

Final Budget

Worland Fire Protection District #1	
Budget Hearing Information	
200 South 5th Street	Location: 200 South 5th Street
Worland, Wyoming 82401	Date: 7/20/2017
307-347-6379	Time: 5:30 PM
Washakie County	Budget Prepared by: Chris Kocher

S-A BUDGET MESSAGE	W.S. 16-4-104(d)
<p>BUDGET MESSAGE — FISCAL YEAR 2017-2018 ENDING JUNE 30, 2018</p> <p>The fiscal policy of the Worland Fire Protection District #1 remains unchanged. We work to be fiscally responsible; while maintaining the high standards of customer service to the citizens of the Worland Fire Protection, District #1. With limited funding sources other than tax funds, we will continue to enhance our position of marketing our equipment, staff, and volunteer firefighters. We will continue to seek grant funding opportunities as well as work towards inter-agency collaboration as opportunities present. This helps provide needed additional funds for capital investments such as equipment and facilities.</p> <p style="text-align: center;"><i>Chris Kocher</i> _____ Budget Officer Title</p> <div style="text-align: right; margin-top: 20px;"> <p style="font-size: 24px; font-weight: bold;">RECEIVED</p> <p style="font-size: 18px;">JUL 21 2017</p> <p>Per _____</p> </div>	

S-B RESERVE DESCRIPTION
The WFPD has three reserve accounts Emergency Reserves, Vehicle Replacement Reserves, and Equipment Replacement Reserves.

S-C																																							
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Names of Board Members</th> <th style="text-align: left;">Date of End of Term</th> </tr> </thead> <tbody> <tr><td>Date Link</td><td>12/31/18</td></tr> <tr><td>Tad DeBolt</td><td>12/31/20</td></tr> <tr><td>Brad Horath</td><td>12/31/18</td></tr> <tr><td>Don Jordan</td><td>12/31/20</td></tr> <tr><td>Alan Tolley</td><td>12/31/20</td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	Names of Board Members	Date of End of Term	Date Link	12/31/18	Tad DeBolt	12/31/20	Brad Horath	12/31/18	Don Jordan	12/31/20	Alan Tolley	12/31/20													<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Does the district have regular office hours exceeding 20 hours per week?</td> <td style="text-align: center;"><input checked="" type="checkbox"/> Yes</td> </tr> <tr> <td colspan="2">If Yes, enter</td> </tr> <tr> <td>Address of office:</td> <td>200 South 5th Street</td> </tr> <tr> <td>City, State, Zip:</td> <td>Worland, Wyoming 82401</td> </tr> <tr> <td>Phone Number:</td> <td>307-347-6379</td> </tr> <tr> <td>Hours Open:</td> <td>M 8-12 1-5 T 8-12 1-5 W 8-12 1-5 T 8-12 1-5</td> </tr> <tr> <td colspan="2" style="height: 30px;"> </td> </tr> </table>	Does the district have regular office hours exceeding 20 hours per week?	<input checked="" type="checkbox"/> Yes	If Yes, enter		Address of office:	200 South 5th Street	City, State, Zip:	Worland, Wyoming 82401	Phone Number:	307-347-6379	Hours Open:	M 8-12 1-5 T 8-12 1-5 W 8-12 1-5 T 8-12 1-5		
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Where are the minutes of your board meeting available for public review?
 They are located in the offices of Fire Station 1, 200 South 5th Street, Worland, Wyoming 82401

How and where are the notices of meeting posted for the public?
 The Regular Monthly Meetings are identified by rule as of the January meeting each year and posted in the meeting room. Budget meetings are

Where are the public meetings held?
 Meeting Room, Fire Station 1, 200 South 5th Street, Worland, Wyoming 82401

FINAL BUDGET SUMMARY

OVERVIEW		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$703,629	\$713,090	\$996,334	\$996,067
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$143,439	\$126,352	-\$240,000	-\$240,000
S-4	Total General Fund and Forecasted Revenues Available	\$1,011,132	\$1,021,435	\$920,334	\$917,794
S-5	Amount requested from County Commissioners	\$450,508	\$389,935	\$389,935	\$376,800
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$369,331	\$309,935	\$309,935	\$296,800
S-9	Government Support	\$20,451	\$25,000	\$26,000	\$25,000
S-10	Grants	\$98,612	\$30,000	\$105,000	\$105,000
S-11	Other County Support (Not from Co. Treas.)	\$81,177	\$80,000	\$80,000	\$80,000
S-12	Miscellaneous	\$274,634	\$401,500	\$224,399	\$220,899
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$17,368
S-14	Total Revenue	\$844,205	\$846,435	\$745,334	\$745,067

EXPENDITURE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-15	Capital Outlay	\$51,686	\$72,320	\$251,000	\$251,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$114,837	\$114,524	\$119,512	\$119,512
S-18	Operations	\$414,843	\$404,654	\$501,046	\$497,664
S-19	Indirect Costs	\$122,263	\$121,592	\$124,776	\$127,891
S-20	Total Expenditures	\$703,629	\$713,090	\$996,334	\$996,067

DEBT SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$166,927	\$175,000	\$175,000	\$172,727

Summary of Reserve Funds		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$149,824	\$290,146	\$413,373	\$413,373
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$890,280	\$893,397	\$896,522	\$896,522
	Total Reserves (a+b+c)	\$1,040,104	\$1,183,543	\$1,309,895	\$1,309,895
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$140,322	\$123,227	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$3,117	\$3,125	\$0	\$0
	Total to be added (a+b+c)	\$143,439	\$126,352	\$0	\$0
S-31	Subtotal	\$1,183,543	\$1,309,895	\$1,309,895	\$1,309,895
S-32	Less Total to be spent	\$0	\$0	\$240,000	\$240,000
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$1,183,543	\$1,309,895	\$1,069,895	\$1,069,895

End of Summary.

Date adopted by Special District 7/20/2017

Budget Officer / District Official (if not same as "Submitted by")

Chris Kocher

DISTRICT ADDRESS: 200 South 5th Street
Worland, Wyoming 82401

PREPARED BY: Chris Kocher

DISTRICT PHONE: 307-347-6379

Final Budget

Worland Fire Protection District #1
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2018 _____

PROPERTY TAXES AND ASSESSMENTS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$369,331	\$309,935	\$309,935	\$296,800
R-1.2	Other County Support	\$81,177	\$80,000	\$80,000	\$80,000

FORECASTED REVENUE

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid	\$18,000	\$15,000	\$15,000	\$14,000
R-2.4	Other (Specify) <u>Maint. Agreement</u>	\$2,451	\$10,000	\$11,000	\$11,000
R-2.5	Total Government Support	\$20,451	\$25,000	\$26,000	\$25,000
R-3	Operating Revenues				
R-3.1	Customer Charges		\$0		
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$0	\$0	\$0	\$0
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies	\$98,612	\$30,000	\$105,000	\$105,000
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$98,612	\$30,000	\$105,000	\$105,000
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$3,344	\$3,500	\$3,500	\$3,500
R-5.2	Other: Specify <u>Wildland & RERT Resp</u>	\$271,290	\$398,000	\$220,899	\$217,399
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$274,634	\$401,500	\$224,399	\$220,899
R-5.5	Total Forecasted Revenue	\$393,697	\$456,500	\$355,399	\$350,899
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	Vehicle Insurance _____				\$17,368
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$17,368

Final Budget

Worland Fire Protection District #1

FYE 6/30/2018

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles	\$48,296	\$56,997	\$0	
E-1.3	Office Equipment	\$800		\$1,000	\$1,000
E-1.4	Other (Specify)				
E-1.5	Facility Improvement	\$2,590	\$15,323	\$10,000	\$10,000
E-1.6	Fire Equipment			\$240,000	\$240,000
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$51,686	\$72,320	\$251,000	\$251,000

ADMINISTRATION BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator	\$66,550	\$66,631	\$66,631	\$66,631
E-2.2	Secretary				
E-2.3	Clerical	\$14,858	\$14,611	\$15,730	\$15,730
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4					
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	\$0	\$0	\$1,000	\$1,000
E-4.2	Accounting/Auditing	\$1,600	\$1,600	\$1,900	\$1,900
E-4.3	Other (Specify)				
E-4.4	Minute Taker	\$715	\$0	\$0	
E-4.5	Dispatch	\$26,520	\$26,570	\$28,151	\$28,151
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$2,036	\$2,483	\$2,600	\$2,600
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Dues/Pubs/Fees	\$845	\$915	\$1,000	\$1,000
E-5.7	Chief Expenses	\$1,713	\$1,714	\$2,500	\$2,500
E-5.8					
E-6	TOTAL ADMINISTRATION	\$114,837	\$114,524	\$119,512	\$119,512

Final Budget

Worland Fire Protection District #1

FYE 6/30/2018

OPERATIONS BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$58,497	\$61,215	\$76,761	\$76,761
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	Water & Volunteer Incent	\$22,945	\$22,557	\$23,500	\$19,000
E-7.5	Wildland/RERT Dispatch	\$101,419	\$162,920	\$125,000	\$125,000
E-7.6					
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	Wildland Per Diem	\$9,525	\$10,638	\$13,000	\$13,000
E-8.4					
E-8.5					
E-9	Operating supplies (List)				
E-9.1	Gasoline/Oil	\$19,639	\$22,466	\$31,000	\$31,000
E-9.2	Fire Maint/Tools/Supp	\$23,784	\$25,936	\$29,650	\$47,018
E-9.3	Fire Supplies	\$14,357	\$12,500	\$15,000	\$11,000
E-9.4	Grant Purchases	\$108,369	\$24,000	\$105,000	\$105,000
E-9.5					
E-10	Program Services (List)				
E-10.1	Legal Advertising	\$772	\$500	\$1,000	\$1,000
E-10.2	Election Expense	\$0	\$502	\$0	
E-10.3					
E-10.4					
E-10.5					
E-11	Contractual Arrangements (List)				
E-11.1	PO Box Rental	\$66	\$70	\$70	\$70
E-11.2	Utilities	\$10,275	\$10,260	\$11,260	\$10,260
E-11.3	Telephone	\$4,610	\$4,000	\$5,000	\$4,000
E-11.4	Property Tax-Road 11	\$553	\$553	\$555	\$555
E-11.5					
E-12	Other operations (Specify)				
E-12.1	Grounds & Maintenance	\$13,054	\$13,449	\$19,000	\$12,000
E-12.2	Training/Safety & Educati	\$10,530	\$12,148	\$16,750	\$12,500
E-12.3	Supression & Response	\$2,901	\$6,063	\$12,000	\$12,000
E-12.4	Fitness/Wellness & Recl	\$13,547	\$14,877	\$16,500	\$17,500
E-12.5					
E-13	TOTAL OPERATIONS	\$414,843	\$404,664	\$501,046	\$497,664

Final Budget

Worland Fire Protection District #1

FYE 6/30/2018

INDIRECT COSTS BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
E-14	Insurance				
E-14.1	Liability	\$24,481	\$25,616	\$26,000	\$26,000
E-14.2	Buildings and vehicles				
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5	<u>Surety Bonds</u>	\$100	\$100	\$100	\$100
E-14.6					
E-14.7					
E-15	Indirect payroll costs:				
E-15.1	FICA (Social Security) taxes	\$6,111	\$4,093	\$5,200	\$5,200
E-15.2	Workers Compensation	\$14,196	\$8,701	\$10,000	\$10,000
E-15.3	Unemployment Taxes	\$2,539	\$2,953	\$5,000	\$7,700
E-15.4	Retirement	\$15,242	\$14,643	\$15,500	\$15,450
E-15.5	Health Insurance	\$37,103	\$23,576	\$28,976	\$29,441
E-15.6	Other (Specify)				
E-15.7	<u>Employee Incentive</u>	\$12,100	\$20,104	\$16,000	\$16,000
E-15.8	<u>Wildland/RERT Payroll E:</u>	\$10,390	\$21,806	\$18,000	\$18,000
E-15.9					
E-16	Depreciation Expenses				
E-17	TOTAL INDIRECT COSTS	\$122,263	\$121,592	\$124,776	\$127,891

DEBT SERVICE BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
D-1	Debt Service				
D-1.1	Principal				
D-1.2	Interest				
D-1.3	Fees				
D-2	TOTAL DEBT SERVICE	\$0	\$0	\$0	\$0

Final Budget

Worland Fire Protection District #1

FYE 6/30/2018

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$0	\$0	\$0	
C-1.2	Savings and Investments Account Balance	\$166,927	\$175,000	\$175,000	\$172,727
C-1.3	General Fund CD Balance	\$0	\$0	\$0	
C-1.4	All Other Funds	\$0	\$0	\$0	
C-1.5	Reserves (From Below)	\$1,183,543	\$1,309,895	\$1,069,895	\$1,069,895
C-1.6	Total Estimated Cash and Investments on Hand	\$1,350,470	\$1,484,895	\$1,244,895	\$1,242,622
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$1,183,543	\$1,309,895	\$1,069,895	\$1,069,895
C-2.3	Total Deductions (a+b)	\$1,183,543	\$1,309,895	\$1,069,895	\$1,069,895
C-2.4	Estimated Non-Restricted Funds Available	\$166,927	\$175,000	\$175,000	\$172,727

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)	\$149,824	\$290,146	\$413,373	\$413,373
C-3.2	Date of Reserve Approval in Minutes: 5/17/507				
C-3.3	Amount to be added to the reserve	\$140,322	\$123,227		
C-3.4	Date of Reserve Approval in Minutes: 5/17/2017				
C-3.5	SUB-TOTAL	\$290,146	\$413,373	\$413,373	\$413,373
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. SCBA Replacement			\$240,000	\$240,000
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: 5/17/2017				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$240,000	\$240,000
C-3.12	Balance to be retained in Depreciation Reserve Account	\$290,146	\$413,373	\$173,373	\$173,373

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$0	\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent from "Other I"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)	\$890,280	\$893,397	\$896,522	\$896,522
C-5.2	Date of Reserve Approval in Minutes: 6/30/2017				
C-5.3	Amount to be added to the reserve	\$3,117	\$3,125		
C-5.4	Date of Reserve Approval in Minutes: 6/30/2017				
C-5.5	SUB-TOTAL	\$893,397	\$896,522	\$896,522	\$896,522
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$893,397	\$896,522	\$896,522	\$896,522
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$240,000	\$240,000

RESOLUTION OF THE BOARD OF DIRECTORS OF WORLAND FIRE PROTECTION DISTRICT # 1

RESOLUTION 2017-1

APPROPRIATION RESOLUTION

WHEREAS, on the 20th day of July, 2017, the Budget Officer, the making authority, prepared and submitted to the board of Directors, Worland Fire Protection District # 1 a budget,

WHEREAS, such budget was duly entered at large upon the records Of this board and copy thereof was made available for public inspection at the Office of Worland Fire Protection District # 1, and,

WHEREAS, notice of public hearing on such budget, together with a summary of such budget was published in the Northern Wyoming Daily News on the 13th day of July, 2017, and,

WHEREAS, a public hearing on such budget at the time and place Specified in said notice, at which time all interested persons were given an opportunity to Be heard, and,

WHEREAS, following such public hearing certain alterations and revisions may have been made in the proposed budget.

All of which appear more fully in the minutes of the Board,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Worland Fire Protection District # 1, that the budget, as so revised or altered, be adopted as the official budget for the fiscal year ending June 30, 2018.

BE IT FURTHER RESOLVED, that the following appropriations be made for the fiscal year ending June 30, 2018, and the expenditures be limited to the amount appropriated herein.

GENERAL FUND

ADMINISTRATION.....	\$ 119,512.00
OPERATION.....	\$ 497,664.00
FIXED CHARGES.....	\$ 127,891.00
CAPITAL OUTLAY.....	\$ 251,000.00
TOTAL CURRENT APPROPRIATIONS.....	\$ 996,067.00

BOARD OF DIRECTORS WORLAND FIRE PROTECTION DISTRICT # 1

Handwritten signatures of board members on lines.

Dated this 20th day of July, 2017

ATTEST: [Signature] Budget Officer