

Proposed Budget

Community Center Joint Powers Board	
Budget Hearing Information	
1200 Culbertson Ave	Location: 1200 Culbertson Ave
Worland, WY 82401	Date: 6/20/2018
307-347-8616	Time: 12pm
Washakie County	Budget Prepared by: Steven Hunt

S-A BUDGET MESSAGE W.S. 16-4-104(d)

As mentioned last year, we are entering our final year of receiving a local tax beginning July 1st 2018 - June 30th 2019. We are currently working towards getting our local tax passed again. It looks like we will finish ahead in rent (we are at full rental capacity) for the first time in years. The interest rates have gone up this year so we will earn around a thousand dollars ahead of what we budgeted for and our kitchen and back gym rentals have generated more revenue as well. By projections we should finish up a little more in General Purpose Tax revenue. All the other revenue line items look like we will come up short as we draw closer to the end of the fiscal year. A new storage garage project we have budgeted for in partnership with the City of Worland and other local agencies to be built on our complex grounds will not get started during this fiscal year as planned, so though it was budgeted for this fiscal year budget, it will be moved into next years fiscal budget. We didn't have to purchase any major new equipment this year as well so these two line items will be severely under what we had budgeted for this fiscal year. The senior center did not need any repairs on their center as well but includes payment received from work that was done in the previous fiscal year. All the other expense line items look to finish around what we budgeted for in 2017/18. We will finish with a surplus primarily due to the garage project not starting (we have no control as this is being ran through the city) and no problems this year with any major equipment purchases needed.

S-B RESERVE DESCRIPTION

S-C

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week?
Ron Overcast-President	12/31/18	<input checked="" type="checkbox"/> Yes
Tim Wright-Vice President	12/31/19	
Gary Wantulock-Treasurer	12/31/21	
Frank Bowers	12/31/20	
Machelle Reid	12/31/20	

If Yes, enter	Address of office: 1200 Culbertson Ave
	City, State, Zip: Worland, WY 82401
	Phone Number: 307-347-8616
	Hours Open: 6am-9pm M-F and 9am-5pm Sat.(closed during summer)

Where are the minutes of your board meeting available for public review?
 On our website and in our administrative office

How and where are the notices of meeting posted for the public?
 Every Tuesday we advertise in the local newspaper everything that is happening at the WCCC including public board meetings

Where are the public meetings held?
 WCCC Board Room

Proposed Budget

Community Center Joint Powers Board
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2019

GENERAL FUNDS

	End of Year	Beginning	Beginning	Pending Approval
	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	
C-1 Balances at Beginning of Fiscal Year				
C-1.1 General Fund Checking Account Balance		\$0		
C-1.2 Savings and Investments Account Balance		\$0		
C-1.3 General Fund CD Balance		\$0		
C-1.4 All Other Funds		\$0		
C-1.5 Reserves (From Below)	\$0	\$0	\$0	
C-1.6 Total Estimated Cash and Investments on Hand	\$0	\$0	\$0	
C-2 General Fund Reductions:				
C-2.1 a. Unpaid bills at FYE				
C-2.2 b. Reserves	\$0	\$0	\$0	
C-2.3 Total Deductions (a+b)	\$0	\$0	\$0	
C-2.4 Estimated Non-Restricted Funds Available	\$0	\$0	\$0	

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-3				
C-3.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2 Date of Reserve Approval in Minutes: _____				
C-3.3 Amount to be added to the reserve				
C-3.4 Date of Reserve Approval in Minutes: _____				
C-3.5 SUB-TOTAL	\$0	\$0	\$0	
C-3.6 Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 Date of Reserve Approval in Minutes: _____				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	
C-3.12 Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-4				
C-4.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2 Date of Reserve Approval in Minutes: _____				
C-4.3 Amount to be added to the reserve				
C-4.4 Date of Reserve Approval in Minutes: _____				
C-4.5 SUB-TOTAL	\$0	\$0	\$0	
C-4.6 Identify the amount and project to be spent from "Other"				
C-4.7 a. _____				
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 Date of Reserve Approval in Minutes: _____				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	
C-4.12 Balance to be retained in Other Reserve Account	\$0	\$0	\$0	

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-5				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 Date of Reserve Approval in Minutes: _____				
C-5.3 Amount to be added to the reserve				
C-5.4 Date of Reserve Approval in Minutes: _____				
C-5.5 SUB-TOTAL	\$0	\$0	\$0	
C-5.6 Amount to be spent from Emergency Reserve (Cash)				
C-5.7 Date of Reserve Approval in Minutes: _____				
C-5.8 Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	
C-5.9 TOTAL TO BE SPENT	\$0	\$0	\$0	

PROPOSED BUDGET SUMMARY

OVERVIEW		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$532,860	\$542,711	\$558,000	\$558,000
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	
S-4	Total General Fund and Forecasted Revenues Available	\$552,601	\$552,079	\$558,000	
S-5	<i>Amount requested from County Commissioners</i>	\$0	\$0	\$0	
S-6	Additional Funding Needed :			\$0	

REVENUE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-7	Operating Revenues	\$180,021	\$168,756	\$169,700	
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	
S-9	Government Support	\$370,155	\$379,220	\$385,000	
S-10	Grants	\$0	\$0	\$0	
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	
S-12	Miscellaneous	\$2,425	\$4,103	\$3,300	
S-13	Other Forecasted Revenue	\$0	\$0	\$0	

S-14	Total Revenue	\$552,601	\$552,079	\$558,000	
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FY 7/1/18-6/30/19 Community Center Joint Powers Board

EXPENDITURE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-15	Capital Outlay	\$76,394	\$85,500	\$85,000	
S-16	Interest and Fees On Debt	\$0	\$0	\$0	
S-17	Administration	\$12,839	\$13,170	\$13,400	
S-18	Operations	\$387,137	\$389,980	\$400,200	
S-19	Indirect Costs	\$56,490	\$54,061	\$59,400	
S-20	Total Expenditures	\$532,860	\$542,711	\$558,000	

DEBT SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	

CASH AND INVESTMENTS		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$0	\$0	\$0	

Summary of Reserve Funds		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	
S-25	b. Other Reserve	\$0	\$0	\$0	
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	
	Total Reserves (a+b+c)	\$0	\$0	\$0	
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	
S-29	b. Other Reserve	\$0	\$0	\$0	
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	
	Total to be added (a+b+c)	\$0	\$0	\$0	
S-31	Subtotal	\$0	\$0	\$0	
S-32	Less Total to be spent	\$0	\$0	\$0	
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	

End of Summary

Budget Officer / District Official (if not same as "Submitted by") _____ Date adopted by Special District _____

DISTRICT ADDRESS: 1200 Culbertson Ave
Worland, WY 82401

PREPARED BY: Steven Hunt

DISTRICT PHONE: 307-347-8616

Proposed Budget

Community Center Joint Powers Board

FYE 6/30/2019

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)				
R-1.2	Other County Support				

FORECASTED REVENUE

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) General P Tax	\$370,155	\$379,220	\$385,000	
R-2.5	Total Government Support	\$370,155	\$379,220	\$385,000	
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services	\$176,071	\$168,756	\$169,700	
R-3.3	Other Assessments	\$3,950			
R-3.4	Total Operating Revenues	\$180,021	\$168,756	\$169,700	
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$2,425	\$4,103	\$3,300	\$3,300
R-5.2	Other: Specify				
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$2,425	\$4,103	\$3,300	
R-5.5	Total Forecasted Revenue	\$552,601	\$552,079	\$558,000	
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	

Proposed Budget

Community Center Joint Powers Board

FYE 6/30/2019

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	Machinery and Equipmen	\$16,394	\$20,000	\$20,000	\$20,000
E-1.6	Maintenance Fund-Roof	\$60,000	\$65,500	\$65,000	\$65,000
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$76,394	\$85,500	\$85,000	

ADMINISTRATION BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4					
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing	\$8,384	\$8,379	\$9,100	\$9,100
E-4.3	Other (Specify)				
E-4.4					
E-4.5					
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$4,455	\$4,791	\$4,300	\$4,300
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6					
E-5.7					
E-5.8					
E-6	TOTAL ADMINISTRATION	\$12,839	\$13,170	\$13,400	

Proposed Budget

OPERATIONS BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$231,856	\$231,900	\$235,000	\$235,000
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	_____				
E-9.2	_____				
E-9.3	_____				
E-9.4	_____				
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	Service Clubs	\$16,814	\$14,421	\$15,700	\$15,700
E-10.2	Program supplies	\$5,831	\$5,668	\$8,100	\$8,100
E-10.3	Adult Sports	\$3,935	\$3,260	\$4,050	\$4,050
E-10.4	Advertising	\$9,893	\$10,268	\$10,800	\$10,800
E-10.5	see additional details	\$14,478	\$9,686	\$12,150	
E-11	Contractual Arrangements (List)				
E-11.1	_____				
E-11.2	_____				
E-11.3	_____				
E-11.4	_____				
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	Repairs and Maintenance	\$44,573	\$51,179	\$54,400	\$54,400
E-12.2	Utilities	\$54,892	\$58,769	\$55,000	\$55,000
E-12.3	Phone	\$4,865	\$4,829	\$5,000	\$5,000
E-12.4	_____				
E-12.5	_____				
E-13	TOTAL OPERATIONS	\$387,137	\$389,980	\$400,200	

Proposed Budget

Community Center Joint Powers Board

FYE 6/30/2019

INDIRECT COSTS BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability		\$20,595	\$20,887	\$21,000	\$21,000
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes		\$17,737	\$15,886	\$16,401	\$16,401
E-15.2	Workers Compensation		\$4,478	\$4,027	\$4,158	\$4,158
E-15.3	Unemployment Taxes		\$2,880	\$2,461	\$2,541	\$2,541
E-15.4	Retirement					
E-15.5	Health Insurance		\$10,800	\$10,800	\$15,300	\$15,300
E-15.6	Other (Specify)					
E-15.7						
E-15.8	_____					
E-15.9	_____					
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$56,490	\$54,061	\$59,400	

DEBT SERVICE BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	

Proposed Budget

Community Center Joint Powers Board

FYE 6/30/2019

NAME OF DISTRICT/BOARD

GENERAL FUNDS

	End of Year	Beginning	Beginning	Pending Approval
	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	
C-1 Balances at Beginning of Fiscal Year				
C-1.1 General Fund Checking Account Balance		\$0		
C-1.2 Savings and Investments Account Balance		\$0		
C-1.3 General Fund CD Balance		\$0		
C-1.4 All Other Funds		\$0		
C-1.5 Reserves (From Below)	\$0	\$0	\$0	
C-1.6 Total Estimated Cash and Investments on Hand	\$0	\$0	\$0	
C-2 General Fund Reductions:				
C-2.1 a. Unpaid bills at FYE				
C-2.2 b. Reserves	\$0	\$0	\$0	
C-2.3 Total Deductions (a+b)	\$0	\$0	\$0	
C-2.4 Estimated Non-Restricted Funds Available	\$0	\$0	\$0	

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-3				
C-3.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2 Date of Reserve Approval in Minutes: _____				
C-3.3 Amount to be added to the reserve				
C-3.4 Date of Reserve Approval in Minutes: _____				
C-3.5 SUB-TOTAL	\$0	\$0	\$0	
C-3.6 Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 Date of Reserve Approval in Minutes: _____				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	
C-3.12 Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-4				
C-4.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2 Date of Reserve Approval in Minutes: _____				
C-4.3 Amount to be added to the reserve				
C-4.4 Date of Reserve Approval in Minutes: _____				
C-4.5 SUB-TOTAL	\$0	\$0	\$0	
C-4.6 Identify the amount and project to be spent from "Other"				
C-4.7 a. _____				
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 Date of Reserve Approval in Minutes: _____				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	
C-4.12 Balance to be retained in Other Reserve Account	\$0	\$0	\$0	

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-5				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 Date of Reserve Approval in Minutes: _____				
C-5.3 Amount to be added to the reserve				
C-5.4 Date of Reserve Approval in Minutes: _____				
C-5.5 SUB-TOTAL	\$0	\$0	\$0	
C-5.6 Amount to be spent from Emergency Reserve (Cash)				
C-5.7 Date of Reserve Approval in Minutes: _____				
C-5.8 Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	
C-5.9 TOTAL TO BE SPENT	\$0	\$0	\$0	

