

Proposed Budget

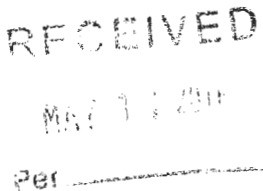
Worland Fire Protection District #1	
	Budget Hearing Information
P O Box 504	Location: 200 South 5th Street, Worland, WY 82401
Worland, WY 82401	Date: July 21, 2016
307-347-6379	Time: 5:30 PM
Washakie	Budget Prepared by: Chris Kocher

S-1 BUDGET MESSAGE W S 16-4-104(d)

BUDGET MESSAGE ---- FISCAL YEAR 2016-2017 ENDING JUNE 30, 2017

The fiscal policy of the Worland Fire Protection District #1 remains unchanged. We work to be fiscally responsible; while maintaining the high standards of customer service to the citizens of the Worland Fire Protection District #1. With limited funding sources other than tax funds, we will continue to enhance our position of marketing our equipment, staff, and volunteer firefighters. This helps provide needed additional funds for capital investments such as equipment and facilities.

Budget Officer Title



PROPOSED BUDGET SUMMARY

OVERVIEW	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-1 Total Budgeted Expenditures	\$868,150	\$692,742	\$889,337	
S-2 Total Principal to Pay on Debt	\$0	\$0	\$0	
S-3 Total to be added to Restricted Funds	\$248	\$63,117	\$0	
S-4 Total General Fund and Forecasted Revenues	\$948,458	\$996,606	\$897,000	
S-5 Amount requested from County Commissioners	\$435,637	\$455,872	\$380,000	
S-6 Additional Funding Needed :			\$0	

Worland Fire Protection District #1

REVENUE SUMMARY	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-7 Operating Revenues	\$0	\$0	\$0	
S-8 Tax levy (From the County Treasurer)	\$356,679	\$374,695	\$300,000	
S-9 Government Support	\$19,000	\$19,000	\$24,000	
S-10 Grants	\$204,045	\$93,334	\$150,000	
S-11 Other County Support (Not from Co. Treas.)	\$78,958	\$81,177	\$80,000	
S-12 Miscellaneous	\$134,806	\$273,400	\$188,000	
S-13 Other Forecasted Revenue	\$0	\$0	\$0	
S-14 Total Revenue	\$793,488	\$841,606	\$742,000	

EXPENDITURE SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-15	Capital Outlay	\$263,935	\$52,087	\$71,000	
S-16	Interest and Fees On Debt	\$0	\$0	\$0	
S-17	Administration	\$112,594	\$114,943	\$118,251	
S-18	Operations	\$390,088	\$412,510	\$547,136	
S-19	Indirect Costs	\$101,533	\$113,202	\$152,950	
S-20	Total Expenditures	\$868,150	\$692,742	\$889,337	

DEBT SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	

CASH AND INVESTMENTS		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$154,970	\$155,000	\$155,000	

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$149,824	\$150,072	\$210,072	
S-25	b. Other Reserve	\$0	\$0	\$0	
S-26	c. Emergency Reserve (Cash)	\$890,280	\$890,280	\$893,397	
	Total Reserves (a+b+c)	\$1,040,104	\$1,040,352	\$1,103,469	
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$248	\$60,000	\$0	
S-29	b. Other Reserve	\$0	\$0	\$0	
S-30	c. Emergency Reserve (Cash)	\$0	\$3,117	\$0	
	Total to be added (a+b+c)	\$248	\$63,117	\$0	
S-31	Subtotal	\$1,040,352	\$1,103,469	\$1,103,469	
S-32	Less Total to be spent	\$0	\$0	\$0	
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$1,040,352	\$1,103,469	\$1,103,469	

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: P O Box 504
Worland, WY 82401

PREPARED BY: Chris Kocher

DISTRICT PHONE: 307-347-6379

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

Form approved by Wyoming Department of Audit, Public Funds Division

Proposed Budget

Worland Fire Protection District #1

FYE 6/30/2017

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$356,679	\$374,695	\$300,000	
R-1.2	Other County Support	\$78,958	\$81,177	\$80,000	

FORECASTED REVENUE

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid	\$0	\$0	\$0	
R-2.2	Additional County Aid (non-treasurer)	\$0	\$0	\$0	
R-2.3	City (or Town) Aid	\$18,000	\$18,000	\$18,000	
R-2.4	Other (Specify) <u>Ten Sleep MOU</u>	\$1,000	\$1,000	\$6,000	
R-2.5	Total Government Support	\$19,000	\$19,000	\$24,000	
R-3	Operating Revenues				
R-3.1	Customer Charges	\$0	\$0	\$0	
R-3.2	Sales of Goods or Services	\$0	\$0	\$0	
R-3.3	Other Assessments	\$0	\$0	\$0	
R-3.4	Total Operating Revenues	\$0	\$0	\$0	
R-4	Grants				
R-4.1	Direct Federal Grants	\$0	\$0	\$0	
R-4.2	Federal Grants thru State Agencies	\$155,587	\$80,000	\$125,000	
R-4.3	Grants from State Agencies	\$48,458	\$13,334	\$25,000	
R-4.4	Total Grants	\$204,045	\$93,334	\$150,000	
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$3,993	\$3,400	\$3,000	
R-5.2	Other: Specify <u>Wildland & RERT Respons</u>	\$130,813	\$270,000	\$185,000	
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$134,806	\$273,400	\$188,000	
R-5.5	Total Forecasted Revenue	\$357,851	\$385,734	\$362,000	
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	

Proposed Budget

Worland Fire Protection District #1
 NAME OF DISTRICT/BOARD

FYE 6/30/2017

CAPITAL OUTLAY BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-1	Capital Outlay				
E 1	Real Property				
E 1.2	Vehicles	\$263,485	\$48,687	\$50,000	
E 1	Office Equipment	\$450	\$800	\$1,000	
E-1.4	Other (Specify)				
E-1.5	Facility Improvements	\$0	\$2,600	\$20,000	
E 1.6					
E 1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$263,935	\$52,087	\$71,000	

ADMINISTRATION BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator	\$64,661	\$66,550	\$66,631	
E 2.2	Secretary				
E-2.3	Clerical	\$14,480	\$14,698	\$16,100	
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E 2.7					
E-3	Board Expenses				
E 3.1	Travel				
E 3.2	Mileage				
E-3.3	Other (Specify)				
E 3.4					
E-3.5					
E 3.6					
E-4	Contractual Services				
E-4.1	Legal	\$0	\$0	\$1,000	
E-4.2	Accounting/Auditing	\$2,075	\$1,600	\$1,900	
E-4.3	Other (Specify)				
E 4.4	Minute Taker	\$780	\$780	\$0	
E 4.5	Dispatch	\$25,950	\$26,520	\$26,520	
E 4					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$1,776	\$1,890	\$2,600	
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E 4	Registrations				
E 5.5	Other (Specify)				
E-5.6	Dues/ Publications/Fees	\$983	\$1,005	\$1,000	
E-5.7	Chiefs Expenses	\$1,669	\$1,900	\$2,500	
E-5					
E-6	TOTAL ADMINISTRATION	\$112,594	\$114,943	\$118,251	

Proposed Budget

World Fire Protection District #1

FYE 6/30/2017

OPERATIONS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-7	Personnel Services					
E-7.1	Wages--Operations		\$55,325	\$55,177	\$76,851	
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	<u>Water & Volunteer Incenti</u>		\$22,944	\$22,945	\$26,500	
E-7	<u>Wildland/ RERT Dispatch</u>		\$66,629	\$98,000	\$125,000	
E-7.6						
E-8	Travel					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3	<u>Wildland Per Diem</u>		\$8,687	\$10,000	\$12,000	
E-8.4						
E-8.5						
E-9	Operating supplies (List)					
E-9.1	<u>Gasoline/ Oil</u>		\$22,064	\$19,400	\$31,000	
E-9.2	<u>Fire Maint/tools/Supplies</u>		\$34,753	\$21,185	\$29,650	
E-9.3	<u>Fire Supplies</u>		\$12,905	\$13,584	\$15,000	
E-9.4	<u>Grant Purchases</u>		\$118,445	\$110,000	\$150,000	
E-9.5						
E-10	Program Services (List)					
E-10.1	<u>Legal Advertising</u>		\$353	\$480	\$1,000	
E-10.2	<u>Election Expense</u>		\$418	\$0	\$500	
E-10.3						
E-10.4						
E-10.5						
E-11	Contractual Arrangements (List)					
E-11.1	<u>PO Box Rental</u>		\$68	\$68	\$70	
E-11.2	<u>Utilities</u>		\$10,586	\$10,809	\$11,260	
E-11.3	<u>Telephone</u>		\$4,866	\$4,809	\$5,000	
E-11.4	<u>Property Tax-Road11</u>		\$527	\$553	\$555	
E-11.5						
E-12	Other operations (Specify)					
E-12.1	<u>Grounds & Maint</u>		\$13,667	\$16,000	\$19,500	
E-12.2	<u>Training /Safety & Educati</u>		\$11,297	\$13,000	\$16,750	
E-12.3	<u>Supression & Response</u>		\$2,599	\$4,000	\$10,000	
E-12.4	<u>Fitness/Wellness&Recuitr</u>		\$3,955	\$12,500	\$16,500	
E-12.5						
E-13	TOTAL OPERATIONS		\$390,088	\$412,510	\$547,136	

Proposed Budget

Worland Fire Protection District #1

FYE 6/30/2017

INDIRECT COSTS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability		\$25,331	\$25,700	\$24,500	
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	<u>Surety Bonds</u>		\$100	\$100	\$100	
E-14.6						
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes		\$6,192	\$6,200	\$5,200	
E-15.2	Workers Compensation		\$12,829	\$11,350	\$12,000	
E-15.3	Unemployment Taxes				\$5,000	
E-15.4	Retirement		\$11,400	\$11,900	\$15,450	
E-15.5	Health Insurance		\$34,312	\$36,352	\$60,000	
E-15.6	Other (Specify)				\$2,700	
E-15.7	<u>Employee Incentive</u>		\$5,990	\$12,100	\$16,000	
E-15.8	<u>Wildland/ RRT Payroll Exp</u>		\$5,379	\$9,500	\$12,000	
E-15.9						
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$101,533	\$113,202	\$152,950	

DEBT SERVICE BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	

Proposed Budget

Worland Fire Protection District #1
 NAME OF DISTRICT/BOARD

FYE 6/30/2017

GENERAL FUNDS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-1	Balances at End of Fiscal Year				
1	General Fund Checking Account Balance	\$0	\$0	\$0	
2	Savings and Investments Account Balance	\$154,970	\$155,000	\$155,000	
-	General Fund CD Balance	\$0	\$0	\$0	
-	All Other Funds				
C-14	Reserves (From Below)	\$1,040,352	\$1,103,469	\$1,103,469	
C-16	Total Estimated Cash and Investments on Hand	\$1,195,322	\$1,258,469	\$1,258,469	
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$1,040,352	\$1,103,469	\$1,103,469	
C-2.3	Total Deductions (a+b)	\$1,040,352	\$1,103,469	\$1,103,469	
C-2.4	Estimated Non-Restricted Funds Available	\$154,970	\$155,000	\$155,000	

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-3					
C-3.1	Balance in Reserve Account, end of previous fiscal year.	\$149,824	\$150,072	\$210,072	
C-3.2	Date of Reserve Approval in Minutes: 6/30/2015				
C-3.3	Amount to be added to the reserve	\$248	\$60,000	\$0	
C-3.4	Date of Reserve Approval in Minutes: 6/30/2016				
C-3.5	SUB-TOTAL	\$150,072	\$210,072	\$210,072	
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____			\$0	
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: 6/30/2016				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	
C-3.1	(Line 3 - Line 5)	\$150,072	\$210,072	\$210,072	

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-4					
C-4.1	Balance in Reserve Account, beginning of budget year	\$0	\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4	Amount to be added to the reserve	\$0	\$0	\$0	
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	
C-4.6	Reserves"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.1	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	
C-4.12	9 - Line 11)	\$0	\$0	\$0	

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-5					
C-5.1	Balance in Reserve Account, beginning of budget year	\$890,280	\$890,280	\$893,397	
C-5.2	Date of Reserve Approval in Minutes: 5/18/2016				
C-5.3	Amount to be added to the reserve	\$0	\$3,117	\$0	
C-5.4	Date of Reserve Approval in Minutes: 5/18/2016				
C-5.5	SUB-TOTAL	\$890,280	\$893,397	\$893,397	
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$890,280	\$893,397	\$893,397	
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	
C-6	Total Cash Available and Forecasted Revenue	\$512,821	\$540,734	\$517,000	\$517,000