

Proposed Budget

Final

6-21-17

Washakie Medical Center Board of Trustees	
Budget Hearing Information	
P.O. Box 700	Location: Washakie County Building
Worland, WY 82401	Date: 6/20/2017
307-727-7825	Time: 2:00 PM
Washakie County	Budget Prepared by: Constance E. Sweeney, Treasurer

S-A BUDGET MESSAGE W.S. 18-4-104(d)

WMC Board has approved the use of \$470,000 for the renovation of the Administrative wing of the hospital. This area was not included in the Patient Care wings renovation. To renovate this area would complete the remodel/renovation of the entire facility.

The sprinkler system proposed by the Maintenance Department would complete the majority of the landscaping for the newly renovated facility.

We are also planning for updates needed in the WMC Clinic building which is aging. We are recruiting new physicians to occupy this building with our current physician. Remodeling may be necessary to fit a new physicians needs.

S-B RESERVE DESCRIPTION

na

S-C

Names of Board Members	Date of End of Term
Dan Scheurman	7/1/18
Wendy Press-Sweeny	7/1/18
Beth Voss	7/1/18
Constance Sweeney	7/1/19
Kip Mathison	7/1/23
Gil McKendrie	7/1/17
Dean Carrol	7/1/23

Does the district have regular office hours exceeding 20 hours per week? No

If no above: Are the records on file with the County Clerk as required by W.S. 16-12-10-1? Yes

Where are the minutes of your board meeting available for public review?
 In the Administration office of WMC

How and where are the notices of meeting posted for the public?
 Northern Wyoming Daily News

Where are the public meetings held?
 Washakie Medical Center Conference Room

PROPOSED BUDGET SUMMARY

OVERVIEW	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-1 Total Budgeted Expenditures	\$0	\$415,075	\$602,325	\$602,325
S-2 Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3 Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4 Total General Fund and Forecasted Revenues Available	\$0	\$926,940	\$1,105,573	\$1,105,573
S-5 Amount requested from County Commissioners	\$0	\$80,000	\$90,000	\$90,000
S-6 Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-7 Operating Revenues	\$0	\$0	\$164,000	\$164,000
S-8 Tax levy (From the County Treasurer)	\$0	\$80,000	\$90,000	\$90,000
S-9 Government Support	\$0	\$0	\$0	\$0
S-10 Grants	\$0	\$0	\$0	\$0
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$0	\$4,500	\$2,500	\$2,500
S-13 Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14 Total Revenue	\$0	\$84,500	\$256,500	\$256,500

FY 7/1/17-6/30/18 Washakie Medical Center Board of Trustees

EXPENDITURE SUMMARY	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-15 Capital Outlay	\$0	\$253,000	\$500,000	\$500,000
S-16 Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17 Administration	\$0	\$1,950	\$2,200	\$2,200
S-18 Operations	\$0	\$160,000	\$100,000	\$160,000
S-19 Indirect Costs	\$0	\$125	\$125	\$125
S-20 Total Expenditures	\$0	\$415,075	\$602,325	\$602,325

DEBT SUMMARY	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-21 Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-22 TOTAL GENERAL FUNDS	\$0	\$842,440	\$849,073	\$849,073
Summary of Reserve Funds				
S-23 Beginning Balance in Reserve Accounts				
S-24 a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25 b. Other Reserve	\$0	\$0	\$0	\$0
S-26 c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27 Amount to be added				
S-28 a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29 b. Other Reserve	\$0	\$0	\$0	\$0
S-30 c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31 Subtotal	\$0	\$0	\$0	\$0
S-32 Less Total to be spent	\$0	\$0	\$0	\$0
S-33 TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: P.O. Box 700
Worland, WY 82401

PREPARED BY: Constance E. Sweeney, Treasurer

DISTRICT PHONE: 307-727-7825

Proposed Budget

Washakie Medical Center Board of Trustees
 NAME OF DISTRICT/BOARD

FYE 6/30/2018

PROPERTY TAXES AND ASSESSMENTS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)		\$80,000	\$90,000	
R-1.2	Other County Support				

FORECASTED REVENUE

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments			\$164,000	
R-3.4	Total Operating Revenues	\$0	\$0	\$164,000	
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	
R-5	Miscellaneous Revenue				
R-5.1	Interest		\$4,500	\$2,500	
R-5.2	Other: Specify				
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$0	\$4,500	\$2,500	
R-5.5	Total Forecasted Revenue	\$0	\$4,500	\$166,500	
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	

Proposed Budget

Washakie Medical Center Board of Trustees

FYE 6/30/2018

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	Adm. Wing Remodel		\$253,000	\$470,000	\$500,000
E-1.6	Sprinkler System			\$30,000	\$30,000
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$253,000	\$500,000	\$500,000

ADMINISTRATION BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel		\$100	\$100	\$100
E-3.2	Mileage		\$100	\$100	\$100
E-3.3	Other (Specify)				
E-3.4					
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4					
E-4.5					
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies			\$100	\$100
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations		\$250	\$400	\$400
E-5.5	Other (Specify)				
E-5.6	Storage for Equipment		\$1,500	\$1,500	\$1,500
E-5.7					
E-5.8					
E-6	TOTAL ADMINISTRATION	\$0	\$1,950	\$2,200	\$2,200

Proposed Budget

Washakie Medical Center Board of Trustees

FYE 6/30/2018

OPERATIONS BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations				
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	Lodging				
E-8.4	Registration				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	_____				
E-9.2	_____				
E-9.3	_____				
E-9.4	_____				
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	_____				
E-10.2	_____				
E-10.3	_____				
E-10.4	_____				
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	_____				
E-11.2	_____				
E-11.3	_____				
E-11.4	_____				
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	Building Maint.			\$50,000	
E-12.2	Clinic Maint.			\$50,000	
E-12.3	PT renovation		\$160,000		
E-12.4	_____				
E-12.5	_____				
E-13	TOTAL OPERATIONS	\$0	\$160,000	\$100,000	\$160,000

Proposed Budget

Washakie Medical Center Board of Trustees

FYE 6/30/2018

INDIRECT COSTS BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-14	Insurance				
E-14.1	Liability				
E-14.2	Buildings and vehicles				
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5	<u>Bond Treasurer</u>		\$125	\$125	
E-14.6					
E-14.7					
E-15	Indirect payroll costs:				
E-15.1	FICA (Social Security) taxes				
E-15.2	Workers Compensation				
E-15.3	Unemployment Taxes				
E-15.4	Retirement				
E-15.5	Health Insurance				
E-15.6	Other (Specify)				
E-15.7					
E-15.8					
E-15.9					
E-16	Depreciation Expenses				
E-17	TOTAL INDIRECT COSTS	\$0	\$125	\$125	

DEBT SERVICE BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
D-1	Debt Service				
D-1.1	Principal				
D-1.2	Interest				
D-1.3	Fees				
D-2	TOTAL DEBT SERVICE	\$0	\$0	\$0	

Proposed Budget

Washakie Medical Center Board of Trustees
 NAME OF DISTRICT/BOARD

FYE 6/30/2018

GENERAL FUNDS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance		\$376,893	\$180,080	
C-1.2	Savings and Investments Account Balance			\$604,860	
C-1.3	General Fund CD Balance		\$63,843	\$64,133	
C-1.4	All Other Funds		\$401,703	\$0	
C-1.5	Reserves (From Below)	\$0	\$0	\$0	
C-1.6	Total Estimated Cash and Investments on Hand	\$0	\$842,440	\$849,073	
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE			\$500,000	
C-2.2	b. Reserves	\$0	\$0	\$0	
C-2.3	Total Deductions (a+b)	\$0	\$0	\$500,000	
C-2.4	Estimated Non-Restricted Funds Available	\$0	\$842,440	\$349,073	

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	



Mary Grace Strauch <clerk@washakiecounty.net>

Re: board members

1 message

Connie SWEENEY <LazyHL@msn.com>
To: Mary Grace Strauch <clerk@washakiecounty.net>

Tue, Jun 20, 2017 at 4:58 PM

Thank you. I attached the changed budget, but don't know that it gives us what we are looking for. It does change C2.4. Let me know what you think. I'll be there for the Liquor Licenses session tomorrow for the Town of Ten Sleep.

From: Mary Grace Strauch <clerk@washakiecounty.net>
Sent: Tuesday, June 20, 2017 4:30 PM
To: ROBERT SWEENEY
Subject: board members

Attached is the list of board members

--
Mary Grace Strauch
Washakie County Clerk
P.O. Box 260
Worland, WY 82401
clerk@washakiecounty.net
307-347-3131 Phone
307-347-9366 Fax

 **5-9-17-1034_5-4-17-1334_Special District Electronic Budget Form 2018.xlsm**
653K