

Proposed Budget

| Washakie County Weed and Pest Control District | |
|--|--|
| <small>Budget Hearing Information</small> | |
| PO Box 936 | Location: 161 Rodeo Drive, Worland, WY |
| Worland, WY 82401 | Date: 7/11/2019 |
| 307-347-8582 | Time: 6:00 PM |
| Washakie County | Budget Prepared by: Angela Parker |

| | | |
|---|----------------------------|---------------------------------|
| <small>S-A</small> | BUDGET MESSAGE | <small>W.S. 16-4-104(d)</small> |
| <p>1st Mill- Regular Budget - Washakie County Weed & Pest Control District will continue to operate its established programs and sale of selected pesticides.</p> <div style="text-align: right; margin-top: 20px;"> <p style="font-size: 24px; color: blue; font-weight: bold;">RECEIVED</p> <p style="font-size: 18px; color: red; font-weight: bold;">MAY 30 2019</p> <p style="font-size: 16px; color: blue;">Per _____</p> <p style="font-size: 18px; color: black; font-family: cursive;">Updated Health Insurance</p> </div> | | |
| <small>S-B</small> | RESERVE DESCRIPTION | |
| There are no reserve accounts | | |

| | | |
|-------------------------------|----------------------------|--|
| <small>S-C</small> | | |
| | | Does the district have regular office hours exceeding 20 hours per week? <input checked="" type="checkbox"/> Yes |
| Names of Board Members | Date of End of Term | If Yes, enter |
| Paul Scheuerman | 1/1/23 | Address of office: 161 Rodeo Drive |
| Rick Six | 1/1/21 | City, State, Zip: Worland, WY 82401 |
| Steve Propp | 1/1/23 | Phone Number: 307-347-8582 |
| Harley Bower | 1/1/21 | Hours Open: 8 AM - 5 PM |
| Terry Glanz | 1/1/23 | |
| Tom Brewster | 1/1/21 | |
| Brandon Greet | 1/1/21 | |
| | | |
| | | |
| | | |

Where are the minutes of your board meeting available for public review?
 161 Rodeo Drive, Worland, WY 82401

How and where are the notices of meeting posted for the public?
 Written notice at the district office

Where are the public meetings held?
 161 Rodeo Drive, Worland, WY 82401

PROPOSED BUDGET SUMMARY

| OVERVIEW | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Pending Approval |
|----------|--|---------------------|------------------------|-----------------------|---------------------|
| S-1 | Total Budgeted Expenditures | \$0 | \$0 | \$792,500 | \$792,500 |
| S-2 | Total Principal to Pay on Debt | \$0 | \$0 | \$0 | \$0 |
| S-3 | Total Change to Restricted Funds | \$0 | \$0 | \$0 | \$0 |
| S-4 | Total General Fund and Forecasted Revenues Available | \$0 | \$0 | \$1,372,222 | \$1,372,222 |
| S-5 | Amount requested from County Commissioners | \$0 | \$0 | \$135,000 | \$135,000 |
| S-6 | Additional Funding Needed : | | | \$0 | \$0 |

| REVENUE SUMMARY | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Pending Approval |
|-----------------|--|---------------------|------------------------|-----------------------|---------------------|
| S-7 | Operating Revenues | \$0 | \$0 | \$275,000 | \$275,000 |
| S-8 | Tax levy (From the County Treasurer) | \$0 | \$0 | \$135,000 | \$135,000 |
| S-9 | Government Support | \$0 | \$0 | \$0 | \$0 |
| S-10 | Grants | \$0 | \$0 | \$240,200 | \$240,200 |
| S-11 | Other County Support (Not from Co. Treas.) | \$0 | \$0 | \$0 | \$0 |
| S-12 | Miscellaneous | \$0 | \$0 | \$32,295 | \$32,295 |
| S-13 | Other Forecasted Revenue | \$0 | \$0 | \$0 | \$0 |
| S-14 | Total Revenue | \$0 | \$0 | \$682,495 | \$682,495 |

| EXPENDITURE SUMMARY | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Pending Approval |
|---------------------|-------------------------------|---------------------|------------------------|-----------------------|---------------------|
| S-15 | Capital Outlay | \$0 | \$0 | \$35,000 | \$35,000 |
| S-16 | Interest and Fees On Debt | \$0 | \$0 | \$0 | \$0 |
| S-17 | Administration | \$0 | \$0 | \$28,000 | \$28,000 |
| S-18 | Operations | \$0 | \$0 | \$668,500 | \$668,500 |
| S-19 | Indirect Costs | \$0 | \$0 | \$61,000 | \$61,000 |
| S-20R | Expenditures paid by Reserves | \$0 | \$0 | \$0 | \$0 |
| S-20 | Total Expenditures | \$0 | \$0 | \$792,500 | \$792,500 |

| DEBT SUMMARY | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Pending Approval |
|--------------|------------------------|---------------------|------------------------|-----------------------|---------------------|
| S-21 | Principal Paid on Debt | \$0 | \$0 | \$0 | \$0 |

| CASH AND INVESTMENTS | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Pending Approval |
|----------------------|---------------------|---------------------|------------------------|-----------------------|---------------------|
| S-22 | TOTAL GENERAL FUNDS | \$0 | \$0 | \$689,727 | \$689,727 |

| Summary of Reserve Funds | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Pending Approval |
|--------------------------|---------------------------------------|---------------------|------------------------|-----------------------|---------------------|
| S-23 | Beginning Balance in Reserve Accounts | | | | |
| S-24 | a. Depreciation Reserve | \$0 | \$0 | \$0 | \$0 |
| S-25 | b. Other Reserve | \$0 | \$0 | \$0 | \$0 |
| S-26 | c. Emergency Reserve (Cash) | \$0 | \$0 | \$0 | \$0 |
| | Total Reserves (a+b+c) | \$0 | \$0 | \$0 | \$0 |
| S-27 | Amount to be added | | | | |
| S-28 | a. Depreciation Reserve | \$0 | \$0 | \$0 | \$0 |
| S-29 | b. Other Reserve | \$0 | \$0 | \$0 | \$0 |
| S-30 | c. Emergency Reserve (Cash) | \$0 | \$0 | \$0 | \$0 |
| | Total to be added (a+b+c) | \$0 | \$0 | \$0 | \$0 |
| S-31 | Subtotal | \$0 | \$0 | \$0 | \$0 |
| S-32 | Less Total to be spent | \$0 | \$0 | \$0 | \$0 |
| S-33 | TOTAL RESERVES AT END OF FISCAL YEAR | \$0 | \$0 | \$0 | \$0 |

End of Summary

Budget Officer / District Official (if not same as "Submitted by") _____

Date adopted by Special District _____

DISTRICT ADDRESS: PO Box 936
Worland, WY 82401

PREPARED BY: Angela Parker

DISTRICT PHONE: 307-347-8582

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

1/23/19 Form approved by Wyoming Department of Audit, Public Funds Division

Proposed Budget

Washakie County Weed and Pest Control District
 NAME OF DISTRICT/BOARD

FYE 6/30/2020

PROPERTY TAXES AND ASSESSMENTS

| | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Pending Approval |
|------------|--|---------------------|------------------------|-----------------------|---------------------|
| R-1 | Property Taxes and Assessments Received | | | | |
| R-1.1 | Tax Levy (From the County Treasurer) | | | \$135,000 | |
| R-1.2 | Other County Support | | | | |

FORECASTED REVENUE

| | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Pending Approval |
|------------|--|---------------------|------------------------|-----------------------|---------------------|
| R-2 | Revenues from Other Governments | | | | |
| R-2.1 | State Aid | | | | |
| R-2.2 | Additional County Aid (non-treasurer) | | | | |
| R-2.3 | City (or Town) Aid | | | | |
| R-2.4 | Other (Specify) | | | | |
| R-2.5 | Total Government Support | \$0 | \$0 | \$0 | |
| R-3 | Operating Revenues | | | | |
| R-3.1 | Customer Charges | | | | |
| R-3.2 | Sales of Goods or Services | | | \$275,000 | |
| R-3.3 | Other Assessments | | | | |
| R-3.4 | Total Operating Revenues | \$0 | \$0 | \$275,000 | |
| R-4 | Grants | | | | |
| R-4.1 | Direct Federal Grants | | | \$125,000 | |
| R-4.2 | Federal Grants thru State Agencies | | | \$115,200 | |
| R-4.3 | Grants from State Agencies | | | | |
| R-4.4 | Total Grants | \$0 | \$0 | \$240,200 | |
| R-5 | Miscellaneous Revenue | | | | |
| R-5.1 | Interest | | | \$2,000 | |
| R-5.2 | Other: Specify <u>contracts</u> | | | \$30,295 | |
| R-5.3 | Other: Additional | | | | |
| R-5.4 | Total Miscellaneous | \$0 | \$0 | \$32,295 | |
| R-5.5 | Total Forecasted Revenue | \$0 | \$0 | \$547,495 | |
| R-6 | Other Forecasted Revenue | | | | |
| R-6.1 | a. Other past due-as estimated by Co. Treas. | | | | |
| R-6.2 | b. Other forecasted revenue (specify): | | | | |
| R-6.3 | _____ | | | | |
| R-6.4 | _____ | | | | |
| R-6.5 | _____ | | | | |
| R-6.6 | Total Other Forecasted Revenue (a+b) | \$0 | \$0 | \$0 | |

Proposed Budget

Washakie County Weed and Pest Control District
 NAME OF DISTRICT/BOARD

FYE 6/30/2020

CAPITAL OUTLAY BUDGET

| | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Pending Approval |
|------------|-----------------------------|---------------------|------------------------|-----------------------|---------------------|
| E-1 | Capital Outlay | | | | |
| E-1.1 | Real Property | | | \$35,000 | \$35,000 |
| E-1.2 | Vehicles | | | | |
| E-1.3 | Office Equipment | | | | |
| E-1.4 | Other (Specify) | | | | |
| E-1.5 | _____ | | | | |
| E-1.6 | _____ | | | | |
| E-1.7 | _____ | | | | |
| E-1.8 | TOTAL CAPITAL OUTLAY | \$0 | \$0 | \$35,000 | \$35,000 |

ADMINISTRATION BUDGET

| | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Pending Approval |
|------------|--------------------------------------|---------------------|------------------------|-----------------------|---------------------|
| E-2 | Personnel Services | | | | |
| E-2.1 | Administrator | | | \$10,000 | \$10,000 |
| E-2.2 | Secretary | | | | |
| E-2.3 | Clerical | | | | |
| E-2.4 | Other (Specify) | | | | |
| E-2.5 | Postage | | | \$400 | \$400 |
| E-2.6 | _____ | | | | |
| E-2.7 | _____ | | | | |
| E-3 | Board Expenses | | | | |
| E-3.1 | Travel | | | | |
| E-3.2 | Mileage | | | \$2,000 | \$2,000 |
| E-3.3 | Other (Specify) | | | | |
| E-3.4 | Board Meetings | | | \$1,000 | \$1,000 |
| E-3.5 | Public Relations | | | \$1,850 | \$1,850 |
| E-3.6 | _____ | | | | |
| E-4 | Contractual Services | | | | |
| E-4.1 | Legal | | | | |
| E-4.2 | Accounting/Auditing | | | \$3,500 | \$3,500 |
| E-4.3 | Other (Specify) | | | | |
| E-4.4 | _____ | | | | |
| E-4.5 | _____ | | | | |
| E-4.6 | _____ | | | | |
| E-5 | Other Administrative Expenses | | | | |
| E-5.1 | Office Supplies | | | \$2,000 | \$2,000 |
| E-5.2 | Office equipment, rent & repair | | | | |
| E-5.3 | Education | | | \$2,000 | \$2,000 |
| E-5.4 | Registrations | | | \$2,500 | \$2,500 |
| E-5.5 | Other (Specify) | | | | |
| E-5.6 | Council Dues | | | \$2,500 | \$2,500 |
| E-5.7 | Petty Cash | | | \$250 | \$250 |
| E-5.8 | _____ | | | | |
| E-6 | TOTAL ADMINISTRATION | \$0 | \$0 | \$28,000 | \$28,000 |

Proposed Budget

Washakie County Weed and Pest Control District

FYE 6/30/2020

OPERATIONS BUDGET

| | | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Pending Approval |
|-------------|--|--|---------------------|------------------------|-----------------------|---------------------|
| E-7 | Personnel Services | | | | | |
| E-7.1 | Wages--Operations | | | | \$180,000 | \$180,000 |
| E-7.2 | Service Contracts | | | | | |
| E-7.3 | Other (Specify) | | | | | |
| E-7.4 | _____ | | | | | |
| E-7.5 | _____ | | | | | |
| E-7.6 | _____ | | | | | |
| E-8 | Travel | | | | | |
| E-8.1 | Mileage | | | | | |
| E-8.2 | Other (Specify) | | | | | |
| E-8.3 | _____ | | | | | |
| E-8.4 | _____ | | | | | |
| E-8.5 | _____ | | | | | |
| E-9 | Operating supplies (List) | | | | | |
| E-9.1 | Repairs & Supplies | | | | \$15,000 | \$15,000 |
| E-9.2 | Fuel & Oil | | | | \$5,000 | \$5,000 |
| E-9.3 | Pesticides | | | | \$300,000 | \$300,000 |
| E-9.4 | Utilities | | | | \$8,000 | \$8,000 |
| E-9.5 | _____ | | | | | |
| E-10 | Program Services (List) | | | | | |
| E-10.1 | Household Collection | | | | \$13,000 | \$13,000 |
| E-10.2 | _____ | | | | | |
| E-10.3 | _____ | | | | | |
| E-10.4 | _____ | | | | | |
| E-10.5 | _____ | | | | | |
| E-11 | Contractual Arrangements (List) | | | | | |
| E-11.1 | Weed Contractors | | | | \$136,000 | \$136,000 |
| E-11.2 | Sales Tax | | | | \$10,000 | \$10,000 |
| E-11.3 | Advertising | | | | \$1,500 | \$1,500 |
| E-11.4 | _____ | | | | | |
| E-11.5 | _____ | | | | | |
| E-12 | Other operations (Specify) | | | | | |
| E-12.1 | _____ | | | | | |
| E-12.2 | _____ | | | | | |
| E-12.3 | _____ | | | | | |
| E-12.4 | _____ | | | | | |
| E-12.5 | _____ | | | | | |
| E-13 | TOTAL OPERATIONS | | \$0 | \$0 | \$668,500 | \$668,500 |

Proposed Budget

Washakie County Weed and Pest Control District

FYE 6/30/2020

INDIRECT COSTS BUDGET

| | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Pending Approval |
|-------------------------------------|------------------------------|---------------------|------------------------|-----------------------|---------------------|
| E-14 Insurance | | | | | |
| E-14.1 | Liability | | | \$3,000 | \$3,000 |
| E-14.2 | Buildings and vehicles | | | \$6,000 | \$6,000 |
| E-14.3 | Equipment | | | | |
| E-14.4 | Other (Specify) | | | | |
| E-14.5 | <u>Life Insurance</u> | | | \$400 | \$400 |
| E-14.6 | <u>Bonds</u> | | | \$500 | \$500 |
| E-14.7 | | | | | |
| E-15 Indirect payroll costs: | | | | | |
| E-15.1 | FICA (Social Security) taxes | | | \$15,000 | \$15,000 |
| E-15.2 | Workers Compensation | | | \$3,100 | \$3,100 |
| E-15.3 | Unemployment Taxes | | | | |
| E-15.4 | Retirement | | | \$18,000 | \$18,000 |
| E-15.5 | Health Insurance | | | \$15,000 | \$15,000 |
| E-15.6 | Other (Specify) | | | | |
| E-15.7 | | | | | |
| E-15.8 | | | | | |
| E-15.9 | | | | | |
| E-17 TOTAL INDIRECT COSTS | | \$0 | \$0 | \$61,000 | \$61,000 |

DEBT SERVICE BUDGET

| | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Pending Approval |
|-------------------------------|-----------|---------------------|------------------------|-----------------------|---------------------|
| D-1 Debt Service | | | | | |
| D-1.1 | Principal | | | | |
| D-1.2 | Interest | | | | |
| D-1.3 | Fees | | | | |
| D-2 TOTAL DEBT SERVICE | | \$0 | \$0 | \$0 | \$0 |

Proposed Budget

Washakie County Weed and Pest Control District

FYE 6/30/2020

NAME OF DISTRICT/BOARD

GENERAL FUNDS

| | | End of Year 2017-2018 Actual | Beginning 2018-2019 Estimated | Beginning 2019-2020 Proposed | Pending Approval |
|------------|---|------------------------------------|-------------------------------------|------------------------------------|---------------------|
| C-1 | Balances at Beginning of Fiscal Year | | | | |
| C-1.1 | General Fund Checking Account Balance | | \$0 | \$106,962 | \$106,962 |
| C-1.2 | Savings and Investments Account Balance | | \$0 | \$582,765 | \$582,765 |
| C-1.3 | General Fund CD Balance | | \$0 | | |
| C-1.4 | All Other Funds | | \$0 | | |
| C-1.5 | Reserves (From Below) | \$0 | \$0 | \$0 | \$0 |
| C-1.6 | Total Estimated Cash and Investments on Hand | \$0 | \$0 | \$689,727 | \$689,727 |
| C-2 | General Fund Reductions: | | | | |
| C-2.1 | a. Unpaid bills at FYE | | | | |
| C-2.2 | b. Reserves | \$0 | \$0 | \$0 | \$0 |
| C-2.3 | Total Deductions (a+b) | \$0 | \$0 | \$0 | \$0 |
| C-2.4 | Estimated Non-Restricted Funds Available | \$0 | \$0 | \$689,727 | \$689,727 |

SINKING & DEBT SERVICE FUNDS

| | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Pending Approval |
|------------|---|---------------------|------------------------|-----------------------|---------------------|
| C-3 | | | | | |
| C-3.1 | Beginning Balance in Reserve Account (end of previous year) | | \$0 | \$0 | |
| C-3.2 | Date of Reserve Approval in Minutes: _____ | | | | |
| C-3.3 | Amount to be added to the reserve | | | | |
| C-3.4 | Date of Reserve Approval in Minutes: _____ | | | | |
| C-3.5 | SUB-TOTAL | \$0 | \$0 | \$0 | \$0 |
| C-3.6 | Identify the amount and project to be spent | | | | |
| C-3.7 | a. _____ | | | | |
| C-3.8 | b. _____ | | | | |
| C-3.9 | c. _____ | | | | |
| C-3.10 | Date of Reserve Approval in Minutes: _____ | | | | |
| C-3.11 | TOTAL CAPITAL OUTLAY (a+b+c) | \$0 | \$0 | \$0 | \$0 |
| C-3.12 | Balance to be retained | \$0 | \$0 | \$0 | \$0 |

RESERVES

| | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Pending Approval |
|------------|---|---------------------|------------------------|-----------------------|---------------------|
| C-4 | | | | | |
| C-4.1 | Beginning Balance in Reserve Account (end of previous year) | | \$0 | \$0 | |
| C-4.2 | Date of Reserve Approval in Minutes: _____ | | | | |
| C-4.3 | Amount to be added to the reserve | | | | |
| C-4.4 | Date of Reserve Approval in Minutes: _____ | | | | |
| C-4.5 | SUB-TOTAL | \$0 | \$0 | \$0 | \$0 |
| C-4.6 | Identify the amount and project to be spent | | | | |
| C-4.7 | a. _____ | | | | |
| C-4.8 | b. _____ | | | | |
| C-4.9 | c. _____ | | | | |
| C-4.10 | Date of Reserve Approval in Minutes: _____ | | | | |
| C-4.11 | TOTAL OTHER RESERVE OUTLAY (a+b+c) | \$0 | \$0 | \$0 | \$0 |
| C-4.12 | Balance to be retained | \$0 | \$0 | \$0 | \$0 |

BOND FUNDS

| | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Pending Approval |
|------------|---|---------------------|------------------------|-----------------------|---------------------|
| C-5 | | | | | |
| C-5.1 | Beginning Balance in Reserve Account (end of previous year) | | \$0 | \$0 | |
| C-5.2 | Date of Reserve Approval in Minutes: _____ | | | | |
| C-5.3 | Amount to be added to the reserve | | | | |
| C-5.4 | Date of Reserve Approval in Minutes: _____ | | | | |
| C-5.5 | SUB-TOTAL | \$0 | \$0 | \$0 | \$0 |
| C-5.6 | Identify the amount and project to be spent | | | | |
| C-5.7 | Date of Reserve Approval in Minutes: _____ | | | | |
| C-5.8 | Balance to be retained | \$0 | \$0 | \$0 | \$0 |
| C-5.9 | TOTAL TO BE SPENT | \$0 | \$0 | \$0 | \$0 |