

Proposed Budget

Washakie County Weed & Pest Control District	
Budget Hearing Information	
PO Box 936	Location: 161 Rodeo Drive
Worland, WY 82401	Date: 7/12/2018
307-347-8582	Time: 6:00 PM
Washakie County	Budget Prepared by: Karen Geis

S-A BUDGET MESSAGE W.S. 16-4-104(d)

1st Mill - Regular Budget - Washakie County Weed & Pest Control District will continue to operate its established programs and sale of selected retail pesticides.

S-B RESERVE DESCRIPTION

There are no reserve accounts

S-C

Names of Board Members	Date of End of Term
Paul Scheuerman	1/1/19
Rick Six	1/1/21
Steve Propp	1/1/19
Harley Bower	1/1/21
Terry Glanz	1/1/19
Tom Brewster	1/1/21
Brandon Greet	1/1/21

Does the district have regular office hours exceeding 20 hours per week? Yes

If Yes, enter

Address of office: 161 Rodeo Drive

City, State, Zip: Worland, WY 82401

Phone Number: 307-347-8582

Hours Open: 8 AM - 5 PM

Where are the minutes of your board meeting available for public review?

161 Rodeo Drive, Worland, WY 82401

How and where are the notices of meeting posted for the public?

Written notice at the district office

Where are the public meetings held?

161 Rodeo Drive, Worland, WY 82401

PROPOSED BUDGET SUMMARY

OVERVIEW		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$0	\$0	\$788,500	
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	
S-4	Total General Fund and Forecasted Revenues Available	\$0	\$0	\$1,127,311	
S-5	<i>Amount requested from County Commissioners</i>	\$0	\$0	\$125,000	
S-6	Additional Funding Needed :			\$0	

REVENUE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$275,000	
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$125,000	
S-9	Government Support	\$0	\$0	\$0	
S-10	Grants	\$0	\$0	\$233,000	
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	
S-12	Miscellaneous	\$0	\$0	\$31,295	
S-13	Other Forecasted Revenue	\$0	\$0	\$0	
S-14	Total Revenue	\$0	\$0	\$664,295	

FY 7/1/18-6/30/19 Washakie County Weed & Pest Control District

EXPENDITURE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$30,000	
S-16	Interest and Fees On Debt	\$0	\$0	\$0	
S-17	Administration	\$0	\$0	\$30,000	
S-18	Operations	\$0	\$0	\$668,500	
S-19	Indirect Costs	\$0	\$0	\$60,000	
S-20	Total Expenditures	\$0	\$0	\$788,500	

DEBT SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	

CASH AND INVESTMENTS		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$0	\$0	\$463,016	
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	
S-25	b. Other Reserve	\$0	\$0	\$0	
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	
	Total Reserves (a+b+c)	\$0	\$0	\$0	
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	
S-29	b. Other Reserve	\$0	\$0	\$0	
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	
	Total to be added (a+b+c)	\$0	\$0	\$0	
S-31	Subtotal	\$0	\$0	\$0	
S-32	Less Total to be spent	\$0	\$0	\$0	
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	

End of Summary

Budget Officer / District Official (if not same as "Submitted by") _____ Date adopted by Special District _____

DISTRICT ADDRESS: PO Box 936
Worland, WY 82401

DISTRICT PHONE: 307-347-8582

PREPARED BY: Karen Geis

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

Proposed Budget

Washakie County Weed & Pest Control District
 NAME OF DISTRICT/BOARD

FYE 6/30/2019

PROPERTY TAXES AND ASSESSMENTS

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)			\$125,000	\$125,000
R-1.2	Other County Support				

FORECASTED REVENUE

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services			\$275,000	
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$0	\$0	\$275,000	
R-4	Grants				
R-4.1	Direct Federal Grants			\$125,000	
R-4.2	Federal Grants thru State Agencies			\$108,000	
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$233,000	
R-5	Miscellaneous Revenue				
R-5.1	Interest			\$1,000	
R-5.2	Other: Specify <u>Contracts</u>			\$30,295	
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$0	\$0	\$31,295	
R-5.5	Total Forecasted Revenue	\$0	\$0	\$539,295	
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	

Proposed Budget

Washakie County Weed & Pest Control District
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2019

CAPITAL OUTLAY BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-1 Capital Outlay					
E-1.1	Real Property			\$30,000	\$30,000
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$30,000	\$30,000

ADMINISTRATION BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-2 Personnel Services					
E-2.1	Administrator			\$10,000	\$10,000
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	postage			\$450	
E-2.6	_____				
E-2.7					
E-3 Board Expenses					
E-3.1	Travel				
E-3.2	Mileage			\$2,000	
E-3.3	Other (Specify)				
E-3.4	Board Meetings			\$1,000	
E-3.5	Public Relations			\$2,500	
E-3.6					
E-4 Contractual Services					
E-4.1	Legal				
E-4.2	Accounting/Auditing			\$3,500	
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6					
E-5 Other Administrative Expenses					
E-5.1	Office Supplies			\$2,000	
E-5.2	Office equipment, rent & repair				
E-5.3	Education			\$2,800	
E-5.4	Registrations			\$3,000	
E-5.5	Other (Specify)				
E-5.6	Council Dues			\$2,500	
E-5.7	Petty Cash			\$250	
E-5.8					
E-6	TOTAL ADMINISTRATION	\$0	\$0	\$30,000	\$30,000

Proposed Budget

Washakie County Weed & Pest Control District

FYE 6/30/2019

OPERATIONS BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations			\$180,000	\$180,000
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	Repairs & Supplies			\$15,000	
E-9.2	Fuel & Oil			\$5,000	
E-9.3	Pesticides			\$300,000	
E-9.4	Utilities			\$8,000	
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	_____				
E-10.2	_____				
E-10.3	_____				
E-10.4	_____				
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	Weed Contractors			\$150,000	
E-11.2	Sales Tax			\$10,000	
E-11.3	Advertising			\$500	
E-11.4	_____				
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	_____				
E-12.2	_____				
E-12.3	_____				
E-12.4	_____				
E-12.5	_____				
E-13	TOTAL OPERATIONS	\$0	\$0	\$668,500	\$668,500

Proposed Budget

Washakie County Weed & Pest Control District

FYE 6/30/2019

INDIRECT COSTS BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-14	Insurance				
E-14.1	Liability			\$3,000	\$3,000
E-14.2	Buildings and vehicles			\$6,000	\$6,000
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5	Life Insurance			\$400	\$400
E-14.6	Bonds			\$500	\$500
E-14.7					
E-15	Indirect payroll costs:				
E-15.1	FICA (Social Security) taxes			\$15,000	\$15,000
E-15.2	Workers Compensation			\$3,100	\$3,100
E-15.3	Unemployment Taxes				
E-15.4	Retirement			\$18,000	
E-15.5	Health Insurance			\$14,000	
E-15.6	Other (Specify)				
E-15.7					
E-15.8					
E-15.9					
E-16	Depreciation Expenses				
E-17	TOTAL INDIRECT COSTS	\$0	\$0	\$60,000	

DEBT SERVICE BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
D-1	Debt Service				
D-1.1	Principal				
D-1.2	Interest				
D-1.3	Fees				
D-2	TOTAL DEBT SERVICE	\$0	\$0	\$0	\$0

Proposed Budget

Washakie County Weed & Pest Control District

FYE 6/30/2019

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		End of Year 2016-2017 Actual	Beginning 2017-2018 Estimated	Beginning 2018-2019 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance		\$0	\$28,772	\$28,772
C-1.2	Savings and Investments Account Balance		\$0	\$434,244	\$434,244
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand	\$0	\$0	\$463,016	\$463,016
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)	\$0	\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available	\$0	\$0	\$463,016	\$463,016

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.1	<i>Date of Reserve Approval in Minutes:</i>				
C-3.2	Amount to be added to the reserve				
C-3.3	<i>Date of Reserve Approval in Minutes:</i>				
C-3.4	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.5	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.6	a. _____				
C-3.7	b. _____				
C-3.8	c. _____				
C-3.9	<i>Date of Reserve Approval in Minutes:</i>				
C-3.10	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.11	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-4	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.1	<i>Date of Reserve Approval in Minutes:</i>				
C-4.2	Amount to be added to the reserve				
C-4.3	<i>Date of Reserve Approval in Minutes:</i>				
C-4.4	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.5	Identify the amount and project to be spent from "Other I"				
C-4.6	a. _____				
C-4.7	b. _____				
C-4.8	c. _____				
C-4.9	<i>Date of Reserve Approval in Minutes:</i>				
C-4.10	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.11	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.1	<i>Date of Reserve Approval in Minutes:</i>				
C-5.2	Amount to be added to the reserve				
C-5.3	<i>Date of Reserve Approval in Minutes:</i>				
C-5.4	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.5	Amount to be spent from Emergency Reserve (Cash)				
C-5.6	<i>Date of Reserve Approval in Minutes:</i>				
C-5.7	Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	\$0
C-5.8	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0