

Final Budget

Ten Sleep Rural Fire Protection District	
<small>Budget Hearing Information</small>	
417 5th Street	Location: Ten Sleep Fire Station
Ten Sleep, Wyoming 82442	Date: 7/19/2017
307-366-2468	Time: 7PM
Washakie County	Budget Prepared by: Tom Brewster

S-A BUDGET MESSAGE W.S. 16-4-104(d)

The Ten Sleep Fire District has worked to replace apparatus and equipment needs after a fire destroying the main station 1/31/2015. The District will need to assess the full 3 Mills as the down turn in the economy has lowered the value of the mil.

RECEIVED

JUL 21 2017

Per _____

S-B RESERVE DESCRIPTION

The TSRFD has two reserve accounts Emergency Reserve and Depriation Reserves, ER is used for unforeseen apparatus failure or large scale wildland fires that require vast resouces and financial output. The DR is used to replace equipment and appuratus as it ages out.

S-C

Names of Board Members	Date of End of Term
Vernon Greet	12/31/18
Tom Brewster	12/31/20
Myles Bush	12/31/20

Does the district have regular office hours exceeding 20 hours per week? No

If no above: Are the records on file with the County Clerk as required by W.S. 16-12-10-1? Yes

Where are the minutes of your board meeting available for public review?
 Washakie County Clerks Office

How and where are the notices of meeting posted for the public?
 The Regular Monthly Meetings are identified by rule as of the January meeting each year and posted in the meeting room. Budget meetings ar

Where are the public meetings held?
 Ten Sleep Fire Station 417 5th Street, Ten Sleep Wyoming

FINAL BUDGET SUMMARY

OVERVIEW		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$289,210	\$172,619	\$161,400	\$161,400
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$206,815	-\$10,000	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$367,923	\$245,929	\$208,434	\$216,927
S-5	Amount requested from County Commissioners	\$101,801	\$78,179	\$78,184	\$71,736
S-6	Additional Funding Needed:			\$0	\$0

REVENUE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$95,456	\$74,884	\$74,884	\$68,436
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$27,593	\$22,000	\$20,000	\$20,000
S-11	Other County Support (Not from Co. Treas.)	\$6,345	\$3,295	\$3,300	\$3,300
S-12	Miscellaneous	\$1,909	\$70,750	\$35,250	\$35,250
S-13	Other Forecasted Revenue	\$161,620	\$0	\$0	\$0
S-14	Total Revenue	\$292,923	\$170,929	\$133,434	\$126,986

EXPENDITURE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-15	Capital Outlay	\$151,986	\$47,348	\$50,000	\$50,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$5,150	\$2,973	\$5,300	\$5,300
S-18	Operations	\$121,575	\$113,977	\$92,000	\$92,000
S-19	Indirect Costs	\$10,499	\$8,321	\$14,100	\$14,100
S-20	Total Expenditures	\$289,210	\$172,619	\$161,400	\$161,400

DEBT SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$75,000	\$75,000	\$75,000	\$89,941
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$65,815	\$55,815	\$55,815
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$109,000	\$250,000	\$250,000	\$250,000
	Total Reserves (a+b+c)	\$109,000	\$315,815	\$305,815	\$305,815
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$65,815	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$141,000	\$0	\$0	\$0
	Total to be added (a+b+c)	\$206,815	\$0	\$0	\$0
S-31	Subtotal	\$315,815	\$315,815	\$305,815	\$305,815
S-32	Less Total to be spent	\$0	\$10,000	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$315,815	\$305,815	\$305,815	\$305,815

End of Summary

Date adopted by Special District 7/19/2017

Budget Officer / District Official (if not same as "Submitted by") _____

DISTRICT ADDRESS: 417 5th Street
Ten Sleep, Wyoming 82442

PREPARED BY: Tom Brewster

DISTRICT PHONE: 307-366-2468

Final Budget

Ten Sleep Rural Fire Protection District

FYE 6/30/2018

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$95,456	\$74,884	\$74,884	\$68,436
R-1.2	Other County Support	\$6,345	\$3,295	\$3,300	\$3,300

FORECASTED REVENUE

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$0	\$0	\$0	\$0
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies	\$27,593	\$22,000	\$20,000	\$20,000
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$27,593	\$22,000	\$20,000	\$20,000
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$279	\$750	\$750	\$750
R-5.2	Other: Specify <u>Wildland Fires</u>	\$1,630	\$70,000	\$34,500	\$34,500
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$1,909	\$70,750	\$35,250	\$35,250
R-5.5	Total Forecasted Revenue	\$29,502	\$92,750	\$55,250	\$55,250
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	Insurance from Station Fire	\$161,620	\$0	\$0	
R-6.4					
R-6.5					
R-6.6	Total Other Forecasted Revenue (a+b)	\$161,620	\$0	\$0	\$0

Final Budget

Ten Sleep Rural Fire Protection District

FYE 6/30/2018

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles	\$146,126	\$18,719	\$35,000	\$35,000
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	<u>Facility Improvement</u>	\$5,860	\$28,629	\$15,000	\$15,000
E-1.6	_____				
E-1.7	_____				
E-1.8	TOTAL CAPITAL OUTLAY	\$151,986	\$47,348	\$50,000	\$50,000

ADMINISTRATION BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical	\$1,000	\$1,000	\$1,000	\$1,000
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7	_____				
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage	\$937	\$715	\$1,000	\$1,000
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6	_____				
E-4	Contractual Services				
E-4.1	Legal	\$210	\$0	\$500	\$500
E-4.2	Accounting/Auditing		\$80	\$500	\$500
E-4.3	Other (Specify)				
E-4.4	<u>Minute Taker</u>	\$720	\$800	\$1,000	\$1,000
E-4.5	_____				
E-4.6	_____				
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$2,233	\$228	\$1,000	\$1,000
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	<u>Dues/Publications/Fees</u>	\$50	\$150	\$300	\$300
E-5.7	_____				
E-5.8	_____				
E-6	TOTAL ADMINISTRATION	\$5,150	\$2,973	\$5,300	\$5,300

Final Budget

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FYE 6/30/2018

OPERATIONS BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages—Operations	\$0	\$0	\$0	
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	Wildland Fire Wages	\$5,567	\$8,586	\$10,000	\$10,000
E-7.5					
E-7.6					
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3					
E-8.4					
E-8.5					
E-9	Operating supplies (List)				
E-9.1	Fire Equipmt/PPE/Supplies	\$47,673	\$14,627	\$12,000	\$12,000
E-9.2	Electronics	\$35,132	\$1,943	\$1,000	\$1,000
E-9.3	Fire Hose	\$6,105	\$0	\$1,000	\$1,000
E-9.4					
E-9.5					
E-10	Program Services (List)				
E-10.1	Fuel & Oil	\$1,467	\$2,500	\$4,000	\$4,000
E-10.2	Truck Maintenance	\$11,123	\$14,000	\$12,000	\$12,000
E-10.3	Training Expense	\$0	\$0	\$3,000	\$3,000
E-10.4	Fire Suppression	\$9,517	\$64,208	\$17,000	\$17,000
E-10.5					
E-11	Contractual Arrangements (List)				
E-11.1	Electricity	\$1,783	\$2,200	\$3,000	\$3,000
E-11.2	Telephone	\$1,144	\$1,413	\$2,000	\$2,000
E-11.3	Gas & Utility	\$2,064	\$4,500	\$6,000	\$6,000
E-11.4					
E-11.5					
E-12	Other operations (Specify)				
E-12.1	Safety & Education	\$0	\$0	\$1,000	\$1,000
E-12.2	Grant Expenditures	\$0	\$0	\$20,000	\$20,000
E-12.3					
E-12.4					
E-12.5					
E-13	TOTAL OPERATIONS	\$121,575	\$113,977	\$92,000	\$92,000

Final Budget

Ten Sleep Rural Fire Protection District

FYE 6/30/2018

INDIRECT COSTS BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
E-14	Insurance					
E-14.1	Liability		\$8,154	\$6,295	\$7,000	\$7,000
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	<u>Bonds</u>		\$100	\$100	\$100	\$100
E-14.6						
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes		\$345	\$532	\$2,000	\$2,000
E-15.2	Workers Compensation		\$1,819	\$1,269	\$2,500	\$2,500
E-15.3	Unemployment Taxes		\$0	\$0	\$2,000	\$2,000
E-15.4	Retirement		\$0	\$0	\$0	
E-15.5	Health Insurance		\$0	\$0	\$0	
E-15.6	Other (Specify)					
E-15.7	<u>Medicare taxes</u>		\$81	\$125	\$500	\$500
E-15.8						
E-15.9						
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$10,499	\$8,321	\$14,100	\$14,100

DEBT SERVICE BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Final Budget

Ten Sleep Rural Fire Protection District
 NAME OF DISTRICT/BOARD

FYE 6/30/2018

GENERAL FUNDS

	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
C-1 Balances at Beginning of Fiscal Year				
C-1.1 General Fund Checking Account Balance	\$75,000	\$75,000	\$75,000	\$89,941
C-1.2 Savings and Investments Account Balance				
C-1.3 General Fund CD Balance				
C-1.4 All Other Funds				
C-1.5 Reserves (From Below)	\$315,815	\$305,815	\$305,815	\$305,815
C-1.6 Total Estimated Cash and Investments on Hand	\$390,815	\$380,815	\$380,815	\$395,756
C-2 General Fund Reductions:				
C-2.1 a. Unpaid bills at FYE				
C-2.2 b. Reserves	\$315,815	\$305,815	\$305,815	\$305,815
C-2.3 Total Deductions (a+b)	\$315,815	\$305,815	\$305,815	\$305,815
C-2.4 Estimated Non-Restricted Funds Available	\$75,000	\$75,000	\$75,000	\$89,941

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
C-3				
C-3.1 Beginning Balance in Reserve Account (end of previous year)	\$0	\$65,815	\$55,815	\$55,815
C-3.2 <i>Date of Reserve Approval in Minutes:</i> 5/17/2017				
C-3.3 Amount to be added to the reserve	\$65,815	\$0		
C-3.4 <i>Date of Reserve Approval in Minutes:</i> 5/17/2017				
C-3.5 SUB-TOTAL	\$65,815	\$65,815	\$55,815	\$55,815
C-3.6 Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7 a. UTV		\$10,000		
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 <i>Date of Reserve Approval in Minutes:</i> 5/17/2017				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$10,000	\$0	\$0
C-3.12 Balance to be retained in Depreciation Reserve Account	\$65,815	\$55,815	\$55,815	\$55,815

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
C-4				
C-4.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2 <i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3 Amount to be added to the reserve				
C-4.4 <i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6 Identify the amount and project to be spent from "Other I				
C-4.7 a. _____				
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 <i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12 Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
C-5				
C-5.1 Beginning Balance in Reserve Account (end of previous year)	\$109,000	\$250,000	\$250,000	\$250,000
C-5.2 <i>Date of Reserve Approval in Minutes:</i> 5/17/2017				
C-5.3 Amount to be added to the reserve	\$141,000			
C-5.4 <i>Date of Reserve Approval in Minutes:</i> 5/17/2017				
C-5.5 SUB-TOTAL	\$250,000	\$250,000	\$250,000	\$250,000
C-5.6 Amount to be spent from Emergency Reserve (Cash)				
C-5.7 <i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8 Balance to be retained in Assigned Fund Balance	\$250,000	\$250,000	\$250,000	\$250,000
C-5.9 TOTAL TO BE SPENT	\$0	\$10,000	\$0	\$0

**RESOLUTION OF THE BOARD OF DIRECTORS OF
TEN SLEEP RURAL FIRE PROTECTION DISTRICT
RESOLUTION
2017-1
APPROPRIATION RESOLUTION**

WHEREAS, on the 19th day of July, 2017, the Budget Officer,
the making authority, prepared and submitted to the board of Directors, Ten Sleep Rural Fire Protection District
a budget,

WHEREAS, such budget was duly entered at large upon the records
of this board and copy thereof was made available for public inspection at the Office of The Ten Sleep Rural
Fire Protection District, and,

WHEREAS, notice of public hearing on such budget, together with
a summary of such budget was published in the Northern Wyoming Daily News on the
12th day of July, 2017, and,

WHEREAS, a public hearing on such budget at the time and place
Specified in said notice, at which time all interested persons were given an opportunity to
Be heard, and,

WHEREAS, following such public hearing certain alterations and revisions may have been made in the
proposed budget.

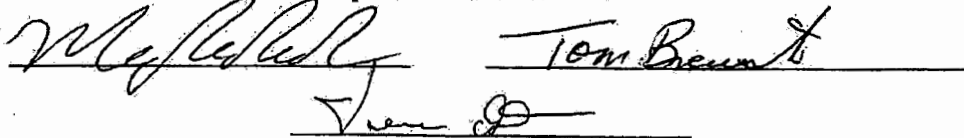
All of which appear more fully in the minutes of the Board,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Ten Sleep Rural Fire Protection
District,
that the budget, as so revised or altered, be adopted as the official budget
for the fiscal year ending June 30, 2018.

BE IT FURTHER RESOLVED, that the following appropriations be made for the fiscal year ending June 30,
2018,
and the expenditures be limited to the amount appropriated herein.

GENERAL FUND	
ADMINISTRATION.....	\$ 5,300.00
OPERATION.....	\$ 92,200.00
FIXED CHARGES.....	\$ 14,100.00
CAPITAL OUTLAY.....	\$ 50,000.00
TOTAL CURRENT APPROPRIATIONS.....	\$ 161,400.00

**BOARD OF DIRECTORS
Ten Sleep Rural Fire Protection District**



Dated this 19th day of July, 2017