

Proposed Budget

Worland Fire Protection District #1

July 15, 2015

NAME OF DISTRICT/BOARD

DATE OF BUDGET HEARING

6/30/2016

200 South 5th Street, Worland, WY
82401

5:30 PM

FISCAL YEAR ENDING

LOCATION OF BUDGET HEARING

TIME OF HEARING

PROPOSED BUDGET SUMMARY

	2013-2014 Actual	2014-2015 Estimated	2015-2016 Proposed	Final Approval
S-1 Total Expenditures, Cash Requirements	\$879,148	\$832,399	\$826,115	
S-2 Total to be added to Reserves	\$0	\$0	\$0	
S-3 Total Cash and Forecasted Revenues	\$732,701	\$541,598	\$470,000	
S-4 Additional Financial Support Required	\$146,447	\$290,801	\$356,115	
S-5 Amount as approved by County Commissioners	\$329,301	\$357,200	\$357,200	

Analysis of additional Financial Support Required:

	2013-2014 Actual	2014-2015 Estimated	2015-2016 Proposed	Final Approval
S-6 Tax levy (for entities able to make levies)	\$329,301	\$357,200	\$357,200	
S-7 Other County Support	\$0	\$0	\$0	

Additional funding approved by:

County Commissioner

Date Approved _____

NAME OF DISTRICT/BOARD

CASH AND FORECASTED REVENUE

FORECASTED REVENUE

J-1	Government Support
J-2	Operating Revenues
J-3	Grants
J-4	Miscellaneous:
J-5	Estimated Cash Available
J-6	Other Forecasted Revenue
J-7	Total Cash Available and Forecasted Revenue

2013-2014 Actual	2014-2015 Estimated	2015-2016 Proposed	Final Approval
\$94,597	\$96,958	\$96,000	
\$0	\$0	\$0	
\$147,110	\$120,000	\$140,000	
\$300,994	\$134,640	\$184,000	
\$190,000	\$190,000	\$50,000	
\$0	\$0	\$0	
\$732,701	\$541,598	\$470,000	

NAME OF DISTRICT/BOARD

ESTIMATED EXPENDITURES

J-8 Administration

J-9 Operations

J-10 Indirect Costs

J-11 Capital Outlay

J-12 Debt Service

J-13 Provision for Tax Shrinkage

J-14 Total Expenditures

2013-2014 Actual	2014-2015 Estimated	2015-2016 Proposed	Final Approval
\$111,564	\$111,199	\$118,570	
\$466,990	\$329,281	\$532,995	
\$112,594	\$107,469	\$120,550	
\$188,000	\$284,450	\$54,000	
\$0	\$0	\$0	
\$0	\$0	\$0	
\$879,148	\$832,399	\$826,115	

SUMMARY OF RESERVE FUNDS

J-15 Beginning Balance in Reserve Accounts

J-15.1 a. Depreciation Reserve

J-15.2 b. Other Reserve

J-15.3 c. Emergency Reserve (Cash)

J-15.4 Total Reserves (a+b+c)

J-16 Amount to be added

J-16.1 a. Depreciation Reserve

J-16.2 b. Other Reserve

J-16.3 c. Emergency Reserve (Cash)

J-16.4 Total to be added (a+b+c)

J-17 Subtotal

J-18 Less Total to be spent

J-19 Total Reserves

2013-2014 Actual	2014-2015 Estimated	2015-2016 Proposed	Final Approval
\$284,929	\$224,541	\$130,000	
\$548,320	\$549,320	\$550,000	
\$337,377	\$336,693	\$340,000	
\$1,170,626	\$1,110,554	\$1,020,000	
\$0	\$0	\$0	
\$0	\$0	\$0	
\$0	\$0	\$0	
\$0	\$0	\$0	
\$1,170,626	\$1,110,554	\$1,020,000	
\$0	\$185,000	\$0	
\$1,170,626	\$925,554	\$1,020,000	

PREPARED BY: Chris Kocher

DISTRICT ADDRESS: 200 South 5th Street
Worland, WY 82401

DISTRICT PHONE: 307-347-6379

Proposed Budget

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SCHEDULE B

DATA INPUT

ADMINISTRATION BUDGET

ACTIVITY		2013-2014 Actual	2014-2015 Estimated	2015-2016 Proposed	Final Approval
B-1	Personnel Services:				
B-1.1	Administrator	\$64,050	\$64,691	\$66,631	
B-1.2	Secretary	\$0	\$0	\$0	
B-1.3	Clerical	\$15,115	\$13,098	\$16,359	
B-1.4	Other (Specify)				
B-1.5	_____	\$0	\$0	\$0	
B-1.6	_____	\$0	\$0	\$0	
B-2	Board Expenses:				
B-2.1	Travel	\$0	\$0	\$0	
B-2.2	Mileage	\$0	\$0	\$0	
B-2.3	Other (Specify)				
B-2.4	_____	\$0	\$0	\$0	
B-2.5	_____	\$0	\$0	\$0	
B-3	Contractual Services:				
B-3.1	Legal	\$373	\$0	\$1,000	
B-3.2	Accounting/Auditing	\$2,000	\$2,075	\$1,900	
B-3.3	Other (Specify)				
B-3.4	Minute Taker Agreement	\$720	\$780	\$780	
B-3.5	Dispatch agreement	\$24,958	\$25,950	\$26,000	
B-4	Other:				
B-4.1	Office Supplies	\$2,053	\$2,000	\$2,200	
B-4.2	Office equipment, rent & repair	\$0	\$0	\$0	
B-4.3	Education	\$0	\$0	\$0	
B-4.4	Registrations				
B-4.5	Other (Specify)				
B-4.6	Dues/Publications	\$1,086	\$1,012	\$1,200	
B-4.7	Chief's Expenses	\$1,209	\$1,593	\$2,500	
B-5	TOTAL ADMINISTRATION	\$111,564	\$111,199	\$118,570	

Form approved by Department of Audit, Public Funds Division

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SCHEDULE C

DATA INPUT

OPERATIONS BUDGET

ACTIVITY		2013-2014 Actual	2014-2015 Estimated	2015-2016 Proposed	Final Approval
C-1	Personnel Services:				
C-1.1	Wages--Operations	\$36,728	\$59,837	\$69,940	
C-1.2	Service Contracts	\$0	\$0	\$0	
C-1.3	Other (Specify)				
C-1.4	Water & Volunteer Incenti	\$22,971	\$22,944	\$23,000	
C-1.5	Wildland/ RERT Dispatch	\$125,364	\$58,486	\$125,000	
C-2	Travel:				
C-2.1	Mileage				
C-2.2	Other (Specify)				
C-2.3	Per Diem	\$10,860	\$3,601	\$12,000	
C-2.4		\$0	\$0	\$0	
C-3	Operating supplies (List):				
C-3.1	Gasoline/Oil	\$29,292	\$18,696	\$35,000	
C-3.2	Fire Maint/tools/Supplies	\$24,764	\$32,301	\$30,650	
C-3.3	Fire Supplies	\$14,834	\$11,787	\$21,500	
C-3.4	Grant Purchases	\$158,110	\$81,485	\$140,000	
C-4	Program Services (List):				
C-4.1	Leagal Advertising	\$138	\$353	\$1,000	
C-4.2	Election Expense	\$0	\$418	\$0	
C-4.3					
C-4.4					
C-5	Contractual Arrangements (List):				
C-5.1	PO Box Rental	\$60	\$70	\$70	
C-5.2	Utilities	\$11,434	\$11,077	\$11,260	
C-5.3	Telephone	\$4,895	\$4,665	\$5,000	
C-5.4	Property Tax-Road11	\$527	\$527	\$575	
C-6	Other operations (Specify):				
C-6.1	Grounds & Maint	\$10,913	\$6,694	\$21,500	
C-6.2	Training /Safety & Educat	\$11,862	\$7,340	\$17,000	
C-6.3	Supression & Response	\$245	\$4,000	\$10,000	
C-6.4	Fitness/Wellness&Recuitr	\$3,993	\$5,000	\$9,500	
C-7	TOTAL OPERATIONS	\$466,990	\$329,281	\$532,995	

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SCHEDULE D

DATA INPUT

INDIRECT COSTS BUDGET

		ACTIVITY	2013-2014 Actual	2014-2015 Estimated	2015-2016 Proposed	Final Approval
D-1	Insurance					
D-1.1		Liability	\$21,483	\$24,000	\$24,500	
D-1.2		Buildings and vehicles	\$0	\$0	\$0	
D-1.3		Equipment	\$0	\$0	\$0	
D-1.4		Other (Specify)				
D-1.5		<u>Surety Bonds</u>	\$100	\$100	\$100	
D-1.6			\$0	\$0	\$0	
D-2	Indirect payroll costs:					
D-2.1		FICA (Social Security) taxes	\$6,154	\$6,500	\$5,400	
D-2.2		Workers Compensation	\$11,391	\$13,000	\$13,000	
D-2.3		Unemployment Taxes	\$2,501	\$2,500	\$2,300	
D-2.4		Retirement	\$14,262	\$15,000	\$12,250	
D-2.5		Health Insurance	\$35,511	\$35,000	\$35,000	
D-2.6		Other (Specify)	\$0	\$0	\$0	
		<u>Employee Incentive</u>	\$13,053	\$5,990	\$16,000	
		<u>Wildland/ RRT Payroll Ex</u>	\$8,139	\$5,379	\$12,000	
D-3	Depreciation Expenses					
D-4	TOTAL INDIRECT COSTS		\$112,594	\$107,469	\$120,550	

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SCHEDULE E
CAPITAL OUTLAY BUDGET

DATA INPUT

		ACTIVITY
E-1	Capital Outlay	
E-1.1		Real Property
E-1.2		Vehicles
E-1.3		Office Equipment
E-1.4		Other (Specify)
E-1.5		<u>Facility Improvement</u>
E-1.6		<u>Fire Tools & Equipment</u>
E-2	TOTAL CAPITAL OUTLAY	

2013-2014 Actual	2014-2015 Estimated	2015-2016 Proposed	Final Approval
\$185,000	\$264,000	\$50,000	
\$3,000	\$450	\$1,000	
\$0		\$3,000	
\$0	\$20,000	\$0	
\$188,000	\$284,450	\$54,000	

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SCHEDULE F

DATA INPUT

DEBT SERVICE BUDGET

2013-2014 Actual	2014-2015 Estimated	2015-2016 Proposed	Final Approval
\$0	\$0	\$0	

		ACTIVITY
F-1	Debt Service	
F-1.1	Principal	
F-1.2	Interest	
F-1.3	Fees	
F-2	TOTAL DEBT SERVICE	

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SCHEDULE G

DATA INPUT

FORECASTED REVENUE

G-1 Government Support

- G-1.1 State Aid
- G-1.2 County Aid
- G-1.3 City (or Town) Aid
- G-1.4 Other (Specify)
- G-1.5 Total Government Support

G-2 Operating Revenues

- G-2.1 Customer Charges
- G-2.2 Sales of Goods or Services
- G-2.3 Other Assessments
- G-2.4 Total Operating Revenues

G-3 Grants

- G-3.1 Direct Federal Grants
- G-3.2 Federal Grants thru State Agencies
- G-3.3 Grants from State Agencies
- G-3.4 Total Grants

G-4 Miscellaneous:

- G-4.1 Interest
- G-4.2 Other: Specify Wildland & RERT Response
- G-4.3 Other: Additional
- G-4.4 Total Miscellaneous

G-5 Total Forecasted Revenue

	2013-2014 Actual	2014-2015 Estimated	2015-2016 Proposed	Final Approval
G-1 Government Support				
G-1.1 State Aid	\$0	\$0	\$0	
G-1.2 County Aid	\$76,597	\$78,958	\$78,000	
G-1.3 City (or Town) Aid	\$18,000	\$18,000	\$18,000	
G-1.4 Other (Specify)				
G-1.5 Total Government Support	\$94,597	\$96,958	\$96,000	
G-2 Operating Revenues				
G-2.1 Customer Charges	\$0	\$0	\$0	
G-2.2 Sales of Goods or Services	\$0	\$0	\$0	
G-2.3 Other Assessments	\$0	\$0	\$0	
G-2.4 Total Operating Revenues	\$0	\$0	\$0	
G-3 Grants				
G-3.1 Direct Federal Grants	\$0	\$0	\$0	
G-3.2 Federal Grants thru State Agencies	\$147,110	\$120,000	\$140,000	
G-3.3 Grants from State Agencies	\$0	\$0	\$0	
G-3.4 Total Grants	\$147,110	\$120,000	\$140,000	
G-4 Miscellaneous:				
G-4.1 Interest	\$4,199	\$3,118	\$2,000	
G-4.2 Other: Specify <u>Wildland & RERT Response</u>	\$296,795	\$131,522	\$182,000	
G-4.3 Other: Additional				
G-4.4 Total Miscellaneous	\$300,994	\$134,640	\$184,000	
G-5 Total Forecasted Revenue	\$542,701	\$351,598	\$420,000	

G-6 DEPRECIATION (REPLACEMENT) RESERVE

- G-6.1 Balance in Reserve Account, beginning of budget year
- G-6.2 Amount to be added to the reserve
- G-6.3 SUB-TOTAL
- G-6.4 Identify the amount to be spent from "Reserve for Capital Outlay"
 - a. _____
 - b. _____
 - c. _____
- G-6.5 TOTAL CAPITAL OUTLAY (a+b+c)
- G-6.6 Account (Line 3 - Line 5)

	2013-2014 Actual	2014-2015 Estimated	2015-2016 Proposed	Final Approval
G-6.1 Balance in Reserve Account, <u>beginning of budget year</u>	\$284,929	\$224,541	\$130,000	
G-6.2 Amount to be added to the reserve				
G-6.3 SUB-TOTAL	\$284,929	\$224,541	\$130,000	
G-6.4 Identify the amount to be spent from "Reserve for Capital Outlay"				
a. _____		\$0	\$0	
b. _____		\$185,000		
c. _____				
G-6.5 TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$185,000	\$0	
G-6.6 Account (Line 3 - Line 5)	\$284,929	\$39,541	\$130,000	

G-7 OTHER RESERVE

- G-7.1 Balance in Reserve Account, beginning of budget year
- G-7.2 Amount to be added to the reserve
- G-7.3 SUB-TOTAL
- G-7.4 Identify the amount and project to be spent from "Other Reserves"
 - a. _____
 - b. _____
 - c. _____
- G-7.5 TOTAL OTHER RESERVE OUTLAY (a+b+c)
- G-7.6 9 - Line 11)

2013-2014 Actual	2014-2015 Estimated	2015-2016 Proposed	Final Approval
\$548,320	\$549,320	\$550,000	
\$548,320	\$549,320	\$550,000	
\$0	\$0	\$0	
\$548,320	\$549,320	\$550,000	

G-8 EMERGENCY RESERVE (cash)

- G-8.1 Balance in Reserve Account, beginning of budget year
- G-8.2 Amount to be added to the reserve
- G-8.3 SUB-TOTAL
- G-8.4 Amount to be spent from Emergency Reserve (Cash)
- G-8.5 15 - Line 16)
- G-8.6 TOTAL TO BE SPENT

2013-2014 Actual	2014-2015 Estimated	2015-2016 Proposed	Final Approval
\$337,377	\$336,693	\$340,000	
\$337,377	\$336,693	\$340,000	
\$337,377	\$336,693	\$340,000	
\$0	\$185,000	\$0	

G-9 Total Estimated Cash and Investments on Hand (including any reserves listed above)

G-10 Deductions:

- G-10.1 a. Unpaid bills at FYE
- G-10.2 b. Reserves
- G-10.3 Total Deductions (a+b)

G-11 Estimated cash available

G-12 Other Forecasted Revenues:

- G-12.1 a. Other past due-as estimated by Co. Treas.
- G-12.2 b. Other forecasted revenue (specify):
- G-12.3 _____
- G-12.4 _____
- G-12.5 _____
- G-12.6 Total Other Forecasted Revenue (a+b)

2013-2014 Actual	2014-2015 Estimated	2015-2016 Proposed	Final Approval
\$1,360,626	\$1,300,554	\$1,070,000	
\$1,170,626	\$1,110,554	\$1,020,000	
\$1,170,626	\$1,110,554	\$1,020,000	
\$190,000	\$190,000	\$50,000	
\$0	\$0	\$0	
\$732,701	\$541,598	\$470,000	

G-13 Total Cash Available and Forecasted Revenue

Proposed Budget

Worland Fire Protection District #1

FYE 6/30/2016

NAME OF DISTRICT/BOARD

SCHEDULE H

DATA INPUT

Analysis of Additional Financial Support Required:

- H-1 Tax levy (for entities able to make levies)
- H-2 Other County Support
- H-3 Provision for tax shrinkage (Provided by County Treasurer)

2013-2014 Actual	2014-2015 Estimated	2015-2016 Proposed	Final Approval
\$329,301	\$357,200	\$357,200	

Form approved by Department of Audit, Public Funds Division

Proposed Budget

Worland Fire Protection District #1

FYE 6/30/2016

NAME OF DISTRICT/BOARD

I-1 BUDGET MESSAGE

BUDGET MESSAGE ---- FISCAL YEAR 2015-2016 ENDING JUNE 30, 2016

The fiscal policy of the Worland Fire Protection District #1 remains unchanged; continue in our efforts to market equipment, staff, and volunteer personnel on special use assignments. It is still the Districts' objective to find ways to fund a new fire station, while maintaining the high standards of customer service to the citizens of the Worland Fire Protection District #1. With limited funding sources other than tax funds, we will continue to enhance our position of marketing our equipment, staff, and volunteer firefighters, which helps provide us with needed additional funds for capital investments.

<u>Budget Officer</u>	<u>Title</u>
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Form approved by Department of Audit, Public Funds Division