

Proposed Budget

Ten Sleep Rural Fire Protection District	
Budget Hearing Information	
417 5th Street	Location: Ten Sleep Fire Station
Ten Sleep, Wyoming 82442	Date: 7/19/2017
307-366-2468	Time: 7PM
Washakie County	Budget Prepared by: Tom Brewster

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>The Ten Sleep Fire District has worked to replace apparatus and equipment needs after a fire destroying the main station 1/31/2015. The District will need to assess the full 3 Mills as the down turn in the economy has lowered the value of the mil.</p>		
<div style="font-size: 2em; font-weight: bold; margin: 0;">RECEIVED</div> <div style="font-size: 1.5em; margin: 5px 0;">MAY 19 2017</div> <div style="margin: 5px 0;">Per. _____</div>		
Tax \$ 78,184.00		

S-B	RESERVE DESCRIPTION
<p>The TSRFD has two reserve accounts Emergency Reserve and Depriation Reserves, ER is used for unforeseen apparatus failure or large scale wildland fires that require vast resouces and financial output. The DR is used to replace equipment and appuratus as it ages out.</p>	

S-C	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Names of Board Members</th> <th style="text-align: center;">Date of End of Term</th> </tr> </thead> <tbody> <tr> <td>Vernon Greet</td> <td style="text-align: center;">12/31/18</td> </tr> <tr> <td>Tom Brewster</td> <td style="text-align: center;">12/31/20</td> </tr> <tr> <td>Myles Bush</td> <td style="text-align: center;">12/31/20</td> </tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	Names of Board Members	Date of End of Term	Vernon Greet	12/31/18	Tom Brewster	12/31/20	Myles Bush	12/31/20																	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="font-size: x-small;">Does the district have regular office hours exceeding 20 hours per week?</td> <td style="text-align: center;"><input type="checkbox"/> No</td> </tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr> <td style="font-size: x-small;">If no above: Are the records on file with the County Clerk as required by W.S. 16-12-10-1?</td> <td style="text-align: center;"><input type="checkbox"/> Yes</td> </tr> </table>	Does the district have regular office hours exceeding 20 hours per week?	<input type="checkbox"/> No									If no above: Are the records on file with the County Clerk as required by W.S. 16-12-10-1?	<input type="checkbox"/> Yes
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Where are the minutes of your board meeting available for public review?
 Washakie County Clerks Office

How and where are the notices of meeting posted for the public?
 Daily News at least 1 week prior to meeting.

Where are the public meetings held?
 Ten Sleep Fire Station 417 5th Street, Ten Sleep Wyoming

PROPOSED BUDGET SUMMARY

OVERVIEW		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$289,210	\$172,619	\$161,400	\$127,900
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$206,815	-\$10,000	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$367,923	\$245,929	\$208,434	\$208,434
S-5	Amount requested from County Commissioners	\$101,801	\$78,179	\$78,184	\$78,184
S-6	Additional Funding Needed:			\$0	\$0

REVENUE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$95,456	\$74,884	\$74,884	\$74,884
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$27,593	\$22,000	\$20,000	\$20,000
S-11	Other County Support (Not from Co. Treas.)	\$6,345	\$3,295	\$3,300	\$3,300
S-12	Miscellaneous	\$1,909	\$70,750	\$35,250	\$35,250
S-13	Other Forecasted Revenue	\$161,620	\$0	\$0	\$0
S-14	Total Revenue	\$292,923	\$170,929	\$133,434	\$133,434

EXPENDITURE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-15	Capital Outlay	\$151,986	\$47,348	\$50,000	\$50,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$5,150	\$2,973	\$5,300	\$5,300
S-18	Operations	\$121,575	\$113,977	\$92,000	\$92,000
S-19	Indirect Costs	\$10,499	\$8,321	\$14,100	\$14,100
S-20	Total Expenditures	\$289,210	\$172,619	\$161,400	\$161,400

DEBT SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$75,000	\$75,000	\$75,000	\$75,000
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$65,815	\$55,815	\$55,815
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$109,000	\$250,000	\$250,000	\$250,000
	Total Reserves (a+b+c)	\$109,000	\$315,815	\$305,815	\$305,815
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$65,815	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$141,000	\$0	\$0	\$0
	Total to be added (a+b+c)	\$206,815	\$0	\$0	\$0
S-31	Subtotal	\$315,815	\$315,815	\$305,815	\$305,815
S-32	Less Total to be spent	\$0	\$10,000	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$315,815	\$305,815	\$305,815	\$305,815

End of Summary

Budget Officer / District Official (if not same as "Submitted by") _____ Date adopted by Special District _____

DISTRICT ADDRESS: 417 5th Street
Ten-Sleep, Wyoming 82442

PREPARED BY: Tom Brewster

DISTRICT PHONE: 307-366-2468

Proposed Budget

Ten Sleep Rural Fire Protection District

FYE 6/30/2018

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received				
R-1.1 Tax Levy (From the County Treasurer)	\$95,456	\$74,884	\$74,884	
R-1.2 Other County Support	\$6,345	\$3,295	\$3,300	

FORECASTED REVENUE

	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
R-2 Revenues from Other Governments				
R-2.1 State Aid				
R-2.2 Additional County Aid (non-treasurer)				
R-2.3 City (or Town) Aid				
R-2.4 Other (Specify)				
R-2.5 Total Government Support	\$0	\$0	\$0	
R-3 Operating Revenues				
R-3.1 Customer Charges				
R-3.2 Sales of Goods or Services				
R-3.3 Other Assessments				
R-3.4 Total Operating Revenues	\$0	\$0	\$0	
R-4 Grants				
R-4.1 Direct Federal Grants				
R-4.2 Federal Grants thru State Agencies	\$27,593	\$22,000	\$20,000	
R-4.3 Grants from State Agencies				
R-4.4 Total Grants	\$27,593	\$22,000	\$20,000	
R-5 Miscellaneous Revenue				
R-5.1 Interest	\$279	\$750	\$750	
R-5.2 Other: Specify <u>Wildland Fires</u>	\$1,630	\$70,000	\$34,500	
R-5.3 Other: Additional				
R-5.4 Total Miscellaneous	\$1,909	\$70,750	\$35,250	
R-5.5 Total Forecasted Revenue	\$29,502	\$92,750	\$55,250	
R-6 Other Forecasted Revenue				
R-6.1 a. Other past due-as estimated by Co. Treas.				
R-6.2 b. Other forecasted revenue (specify):				
R-6.3 <u>Insurance from Station Fire</u>	\$161,620	\$0	\$0	
R-6.4 _____				
R-6.5 _____				
R-6.6 Total Other Forecasted Revenue (a+b)	\$161,620	\$0	\$0	

Proposed Budget

Ten Sleep Rural Fire Protection District

FYE 6/30/2018

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles	\$146,126	\$18,719	\$35,000	
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	<u>Facility Improvement</u>	\$5,860	\$28,629	\$15,000	
E-1.6					
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$151,986	\$47,348	\$50,000	

ADMINISTRATION BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical	\$1,000	\$1,000	\$1,000	
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage	\$937	\$715	\$1,000	
E-3.3	Other (Specify)				
E-3.4					
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	\$210	\$0	\$500	
E-4.2	Accounting/Auditing		\$80	\$500	
E-4.3	Other (Specify)				
E-4.4	<u>Minute Taker</u>	\$720	\$800	\$1,000	
E-4.5					
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$2,233	\$228	\$1,000	
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	<u>Dues/Publications/Fees</u>	\$50	\$150	\$300	
E-5.7					
E-5.8					
E-6	TOTAL ADMINISTRATION	\$5,150	\$2,973	\$5,300	

Proposed Budget

Ten Sleep Rural Fire Protection District

FYE 6/30/2018

OPERATIONS BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages—Operations	\$0	\$0	\$0	
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	Wildland Fire Wages	\$5,567	\$8,586	\$10,000	
E-7.5					
E-7.6					
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3					
E-8.4					
E-8.5					
E-9	Operating supplies (List)				
E-9.1	Fire Equip/PPE/Supplies	\$47,673	\$14,627	\$12,000	
E-9.2	Electronics	\$35,132	\$1,943	\$1,000	
E-9.3	Fire Hose	\$6,105	\$0	\$1,000	
E-9.4					
E-9.5					
E-10	Program Services (List)				
E-10.1	Fuel & Oil	\$1,467	\$2,500	\$4,000	
E-10.2	Truck Maintenance	\$11,123	\$14,000	\$12,000	
E-10.3	Training Expense	\$0	\$0	\$3,000	
E-10.4	Fire Suppression	\$9,517	\$64,208	\$17,000	
E-10.5					
E-11	Contractual Arrangements (List)				
E-11.1	Electricity	\$1,783	\$2,200	\$3,000	
E-11.2	Telephone	\$1,144	\$1,413	\$2,000	
E-11.3	Gas & Utility	\$2,064	\$4,500	\$6,000	
E-11.4					
E-11.5					
E-12	Other operations (Specify)				
E-12.1	Safety & Education	\$0	\$0	\$1,000	
E-12.2	Grant Expenditures	\$0	\$0	\$20,000	
E-12.3					
E-12.4					
E-12.5					
E-13	TOTAL OPERATIONS	\$121,575	\$113,977	\$92,000	

Proposed Budget

Ten Sleep Rural Fire Protection District

FYE 6/30/2018

INDIRECT COSTS BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-14	Insurance				
E-14.1	Liability	\$8,154	\$6,295	\$7,000	
E-14.2	Buildings and vehicles				
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5	<u>Bonds</u>	\$100	\$100	\$100	
E-14.6					
E-14.7					
E-15	Indirect payroll costs:				
E-15.1	FICA (Social Security) taxes	\$345	\$532	\$2,000	
E-15.2	Workers Compensation	\$1,819	\$1,269	\$2,500	
E-15.3	Unemployment Taxes	\$0	\$0	\$2,000	
E-15.4	Retirement	\$0	\$0	\$0	
E-15.5	Health Insurance	\$0	\$0	\$0	
E-15.6	Other (Specify)				
E-15.7	<u>Medicare taxes</u>	\$81	\$125	\$500	
E-15.8					
E-15.9					
E-16	Depreciation Expenses				
E-17	TOTAL INDIRECT COSTS	\$10,499	\$8,321	\$14,100	

DEBT SERVICE BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
D-1	Debt Service				
D-1.1	Principal				
D-1.2	Interest				
D-1.3	Fees				
D-2	TOTAL DEBT SERVICE	\$0	\$0	\$0	

Proposed Budget

Ten Sleep Rural Fire Protection District
 NAME OF DISTRICT/BOARD

FYE 6/30/2018

GENERAL FUNDS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$75,000	\$75,000	\$75,000	
C-1.2	Savings and Investments Account Balance				
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$315,815	\$305,815	\$305,815	
C-1.6	Total Estimated Cash and Investments on Hand	\$390,815	\$380,815	\$380,815	
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$315,815	\$305,815	\$305,815	
C-2.3	Total Deductions (a+b)	\$315,815	\$305,815	\$305,815	
C-2.4	Estimated Non-Restricted Funds Available	\$75,000	\$75,000	\$75,000	

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-3	Beginning Balance in Reserve Account (end of previous year)	\$0	\$65,815	\$55,815	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> 5/17/2017				
C-3.3	Amount to be added to the reserve	\$65,815	\$0		
C-3.4	<i>Date of Reserve Approval in Minutes:</i> 5/17/2017				
C-3.5	SUB-TOTAL	\$65,815	\$65,815	\$55,815	
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. UTV		\$10,000		
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> 5/17/2017				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$10,000	\$0	
C-3.12	Balance to be retained in Depreciation Reserve Account	\$65,815	\$55,815	\$55,815	

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-4	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i>				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	
C-4.6	Identify the amount and project to be spent from "Other I"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-5	Beginning Balance in Reserve Account (end of previous year)	\$109,000	\$250,000	\$250,000	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> 5/17/2017				
C-5.3	Amount to be added to the reserve	\$141,000			
C-5.4	<i>Date of Reserve Approval in Minutes:</i> 5/17/2017				
C-5.5	SUB-TOTAL	\$250,000	\$250,000	\$250,000	
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained in Assigned Fund Balance	\$250,000	\$250,000	\$250,000	
C-5.9	TOTAL TO BE SPENT	\$0	\$10,000	\$0	