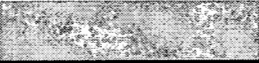



Proposed Budget

RECEIVED
MAY 19 2015

Per _____

Save a copy of this .pdf budget in your DOCUMENTS folder.
The saved copy of the budget will then need to be submitted via email to
- Your County Commissioners
- The Wyoming Department of Audit at doa-pfd-web@wyo.gov

NAME OF DISTRICT/BOARD:	Washakie County Solid Waste Disposal District #1	YOUR NAME:	Julie Cross
COUNTY:	Washakie	HEARING DATE:	
DISTRICT ADDRESS:	PO Box 1411	LOCATION OF HEARING:	Washakie County Courthouse
City, State, Zip	Worland WY 82401	TIME OF HEARING:	
DISTRICT PHONE:	307-347-3846		
Fiscal Year Ending:	June 30, 2016		

INSTRUCTIONS FOR COMPLETING BUDGET REQUEST FORM

In accordance with the requirements of WS 16-4-104 The Department of Audit has modified the Standard Budget Form.

- Please follow the steps below:
 - Download this as an Excel file and save to your computer.
 - Begin by reading this instruction sheet and continue by inputting data on the following worksheets (Tabs are along the bottom of the page).** This will automatically fill results to the "Budget Summary" sheet.
 - Enter all required information at the top of this sheet (Name, County, District address, District phone, FYE, Your name, Date, Location, and Time of Hearing).
You cannot enter data into cells shaded in gray as they are automatic totals.
- Choose, in the drop-down box in the upper right corner of this page, which budget ("proposed" or "final") you intend to submit at this time. **Note: If you are preparing a proposed budget the "Final Budget" column will be blacked out.**
- In places you are asked to identify a specific item, please describe it in detail for proposed budget.
- For EACH budget form prepared (Proposed or Final) you will click the "Convert to PDF" button on the "Budget Summary" page. This will save a copy of the budget in your DOCUMENTS folder in .pdf format. The saved copy of the budget will then need to be submitted via email to your County Commissioners AND to the Wyoming Department of Audit at
doa-pfd-web@wyo.gov
- If you have ANY questions, or concerns, please contact the Public Funds Division at 307-777-7798.

What's New:

- The **Schedule A Reserve Funds** Worksheet has been **moved** to Schedule G, the Cash and Forecasted Revenue page.
- If you have a large list of items to add to certain sections, there is a page to **add more items**.

Helpful Tip: Certain headings have comments associated with them, which contain more detailed information regarding the section of the budget form you are about to complete. They appear in red boxes to the right of the budget form.

NOTE: The column headed "Final Approval" will not be completed until the Public Budget hearing is held. The public hearing is to be held not later than 5 days after the 3rd Thursday in July in accordance with W.S. 16-4-109(b). Or, the governing board of any special purpose district may choose to hold the budget hearing in conjunction with the county budget hearings and so advertise.

DEPT

Proposed Budget

Washakie County Solid Waste Disposal District #

Please Enter Date on First Page

NAME OF DISTRICT/BOARD

DATE OF BUDGET HEARING

6/30/2016

Washakie County Courthouse

Not Entered

FISCAL YEAR ENDING

LOCATION OF BUDGET HEARING

TIME OF HEARING

PROPOSED BUDGET SUMMARY

	2013-2014 Actual	2014-2015 Estimated	2015-2016 Proposed	Final Approval
S-1 Total Expenditures, Cash Requirements	\$666,591	\$574,760	✓ \$1,079,230	
S-2 Total to be added to Reserves	\$20,000	\$20,000	✓ \$16,227	
S-3 Total Cash and Forecasted Revenues	\$923,675	\$778,180	✓ \$292,476	
S-4 Additional Financial Support Required	\$0	\$0	✓ \$802,981	
S-5 Amount as approved by County Commissioners	\$0	\$0	\$0	

Analysis of additional Financial Support Required:

	2013-2014 Actual	2014-2015 Estimated	2015-2016 Proposed	Final Approval
S-6 Tax levy (for entities able to make levies)	\$0	\$0	\$0	
S-7 Other County Support	\$0	\$0	\$0	

Additional funding approved by:

County Commissioner

Date Approved _____

RECEIVED

MAY 19 2015

Per _____

The upcoming FYE is going to be a challenge. The board is facing many issues, decisions and conflicts with the upcoming fiscal year. The need for a new pit estimated at \$100,000 is an operational expense that cannot be eliminated from the budget. The engineering costs associated with DEQ's new "guidelines for lined landfills vs Performance Based Landfills are substantial. Ten Sleep will begin bringing their trash to the Worland Landfill due to DEQ's requirements which in turn increases expenses to the Worland Landfill in addition to decreasing the life of the pit. If the landfill is unable to prove that it in fact can be allocated as a Performance Based Landfill, the Board and Commissioners will have to decide the fate of the landfill. The equipment repairs has increased substantially over the last two years, the budget includes replacement of the loader. The Landfill Board is respectfully requesting the Commissioners for consideration of additional help to address the issues that have been brought before the Board by DEQ.

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District

CASH AND FORECASTED REVENUE

FORECASTED REVENUE

J-1 **Government Support**
J-2 **Operating Revenues**
J-3 **Grants**
J-4 **Miscellaneous:**
J-5 **Estimated Cash Available**
J-6 **Other Forecasted Revenue**
J-7 **Total Cash Available and Forecasted Revenue**

2013-2014 Actual	2014-2015 Estimated	2015-2016 Proposed	Final Approval
\$405,898	\$375,000	\$0	
\$394,087	\$159,974	\$100,000	
\$0	\$0	\$0	
\$1,959	\$1,857	\$1,000	
\$121,731	\$241,349	\$191,476	
\$0	\$0	\$0	
\$923,675	\$778,180	\$292,476	

ESTIMATED EXPENDITURES

	2013-2014 Actual	2014-2015 Estimated	2015-2016 Proposed	Final Approval
J-8 Administration	\$57,092	\$67,478	✓ \$88,500	
J-9 Operations	\$357,246	\$422,442	✓ \$567,550	
J-10 Indirect Costs	\$77,349	\$84,840	✓ \$93,180	
J-11 Capital Outlay	\$174,904	\$0	✓ \$330,000	
J-12 Debt Service	\$0	\$0	\$0	
J-13 Provision for Tax Shrinkage	\$0	\$0	\$0	
J-14 Total Expenditures	\$666,591	\$574,760	\$1,079,230	

SUMMARY OF RESERVE FUNDS

	2013-2014 Actual	2014-2015 Estimated	2015-2016 Proposed	Final Approval
J-15 Beginning Balance in Reserve Accounts				
J-15.1 a. Depreciation Reserve	\$66,700	\$86,700	\$86,700	
J-15.2 b. Other Reserve	\$97,073	\$97,073	\$97,073	
J-15.3 c. Emergency Reserve (Cash)	\$164,402	\$164,402	\$184,402	
J-15.4 Total Reserves (a+b+c)	\$328,175	\$348,175	\$368,175	
J-16 Amount to be added				
J-16.1 a. Depreciation Reserve	\$20,000	\$0	\$13,300	
J-16.2 b. Other Reserve	\$0	\$0	\$2,927	
J-16.3 c. Emergency Reserve (Cash)	\$0	\$20,000	\$0	
J-16.4 Total to be added (a+b+c)	\$20,000	\$20,000	\$16,227	
J-17 Subtotal	\$348,175	\$368,175	\$384,402	
J-18 Less Total to be spent	\$0	\$0	\$0	
J-19 Total Reserves	\$348,175	\$368,175	\$384,402	

PREPARED BY: Julie Cross

DISTRICT ADDRESS: PO Box 1411
Worland WY 82401

DISTRICT PHONE: 307-347-3846

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies
 Form approved by Department of Audit, Public Funds Division

Proposed Budget

Washakie County Solid Waste Disposal District #1

FYE 6/30/2016

NAME OF DISTRICT/BOARD

SCHEDULE H

DATA INPUT

Analysis of Additional Financial Support Required:

- H-1 Tax levy (for entities able to make levies)
- H-2 Other County Support
- H-3 Provision for tax shrinkage (Provided by County Treasurer)

2013-2014 Actual	2014-2015 Estimated	2015-2016 Proposed	Final Approval

Form approved by Department of Audit, Public Funds Division

Proposed Budget

Washakie County Solid Waste Disposal District #1

FYE 6/30/2016

NAME OF DISTRICT/BOARD

SCHEDULE G

DATA INPUT

FORECASTED REVENUE

G-1 Government Support

- G-1.1 State Aid
- G-1.2 County Aid
- G-1.3 City (or Town) Aid
- G-1.4 Other (Specify)
- G-1.5 Total Government Support

G-2 Operating Revenues

- G-2.1 Customer Charges
- G-2.2 Sales of Goods or Services
- G-2.3 Other Assessments
- G-2.4 Total Operating Revenues

G-3 Grants

- G-3.1 Direct Federal Grants
- G-3.2 Federal Grants thru State Agencies
- G-3.3 Grants from State Agencies
- G-3.4 Total Grants

G-4 Miscellaneous:

- G-4.1 Interest
- G-4.2 Other: Specify
- G-4.3 Other: Additional
- G-4.4 Total Miscellaneous

G-5 Total Forecasted Revenue

2013-2014 Actual	2014-2015 Estimated	2015-2016 Proposed	Final Approval
\$405,898	\$375,000		
\$405,898	\$375,000	\$0	
\$394,087	\$159,974	\$100,000	
\$394,087	\$159,974	\$100,000	
\$0	\$0	\$0	
\$1,959	\$1,857	\$1,000	
\$1,959	\$1,857	\$1,000	
\$801,944	\$536,831	\$101,000	

G-6 DEPRECIATION (REPLACEMENT) RESERVE

- G-6.1 Balance in Reserve Account, beginning of budget year
- G-6.2 Amount to be added to the reserve
- G-6.3 SUB-TOTAL
- G-6.4 Identify the amount to be spent from "Reserve for Capital Outlay"
 - a. _____
 - b. _____
 - c. _____
- G-6.5 TOTAL CAPITAL OUTLAY (a+b+c)
- G-6.6 Account (Line 3 - Line 5)

2013-2014 Actual	2014-2015 Estimated	2015-2016 Proposed	Final Approval
\$66,700	\$86,700	\$86,700	
\$20,000		\$13,300	
\$86,700	\$86,700	\$100,000	
\$0	\$0	\$0	
\$86,700	\$86,700	\$100,000	

G-7 OTHER RESERVE

	2013-2014 Actual	2014-2015 Estimated	2015-2016 Proposed	Final Approval
G-7.1 Balance in Reserve Account, beginning of budget year	\$97,073	\$97,073	\$97,073	
G-7.2 Amount to be added to the reserve			\$2,927	
G-7.3 SUB-TOTAL	\$97,073	\$97,073	\$100,000	
G-7.4 Identify the amount and project to be spent from "Other Reserves"				
a. _____				
b. _____				
c. _____				
G-7.5 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	
G-7.6 9 - Line 11)	\$97,073	\$97,073	\$100,000	

G-8 EMERGENCY RESERVE (cash)

	2013-2014 Actual	2014-2015 Estimated	2015-2016 Proposed	Final Approval
G-8.1 Balance in Reserve Account, beginning of budget year	\$164,402	\$164,402	\$184,402	
G-8.2 Amount to be added to the reserve		\$20,000		
G-8.3 SUB-TOTAL	\$164,402	\$184,402	\$184,402	
G-8.4 Amount to be spent from Emergency Reserve (Cash)				
G-8.5 15 - Line 16)	\$164,402	\$184,402	\$184,402	
G-8.6 TOTAL TO BE SPENT	\$0	\$0	\$0	

G-9 Total Estimated Cash and Investments on Hand (including any reserves listed above)

	2013-2014 Actual	2014-2015 Estimated	2015-2016 Proposed	Final Approval
	\$469,906	\$609,524	\$575,878	

G-10 Deductions:

	2013-2014 Actual	2014-2015 Estimated	2015-2016 Proposed	Final Approval
G-10.1 a. Unpaid bills at FYE				
G-10.2 b. Reserves	\$348,175	\$368,175	\$384,402	
G-10.3 Total Deductions (a+b)	\$348,175	\$368,175	\$384,402	

G-11 Estimated cash available

	\$121,731	\$241,349	\$191,476	
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G-12 Other Forecasted Revenues:

G-12.1 a. Other past due-as estimated by Co. Treas.				
G-12.2 b. Other forecasted revenue (specify):				
G-12.3 _____				
G-12.4 _____				
G-12.5 _____				
G-12.6 Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	

G-13 Total Cash Available and Forecasted Revenue

	\$923,675	\$778,180	\$292,476	
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Proposed Budget

Washakie County Solid Waste Disposal District #1

FYE 6/30/2016

NAME OF DISTRICT/BOARD

SCHEDULE F

DATA INPUT

DEBT SERVICE BUDGET

ACTIVITY

- F-1 Debt Service**
- F-1.1 Principal
- F-1.2 Interest
- F-1.3 Fees
- F-2 TOTAL DEBT SERVICE**

2013-2014 Actual	2014-2015 Estimated	2015-2016 Proposed	Final Approval
\$0	\$0	\$0	

Form approved by Department of Audit, Public Funds Division

Proposed Budget

Washakie County Solid Waste Disposal District #1

FYE 6/30/2016

NAME OF DISTRICT/BOARD

SCHEDULE E

DATA INPUT

CAPITAL OUTLAY BUDGET

ACTIVITY

E-1 Capital Outlay

- E-1.1 Real Property
- E-1.2 Vehicles
- E-1.3 Office Equipment
- E-1.4 Other (Specify)
- E-1.5 Track Loader
- E-1.6 Equipment

2013-2014 Actual	2014-2015 Estimated	2015-2016 Proposed	Final Approval
\$174,904			
		\$330,000	
\$174,904	\$0	\$330,000	

E-2 TOTAL CAPITAL OUTLAY

Form approved by Department of Audit, Public Funds Division

Proposed Budget

Washakie County Solid Waste Disposal District #1

FYE 6/30/2016

NAME OF DISTRICT/BOARD

SCHEDULE D
INDIRECT COSTS BUDGET

DATA INPUT

ACTIVITY

D-1 Insurance

D-1.1	Liability
D-1.2	Buildings and vehicles
D-1.3	Equipment
D-1.4	Other (Specify)
D-1.5	State Guarantee Trust
D-1.6	Fidelity Bond

D-2 Indirect payroll costs:

D-2.1	FICA (Social Security) taxes
D-2.2	Workers Compensation
D-2.3	Unemployment Taxes
D-2.4	Retirement
D-2.5	Health Insurance
D-2.6	Other (Specify)

D-3 Depreciation Expenses

D-4 TOTAL INDIRECT COSTS

2013-2014 Actual	2014-2015 Estimated	2015-2016 Proposed	Final Approval
\$2,011	\$1,957	\$2,100	
\$5,418	\$6,000	\$6,500	
\$176	\$250	\$250	
\$430	\$430	\$430	
\$17,018	\$16,406	\$16,700	
\$5,040	\$5,856	\$7,000	
\$2,087	\$1,500	\$2,200	
\$13,596	\$18,049	\$18,000	
\$31,573	\$34,392	\$40,000	
\$77,349	\$84,840	\$93,180	

Form approved by Department of Audit, Public Funds Division

Proposed Budget

Washakie County Solid Waste Disposal District #1

FYE 6/30/2016

NAME OF DISTRICT/BOARD

SCHEDULE C
OPERATIONS BUDGET

DATA INPUT

ACTIVITY

C-1 Personnel Services:

- C-1.1 Wages--Operations
- C-1.2 Service Contracts
- C-1.3 Other (Specify)
- C-1.4 _____
- C-1.5 _____

C-2 Travel:

- C-2.1 Mileage
- C-2.2 Other (Specify)
- C-2.3 _____
- C-2.4 _____

C-3 Operating supplies (List):

- C-3.1 Building Maintenance
- C-3.2 Equipment Maintenance
- C-3.3 Fuel & Lube
- C-3.4 Tools & Supplies
- C-3.5 see additional details

C-4 Program Services (List):

- C-4.1 _____
- C-4.2 _____
- C-4.3 _____
- C-4.4 _____

C-5 Contractual Arrangements (List):

- C-5.1 Water Quality Monitoring
- C-5.2 Permit Application/Site De
- C-5.3 New Pit Construction
- C-5.4 _____
- C-5.5 see additional details

C-6 Other operations (Specify):

- C-6.1 Fencing & Signs
- C-6.2 Paper Recycling
- C-6.3 Road Building
- C-6.4 Tire Recycling

C-7 TOTAL OPERATIONS

	2013-2014 Actual	2014-2015 Estimated	2015-2016 Proposed	Final Approval
	\$173,101	\$173,542	\$192,000	
	\$475		\$750	
	\$415	\$385	\$1,500	
	\$96,513	\$73,103	\$75,000	
	\$44,977	\$40,180	\$43,000	
	\$3,332	\$4,080	\$4,300	
	\$190	\$150	\$500	
	\$24,382	\$26,951	\$30,000	
	\$500		\$100,000	
		\$93,199	\$100,000	
	\$883		\$2,000	
	\$1,149	\$6,250	\$8,000	
	\$9,053	\$1,541	\$5,000	
	\$1,232	\$2,019	\$4,000	
	\$1,044	\$1,042	\$1,500	
	\$357,246	\$422,442	\$567,550	

Form approved by Department of Audit, Public Funds Division

Proposed Budget

Washakie County Solid Waste Disposal District #1

FYE 6/30/2016

NAME OF DISTRICT/BOARD

SCHEDULE B
ADMINISTRATION BUDGET

DATA INPUT

ACTIVITY

- B-1 Personnel Services:**
 - B-1.1 Administrator
 - B-1.2 Secretary
 - B-1.3 Clerical
 - B-1.4 Other (Specify)
 - B-1.5 _____
 - B-1.6 _____

- B-2 Board Expenses:**
 - B-2.1 Travel
 - B-2.2 Mileage
 - B-2.3 Other (Specify)
 - B-2.4 Director Fee
 - B-2.5 _____

- B-3 Contractual Services:**
 - B-3.1 Legal
 - B-3.2 Accounting/Auditing
 - B-3.3 Other (Specify)
 - B-3.4 Drug Testing
 - B-3.5 _____

- B-4 Other:**
 - B-4.1 Office Supplies
 - B-4.2 Office equipment, rent & repair
 - B-4.3 Education
 - B-4.4 Registrations
 - B-4.5 Other (Specify)
 - B-4.6 Telephone/Utilities
 - B-4.7 Advertising

- B-5 TOTAL ADMINISTRATION**

	2013-2014 Actual	2014-2015 Estimated	2015-2016 Proposed	Final Approval
	\$28,290	\$39,125	\$45,000	
			\$2,000	
	\$2,040	\$1,800	\$2,500	
	\$8,001	\$9,229	\$9,500	
	\$150	\$225	\$500	
	\$2,432	\$2,400	\$2,500	
			\$750	
	\$250	\$250	\$250	
	\$15,569	\$13,909	\$25,000	
	\$360	\$540	\$500	
	\$57,092	\$67,478	\$88,500	

Form approved by Department of Audit, Public Funds Division