
C-1.6	Total Estimated Cash and Investments on Hand	\$597,498	\$641,992	\$533,654	
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$348,175	\$368,175	\$384,402	
C-2.3	Total Deductions (a+b)	\$348,175	\$368,175	\$384,402	
C-2.4	Estimated Non-Restricted Funds Available	\$249,323	\$273,817	\$149,252	

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-3	Beginning Balance in Reserve Account (end of previous year)	\$86,700	\$86,700	\$86,700	
C-3.1	Beginning Balance in Reserve Account (end of previous year)	\$86,700	\$86,700	\$86,700	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve			\$13,300	
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	SUB-TOTAL	\$86,700	\$86,700	\$100,000	
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	
C-3.12	Balance to be retained in Depreciation Reserve Account	\$86,700	\$86,700	\$100,000	

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-4	Beginning Balance in Reserve Account (end of previous year)	\$97,073	\$97,073	\$97,073	
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$97,073	\$97,073	\$97,073	
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve			\$2,927	
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	SUB-TOTAL	\$97,073	\$97,073	\$100,000	
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	
C-4.12	Balance to be retained in Other Reserve Account	\$97,073	\$97,073	\$100,000	

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-5	Beginning Balance in Reserve Account (end of previous year)	\$164,402	\$164,402	\$184,402	
C-5.1	Beginning Balance in Reserve Account (end of previous year)	\$164,402	\$164,402	\$184,402	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve		\$20,000		
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	SUB-TOTAL	\$164,402	\$184,402	\$184,402	
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$164,402	\$184,402	\$184,402	
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	