

# Proposed Budget

COMMUNITY CENTER JOINT POWERS BOARD	
Budget Hearing Information	
1200 Culbertson Ave	Location: 1200 Culbertson Ave
Worland, WY, 82401	Date: 5/22/2017
307-347-8616	Time: 2:11 PM
Washakie County	Budget Prepared by: Steven Hunt

**S-A BUDGET MESSAGE** W.S. 16-4-104(d)

There are no significant changes to our budget as we are operating cautiously as our local sales tax is only guaranteed for the next two fiscal years. The local sales tax revenue has slowed a bit as some significant local businesses have closed their doors. The only revenue note is we did not have or have scheduled any grant projects at this time. The budget expense notes are as follows: We had more expenditures on our senior center for Repairs and Maintenance than we have had in previous years. The senior center was established in 2009. We closed our Happy Jacks program which was a pass through account for the local musical program which operated independently. The accounting expenses doubled as we were required to do a budget review required by the state for generating over the \$500,000 revenue threshold and we budgeted accordingly for the next fiscal year budget. The advertising budget went up significantly as the local Recreational Board chose to cut back advertising for other entities they had been paying for weekly in the local newspaper. The WCCC continues to advertise weekly but it is now our financial obligation. Payroll taxes went up primarily due to us having an extra staff person that we were reimbursed for through the Workforce Investment Act. This is a program that only operates if there is a candidate who fits the WIA requirements. It is not something we can budget for as for the reason mentioned previously.

**S-B RESERVE DESCRIPTION**

The Worland Community Center Complex Joint Powers Board continues to look at options for generating more revenue to put towards reserves in case we lose our general purpose sales tax. Currently the JPB has six cd's and one money market account and a savings account in the balance of \$772,617. This amount would provide approximately two years of operations without the local tax. The JPB has been able to avoid using any reserves the last two fiscal years but also has not been able to make any deposits other than interest earned.

**S-C**

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week?
Ron Overcast-President	12/31/18	<input checked="" type="checkbox"/> Yes
Tim Wright-Vice President	12/31/19	<p><b>If Yes, enter</b></p> <p>Address of office: 1200 Culbertson Ave</p> <p>City, State, Zip: Worland, WY 82401</p> <p>Phone Number: 307-347-8616</p> <p>Hours Open: M-F 8am-5pm</p>
Lisa Beamer-Secretary/Treasurer	12/31/17	
Frank Bowers	12/31/20	
Addie Starbuck	12/31/20	

Where are the minutes of your board meeting available for public review?  
 WCCC Main Office M-F 8am-5pm

How and where are the notices of meeting posted for the public?  
 The Northern Wyoming Daily News

Where are the public meetings held?  
 The WCCC Board Room

## PROPOSED BUDGET SUMMARY

OVERVIEW		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$568,942	\$542,977	\$554,000	\$554,000
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$1,278,594	\$1,358,119	\$1,360,767	\$1,360,767
S-5	Amount requested from County Commissioners	\$0	\$0	\$0	\$0
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-7	Operating Revenues	\$181,677	\$181,430	\$176,300	\$176,300
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9	Government Support	\$397,664	\$368,150	\$375,000	\$375,000
S-10	Grants	\$20,000	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$2,470	\$6,600	\$2,700	\$2,700
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$601,811	\$556,180	\$554,000	\$554,000
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COMMUNITY CENTER JOINT POWERS BOARD  
FY 7/1/17-6/30/18

EXPENDITURE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-15	Capital Outlay	\$3,757	\$15,620	\$20,000	\$20,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$8,755	\$13,638	\$13,300	\$13,300
S-18	Operations	\$500,879	\$456,114	\$457,500	\$457,500
S-19	Indirect Costs	\$55,551	\$57,605	\$63,200	\$63,200

S-20	Total Expenditures	\$568,942	\$542,977	\$554,000	\$554,000
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DEBT SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$676,783	\$801,939	\$806,767	\$806,767
<b>Summary of Reserve Funds</b>					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by") \_\_\_\_\_

Date adopted by Special District \_\_\_\_\_

DISTRICT ADDRESS: 1200 Culbertson Ave  
Worland, WY, 82401

PREPARED BY: Steven Hunt

DISTRICT PHONE: 307-347-8616

# Proposed Budget

COMMUNITY CENTER JOINT POWERS BOARD

FYE 6/30/2018

NAME OF DISTRICT/BOARD

## PROPERTY TAXES AND ASSESSMENTS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
R-1	<b>Property Taxes and Assessments Received</b>				
R-1.1	<b>Tax Levy (From the County Treasurer)</b>				
R-1.2	Other County Support				

## FORECASTED REVENUE

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
R-2	<b>Revenues from Other Governments</b>				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) <u>Local Tax</u>	\$397,664	\$368,150	\$375,000	\$375,000
R-2.5	<b>Total Government Support</b>	\$397,664	\$368,150	\$375,000	\$375,000
R-3	<b>Operating Revenues</b>				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services	\$181,677	\$181,430	\$176,300	\$176,300
R-3.3	Other Assessments				
R-3.4	<b>Total Operating Revenues</b>	\$181,677	\$181,430	\$176,300	\$176,300
R-4	<b>Grants</b>				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies	\$20,000			\$20,000
R-4.4	<b>Total Grants</b>	\$20,000	\$0	\$0	\$0
R-5	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$2,470	\$2,650	\$2,700	\$2,700
R-5.2	Other: Specify <u>WIA Reimbursement</u>		\$3,950		
R-5.3	Other: Additional				
R-5.4	<b>Total Miscellaneous</b>	\$2,470	\$6,600	\$2,700	\$2,700
R-5.5	<b>Total Forecasted Revenue</b>	\$601,811	\$556,180	\$554,000	\$554,000
R-6	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$0	\$0	\$0	\$0

# Proposed Budget

COMMUNITY CENTER JOINT POWERS BOARD

FYE 6/30/2018

NAME OF DISTRICT/BOARD

## CAPITAL OUTLAY BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	Machinery and Equipmen	\$3,757	\$15,620	\$20,000	
E-1.6	_____				
E-1.7	_____				
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$3,757</b>	<b>\$15,620</b>	<b>\$20,000</b>	

## ADMINISTRATION BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7	_____				
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6	_____				
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal				
E-4.2	Accounting/Auditing	\$4,502	\$9,263	\$9,000	
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6	_____				
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$4,253	\$4,375	\$4,300	
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	_____				
E-5.7	_____				
E-5.8	_____				
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>	<b>\$8,755</b>	<b>\$13,638</b>	<b>\$13,300</b>	

# Proposed Budget

COMMUNITY CENTER JOINT POWERS BOARD

FYE 6/30/2018

## OPERATIONS BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations	\$231,196	\$234,550	\$235,000	
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	Repairs and Maintenance	\$42,878	\$49,770	\$45,000	
E-9.2	Utilities	\$56,373	\$56,090	\$58,000	
E-9.3	Phone	\$4,409	\$4,900	\$5,000	
E-9.4	_____				
E-9.5	_____				
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	Service Clubs	\$17,378	\$16,445	\$15,800	
E-10.2	Program supplies	\$4,320	\$5,840	\$7,000	
E-10.3	Adult Sports	\$5,097	\$5,000	\$5,100	
E-10.4	Advertising	\$5,961	\$9,160	\$9,150	
E-10.5	see additional details	\$9,980	\$14,359	\$11,950	
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1	SLIB Grant	\$20,000			
E-11.2	SLIB Grant	\$5,087			
E-11.3	_____				
E-11.4	_____				
E-11.5	_____				
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	Reserves	\$98,200	\$60,000	\$65,500	
E-12.2	_____				
E-12.3	_____				
E-12.4	_____				
E-12.5	_____				
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	<b>\$500,879</b>	<b>\$456,114</b>	<b>\$457,500</b>	<b>\$457,500</b>

# Proposed Budget

COMMUNITY CENTER JOINT POWERS BOARD

FYE 6/30/2018

## INDIRECT COSTS BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>E-14 Insurance</b>						
E-14.1	Liability		\$3,579	\$3,429	\$3,500	
E-14.2	Buildings and vehicles		\$17,166	\$17,166	\$17,500	
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7	_____					
<b>E-15 Indirect payroll costs:</b>						
E-15.1	FICA (Social Security) taxes		\$17,692	\$17,943	\$18,250	
E-15.2	Workers Compensation		\$5,097	\$5,292	\$5,500	
E-15.3	Unemployment Taxes		\$1,217	\$2,975	\$2,250	
E-15.4	Retirement					
E-15.5	Health Insurance		\$10,800	\$10,800	\$16,200	
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9	_____					
<b>E-16 Depreciation Expenses</b>						
<b>E-17 TOTAL INDIRECT COSTS</b>			<b>\$55,551</b>	<b>\$57,605</b>	<b>\$63,200</b>	

## DEBT SERVICE BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>D-1 Debt Service</b>						
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
<b>D-2 TOTAL DEBT SERVICE</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

# Proposed Budget

COMMUNITY CENTER JOINT POWERS BOARD

FYE 6/30/2018

NAME OF DISTRICT/BOARD

## GENERAL FUNDS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>C-1</b>	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking Account Balance	\$2,470	\$37,826	\$39,713	
C-1.2	Savings and Investments Account Balance	\$30,872	\$62,036	\$62,130	
C-1.3	General Fund CD Balance	\$643,441	\$702,077	\$704,924	
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$0	\$0	\$0	
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	<b>\$676,783</b>	<b>\$801,939</b>	<b>\$806,767</b>	
<b>C-2</b>	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$0	\$0	\$0	
C-2.3	<b>Total Deductions (a+b)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	<b>\$676,783</b>	<b>\$801,939</b>	<b>\$806,767</b>	

## DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>C-3</b>					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	

## OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>C-4</b>					
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	

## ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>C-5</b>					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	