

Proposed Budget

Washakie Medical Center Board of Trustees	
Budget Hearing Information	
P.O. Box 700	Location: Washakie County Building
Worland, WY 82401	Date: ?
307-727-7825	Time: ?
Washakie County	Budget Prepared by: Constance E. Sweeney, Treasurer

S-A BUDGET MESSAGE W.S. 16-4-104(d)

WMC Board plans to complete the renovation by remodeling the kitchen and dining room. They also plan to add more parking toward the back of the building. Also, with the addition of new physicians, the clinic will need updated to meet their needs. They will grant requests from the public to incorporate some outdoor seating and gathering areas and provide a more comfortable area in the chapel to comfort and console patients and visitors.

S-B RESERVE DESCRIPTION

Washakie Medical Center Board, as owners of the newly renovated building, need to build reserves to maintain and continually update the building over the future.

S-C

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week?
Dan Scheurman	7/1/18	<input type="checkbox"/> No
Wendy Press Sweeny	7/1/18	
Beth Voss	7/1/18	
Constance Sweeney	7/1/19	
Kip Mathison	7/1/20	
Gil McEndree	7/1/22	
Dean Carrol	7/1/21	

If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)? Yes

Where are the minutes of your board meeting available for public review?
 In the Administration office of WMC

How and where are the notices of meeting posted for the public?
 Northern Wyoming Daily News

Where are the public meetings held?
 WMC Conference Room

PROPOSED BUDGET SUMMARY

OVERVIEW		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$0	\$125	\$170,700	\$170,700
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$164,000	\$164,000
S-4	Total General Fund and Forecasted Revenues Available	\$85,000	\$265,432	\$918,500	\$918,500
S-5	Amount requested from County Commissioners	\$85,000	\$112,000	\$100,000	\$100,000
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$150,000	\$164,000	\$164,000
S-8	Tax levy (From the County Treasurer)	\$85,000	\$112,000	\$100,000	\$100,000
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$0	\$3,432	\$4,500	\$4,500
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$85,000	\$265,432	\$268,500	\$268,500

FY 7/1/18-6/30/19 Washakie Medical Center Board of Trustees

EXPENDITURE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$170,000	\$170,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$0	\$0	\$575	\$575
S-18	Operations	\$0	\$0	\$0	\$0
S-19	Indirect Costs	\$0	\$125	\$125	\$125
S-20	Total Expenditures	\$0	\$125	\$170,700	\$170,700

DEBT SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$0	\$0	\$650,000	\$650,000
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$164,000	\$164,000
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$164,000	\$164,000
S-31	Subtotal	\$0	\$0	\$164,000	\$164,000
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$164,000	\$164,000

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: P.O. Box 700
Worland, Wy 82401

PREPARED BY: Constance E. Sweeney, Treasure

DISTRICT PHONE: 307-727-7825

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

1/29/18 *Form approved by Wyoming Department of Audit, Public Funds Division*

Proposed Budget

Washakie Medical Center Board of Trustees
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2019 _____

PROPERTY TAXES AND ASSESSMENTS

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$85,000	\$112,000	\$100,000	
R-1.2	Other County Support				

FORECASTED REVENUE

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments		\$150,000	\$164,000	
R-3.4	Total Operating Revenues	\$0	\$150,000	\$164,000	
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	
R-5	Miscellaneous Revenue				
R-5.1	Interest		\$3,432	\$4,500	
R-5.2	Other: Specify				
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$0	\$3,432	\$4,500	
R-5.5	Total Forecasted Revenue	\$0	\$153,432	\$168,500	
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)				

Proposed Budget

Washakie Medical Center Board of Trustees

FYE 6/30/2019

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	Parking lot addition			\$30,000	
E-1.6	Kitchen/Dining Reno			\$30,000	
E-1.7	see additional details			\$110,000	
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$170,000	

ADMINISTRATION BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7	_____				
E-3	Board Expenses				
E-3.1	Travel			\$100	\$100
E-3.2	Mileage			\$100	\$100
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6	_____				
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6	_____				
E-5	Other Administrative Expenses				
E-5.1	Office Supplies			\$100	\$100
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations			\$275	\$275
E-5.5	Other (Specify)				
E-5.6	_____				
E-5.7	_____				
E-5.8	_____				
E-6	TOTAL ADMINISTRATION	\$0	\$0	\$575	\$575

Proposed Budget

Washakie Medical Center Board of Trustees

FYE 6/30/2019

OPERATIONS BUDGET

E-7 Personnel Services

- E-7.1 Wages—Operations _____
- E-7.2 Service Contracts _____
- E-7.3 Other (Specify) _____
- E-7.4 _____
- E-7.5 _____
- E-7.6 _____

E-8 Travel

- E-8.1 Mileage _____
- E-8.2 Other (Specify) _____
- E-8.3 _____
- E-8.4 _____
- E-8.5 _____

E-9 Operating supplies (List)

- E-9.1 _____
- E-9.2 _____
- E-9.3 _____
- E-9.4 _____
- E-9.5 _____

E-10 Program Services (List)

- E-10.1 _____
- E-10.2 _____
- E-10.3 _____
- E-10.4 _____
- E-10.5 _____

E-11 Contractual Arrangements (List)

- E-11.1 _____
- E-11.2 _____
- E-11.3 _____
- E-11.4 _____
- E-11.5 _____

E-12 Other operations (Specify)

- E-12.1 _____
- E-12.2 _____
- E-12.3 _____
- E-12.4 _____
- E-12.5 _____

E-13 TOTAL OPERATIONS

	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-7 Personnel Services				
E-7.1 Wages—Operations				
E-7.2 Service Contracts				
E-7.3 Other (Specify)				
E-7.4				
E-7.5				
E-7.6				
E-8 Travel				
E-8.1 Mileage				
E-8.2 Other (Specify)				
E-8.3				
E-8.4				
E-8.5				
E-9 Operating supplies (List)				
E-9.1				
E-9.2				
E-9.3				
E-9.4				
E-9.5				
E-10 Program Services (List)				
E-10.1				
E-10.2				
E-10.3				
E-10.4				
E-10.5				
E-11 Contractual Arrangements (List)				
E-11.1				
E-11.2				
E-11.3				
E-11.4				
E-11.5				
E-12 Other operations (Specify)				
E-12.1				
E-12.2				
E-12.3				
E-12.4				
E-12.5				
E-13 TOTAL OPERATIONS	\$0	\$0	\$0	\$0

Proposed Budget

Washakie Medical Center Board of Trustees

FYE 6/30/2019

INDIRECT COSTS BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability					
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	<u>Bond Treasurer</u>			\$125	\$125	
E-14.6	_____					
E-14.7	_____					
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9	_____					
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$0	\$125	\$125	\$125

DEBT SERVICE BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

Washakie Medical Center Board of Trustees

FYE 6/30/2019

NAME OF DISTRICT/BOARD

GENERAL FUNDS		End of Year	Beginning	Beginning	Pending
		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance		\$0	\$75,000	
C-1.2	Savings and Investments Account Balance		\$0	\$250,000	
C-1.3	General Fund CD Balance		\$0	\$175,000	
C-1.4	All Other Funds		\$0	\$150,000	
C-1.5	Reserves (From Below)	\$0	\$0	\$0	
C-1.6	Total Estimated Cash and Investments on Hand	\$0	\$0	\$650,000	
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$0	\$0	\$164,000	
C-2.3	Total Deductions (a+b)	\$0	\$0	\$164,000	
C-2.4	Estimated Non-Restricted Funds Available	\$0	\$0	\$486,000	

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve			\$164,000	\$164,000
C-4.4	Date of Reserve Approval in Minutes: 4/26/2018				
C-4.5	SUB-TOTAL	\$0	\$0	\$164,000	\$164,000
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$164,000	\$164,000

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0

Proposed Budget

Washakie Medical Center Board of Trustees

FYE 6/30/2019

NAME OF DISTRICT/BOARD

ADDITIONAL DETAILS

Use Drop-down list.

Add to Section

Description

2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
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**DATA
INPUT**

Add to Section	Description	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-1.7 Capital Outlay	Clinic Updates			\$100,000	\$100,000
E-1.7 Capital Outlay	Indoor/Outdoor Furnishings and Access.			\$10,000	\$10,000