

Final Budget

Washakie County Solid Waste Disposal District #1	
<small>Budget Hearing Information</small>	
PO Box 1411	Location: Washakie County Courthouse
Worland WY 82401	Date: 7/17/2017
307-347-3846	Time: 5:00 PM
Washakie County	Budget Prepared by: Julie Cross

S-A BUDGET MESSAGE W.S. 16-4-104(d)

The scale has been installed with charges beginning December 1, 2016. Ther permit application is estimated to be completed by July 15, 2017, with a Performance Base Design Permit; it will be a lifetime/25 year permit. The perimeter fencing is being installed per DEQ requirements. Site maintenance is currently being taken care of. The equipment is gradually being upgraded with maintenance costs coming down. The Board has worked very diligently this year to improve the quality of the Landfill down time with the improvement of the equipment at a reasonable cost to the landfill. There has been many changes this year, some were implemented by the Board, others were not. All in all the Landfill is improving.

S-B RESERVE DESCRIPTION

Depreciation Reserve is set for replacement of equipment. The Emergency Reserve is in place for any unforeseen emergencies that should arise that has not been anticipated in the budget. Other Reserves is the Closure Reserve that is mandatory by the State Legislature.

S-C

Names of Board Members	Date of End of Term
Travis Filler	7/1/20
Bill Graves	7/1/18
Douglas Walker	7/1/19
Thomas Youngquist	7/1/19
Herman Emmett	7/1/19

Does the district have regular office hours exceeding 20 hours per week? Yes

If Yes, enter

Address of office: 101 Recovery Rd

City, State, Zip: Worland WY 82401

Phone Number: 307-347-3846

Hours Open: 7 am - 6 pm

Where are the minutes of your board meeting available for public review?
 The minutes are located at the Landfill Office located at 101 Recovery Rd.

How and where are the notices of meeting posted for the public?
 The meetings are the 2nd Monday of each month with the notice posted in the N Wy Daily News, meeting changes are advertised also.

Where are the public meetings held?
 The meetings are held at the Landfill Office, 101 Recovery Rd, Worland WY

FINAL BUDGET SUMMARY

OVERVIEW		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$494,380	\$810,132	\$800,661	\$800,661
S-2	Total Principal to Pay on Debt	\$0	\$56,838	\$125,450	\$125,450
S-3	Total Change to Restricted Funds	\$0	\$20,000	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$1,129,256	\$1,092,780	\$1,087,560	\$1,087,560
S-5	Amount requested from County Commissioners	\$450,508	\$388,316	\$296,800	\$296,800
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-7	Operating Revenues	\$425,233	\$594,634	\$594,583	\$594,583
S-8	Tax levy (From the County Treasurer)	\$450,508	\$388,316	\$296,800	\$296,800
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$4,192	\$3,176	\$1,200	\$1,200
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$879,933	\$986,126	\$892,583	\$892,583
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FY 7/1/17-6/30/18

Washakie County Solid Waste Disposal District #1

EXPENDITURE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$126,160	\$34,500	\$34,500
S-16	Interest and Fees On Debt	\$0	\$1,614	\$2,728	\$2,728
S-17	Administration	\$77,005	\$87,825	\$112,724	\$112,724
S-18	Operations	\$336,717	\$501,859	\$544,710	\$544,710
S-19	Indirect Costs	\$80,658	\$92,674	\$105,999	\$105,999
S-20	Total Expenditures	\$494,380	\$810,132	\$800,661	\$800,661

DEBT SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$56,838	\$125,450	\$125,450

CASH AND INVESTMENTS		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$249,323	\$106,654	\$194,977	\$194,977
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$86,700	\$86,700	\$86,700	\$86,700
S-25	b. Other Reserve	\$97,073	\$97,073	\$97,073	\$97,073
S-26	c. Emergency Reserve (Cash)	\$164,402	\$164,402	\$184,402	\$184,402
	Total Reserves (a+b+c)	\$348,175	\$348,175	\$368,175	\$368,175
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$20,000	\$0	\$0
	Total to be added (a+b+c)	\$0	\$20,000	\$0	\$0
S-31	Subtotal	\$348,175	\$368,175	\$368,175	\$368,175
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$348,175	\$368,175	\$368,175	\$368,175

End of Summary

Budget Officer / District Official (if not same as "Submitted by") _____

Date adopted by Special District _____

DISTRICT ADDRESS: PO Box 1411
Worland WY 82401

PREPARED BY: Julie Cross

DISTRICT PHONE: 307-347-3846

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

3/27/17 Form approved by Wyoming Department of Audit, Public Funds Division

Final Budget

Washakie County Solid Waste Disposal District #1
 NAME OF DISTRICT/BOARD

FYE 6/30/2018

PROPERTY TAXES AND ASSESSMENTS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$450,508	\$388,316	\$296,800	\$296,800
R-1.2	Other County Support				

FORECASTED REVENUE

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges	\$353,254	\$541,741	\$541,690	\$541,690
R-3.2	Sales of Goods or Services	\$71,979	\$52,893	\$52,893	\$52,893
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$425,233	\$594,634	\$594,583	\$594,583
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$4,192	\$1,401	\$1,200	\$1,200
R-5.2	Other: Specify <u>Equipment Sold</u>		\$1,775		
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$4,192	\$3,176	\$1,200	\$1,200
R-5.5	Total Forecasted Revenue	\$429,425	\$597,810	\$595,783	\$595,783
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Final Budget

Washakie County Solid Waste Disposal District #1

FYE 6/30/2018

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property		\$31,868		
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	<u>Equipment</u>		\$94,292	\$34,500	\$34,500
E-1.6					
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$126,160	\$34,500	\$34,500

ADMINISTRATION BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator	\$40,506	\$43,774	\$49,404	\$49,404
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel			\$2,000	\$2,000
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	<u>Director Fee</u>	\$2,490	\$3,420	\$3,570	\$3,570
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing	\$2,250	\$2,500	\$2,500	\$2,500
E-4.3	Other (Specify)				
E-4.4	<u>Bookkeeping</u>	\$11,812	\$15,282	\$22,000	\$22,000
E-4.5	<u>Drug Testing</u>	\$375	\$500	\$750	\$750
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$4,144	\$3,031	\$5,500	\$5,500
E-5.2	Office equipment, rent & repair	\$960	\$516	\$5,500	\$5,500
E-5.3	Education				
E-5.4	Registrations	\$150	\$390	\$500	\$500
E-5.5	Other (Specify)				
E-5.6	<u>Advertising</u>	\$805	\$903	\$1,000	\$1,000
E-5.7	<u>Telephone</u>	\$2,262	\$2,890	\$2,900	\$2,900
E-5.8	see additional details	\$11,251	\$14,619	\$17,100	\$17,100
E-6	TOTAL ADMINISTRATION	\$77,005	\$87,825	\$112,724	\$112,724

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Washakie County Solid Waste Disposal District #1

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OPERATIONS BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$194,900	\$211,101	\$208,860	\$208,860
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage	\$127	\$378	\$750	\$750
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	Building Maintenance	\$2,421	\$16,119	\$5,000	\$5,000
E-9.2	Equipment Maintenance	\$55,313	\$35,455	\$30,000	\$30,000
E-9.3	Fuel & Lube	\$23,029	\$27,905	\$35,000	\$35,000
E-9.4	Supplies	\$3,313	\$3,634	\$3,600	\$3,600
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	Employee Training		\$378	\$500	\$500
E-10.2	_____				
E-10.3	_____				
E-10.4	_____				
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	Permit Application	\$9,547	\$108,489	\$100,000	\$100,000
E-11.2	Water Quality Monitoring	\$40,384	\$42,789	\$40,000	\$40,000
E-11.3	Concrete/Asphalt Crushin	\$99		\$100,000	\$100,000
E-11.4	Site Design		\$38,000		
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	Fencing & Signs	\$2,461	\$15,271	\$8,000	\$8,000
E-12.2	Recycling Costs	\$72		\$6,500	\$6,500
E-12.3	Road Building	\$3,518		\$4,000	\$4,000
E-12.4	Waste Collection Event	\$400			
E-12.5	see additional details	\$1,133	\$2,340	\$2,500	\$2,500
E-13	TOTAL OPERATIONS	\$336,717	\$501,859	\$544,710	\$544,710

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Washakie County Solid Waste Disposal District #1

FYE 6/30/2018

INDIRECT COSTS BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
E-14	Insurance				
E-14.1	Liability	\$1,890	\$2,109	\$2,102	\$2,102
E-14.2	Buildings and vehicles	\$6,112	\$5,736	\$5,736	\$5,736
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5	Fidelity Bond	\$460	\$460	\$460	\$460
E-14.6	State Guaratee Trust	\$88	\$100	\$100	\$100
E-14.7					
E-15	Indirect payroll costs:				
E-15.1	FICA (Social Security) taxes	\$18,633	\$19,498	\$21,790	\$21,790
E-15.2	Workers Compensation	\$6,290	\$4,669	\$6,808	\$6,808
E-15.3	Unemployment Taxes	\$2,474	\$3,174	\$3,803	\$3,803
E-15.4	Retirement	\$18,612	\$19,958	\$22,000	\$22,000
E-15.5	Health Insurance	\$26,099	\$36,970	\$43,200	\$43,200
E-15.6	Other (Specify)				
E-15.7					
E-15.8					
E-15.9					
E-16	Depreciation Expenses				
E-17	TOTAL INDIRECT COSTS	\$80,658	\$92,674	\$105,999	\$105,999

DEBT SERVICE BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
D-1	Debt Service				
D-1.1	Principal		\$56,838	\$125,450	\$125,450
D-1.2	Interest		\$1,614	\$2,728	\$2,728
D-1.3	Fees				
D-2	TOTAL DEBT SERVICE	\$0	\$58,452	\$128,178	\$128,178

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Washakie County Solid Waste Disposal District #1
 NAME OF DISTRICT/BOARD

FYE 6/30/2018

GENERAL FUNDS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$85,067	\$106,654	\$89,335	\$89,335
C-1.2	Savings and Investments Account Balance	\$64,256		\$102,893	\$102,893
C-1.3	General Fund CD Balance	\$100,000		\$2,749	\$2,749
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$348,175	\$368,175	\$368,175	\$368,175
C-1.6	Total Estimated Cash and Investments on Hand	\$597,498	\$474,829	\$563,152	\$563,152
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$348,175	\$368,175	\$368,175	\$368,175
C-2.3	Total Deductions (a+b)	\$348,175	\$368,175	\$368,175	\$368,175
C-2.4	Estimated Non-Restricted Funds Available	\$249,323	\$106,654	\$194,977	\$194,977

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)	\$86,700	\$86,700	\$86,700	\$86,700
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	SUB-TOTAL	\$86,700	\$86,700	\$86,700	\$86,700
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained in Depreciation Reserve Account	\$86,700	\$86,700	\$86,700	\$86,700

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$97,073	\$97,073	\$97,073	\$97,073
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	SUB-TOTAL	\$97,073	\$97,073	\$97,073	\$97,073
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained in Other Reserve Account	\$97,073	\$97,073	\$97,073	\$97,073

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)	\$164,402	\$164,402	\$184,402	\$184,402
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve		\$20,000		
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	SUB-TOTAL	\$164,402	\$184,402	\$184,402	\$184,402
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$164,402	\$184,402	\$184,402	\$184,402
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0