

MAY 18 2016

Carroll

FY 7/1/16-6/30/17

Proposed Budget

Per _____

Washakie County Library		Budget Hearing Information	
<p><i>Library</i></p> 1019 Coburn Av Worland WY 82401 307-347-2231		Location:	
		Date:	
		Time:	
Washakie County		Budget Prepared by: Library Board	

S-1 BUDGET MESSAGE W.S. 16-4-104(d)

This budget is very similar to last year's budget. The Board continues to make every effort to keep their costs in line.

286,511
 - 104,595
+ 10,000 Reserves
 191,916.00 Additional Funding

80,752.00
 23,843.00

 104,595.00 General Fund + Revenues

PROPOSED BUDGET SUMMARY

OVERVIEW	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-1 Total Budgeted Expenditures	\$248,993	\$263,276	\$286,511	\$286,511
S-2 Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3 Total to be added to Restricted Funds	\$10,000	\$25,000	\$10,000	\$10,000
S-4 Total General Fund and Forecasted Revenues	\$150,915	\$118,496	\$104,595	\$104,595
S-5 Amount requested from County Commissioners	\$0	\$0	\$0	\$0
S-6 Additional Funding Needed :			\$191,916	\$191,916

75,752
OK

Washakie County Library

REVENUE SUMMARY	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-7 Operating Revenues	\$26,223	\$22,650	\$22,560	\$22,560
S-8 Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9 Government Support	\$4,671	\$700	\$700	\$700
S-10 Grants	\$0	\$0	\$0	\$0
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$809	\$583	\$583	\$583
S-13 Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14 Total Revenue	\$31,703	\$23,933	\$23,843	\$23,843

FY 7/1/16-6/30/17

EXPENDITURE SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-15	Capital Outlay	\$3,697	\$8,000	\$8,000	\$8,000 ✓
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0 ✓
S-17	Administration	\$49,857	\$49,609	\$51,346	\$51,346 ✓
S-18	Operations	\$156,576	\$156,484	\$171,400	\$171,400 ✓
S-19	Indirect Costs	\$38,863	\$49,183	\$55,765	\$55,765 ✓
S-20	Total Expenditures	\$248,993	\$263,276	\$286,511	\$286,511 ✓

DEBT SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$119,212	\$94,563	\$80,752	\$80,752

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$15,000	\$25,000	\$25,000	\$25,000
S-25	b. Other Reserve	\$19,760	\$19,760	\$19,760	\$19,760
S-26	c. Emergency Reserve (Cash)	\$104,008	\$104,008	\$119,008	\$119,008
	Total Reserves (a+b+c)	\$138,768	\$148,768	\$163,768	\$163,768
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$10,000	\$10,000	\$5,000	\$5,000
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$15,000	\$5,000	\$5,000
	Total to be added (a+b+c)	\$10,000	\$25,000	\$10,000	\$10,000
S-31	Subtotal	\$148,768	\$173,768	\$173,768	\$173,768
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$148,768	\$173,768	\$173,768	\$173,768

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by") _____

DISTRICT ADDRESS: 1019 Coburn Av
Worland WY 82401

PREPARED BY: Library Board

DISTRICT PHONE: 307-347-2231

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

Form approved by Wyoming Department of Audit, Public Funds Division

General Fund
75,752. No Restricted Funds
5000 - TO Reserve
80,752.00

Proposed Budget

Washakie County Library

FYE 6/30/2017

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received				
R-1.1 Tax Levy (From the County Treasurer)				
R-1.2 Other County Support				

FORECASTED REVENUE

	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
R-2 Revenues from Other Governments				
R-2.1 State Aid				
R-2.2 Additional County Aid (non-treasurer)				
R-2.3 City (or Town) Aid				
R-2.4 Other (Specify) <u>Unanticipated</u>	\$4,671	\$700	\$700	
R-2.5 Total Government Support	\$4,671	\$700	\$700	
R-3 Operating Revenues				
R-3.1 Customer Charges	\$26,223	\$22,650	\$22,560	
R-3.2 Sales of Goods or Services				
R-3.3 Other Assessments				
R-3.4 Total Operating Revenues	\$26,223	\$22,650	\$22,560	
R-4 Grants				
R-4.1 Direct Federal Grants				
R-4.2 Federal Grants thru State Agencies				
R-4.3 Grants from State Agencies				
R-4.4 Total Grants	\$0	\$0	\$0	
R-5 Miscellaneous Revenue				
R-5.1 Interest	\$809	\$583	\$583	
R-5.2 Other: Specify				
R-5.3 Other: Additional				
R-5.4 Total Miscellaneous	\$809	\$583	\$583	
R-5.5 Total Forecasted Revenue	\$31,703	\$23,933	\$23,843	
R-6 Other Forecasted Revenue				
R-6.1 a. Other past due-as estimated by Co. Treas.				
R-6.2 b. Other forecasted revenue (specify):				
R-6.3 _____				
R-6.4 _____				
R-6.5 _____				
R-6.6 Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	

Proposed Budget

Washakie County Library
 NAME OF DISTRICT/BOARD

FYE 6/30/2017

CAPITAL OUTLAY BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment	\$3,697	\$8,000	\$8,000	
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7	_____				
E-1.8	TOTAL CAPITAL OUTLAY	\$3,697	\$8,000	\$8,000	

ADMINISTRATION BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator	\$41,000	\$41,000	\$41,000	
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7	_____				
E-3	Board Expenses				
E-3.1	Travel	\$179		\$1,000	
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6	_____				
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing	\$2,238	\$2,000	\$2,500	
E-4.3	Other (Specify)				
E-4.4	Movie Contract	\$368	\$396	\$396	
E-4.5	_____				
E-4.6	_____				
E-5	Other Administrative Expenses				
E-5.1	Office Supplies				
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)	\$266	\$247		
E-5.6	Postage	\$3,665	\$3,350	\$3,350	
E-5.7	Telephone	\$2,016	\$2,566	\$2,600	
E-5.8	see additional details	\$125	\$50	\$500	
E-6	TOTAL ADMINISTRATION	\$49,857	\$49,609	\$51,346	

Proposed Budget

Washakie County Library

FYE 6/30/2017

OPERATIONS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-7	Personnel Services					
E-7.1	Wages--Operations		\$101,962	\$92,484	\$107,000	\$117,000
E-7.2	Service Contracts					\$1,000
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6	_____					
E-8	Travel					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3	Travel/Training		\$4,707	\$7,000	\$7,000	\$7,000
E-8.4	_____					
E-8.5	_____					
E-9	Operating supplies (List)					
E-9.1	Books		\$19,229	\$24,000	\$24,000	\$24,000
E-9.2	Technology		\$15,040	\$16,000	\$16,000	\$16,000
E-9.3	Library supplies		\$7,001	\$6,500	\$6,500	\$6,500
E-9.4	_____					
E-9.5	_____					
E-10	Program Services (List)					
E-10.1	Program Services		\$1,311	\$2,000	\$2,000	\$2,000
E-10.2	_____					
E-10.3	_____					
E-10.4	_____					
E-10.5	_____					
E-11	Contractual Arrangements (List)					
E-11.1	WYLD		\$5,108	\$5,400	\$5,400	\$5,400
E-11.2	_____					
E-11.3	_____					
E-11.4	_____					
E-11.5	_____					
E-12	Other operations (Specify)					
E-12.1	Advertising		\$802	\$600	\$1,000	\$1,000
E-12.2	Equipment Repairs		\$1,416	\$2,500	\$2,500	\$2,500
E-12.3	_____					
E-12.4	_____					
E-12.5	_____					
E-13	TOTAL OPERATIONS		\$156,576	\$156,484	\$171,400	\$171,000

Proposed Budget

Washakie County Library

FYE 6/30/2017

INDIRECT COSTS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability					
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	<u>Bond</u>		\$400	\$400	\$400	
E-14.6						
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes		\$10,937	\$10,165	\$11,325	
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes		\$470			
E-15.4	Retirement		\$10,476	\$11,007	\$11,040	
E-15.5	Health Insurance		\$16,580	\$27,611	\$33,000	
E-15.6	Other (Specify)					
E-15.7						
E-15.8						
E-15.9						
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$38,863	\$49,183	\$55,765	✓

DEBT SERVICE BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	

Proposed Budget

Washakie County Library
NAME OF DISTRICT/BOARD

FYE 6/30/2017

GENERAL FUNDS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-1	Balances at End of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$63,853	\$63,684	\$64,000	\$63,684
C-1.2	Savings and Investments Account Balance	\$55,359	\$30,879	\$16,752	\$16,752
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$148,768	\$173,768	\$173,768	\$173,768
C-1.6	Total Estimated Cash and Investments on Hand	\$267,980	\$268,331	\$254,520	\$254,520
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE			\$5,000	\$5,000
C-2.2	b. Reserves	\$148,768	\$173,768	\$173,768	\$173,768
C-2.3	Total Deductions (a+b)	\$148,768	\$173,768	\$178,768	\$178,768
C-2.4	Estimated Non-Restricted Funds Available	\$119,212	\$94,563	\$75,752	\$75,752

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-3					
C-3.1	Balance in Reserve Account, <u>end of previous fiscal year.</u>	\$15,000	\$25,000	\$25,000	\$25,000
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve	\$10,000	\$10,000	\$5,000	\$15,000
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$25,000	\$35,000	\$30,000	\$30,000
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Account (Line 3 - Line 5)	\$25,000	\$35,000	\$30,000	\$30,000

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-4					
C-4.1	Balance in Reserve Account, beginning of budget year	\$19,760	\$19,760	\$19,760	\$19,760
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$19,760	\$19,760	\$19,760	\$19,760
C-4.6	"Other Reserves"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	9 - Line 11)	\$19,760	\$19,760	\$19,760	\$19,760

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-5					
C-5.1	Balance in Reserve Account, beginning of budget year	\$104,008	\$104,008	\$119,008	\$119,008
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve		\$15,000	\$5,000	\$15,000
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$104,008	\$119,008	\$124,008	\$124,008
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$104,008	\$119,008	\$124,008	\$124,008
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0