

Proposed Budget

Ten Sleep Rural Fire Protection District	
Budget Hearing Information	
417 5th Street	Location: 417 5th Street, Ten Sleep, Wyoming 82442
Ten Sleep, Wyoming 82442	Date: 7/17/2019
307-366-2468	Time: 8:00 PM
Washakie County	Budget Prepared by: Daniel Greet

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
BUDGET MESSAGE — FISCAL YEAR 2019-2020 ENDING JUNE 30, 2020		
<p>The fiscal policy of the Ten Sleep Rural Fire District remains unchanged. We work to be fiscally responsible; while maintaining the high standards of customer service to the citizens of the Ten Sleep Rural Fire District. With limited funding sources other than tax funds, we will continue to seek grant funding opportunities as well as work towards inter-agency collaboration as opportunities present. This helps provide needed additional funds for capital investments such as equipment and facilities.</p>		
_____	Budget Officer	Title
<div style="font-size: 2em; color: blue; font-weight: bold;">RECEIVED</div> <div style="font-size: 1.5em; color: red; font-weight: bold;">MAY 28 2019</div> <div style="font-size: 1.2em; color: blue;">Per _____</div>		

S-B	RESERVE DESCRIPTION
<p>The TSRFD has two reserve accounts Emergency Reserve and Depreciation Reserves. ER is used for unforeseen apparatus failure or large scale emergencies and wildland fires that require vast resources and financial output currently at \$ 250,000. The DR is used to replace equipment and apparatus as it ages out currently at \$91,000.</p>	

S-C																					
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Names of Board Members</th> <th style="text-align: left;">Date of End of Term</th> </tr> </thead> <tbody> <tr> <td>Tom Brewster</td> <td>12/31/20</td> </tr> <tr> <td>Myles Bush</td> <td>12/31/20</td> </tr> <tr> <td>Daniel Greet</td> <td>12/31/22</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Names of Board Members	Date of End of Term	Tom Brewster	12/31/20	Myles Bush	12/31/20	Daniel Greet	12/31/22													<p>Does the district have regular office hours exceeding 20 hours per week? <input type="checkbox"/> No</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>if no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)? <input type="checkbox"/> Yes</p>
Names of Board Members	Date of End of Term																				
Tom Brewster	12/31/20																				
Myles Bush	12/31/20																				
Daniel Greet	12/31/22																				

Where are the minutes of your board meeting available for public review?
 Washakie County Clerks Office

How and where are the notices of meeting posted for the public?
 The Regular Monthly Meetings are identified by rule as of the January meeting each year and posted in the meeting room. Budget meetings

Where are the public meetings held?
 Ten Sleep Fire Station 417 5th Street, Ten Sleep, Wyoming 82442

PROPOSED BUDGET SUMMARY

OVERVIEW		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$81,330	\$41,180	\$144,500	\$144,500
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$10,000	\$0	\$15,185	\$15,185
S-4	Total General Fund and Forecasted Revenues Available	\$171,225	\$173,361	\$244,076	\$244,076
S-5	Amount requested from County Commissioners	\$74,434	\$81,562	\$96,000	\$96,000
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$68,235	\$76,140	\$90,000	\$90,000
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$5,822	\$0	\$10,000	\$10,000
S-11	Other County Support (Not from Co. Treas.)	\$6,199	\$5,422	\$6,000	\$6,000
S-12	Miscellaneous	\$1,028	\$1,858	\$36,100	\$36,100
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$81,284	\$83,420	\$142,100	\$142,100

FY 7/1/19-6/30/20 Ten Sleep Rural Fire Protection District

EXPENDITURE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-15	Capital Outlay	\$21,425	\$3,147	\$31,000	\$31,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$3,457	\$3,382	\$5,900	\$5,900
S-18	Operations	\$43,988	\$22,079	\$90,000	\$90,000
S-19	Indirect Costs	\$2,460	\$12,572	\$17,600	\$17,600
S-20R	Expenditures paid by Reserves	\$10,000	\$0	\$0	\$0
S-20	Total Expenditures	\$81,330	\$41,180	\$144,500	\$144,500

DEBT SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$89,941	\$89,941	\$101,976	\$101,976

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$315,815	\$325,815	\$325,815	\$325,815
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$315,815	\$325,815	\$325,815	\$325,815
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$20,000	\$0	\$15,185	\$15,185
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$20,000	\$0	\$15,185	\$15,185
S-31	Subtotal	\$335,815	\$325,815	\$341,000	\$341,000
S-32	Less Total to be spent	\$10,000	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$325,815	\$325,815	\$341,000	\$341,000

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: 417 5th Street
Ten Sleep, Wyoming 82442

PREPARED BY: Daniel Greet

DISTRICT PHONE: 307-366-2468

Proposed Budget

Ten Sleep Rural Fire Protection District

FYE 6/30/2020

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$68,235	\$78,140	\$90,000	
R-1.2	Other County Support	\$6,193	\$5,422	\$6,000	

FORECASTED REVENUE

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid	\$0	\$0	\$0	
R-2.2	Additional County Aid (non-treasurer)	\$0	\$0	\$0	
R-2.3	City (or Town) Aid	\$0	\$0	\$0	
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	
R-3	Operating Revenues				
R-3.1	Customer Charges	\$0	\$0	\$0	
R-3.2	Sales of Goods or Services	\$0	\$0	\$0	
R-3.3	Other Assessments	\$0	\$0	\$0	
R-3.4	Total Operating Revenues	\$0	\$0	\$0	
R-4	Grants				
R-4.1	Direct Federal Grants	\$0	\$0	\$0	
R-4.2	Federal Grants thru State Agencies	\$5,822	\$0	\$10,000	
R-4.3	Grants from State Agencies	\$0	\$0	\$0	
R-4.4	Total Grants	\$5,822	\$0	\$10,000	
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$962	\$1,855	\$1,600	
R-5.2	Other: Specify Wildland Fires	\$66	\$0	\$34,500	
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$1,028	\$1,858	\$36,100	
R-5.5	Total Forecasted Revenue	\$6,850	\$1,858	\$46,100	
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	

Proposed Budget

Ten Sleep Rural Fire Protection District

FYE 6/30/2020

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property	\$0	\$0		
E-1.2	Vehicles	\$21,074	\$3,147	\$20,000	\$20,000
E-1.3	Office Equipment	\$0	\$0	\$1,000	\$1,000
E-1.4	Other (Specify)				
E-1.5	Facility Improvements	\$351	\$0	\$10,000	\$10,000
E-1.6					
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$21,425	\$3,147	\$31,000	\$31,000

ADMINISTRATION BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator	\$0	\$0		
E-2.2	Secretary	\$0	\$0		
E-2.3	Clerical	\$1,000	\$1,000	\$1,000	\$1,000
E-2.4	Other (Specify)				
E-2.5		\$0	\$0		
E-2.6		\$0	\$0		
E-2.7					
E-3	Board Expenses				
E-3.1	Travel	\$0	\$0		
E-3.2	Mileage	\$1,174	\$857	\$1,100	\$1,100
E-3.3	Other (Specify)				
E-3.4		\$0	\$0		
E-3.5		\$0	\$0		
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	\$120	\$120	\$1,000	\$1,000
E-4.2	Accounting/Auditing	\$0	\$150	\$500	\$500
E-4.3	Other (Specify)				
E-4.4	Minute Taker	\$890	\$800	\$1,000	\$1,000
E-4.5		\$0	\$0		
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$198	\$380	\$1,000	\$1,000
E-5.2	Office equipment, rent & repair	\$0	\$0		
E-5.3	Education	\$0	\$0		
E-5.4	Registrations	\$0	\$0		
E-5.5	Other (Specify)				
E-5.6	Dues/Publications/Fees	\$75	\$75	\$300	\$300
E-5.7		\$0	\$0		
E-5.8					
E-6	TOTAL ADMINISTRATION	\$3,457	\$3,382	\$5,900	\$5,900

Proposed Budget

Ten Sleep Rural Fire Protection District

FYE 6/30/2020

OPERATIONS BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-7	Personnel Services					
E-7.1	Wages—Operations		\$0	\$0		
E-7.2	Service Contracts		\$0	\$0		
E-7.3	Other (Specify)					
E-7.4	<u>Wildland Wages</u>		\$0	\$1,079	\$10,000	
E-7.5						
E-7.6						
E-8	Travel					
E-8.1	Mileage		\$0			
E-8.2	Other (Specify)					
E-8.3						
E-8.4						
E-8.5						
E-9	Operating supplies (List)					
E-9.1	<u>Fire Equip/PPE/Supplies</u>		\$11,373	\$0	\$12,000	
E-9.2	<u>Electronics</u>		\$852	\$2,600	\$6,000	
E-9.3	<u>Fire Hose</u>		\$206	\$0	\$1,000	
E-9.4						
E-9.5						
E-10	Program Services (List)					
E-10.1	<u>Fuel & Oil</u>		\$1,607	\$1,900	\$4,000	
E-10.2	<u>Truck Maintenance</u>		\$22,352	\$8,700	\$15,000	
E-10.3	<u>Training Expense</u>		\$0	\$0	\$3,000	
E-10.4	<u>Fire Suppression</u>		\$285	\$0	\$17,000	
E-10.5						
E-11	Contractual Arrangements (List)					
E-11.1	<u>Electricity</u>		\$2,173	\$2,600	\$3,000	
E-11.2	<u>Telephone</u>		\$1,688	\$1,700	\$2,000	
E-11.3	<u>Gas & Utility</u>		\$3,452	\$3,500	\$6,000	
E-11.4						
E-11.5						
E-12	Other operations (Specify)					
E-12.1	<u>Safety & Education</u>		\$0	\$0	\$1,000	
E-12.2	<u>Grant Expenditures</u>		\$0	\$0	\$10,000	
E-12.3						
E-12.4						
E-12.5						
E-13	TOTAL OPERATIONS		\$43,988	\$22,079	\$90,000	

Proposed Budget

Ten Sleep Rural Fire Protection District

FYE 6/30/2020

INDIRECT COSTS BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability		\$0	\$8,500	\$9,000	
E-14.2	Buildings and vehicles		\$0	\$0	\$0	
E-14.3	Equipment		\$0	\$0	\$0	
E-14.4	Other (Specify)					
E-14.5	<u>Surety Bonds</u>		\$100	\$100	\$100	
E-14.6			\$0	\$0	\$0	
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes		\$0	\$67	\$2,000	
E-15.2	Workers Compensation		\$2,360	\$3,889	\$4,000	
E-15.3	Unemployment Taxes		\$0	\$0	\$2,000	
E-15.4	Retirement		\$0	\$0	\$0	
E-15.5	Health Insurance		\$0	\$0	\$0	
E-15.6	Other (Specify)		\$0	\$0		
E-15.7	<u>Medicare Taxes</u>		\$0	\$16	\$500	
E-15.8			\$0	\$0		
E-15.9						
E-17	TOTAL INDIRECT COSTS		\$2,460	\$12,572	\$17,600	

DEBT SERVICE BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	

Proposed Budget

Ten Sleep Rural Fire Protection District

FYE 6/30/2020

NAME OF DISTRICT/BOARD

GENERAL FUNDS

	End of Year	Beginning	Beginning	Pending Approval
	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	
C-1 Balances at Beginning of Fiscal Year				
C-1.1 General Fund Checking Account Balance	\$89,941	\$89,941	\$9,558	\$9,558
C-1.2 Savings and Investments Account Balance		\$0	\$92,418	\$92,418
C-1.3 General Fund CD Balance		\$0		
C-1.4 All Other Funds		\$0		
C-1.5 Reserves (From Below)	\$325,815	\$325,815	\$341,000	\$341,000
C-1.6 Total Estimated Cash and Investments on Hand	\$415,756	\$415,756	\$442,976	\$442,976
C-2 General Fund Reductions:				
C-2.1 a. Unpaid bills at FYE				
C-2.2 b. Reserves	\$325,815	\$325,815	\$341,000	\$341,000
C-2.3 Total Deductions (a+b)	\$325,815	\$325,815	\$341,000	\$341,000
C-2.4 Estimated Non-Restricted Funds Available	\$89,941	\$89,941	\$101,976	\$101,976

SINKING & DEBT SERVICE FUNDS

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
C-3				
C-3.1 Beginning Balance in Reserve Account (end of previous year)	\$0	\$0	\$0	\$0
C-3.2 Date of Reserve Approval in Minutes:				
C-3.3 Amount to be added to the reserve	\$0			
C-3.4 Date of Reserve Approval in Minutes:				
C-3.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6 Identify the amount and project to be spent				
C-3.7 a. _____		\$0		
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 Date of Reserve Approval in Minutes:				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12 Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
C-4				
C-4.1 Beginning Balance in Reserve Account (end of previous year)	\$315,815	\$325,815	\$325,815	\$325,815
C-4.2 Date of Reserve Approval in Minutes: 5/15/2019				
C-4.3 Amount to be added to the reserve	\$20,000		\$15,185	\$15,185
C-4.4 Date of Reserve Approval in Minutes: 5/15/2019				
C-4.5 SUB-TOTAL	\$335,815	\$325,815	\$341,000	\$341,000
C-4.6 Identify the amount and project to be spent				
C-4.7 a. utv	\$10,000			
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 Date of Reserve Approval in Minutes: 5/15/2019				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$10,000	\$0	\$0	\$0
C-4.12 Balance to be retained	\$325,815	\$325,815	\$341,000	\$341,000

BOND FUNDS

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
C-5				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	\$0
C-5.2 Date of Reserve Approval in Minutes:				
C-5.3 Amount to be added to the reserve				
C-5.4 Date of Reserve Approval in Minutes:				
C-5.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6 Identify the amount and project to be spent				
C-5.7 Date of Reserve Approval in Minutes:				
C-5.8 Balance to be retained	\$0	\$0	\$0	\$0
C-5.9 TOTAL TO BE SPENT	\$10,000	\$0	\$0	\$0