

01-03-12 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Ron Harvey, Members Terry Wolf and Aaron Anderson, and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Commissioner Ron Harvey.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the minutes of the December 20, 2011 meeting. Motion carried.

Vouchers were paid for December 2011 as follows:

Beth Wassum met with the board to discuss the recreation board opening. Discussion was held on the involvement that Ms. Wassum has with recreation within the county and what she could bring to the board. This information was taken under advisement.

Road and Bridge Superintendent Tete Weston reported to the board that the crew has been grading roads. Tete reported a washout on Cottonwood that will need to be repaired this spring. Discussion was held on using the scraper to dig the new pit for the Ten Sleep Solid Waste. Tete will see if the scraper can be used and if so they will use this for the pit. Discussion was held on receiving a permit from the Forest Service for rip rap for the old highway bridge wash out. Also discussed was possibly receiving a permit from the State Lands office for fill dirt that may be available closer to the project. Tete will need to receive estimates from Nowood Construction regarding the work that needs to be completed and the possibility of a permit by the next meeting. The project needs to be completed before April. Tete reported that there is a steering issue with the water truck that will be fixed.

Building Maintenance Manager Tom Schmeltzer reported to the board that the work would resume on the commissioner room remodel and air conditioning Wednesday, January 4. Tom will start on the shower project at the fair grounds. Tom is still working on carpet bids for the library. The rain gutters should be completed at the new road and bridge shop within the next two weeks.

Planner Bruce Frederick met with the board to discuss where the state land was located for the fill dirt for the old highway bridge project. Bruce will contact the State Lands office in the near future regarding this. Bruce reported that he received the signed right of way easement for the Septage Site. He has not received an answer regarding if the roadway can become a county road from the BLM. Discussion was held on the roadway that is located just past the airport that will become a county road. Bruce will request a plat from Airport Manager Gary Thompson. Discussion was held on the procedures to establish speed limits on county roads. The comment period is open until February 13. Bruce reported that an engineer's study is still needed before any changes in speed limit can be made. The board will meet with several other commissioners and discuss the issue of needing an engineer's study.

BLM Field Manager Karla Bird, BLM representatives Caleb Hiner, Mike Peterson, Paul Rau, Michael Phillips, Holly Elliott, Washakie County Conservation District Director Tori Dietz and board member Dan Rice, Greater Yellowstone Coalition members Barbara Cozzens and Charles Drimal, Washakie Development Association (WDA) Director Le Ann Baker and Diane Orme met with the board to discuss the Lands with Wilderness Characteristics. Discussion was held on why the characteristics needed to be updated and how they would be updated. Discussion was held on the guidance document that the BLM must use regarding characterizing an area. The guidance document will be reviewed by all and a meeting will be held in the near future with BLM representatives to further discuss the areas of concern and how a determination is made for that area and further input will be taken by the BLM regarding their determination of an area.

Library Board members Dolleen Grobe, Judy Morrison, Ruth Stephens, Library Director Karen Funk, Community Center Board member John Worrall, Community Center Director Steve Hunt, House Representative Mike Greear, and WDA Director Le Ann Baker met with the board to review the 2009 floor plan and proposed project budget for the new library. The commissioners would like to have the library become a part of the Community Center. Estimated cost savings would be 1 million dollars for the project and there would also be less square footage compared to a stand alone library, which is a maintenance savings in the future. The Library Board members do not see an issue with having the library attached to the center. Discussion was held on how the library would sustain itself if the Community Center were to close. Commissioner Harvey stated that this issue would be resolved as would the issue of sustaining the extension office, which is also a county operated facility. If this were to happen, the closing of the community center would not be immediate and issues could be resolved. Discussion was held on the library still being a county owned facility. The library Board will continue to look over the plans and hold further discussions. Discussion was held on the proper wording to have the project listed on the joint resolution for the one cent optional sales tax.

Bobby Swalstad met with the board to discuss the recreation board opening. Discussion was held on the involvement that Mr. Swalstad has with recreation within the county and what he could bring to the board. This information was taken under advisement.

Planner Bruce Frederick met with the board to review the status of proposed county roads that need to be completed. Discussion was held on doing a Request for Proposal regarding the roads from east of the Big Horn River and from Highway 16 East to the county line. Bruce will return with a list of roadways that he can complete by July 1. Bruce received approval to attend the state convention in Sheridan.

A phone call was placed to Matt Weatherly with Public Sector Personnel Consultants regarding the salary survey. Matt has not received information from several counties and will send an additional letter requesting the information.

A phone call was placed to Kristen Marcus regarding grant funding that may be available for the Ten Sleep Rodeo Association. At this time there is no funding available through the county. It was suggested the Kristen contact WDA Director Le Ann Baker for assistance.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf with Commissioner Harvey abstaining due to a conflict of interest to appoint Becky Wassum to the Recreation District Board for a one year appointment and to send a letter to Bobby Swalstad thanking him for applying for the position. Motion carried.

CONSENT AGENDA

1. All commissioners sign letter to James T. Butterfield regarding a fair board appointment.
2. All commissioners sign letter to Bob Vines thanking him for serving on the Recreation Board.
3. Authorize chairman to sign Homeland Security Grant in the amount of \$11,417.97.
4. All commissioners sign letter to City of Worland regarding a catering permit for Orion Hospitality, DBA Branding Iron Steakhouse.
5. Authorize chairman to sign Advance Environmental Services LLC contract regarding rent for a fair building shed.
6. All commissioners sign letter to Continental Resources Inc. regarding a donation for the Emergency Essential Buckets.
7. Accept letter from Washakie County Treasurer disclosing personal funds in depositories.
8. Accept monthly reports from Sheriff's Dept. \$2,096.50, County Clerk \$7,195.75, Clerk of Court \$1,832.50.
9. Approve bond for Joy Osbon, Worland Drainage District Book keeper, in the amount of \$25,000.00.
10. Authorize chairman to sign agreement with Cloud Peak Counseling regarding itemized bills for services.
11. Authorize chairman to sign proposed program budget for Homeland Security.
12. Designate the following as bank depositories: American National Bank, Bank of the West, Big Horn Federal Savings & Loan, Pinnacle Bank, Security State Bank, Summit

National Bank, US Bank, Wyoming Government Investment Fund and Wyoming State Treasurer – State of Wyoming.

13. Designate the Northern Wyoming Daily News as Washakie County's official newspaper for 2011.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf, to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Wolf and seconded by Commissioner Anderson to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Ron Harvey, Chairman
Washakie County Commissioners

01-17-12 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Ron Harvey, Members Terry Wolf and Aaron Anderson, and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by County Clerk Mary Grace Strauch.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the minutes of the January 3, 2012 meeting with the amendment to the Consent Agenda item No. 13 regarding designating the Northern Wyoming Daily News as the official newspaper for 2012. Motion carried.

Road and Bridge Superintendent Tete Weston reported to the board that some work is needed to be done on the bridge on Lane 15. An area under the bridge has washed away. Tete will meet with McClellan and McQueen to get an estimate on the work that needs to be completed. Discussion was held on marking the area on Lane 12 where the culvert was replaced because of road damage to the area. Approval was given for Nowood Construction to begin working on the washout by the old highway bridge. It estimated that 1,000 to 1,500 yards of rip rap will be needed. Tete reported that the digging the new pit at the Ten Sleep Landfill has begun. Estimated cost to have the water truck repaired is \$3,500.00. Approval was given to proceed.

Building Maintenance Manager Tom Schmeltzer reported that the demo work has been completed for the shower project at the fair grounds. The new showers should be placed in the next several weeks. The ceiling work will be completed this week in the Assessor's office. Discussion was held on the possibility of needing additional lighting in the Assessor's office. Tom continues to work on the carpet bids for the library. Repairs will be made in the County Attorney's office and Planners office regarding the new air conditioning units and carpet. Discussion was held on renting of the horse stalls over the Memorial Day weekend for an event that will be held at the Jim Bower arena. Discussion was held on who would clean the stalls.

The Linden Farm simple subdivision was presented. This is a transfer of 65 acres of land with the Benson Family Trust. Approval has been given by the Planning Commission. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the Linden Farm Subdivision Plat. Motion carried.

Public Health Nurse Lori Schaal met with the board to review the December statistics. Discussion was held on a new strain of flu that is now in the Mississippi area. Lori reported that the health fair will be held in April.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to convene into executive session beginning at 10:39 am as per state statute 16-4-405 to discuss personnel. Motion carried. A motion was made by Commissioner Anderson and seconded by

Commissioner Wolf to reconvene into regular session beginning at 10:53 am. Motion carried. There was no decision made.

A webinar was held with Doug Stewert with Laserfiche Document Management Solutions regarding digital scanning of documents. Discussion was held on how the system works and the advantages to digitally scanning documents. The information was taken under advisement by the board.

Sheriff Steve Rakness met with the board and presented a plaque and letter of appreciation to Barbara McClure and Lori August with the Ladies Eagles Auxiliary for providing Christmas gifts for a family in need. Eagle's representatives available for the presentation were Barb McClure, Nettie Egbert, Pat Jameson, Scott Landley and Crystal Lindley. Sheriff Rakness introduced three new employees to the board, Mr. Pete Dach, Mr. Austin Brookwell and Mr. James Comer. Also new to the department is Miss Lindsay Pahl, who was on a transfer and Mr. Chad Carlton, who is currently training at the academy.

Sheriff Steve Rakness gave an update on calls made to the dispatch in 2010 and 2011. Total calls made in 2010 were 36,882 and total calls made in 2011 were 37,437. Steve reported that Wyolink is ready for use and the analog system will be a back up. The Forest Service will give the repeater station to the Search and Rescue. Discussion was held on ORV routes within the county and if this project was completed. Commissioner Wolf will look into this issue and report back to the board.

IT Personnel Bill Murphy, Process Power Jonathan Williams, and Treasurer Doris Kern met with the board to discuss the wiring in the Treasurer's office. Discussion was held on the issues involved rewiring an area of the office due to a splice in the wiring. It was decided that because the issue is not causing any problems that rewiring is not necessary at this time.

Commissioner Wolf left the meeting.

A motion was made by Commissioner Anderson and seconded by Commissioner Harvey to change the requirement regarding the commissioner scholarship to accept typed essays. Motion carried.

Commissioner Wolf returned to the meeting.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve Resolution No. 293 regarding the setting fees for charging for documents and copy fees for documents. Motion carried.

County Assessor Kathy Treanor met with the board regarding the purchase of 460 Postage Meter. Estimated cost is \$4,119.00. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to proceed with the purchase. Motion carried.

CONSENT AGENDA

1. Authorize chairman to sign Alsco contracts for Public Health and Washakie County Courthouse to supply rugs for one year.
2. Authorize chairman to sign draw down request in the amount of \$1,272.91 regarding the OJJDP grant.
3. Accept Treasurer's office Trial Balance and Cash Balance, Circuit Court \$9,047.00.
4. Authorize chairman to sign Homeland Security Grant for the Coroner's office in the amount of \$6,167.13.
5. Authorize chairman to sign drawdown request in the amount of \$2,340.89 regarding the Homeland Security Grant.
6. Authorize chairman to sign Certificate of Completion of Installation regarding the ARRA funds for the hospital boiler.
7. Approve bond for Ted Propp Jr., Colter Drainage District Treasurer/Secretary in the amount of \$3,000.00.
8. Authorize chairman signing Family Planning Expense/Revenue report for December 2011.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson, to accept the Consent Agenda. Motion carried.

FFA Instructor Grace Anderson, Library Director Karen Funk, Custodian Heather Shryack and Building Maintenance Manager Tom Schmeltzer met with the board to discuss an FFA project for landscaping the Library grounds. There is funding available for the project through a grant. A power point presentation was given regarding what shrubs would be removed and possible replacement plants. Discussion was held on the problem with spider mites and slugs in the area and the sprinkler system does not work that close to the building so that issue would need to be addressed. Grace will meet with Commissioner Harvey, Jim Gill and Heather to further discuss the project before approval is given.

There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)
Mary Grace Strauch
Clerk to the Board

Ron Harvey, Chairman
Washakie County Commissioners

02-07-12 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Ron Harvey, Members Terry Wolf and Aaron Anderson, and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by County Commissioner Terry Wolf.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the minutes of the January 17, 2012 meeting. Motion carried.

Building Maintenance Manager Tom Schmeltzer reported to the board that the desks are being built for the commissioner room. The estimate to replace the windows in the Courthouse due to the new air conditioning units is \$598.00. Approval was given to proceed. The garage door has been repaired at the county shop. When the showers arrive Tom will continue on the shower room at the fairgrounds. Trane will be testing the new air conditioners in the near future. Discussion was held on having the boiler at the Library inspected and cleaned. Several issues have arisen with the boiler since the water treatments have begun. Discussion was held on the placement of additional trees at the fair grounds. Discussion was held on making a list of items for a possible county auction. Discussion was held on finding summer help for Tom in regards to mowing, watering and taking care of weeds at the fair grounds.

County Attorney Marcy Argeris met with the board to discuss the draft resolution for the optional sales tax proposition. Discussion was held on the benefits of using percentages and not amounts regarding the tax.

Vouchers for January 2012 were paid as follows:

Discussion was held on a new policy that WARM property insurance has issued regarding county vehicle usage and background checks regarding driving history. This information was taken under advisement by the board.

Washakie County School District No. 1 and No. 2 school counselors met with the board to discuss the county commissioner scholarship that is available for seniors. There are three \$500.00 per semester scholarships given out each year. The funds from the scholarship originated from the University of Wyoming not the county funds. In the past two years the county has received less and less applications. The counselors have the information available for each graduating senior but the application must be filled out by the student. The counselors will attempt to remind parents and students of the availability of the scholarship.

Road and Bridge Superintendent Tete Weston discussed with the board the estimate from Nowood Construction regarding the work that needs to be completed near the old highway bridge. Discussion was held on prices for tires for the road grader. The two different brands

that estimates were received for were Titan and Michelin. Approval was given to proceed with the purchase of two Titan tires in the estimated cost of \$2700.00 for both. Approval was given to purchase two pallets of asphalt patch in the amount of \$618.00 per pallet. Tete will try to negotiate a lower price by purchasing two pallets. Discussion was held on purchasing pallet forks. Estimated costs range from \$629.00 to \$1003.00. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to purchase one set of the heavier pallet forks from Tommerup Machine Shop for \$1003.00. Motion carried. Discussion was held on the work that needs to be completed on the bridge on Lane 15. The estimate from McClellan MacQueen is \$10,500.00. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to accept the estimate for \$10,500.00 and proceed. Motion carried. A price of \$660.00 was received for hog panels to be used as gabion baskets on a washout on Cottonwood. Tete will ask Building Maintenance Manager Tom Schmeltzer if he has old hog panels that could be used and purchase new panels for the fairgrounds before proceeding.

Discussion was held on the length of the culvert that will be placed on Lane 6. The culvert will be 80 feet long.

A phone call was placed to Public Sector Personnel Consultant Matt Weatherly regarding the salary study. With the information that has been gathered Matt will begin to build a master list and salary scale that can be utilized by the county. Discussion was held on vertical and horizontal moves in the scale.

Tree Board members Linda Abell and Jane O'Conner and Planner Bruce Frederick met with the board to discuss the possibility planting Rocky Mountain Junipers at the fairgrounds along the Fifteen Mile Road. At this time there is a drip system in that area, but it will have to be looked at to see if it is still operational before proceeding with the tree planting. Discussion was held on the possibility of using the county backhoe to assist with the planting of the trees. This information was taken under advisement until the sprinklers can be checked out.

Peter Fox with Arca Search demonstrated digitizing documents for searching and preserving records. Discussion was held on the process that is involved in handling the records. The information was taken under advisement.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve Resolution No. 295 regarding Wyoming Surplus Property. Motion carried.

Planner Bruce Frederick discussed with the board the application for the Wyoming Water Quality Application for the Septage Site. Bruce will be meeting with Engineering Associates representatives to discuss moving forward with the septage site project. The board reviewed the General Services Agreement from WWC engineering regarding the FEMA grant study. Several changes have been made to the contract as per County Attorney Marcy Argeris. The board does not have any issues with the changes. Bruce reported that he asked Airport Manager Gary Thompson for a plat of the proposed county road located just past the end of the airport run way and Gary stated that he would get that done as soon as possible. Bruce

also reported that the BLM will give consent to make the septage site road a county road when it is necessary.

Wyoming Business Council North West Regional Director Leah Bruscano, John Canfield, President of Trident Energy Services, and Washakie Development Association (WDA) Director Le Ann Baker met with the board to discuss the Wyoming Energy Conservation Improvement Program (WYECIP) and the WYLITE program to assist with energy savings for county buildings. The cost savings that are seen with the savings of energy can be utilized to help pay for the upgrade done on a building. The initial start up would be to complete the application and for the county to provide utility statistics for the county buildings and then a feasibility study can be done and projects would then be identified to assist with energy savings. This information was taken under advisement by the board.

FFA Advisor Grace Anderson, Library Director Karen Funk, and Custodian Heather Shryack met with the board to further discuss the possible landscaping at the Library. Discussion was held on the irrigation system and how it would need to be upgraded. Several involved will meet at the site and further discuss the project.

WDA Director Le Ann Baker reviewed with the board the proposed resolution for the optional one cent sales tax. Discussion was held on the wording of the document and when all the entities involved would pass the resolution. Commissioner Wolf and Commissioner Harvey will attend the Worland City Council meeting and Commissioner Anderson will attend the Ten Sleep Town Council meeting to further discuss the resolution.

Commissioner Wolf reported the response back from Forest Service Supervisor Bill Bass and Powder River District Ranger Mark Booth. The issue was about the concerns the county had over additional law enforcement authority on the Big Horn Forest. Forest Supervisor Bass made some initial contacts with Law Enforcement Patrol Captain in Custer South Dakota. The Forest-Law Enforcement Officers were asked by the Forest Service Law Enforcement Captain Nancy Martinz to inquire with the County Sheriff's about a "New Nation wide CFR" that presumably gives Forest Service Law Enforcement Officer's authority to write a traffic ticket within the National Forest, and get a sense of how each county Sheriff felt about this. Supervisor Bass does not directly supervise the two Law Enforcement Officers, but he will stay the course of recognizing County Sheriff's as the premier Law Enforcement in this state and will continue to cooperatively work with them.

Commissioner Harvey reported that he had discussed with Insurance Broker Tom Davis the possibility of providing a wellness program for the employees of the county. This will be further discussed when the process for renewing the health insurance begins.

CONSENT AGENDA

1. Approve bond for John F. Haggerty, Ten Sleep Cemetery District Treasurer, in the amount of \$1,000.00.

2. Ratify chairman signing corrected Master Plan Document with MBA of Utah.
3. Accept Nowcap Services consolidated financial statements and compliance report for 2010 and 2011.
4. All commissioners sign letter of support with Cloud Peak Counseling Center.
5. Authorize chairman to sign Office of Homeland Security Agreement in the amount of \$57,401.63.
6. Accept financial statement for Washakie County June 30, 2011.
7. Authorize chairman to sign drawdown request No. 6 in the amount of \$15,466.00 regarding the CRC Grant.
8. Authorize chairman to sign draw down request No. 13 in the amount of \$21,945.50 regarding the Heating System State Lands grant.
9. Accept monthly statements from Sheriff's Department \$4,310.00, County Clerk \$9,614.25, Clerk of Court \$1,940.00, Treasurer's Office Trial Balance and Cash Balance.
10. Accept audit report from Big Horn Canal Irrigation District financial statements June 30, 2011 and 2010.
11. Approve bond for David Nicholas, Washakie County School District No. 1 Superintendent, in the amount of \$20,000.00.
12. Approve bond for Susan D. Scheuerman, Washakie County School District No. 1 Treasurer, in the amount of \$20,000.00.
13. Approve bond for Jack Stott, Washakie County School District No. 1 Business Manager, in the amount of \$100,000.00.
14. Authorize chairman to sign estimate from Nowood Construction regarding work to be done by the old highway bridge.
15. Authorize chairman to sign Wyoming Water Quality Application form regarding the septage site plan.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson, to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Ron Harvey, Chairman
Washakie County Commissioners

02-21-12 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Ron Harvey, Members Terry Wolf and Aaron Anderson, and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Road and Bridge Superintendent Tete Weston.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the minutes of the February 7, 2012 meeting. Motion carried.

Road and Bridge Superintendent Tete Weston reviewed with the board a list of items for a county auction. Prices for recapped tires for the belly dump trailers were received as follows; Big Horn Coop- \$2,480.00, Frontier Tire \$4,122.00. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the purchase of recapped tires from Big Horn Coop. Motion carried. Estimated price to have the valve adjustments made on the grader is \$500.00. Approval was given to proceed. The crew will begin to work on the shoulders of the Road 13 roadway. Discussion was also held on working on the shoulders of the Lower Nowood Road. Discussion was held on Pubworks training that will be held in Casper. Tete will be attending this training. Discussion was held on the right of way easement application and possibly reworking the document.

County Assessor Kathy Treanor and Tax Appraiser Candy Treanor met with the board to ask permission to purchase updated software for website development. Estimated cost is \$60.00 per year. Approval was given to proceed with the purchase.

Building Maintenance Manager Tom Schmeltzer and Library Foundation representative Margaret Lungren met with the board to discuss the estimates for the carpet replacement. The low bid is with McKinnon Flooring in the amount of \$28,459.00. Approval was given to proceed with the estimate from McKinnon Flooring. Also discussed was the possibility of painting and new shades for the library. The board would like to see how much money is left before painting and the shades. The library board and foundation would like to thank the board for continuing to support the library with the carpet purchase. Margaret reported that the endowment at this time has \$92,000.00 in the account. Tom reported that the boiler issues at the Library have been fixed and the boiler is running very well at this time. Tom also reported that the showers at the fair grounds have not been received as of this date. Tom will also attend the Pubworks training in April. Commissioner Harvey reported that FFA advisor Grace Anderson will apply for grant funds for the library grounds renovation.

Commissioner Harvey discussed several bills of interest regarding the 2012 legislative session.

Public Health Nurse Lori Schaal met with the board to review the Title X grant. The annual Family Planning advisory meeting has tentatively been set for March 20. Approval was given to

purchase food for the meeting for those in attendance. The statistics for January were reviewed by the board. Discussion was held on the possibility of Washakie County assisting with Fremont County regarding starting up of a Family Planning clinic in Fremont County. Discussion was held on donating several equipment items that are not needed in Washakie County to Fremont County and Fremont County may provide a nurse practitioner for this area. Also discussed was assisting with training on the billing process with Family Planning. This information was taken under advisement until further discussions can be held with Fremont County.

Homeland Security Director Kimball Croft met with the board to review the many meetings he has attended in January. Discussion was held on the Sage Creek Floodplain benefit to cost ratios that will be needed regarding the project. Kimball will meet with Planner Bruce Frederick to further discuss the information that is needed regarding the study.

Weed and Pest Director Jarrod Glanz, Weed and Pest Board members Harley Bower, Terry Glanz, Rob Orchard, Tom Brewster and Rick Six met with the board to discuss the possibility of the Weed and Pest Board receiving a warranty deed from the county for the land where the weed and pest building is located. Discussion was held on where the site building would be built on the lot next to the weed and pest building. Discussion was held on drainage and a retaining wall along the property. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to give approval for the weed and pest board to proceed with the warranty deed. Costs for attorney's fees for the deed are to be paid by the weed and pest board. Motion carried.

Discussion was held on the remodeling of the Wyoming County Commissioners Association building that is located in Cheyenne with the financial assistance of each county. Discussion was held on several ways of calculating the assistance needed. The board gives permission for the remodeling of the project and the financial assistance from Washakie County.

Engineering Associates Engineer Heath Overfield met with the board to review the project check list. Discussion was held on the timeline for the construction phase of the project, the purchase of the honey monster and the estimated cost of the project. Heath will review the estimated cost of the project and will produce an amendment to the project for the engineering fees and send this information to the board. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to have County Planner Bruce Frederick proceed with the purchase of the honey monster. Motion carried.

Bids were opened regarding the road survey project as follows:

Western Research Development \$22,240.00, Meinecke Engineering \$16,940.00, Donnell & Allred \$39,800.00, Holm-Blough \$29,500.00, Inberg-Miller Engineers \$18,875.00, Jones Engineering \$27,510.00, Wyoming Water Rights Consulting \$24,500.00, Engineering Associates \$11,000 – 13,000.00, GDA Engineers \$12,500.00, DowIHKM \$35,400.00. A motion was made by

Commissioner Anderson and seconded by Commissioner Wolf to have Planner Bruce Frederick review all bids and report back to the board at their next meeting. Motion carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the dues adjustment for the remodeling of the Wyoming County Commissioners office in Cheyenne by \$3,656.30 for the next five years. Motion carried.

Treasurer Doris Kern and County Attorney Marcy Argeris met with the board to discuss the wording for the resolution regarding the optional one cent sales tax. Marcy is waiting for an answer from the Dept of Revenue Director regarding the language. Also discussed was the miscalculation of the current disbursement of the one cent sales tax funds. The Community Center Complex and the Worland Senior Center have received too much funding and the Ten Sleep Senior Center and Town of Ten Sleep have not received enough. This is due to the fact that when the tax was passed the percentages were rounded up and should not have been. The community center and senior center will pay back to the county the overpayment and the treasurer will pay the money back to the Ten Sleep Senior Center and Town of Ten Sleep.

CONSENT AGENDA

1. All commissioners sign letter to Washakie County Treasurer regarding the distribution of the current one cent sales tax funds.
2. Authorize chairman to sign Wyoming Health Council Family Planning Services Agreement.
3. Authorize chairman to sign Washakie County Family Planning January 2012 expense/revenue report.
4. Authorize chairman to sign draw down request in the amount of \$1,289.00 regarding the OJDP grant.
5. Accept monthly report for Circuit Court \$7,976.70
6. Authorize chairman to sign FY 2011 Citizen Corps Program application.
7. Authorize chairman to sign Cooperative Agreement between WYDOT and Washakie County regarding the Old Ten Sleep Highway Structure FML.
8. Accept Washakie County School District No. 2 Financial Statements June 30, 2009.
9. Accept City of Worland Financial Statements June 30, 2011.
10. Accept Washakie County revised financial statements June 30, 2011.

11. Authorize chairman to sign right of way easement with RT Communications to cross Lane 6 and Washakie 10.

12. Commissioners support letter from Local Government Cooperating Agency's to the BLM requesting and updated inventory from the LWC.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson, to accept the Consent Agenda. Motion carried.

Approval was given for Mike Siegfried to groom a portion of the Rome Hill Road.

There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Ron Harvey, Chairman
Washakie County Commissioners

03-06-12 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Ron Harvey, Members Terry Wolf and Aaron Anderson, and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by County Commissioner Aaron Anderson.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the minutes of the February 21, 2012 meeting. Motion carried.

Vouchers for February 2012 were paid as follows:

Road and Bridge Superintendent Tete Weston met with the board to discuss advertising for an opening with the road and bridge. Keith Bower has resigned effective March 9, 2012. Keith will assist with snow removal for the next several weeks if needed at his current hourly wage. Advertising for the position will begin immediately. Discussion was held on items from the Road and Bridge department for an upcoming auction. Discussion was held on fixing the Freightliner before the auction. It was decided to wait on the road and bridge auction items until a later date. Tete reported that the Bridge work had been completed by Nowood Construction. Discussion was held on the dump road in Ten Sleep and the need for gravel since the county has been using the road while digging the new pit.

Building Maintenance Manager Tom Schmeltzer reported to the board that the carpet had been ordered for the library. Approval was given to close the library when needed when the new carpet is placed. Discussion was held on the progress being made on installing the desks and sink for the commissioners room. Tom would like to move a portion of the fence between the courthouse and law enforcement center in order to better utilize the garage area and park the two lawn mowers/snow removal equipment in this area because it is heated. Approval was given to proceed. Tom will be putting a 16 X 16 garage door on the upcoming auction along with the stove in the conference room. Approval was given for Tom to move the stainless steel sink from the conference room to the exhibit building room and to do some upgrading at the kitchen area in the exhibit building. Approval was given for Tom to receive a New Holland Tractor for use at the fairgrounds for the summer at no charge from Brown Company out of Riverton. The company would like for at least 120 hours to be put on the tractor if possible. The county will need to maintain the insurance on the tractor. Discussion was held on a drag for the parking lot. Commissioner Harvey stated that there was a drag made at one time. Tom will look into this and report back to the board. Approval was given for Tom to purchase several tool boxes as needed for his vehicle. Approval was given to advertise for seasonal grounds keeping help at the fairgrounds at \$12.00 per hour with no benefits.

Washakie Development Association (WDA) Director Le Ann Baker met with the board to review the Business Ready Community Grant agreement regarding the Site building. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to authorize the chairman to sign the agreement as presented. Motion carried.

Planner Bruce Frederick reported that he had reviewed the ten bids for the road survey project and his recommendation for the project is GDA of Cody with the estimated cost of \$12,500.00. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to authorize Bruce to proceed with awarding the contract to GDA for the road survey work. Motion carried. Bruce presented the General Services Agreement with WWC Engineering regarding the work to be completed on the FEMA Flood Plain grant. Discussion was held on several areas of concern with the County Attorney. Discussion was held on the ownership of the documents once the study is completed. Because there is no design work Bruce does not see an issue with the wording in the document. Bruce recommends approval of the agreement. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to authorize the chairman to sign the agreement as presented. Motion carried. Brief discussion was held on a portion of land that the county currently owns that was to become a county road. Further discussion will be held at the next meeting with the current landowner.

County Attorney Marcy Argeris, Council members Dave Duffy and Kathy Newman, and WDA Director Le Ann Baker met with the board to discuss the proposed one cent sales tax joint resolution. Marcy has met with City Attorney Kent Richins and the City of Worland would like to see the estimated dollar amounts on the resolution. The City of Worland would like to see the words "Washakie Ave" removed from their portion of the resolution. Discussion was held on taking out the words "Washakie Ave" on the county portion also. Discussion was held on the wording for the question on the ballot to include the word "extension" of current tax. State statute is clear on how the wording of the question must be. The board placed a call to City Attorney Kent Richins but he was not available. Commissioner Wolf stated that the sales tax committee agreed to the rewording that was done at the January 11, 2012 sales tax committee meeting. The board feels that the wording should not be changed.

Commissioner Anderson has declared a conflict of interest regarding voting for or against the resolution due to the fact that the Town of Ten Sleep project will involve him personally buying an easement across his property for a water project and he does not want any issue of him voting on the project would be benefiting him personally.

A motion was made by Commissioner Wolf and seconded by Commissioner Harvey to pass Joint Binding Resolution No. 294 regarding the optional sales tax question being placed on the November 2012 ballot. Motion carried. Commissioner Anderson abstained from voting.

Engineering Associates Representative Heath Overfield, Planner Bruce Frederick, County Attorney Marcy Argeris, City Council Member Dave Duffy and WDA Director Le Ann Baker met with the board to review the increased costs of the septage site project. The estimate for the project has increased to \$1,074,900 from \$756,000 estimated in 2009. Discussion was held on

additional pipe that will be needed and the storage of water that will need to be addressed from the restrictions that the City of Worland has put on the project. After further discussion regarding the increase Heath stated that he would attempt to go through the notes of the past engineer that worked on the project to see if there is any duplications of costs or miss calculations but he was not sure of the documentation that he would find regarding this issue. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to convene into executive session with County Attorney Marcy Argeris and Planner Bruce Frederick to discuss possible litigation beginning at 2:46 pm as per state statute 16-4-405 to Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to reconvene into regular session beginning at 2:54 pm. Motion carried. No decision was made. Heath will continue to work on the cost breakdown and report back to the board at the March 20, 2012 meeting.

County Planner Bruce Frederick reported that All B Crushing had contacted him regarding doing additional crushing of concrete for the county. The information was taken under advisement.

A phone call was placed to Matt Weatherly with Public Sector Personnel Consultants regarding the salary survey that is being conducted. Discussion was held on adding additional information to the survey regarding benefits. Matt will continue to work on the report and the board will review the information.

Washakie County Conservation District Director Tori Dietz met with the board to review the comments to be made regarding the BLM RMP economic analysis. Discussion was held on making several changes to the draft document and forwarding on to ERG. Tori will forward the information on to ERG.

Discussion was held with County Attorney Marcy Argeris regarding two possible indigent funerals that were held within the county. The statement of goods and services will need to be filed with the District Court to see if any probate documents are filed regarding the funds needed before the county will pay.

CONSENT AGENDA

1. Authorize chairman to sign contract between Dept. of Health, Public Health and Washakie County Public Health Nursing Services.
2. Accept monthly reports from Sheriff's Dept. \$1150.00, County Clerk \$7,609.00, Clerk of Court \$2,068.50,
3. Authorize chairman to sign Cooperative Law Enforcement Annual Operating Plan and Financial Plan with Washakie County Sheriff and USDA, Forest Service, Modification 2.
4. Approve bond for Tom Brewster, Ten Sleep Rural Fire District Secretary-Treasurer, in the amount of \$2,000.00.

There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Ron Harvey, Chairman
Washakie County Commissioners

03-20-12 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Ron Harvey, Members Terry Wolf and Aaron Anderson, and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by County Planner Bruce Frederick.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the minutes of the March 6, 2012 meeting. Motion carried.

Engineering Associates engineer Heath Overfield, Planner Bruce Frederick and County Attorney Marcy Argeris met with the board to review the timeline and increased cost estimates regarding the Septage Site project. Discussion was held on the changes that needed to be made regarding the water connection with the City of Worland and the additional pipe that would be needed for the project. Also added to the project are the inflation costs for several years since the project was first engineered. The recommendation of Heath is that an additional \$390,000 is needed to complete the project. Also discussed was the timeline on bidding and letting the project. Heath stated that he would be willing to work with Bruce on the consent application at no additional charge to the project. Approval was given to move forward with schedule two that was presented by Heath, which would be to bid the project but not award until additional funding is found. The timeline could be altered after Heath reviews with the State Lands office the funding availability for consensus grants.

Building Maintenance Manager Tom Schmeltzer reported to the board that the carpet for the library is here and he will schedule with the library personnel when it will be laid. The door at the Ten Sleep shop will need to be repaired. Discussion was held on the fairgrounds main building and the fact that screws and nails are being put into the walls continually and they are not being removed. The board is working on policy wording regarding this and other issues and discussion was held on rental fees for the building. Approval was given for Tom to allow the bleachers to be used for an event in Greybull. Bill Brimley will pick up and return the bleachers and he will have insurance coverage for transporting the bleachers. A pre and post inspection will be held by Tom on the bleachers. A deposit of \$350.00 will be given before the bleachers are taken.

Public Health Nurse Lori Schaal and Emergency Response Coordinator Kami Neighbors met with the board to update the board on the Family Planning Wyoming Health Council administrative manual. Discussion was held on a meeting that Lori attended with the Fremont County Commissioners regarding family planning starting a program in Fremont County. Lori reported that she will have a debit/credit card machine set up by April 1 for patients to utilize. Approval was given for Lori to have the Boys School help in cleaning up the parking lot and property around the public health office. Kami presented the Prairie Eagle full-scale strategic national stockpile exercise that will be held May 14 and 16. Discussion was held on what will happen

during the two day exercise and that a plant or sack lunch will be given to those that participate on May 16. Approval was given by the board to proceed with the exercise as planned.

Homeland Security Director Kimball Croft, Washakie County Fire District No. Fire Chief Chris Kocher, and Sheriff Steve Rakness met with the board to discuss creating a policy the county can follow regarding emergency situations and funding that is available for emergencies. Discussion was held on having a line item in the Homeland Security Budget for such emergencies. Kimball will work on a policy for the board to review.

Ambulance Director Mike Bryant met with the board to review his statistics for the past year.

Ten Sleep Cemetery District board member Jack Haggerty demonstrated to the board the Ten Sleep Cemetery website and what information is available to the public. The board thanked Jack for all of his hard work on the website.

Washakie Development Association (WDA) Director and County Attorney Marcy Argeris met with the board to review the mortgage securing grant agreement that is needed before the grant will be approved by the Wyoming Business Council. The board did not have any issues with the document and it will be filed when it has been signed by all involved.

Landowner Dave Hollingsworth, Surveyor Stan Abel and County Planner Bruce Frederick met with the board to discuss a piece of property the county currently owns on Highway 20 N that consists of a 40 foot strip that in 1931 was a proposed roadway for the county. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to deed the property to Mr. Hollingsworth and Mr. Hollingsworth will deed his portion of the property to landowner Jeff Kapptie. Motion carried.

Planner Bruce Frederick presented to the board the Survey Agreement with Graham, Dietz, and Associates regarding survey work to be completed. Work will be completed by June 1, 2012. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to authorize the chairman to sign the Survey Agreement as presented. Motion carried.

Planner Bruce Frederick will be attending the upcoming Boysen Reservoir meeting and he will holding a public meeting on March 27 regarding the FEMA planning grant. Bruce reported that Kermit Sweeny will be resigning from the planning commission and Bruce reported that he will be retiring from the county as planner effective December 31, 2012.

Town of Ten Sleep Mayor Fred Firnekas, Town of Ten Sleep Council members Joel Sindelar, Sandy Juetten, Jay Chaney, Jack Haggerty, City of Worland Mayor Kreg Lombard, Council members Kathy Newman, Bud Callahan, Lisa Fernandez, Michelle Rideout, Dave Duffy, City Attorney Kent Richins, County Attorney Marcy Argeris, and WDA Director Le Ann Baker met with the board to discuss the wording on Resolution No. 294 regarding the optional sales tax to be placed on the ballot in November. Commissioner Wolf gave a brief overview of the development of the resolution. The final sales tax committee meeting was January 11, 2012.

All entities agreed on the wording changes that were made at that meeting. The attorneys for Ten Sleep, Worland, and the County then reviewed the document and recommended changing dollar amounts to percentages and additional clarification regarding the beginning and ending dates. These were the only additional changes that were made. Following the resolution overview, there was further discussion regarding the City Worland portion of the funding. The city would like to see the word "specifically" and the words "Washakie Ave" deleted from their portion of the resolution. Both the county and the Town of Ten Sleep have signed the resolution with the wording left in the resolution. The city tabled the resolution for further discussion. The City of Worland will meet this evening to discuss the resolution and if it is amended the county and the Town of Ten Sleep will need to address the resolution as amended at their next meeting. All those in attendance did not have an issue with the wording change and it was asked by Commissioner Wolf if there were any other issues regarding the resolution so that it can be passed and the process of educating the public can begin. There were no other issues brought forward.

Youth Alternatives Director Sarah Garcia and Grant Writer Ginger Largent met with the board to discuss an upcoming grant through the Department of Family Services and Big Brothers, Big Sisters that Ginger will need to approve because she is the chairman of the Juvenile Council. The board did not have an issue with Ginger proceeding with the grant procedures because the county was not involved with the grant.

Insurance Agent Tom Davis met with the board and a phone call was placed to Elizabeth Toscano with Interactive Health Solutions to discuss the possibility of the contracting with Interactive Health Solutions for a personal health evaluation. Discussion was held on different ways to encourage employees to participate in the program and the cost of the program to the county. Discussion was held on the benefits the county could possibly see in regards to healthier employees. The information was taken under advisement at this time.

Road and Bridge Superintendent Tete Weston, Landowners Amber Page, Mike Hanify, Juanita Mouat, and Barbara Berryman met with the board to discuss a right of way easement for an irrigation water line to be placed along Sesame Street. Discussion was held on the route of the waterline and the landowners involved with the new permit. Discussed also was information had been received regarding Washakie Rural agreements and not being able to place any other line within 10 feet of their line. A letter will be sent to Washakie Rural regarding this issue and board will look at the area that is proposed for the water line.

Road and Bridge Superintendent Tete Weston reported to the board that the water truck had been repaired. Discussion was held on getting an estimate on the amount of gravel that will be needed this summer for repairs of roadways. Tete will work on the yardage needed. The estimated cost to replace the culvert on Lane 17 is \$5400.00 approval was given to proceed. Discussion was held on purchasing cutting edges for the grader. The estimated cost for the edges is \$5,682.00. These are high quality edges and should last many more months than the ones that are currently being purchased. Approval was given to proceed with this purchase and

to track how many hours of use the edges do get before being replaced. Approval was given for Tete to hire a part time employee for the summer.

CONSENT AGENDA

1. Accept monthly report for February from Circuit Court \$11,671.00 and Treasurer's office trial balance and cash balance.
2. Authorize chairman to sign OJJDP draw down request in the amount of \$1,289.94.
3. Ratify all commissioners signing letter to WYDOT regarding the County Road 10/Lane 6 project and funding.
4. Authorize chairman to sign draw down request in the amount of \$13,070.00 regarding the Pre-Mitigation grant.
5. Authorize chairman to sign draw down request in the amount of \$52,771.04 regarding the Homeland grant.
6. Authorize chairman to sign draw down request in the amount of \$1,066.98 regarding the Homeland Security Citizen's Corp grant.
7. All commissioners sign Wyoming Health Council Administrative Manual.
8. All commissioners sign letter to Washakie Rural regarding an agreement with the county regarding no other lines within 10 feet of the water line.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf, to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Ron Harvey, Chairman
Washakie County Commissioners

04-03-12 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 10:40 a.m. Those present were Chairman Ron Harvey, Members Terry Wolf and Aaron Anderson, and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by County Assessor Kathy Treanor.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the minutes of the March 20, 2012 meeting. Motion carried.

Assessor Kathy Treanor, Treasurer Doris Kern, Attorney Marcy Argeris, Sheriff Steve Rakness, Ambulance Director Mike Bryant, Clerk of Court Deputy Debbie Swick, County Clerk Deputy Ruth Reed, and Public Health Nurse Lori Schaal met with the board to discuss the Salary Range per job class proposed salary plan that Public Sector Personnel Consultants has created after doing a salary study. Discussion was held on how to move forward with the information regarding a vertical and a horizontal movement scale. The board would encourage employees to take on additional tasks for additional money. Discussion was held on certifications that some employees must complete and the different tasks that each office has regarding their jobs. If you average the proposed scale it is a 3.4% increase for employees. Discussion was held on starting with the basic minimum range and working from that point. Discussion was held on each office creating a three column step scale regarding a pay scale on how an employee will be compensated for tasks and move up the scale. The elected officials and department heads will hold a work session on the proposed step scale.

Vouchers were paid for March 2012 as follows:

4-H Educator Amber Armajo, University of Wyoming Associate Director Kelly Crane, Staff Sergeant Iesha Diede and children, Dixie Cochrane and children presented to the board a Proclamation for the Month of the Military Child. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to proclaim the month of April as Month of the Military Child. Motion carried.

4-H Educator Amber Armajo, University of Wyoming Associate Director Kelly Crane, and Centsible Nutrition Educator Cindy Aguilar met with the board to discuss the position that is still open regarding a extension agent. Discussion was held on having one of the commissioners sit on the selection committee. Cindy presented the Centsible Nutrition cookbook and how the program assists with meal planning and saving money in regards to eating at home and cooking nutritional meals. Upcoming events were discussed for 4-H projects and discussion was held on a community service project at the fairgrounds. Also discussed were some funds that are available for the fairgrounds from a memorial. Amber will meet with Building Maintenance Manager Tom Schmeltzer regarding the projects.

Jim O'Conner met with the board to discuss the possibility of decreasing the historic preservation board to seven or five members. There is some interest in doing several things for the upcoming 100 year celebration. Jim will draft a resolution for County Attorney Marcy Argeris to review.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to transfer land from Washakie County to Washakie County Weed and Pest Control District. Motion carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Harvey to sign the amended Joint Binding Resolution # 294 regarding the optional sales tax question being placed on the November ballot. Motion carried. Commissioner Anderson abstained from voting.

A phone call was placed to Human Resource Director with Local Government Liability Pool insurance Bill Miller regarding the WARM requirements for driving records. Bill stated that he would not amend the current employee policy to include the new requirement because they could change in the future and then the policy would need to be amended again. The requirements can be placed in the guidelines book.

Public Health Nurse Lori Schaal met with the board to present a contract for a nurse practitioner for April through August. Lori presented the February and March narratives for public health. Lori reported that the doorway is ready for the handicapped access door to be placed. Lori will hold off on cleaning the carpet until later in the year. The underground sprinklers will need to be turned on soon. Lori will have several boys from the Wyoming Boys School clean the parking lot and subway sandwiches will be purchased. Adult Health statistics were presented to the board for their review. Discussion was held on the many visits that public health has to assist adults with health care. Discussion was held on the draft response from public health regarding the impact statement for the immunization program. This response has been put on hold as per the Dept. of Health because the person requesting the information has left the department and the state will need to further assess the issue before continuing.

Many landowners from the Sesame Street area attended a meeting with the board to discuss a right of way easement for an irrigation line to be placed on the west side of Sesame Street. Discussion was held on not being able to place the water line within 10 feet of a potable water line as per DEQ requirements. Discussion was held on if the Sesame Street Irrigation Association has been formally created. This is in the process and should be completed soon. Much discussion was held on who would be responsible for reclaiming the areas of grass and yards that will be disturbed when the line is placed. Discussion was held on what "replacing" of a disturbed areas means. Discussion was held on RT Communications possibly laying conduit in the same trench for fiber optics that will become available at a later date. Discussion was held on if culverts would be needed for every driveway for drainage and how the system would drain properly. The board would like to meet at the site on April 17 beginning at 8:30 am with

all landowners involved and then meet at the commissioners meeting room at 9:00 am to further the discussion before the right of way easement is signed. If someone can not attend at 8:30 or 9:00 am one of the commissioners can be called with issues.

Fire Chief Chris Kocher met with the board to discuss the burning guidelines and making them a law and not a guideline. Discussion was held on the responsibility of those that are burning to call into dispatch before the fire is started and to be careful to not start a fire if the winds are strong or forecast to be strong. This information was taken under advisement by the board.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to hire Randall Chenoweth for the road and bridge opening. Motion carried.

CONSENT AGENDA

1. Authorize chairman to sign Washakie County Family Planning Expense/Revenue report for February 2012.
2. Accept monthly reports from Sheriff Dept. \$3,458.00, County Clerk \$8,869.25, Clerk of District Court \$2,374.65.
3. All commissioners sign letter to Kermit Sweeny accepting his resignation on the Planning Commission.
4. Authorize chairman to sign right of way easement with High Plains Power to place underground power line within right of way of Airport Road.
5. Authorize chairman to sign right of way easement with High Plains Power to place underground power line within right of way of Lane 14.
6. Authorize chairman to sign Independent Contract for a nurse practitioner.
7. Authorize chairman to sign an understanding of services regarding the 2012 audit with Stine, Buss, Wolff, Wilson Associates.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson, to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Ron Harvey, Chairman
Washakie County Commissioners

04-17-12 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 8:30 am at the entryway of Sesame Street to view the area in regards to placement of an irrigation waterline. Those present were Chairman Ron Harvey, Members Terry Wolf and Aaron Anderson, and Clerk to the Board Mary Grace Strauch.

Many area landowners along with County Attorney Marcy Argeris, Planner Bruce Frederick and Road and Bridge Superintendent Tete Weston met to view the area regarding an irrigation waterline placement that will be placed within the county right of way. Discussion was held on where to place the line and the existing landscaping that is now in the county right of way that will need to be moved for the placement of the line. Discussion was held on if sprinkler systems would be replaced or repaired and landscaping issues were discussed. Also discussed was that RT Communications would like to put conduit in the same trench for future use of fiber optics in the area.

The meeting reconvened at 9:20 am in the county commissioners meeting room. The pledge of allegiance was led by Commissioner Harvey.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the minutes of the April 3, 2012 meeting. Motion carried.

Further discussion was held with landowners Stan Smith, Kami Neighbors, Juanita Mouat, Dave Bostrom, Amber Page, Larry Hill and County Attorney Marcy Argeris, Planner Bruce Frederick and Road and Bridge Superintendent Tete Weston. Marcy explained that the Sesame Street Irrigation Association will need to develop an agreement with the contractor regarding the issues with landscaping and sprinkler systems being repaired. Anything that is a permanently set in the right of way needs to be moved out of the county right of way and kept out of the county right of way. RT Communications will need to file a right of way easement for placing the conduit in the same trench. All county easements will be signed.

Road and Bridge Superintendent Tete Weston reported to the board that the crew continues to work on Road 13 and they are continuing to grade roads as the moisture is available. Some work has been done on Cottonwood Road. Discussion was held regarding a waste ditch that was pulled on Road 13 and the issue with the dirt being piled on the county road. Tete will look into getting this dirt moved off of the roadway as it is a hazard. Discussion was held on other objects that are in county right of ways that need to be addressed. Tete reported that there is a soft spot in the Tie Down Road that needs repaired. McGarvin-Moberly should be able to complete the work on Road 13 by the end of May or beginning of June.

Building Maintenance Manager Tom Schmeltzer reported that the carpet has been placed at the Library. Additional work was needed to complete the project. McKinnons have asked for an additional \$825.00 for the extra work. This amount was taken under advisement and the board will review. Tom has been working on getting the water running at the fair grounds for the lawn. Discussion was held on work to be done at the Clerk of Court. This can not be started until the grant paperwork has been completed. Also discussed was the possibility of a window being placed in the Youth Alternatives office. This will be discussed at a later time.

Discussion was held on moving the polling places for upcoming elections to the Community Center Complex. Several issues exist with the current polling places at the Fair Grounds, High School and Methodist RER building and the move would make voting more accessible to the voters. Approval was given by the board for the County Clerk to proceed with the change in polling place. This does not change voting districts or precincts or boundary lines of the precincts just the polling location.

County Assessor Kathy Treanor met with the board to receive permission to purchase a gps unit that can be used by the Assessor Office, Planners Office and Homeland Security. There is enough funding from the three entities to pay for the unit. Cost for the unit is \$4,199.00. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the purchase of the GPS unit. Motion carried. Discussion was held on a notice of value change regarding Canyon Creek Village. Credit will be given in the amount of \$442.00 regarding the miscalculation. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to authorize the rebate in taxes. Motion carried.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to pass Resolution Number 296 regarding reducing the membership of the Historic Preservation Board to five members. Motion carried.

Homeland Security Director Kimball Croft met with the board to discuss several draft policies. Policy A is in regards to a critical incident and funding that would be available for an emergency within the first 24 hours. Approval was given to proceed with presenting the policy to other entities for approval. Policy B is a policy for continuity of government and who would be in charge if one or several of the county commissioners were not available to make decisions in an emergency. Discussion was held on if this should be a legislative change on who would be in charge if the commissioners were incapacitated in any way. Kimball will discuss this issue with County Attorney Marcy Argeris and further discussion will be held on this policy. An emergency declaration draft was present for review by the board. Discussion was held on the bidding portion of the declaration and waiving the portion due to an emergency. Further work will also be done on the policy. A draft Memorandum of Understanding was reviewed by the board. Kimball will continue to work with the fire districts, city, town and county before this draft is completed. Approval was given for Kimball to purchase a new phone. Cost is \$150.00. Kimball will have his county vehicle maintained for the year. Kimball would also like to have the vehicle detailed. Approval was given to proceed.

County Attorney Marcy Argeris, Planner Bruce Frederick, Building Official Ron Vanderpool County Planning Commission member Greg Hammons, City Planning Commission members Dale Wagner, Keith Gentzler, Herm Emmett, Terry Sutherland, David Anderson with Donnell and Allred, Le Ann Baker with Washakie Development Association (WDA) and landowners Bill Decker, Garret Immesoeta, Kathryn Colton, Worland Fire District Chief Chris Kocher and Homeland Security Director Kimball Croft met with the board to discuss the possibility of forming a committee of both the city and county planning commissions to discuss the half mile radius around the city of Worland boundaries regarding regulations and controls that may be needed in future growth of the city. Discussion was held on holding the first meeting after the 26th of April and how advertising should take place and how people should be notified of upcoming meetings and topics of discussion. There are no pre-conceived ideas at this time on how to proceed with this committee and the committee needs to decide which issues need to be addressed and return to the commission with any recommended actions. This committee would be proactive and not reactive to planning issues in the half mile buffer around the city.

County Attorney Marcy Argeris met with the board to discuss the driving history that is needed regarding county employees that use county vehicles for the property insurance. Discussion was held on who should be responsible for obtaining this information and how it will be received. The commissioners will meet with other commissioners in the coming weeks to further discuss this issue before proceeding.

Le Ann Baker WDA Director and County Attorney Marcy Argeris met with the board to review the Construction Close Out and Evaluation form for the Wyoming Business Council grant regarding the Fair View Industrial Park. Discussion was held on the contract with Engineering Associates for the upcoming Site Building Project. Marcy has not completed the review of the contract and until she does there is no recommendation for approval. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to give approval for Commissioner Harvey to sign the contract if there are not significant issues found with County Attorney Marcy Argeris and if issues are found the contract will not be signed until May 1. Motion carried.

Planner Bruce Frederick met with the board to review the Local Project Administrator Public Procurement Policy. This will need to be adopted before June 30. Bruce reported that the information is now available to apply for additional TEAL funds for the bike path. Bruce stated that the DEQ permit had been received for the construction of the Septage Site. An error was made in the in Warranty Deed to the Hollingsworth Trust and Bruce as a corrected Warranty Deed that need to be signed. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve Chairman Ron Harvey to sign the Corrected Warranty Deed as presented. Motion carried.

Donnell and Allred Engineer David Anderson, Planner Bruce Frederick and Building Official Ron Vanderpool met with the board to discuss the letter that will be sent to FEMA regarding the LOMR request for the revised maps that were submitted regarding the flood area.

Discussion was held on holding a work session at 5:00 pm on Tuesday April 24 to work on a proposed salary schedule for employees. A work session may be held at 6:30 pm on April 24 to work on rules regarding the consensus funding with the City of Worland and Town of Ten Sleep representatives.

Fire Chief Chris Kocher met with the board to review the Interagency Cooperative Fire Management and Stafford Act Response Agreement and the 2012 Wildland Management Annual Operating Plan. Discussion was held on the burning guidelines and that if there are any statutory fines the county can enforce if the guidelines are not met. Chris will discuss this issue further with County Attorney Marcy Argeris.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the Malt Beverage permit for the Ten Sleep Rodeo Association to hold the 3rd annual Beauty and the Beast Rodeo and concert on May 26, 2012. Motion carried.

A phone call was placed to Engineer Heath Overfield to discuss the timeline regarding the septage site. The project will be bid and bids will be opened on June 5 and awarded on June 19 with the contingency that funding is available to complete the project.

Road and Bridge Superintendent Tete Weston reported to the board that he would like to remove a culvert at the end of Road 13 that is no longer used by the canal district. It was decided to fill in the culvert with flow fill. Tete reported that he had spoken to Pam French with BLM regarding the proposed new gravel pit.

Planner Bruce Frederick met with the board to discuss several areas along Road 13 and issues with equipment in the right of ways.

Discussion was held on a salary scale that Commissioner Anderson has created from the study that was completed. The board will continue to work on the scale.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to convene into executive session beginning at 4:22 pm to discuss the county commissioner scholarship applications. Motion carried. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to reconvene into regular session beginning at 4:28 pm. A decision has been made and the results will be presented at Class night. Motion carried.

After reviewing the invoice from McKinnon flooring it was decided to pay the extra wanted for the carpet replacement but the invoices would be paid in May.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the Bidding Process and Contracts Policy effective this date. Motion carried.

County Attorney Marcy Argeris reported that there are several issues with the contract with Engineering Associates and the Site Building so it will not be signed until May 1.

CONSENT AGENDA

1. Authorize chairman to sign draw down request regarding the OJJDP grant in the amount of \$1,290.54.
2. Authorize chairman to sign quarterly report regarding the OJJDP grant.
3. Accept Trial Balance and Cash Balance from Treasurer's office and Circuit Court Fees \$11,741.00 for March.
4. All commissioners sign letters to road and bridge applicants.
5. Authorize chairman to sign Washakie County Family Planning Expense/Revenue report for March 2012.
6. Authorize chairman to sign Project Contacts & Responsibilities form and Standard Photo Release Form regarding the Fair View Industrial Park Site Building.
7. Authorize chairman to sign Cash Handling Policy for Public Health and Family Planning.
8. Authorize chairman to sign Construction Close out & Evaluation Phase documents regarding the Fair View Industrial Park.
9. Authorize chairman to sign 2012 Wildland Fire Management Annual Operating Plan.
10. Authorize chairman to sign Interagency Cooperative Fire Management and Stafford Act Response Agreement – Wyoming.
11. Approve bond for Jarrod Glanz, Washakie County Weed and Pest Control Treasurer, in the amount of \$50,000.00.
12. Authorize chairman to sign letter to James Lindsey, FEMA Production and Technical Services Contractor regarding concurrence with the LOMR request submittal from the City of Worland.
13. Authorize chairman to sign right of way easement amendment regarding Sesame Street and the irrigation line being placed on the west side of Sesame Street.
14. Authorize chairman to sign right of way easement from Sesame Street Irrigation Association to place an irrigation line along Lane 16 ½.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf, to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Ron Harvey, Chairman
Washakie County Commissioners

05-01-12 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 am. Those present were Chairman Ron Harvey, Members Terry Wolf and Aaron Anderson, and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by County Commissioner Aaron Anderson.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the minutes of the April 17, 2012 meeting. Motion carried.

A public hearing was opened at 9:00 am for the increase in funds for the Wyoming Business Council Grant Fairview Industrial Park site building project in the amount of \$727,656.00. There was no one present for the hearing. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to close the hearing at 9:01 am. Motion carried. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to increase the budget by the advertised amount for the Fairview site building. Motion carried.

Vouchers were paid as follows for April 2012.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to convene into executive session beginning at 9:56 am with Building Maintenance Manager Tom Schmeltzer and County Attorney Marcy Argeris as per state statute 16-4-405 to discuss personnel. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to reconvene into regular session beginning at 10:20 am. Motion carried. Tom will do evaluations on the custodian employees and report back to the board.

Commissioner Harvey left the meeting. Commissioner Wolf is acting chairman.

Building Maintenance Manager Tom Schmeltzer reported that the shop at the fairgrounds is being painted. Discussion was held on renting a man lift for the top area of the building. Tom will receive estimates for a portion of the building having siding. Discussion was held on the possibility of having the inside of the Public Health building painted. Tom will receive prices for the upcoming budget.

Road and Bridge Superintendent Tete Weston discussed with the board the degreaser that had been purchased before he was hired and the high cost. The company has agreed to take off the shipping charges and approval was given to pay for the degreaser. Discussion was held on cutting the trees on Washakie Ave and the cost for renting a bucket to use. A price will be received by a tree service regarding the tree cutting before a decision is made. Discussion was held on having the trees trimmed along the Big Trails area also. Tete reported that the crew has about 2 weeks left on Road 13 and Cottonwood has been completed and the Bike Path is

almost complete. Tete reported that there is an increase in the Road 13 project and he will discuss the difference with Phillip Caines with McGarvin-Moberly and report back to the board.

The board discussed the consensus funding and the percentage of match for projects. It was agreed that the county would match each project with a 15% match that would either be actual money or in-kind support. Additional match money could be used for some projects.

Planner Bruce Frederick met with the board to report that the bike path section has been completed. Bruce will apply for additional funds from TEAL to continue to work on the path. The next phase would be to complete the path on Lane 12 and continue to 23rd street and cross to Sage Lane and to 15th street intersection. Bruce reported on the Basin Advisory meeting and the progress of the West Side Project. Bruce reported on the Urban Boundary, Functionally Classification and Central Business District Boundary Concurrence map. Several changes have been made as suggested by Bruce and he does not have any issues with the chairman signing off on the map. Bruce will look into availability of funds from the Brownsfields Site Assessment Grant.

Sheriff Steve Rakness met with the board to discuss the proposed salary scale. Steve reported that there will be several telephone boxes replaced at the Law Enforcement Center that has been affecting the voice mail at the courthouse. Estimated cost is \$28,000.00. The funds will be spent from the E-911 account.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to adopt the Indigent Funeral Policy effective May 1, 2012. Motion carried.

A phone call was placed to Forest Service District Ranger Mark Booth regarding forest service permit revocation.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to authorize Chairman Ron Harvey to sign the Engineering Associates contracts regarding the Fair View Industrial Park site project. Motion carried.

Consent Agenda

1. Authorize chairman to sign right of way easement with David Klingler for an underground water line repair along Airport Road.
2. Accept Community Center Joint Powers Board Financial Statements June 30, 2011 and 2010.
3. All commissioners sign letter to WYDOT regarding the TEAL grant and transferring funds.
4. Authorize chairman to sign draw down request No. 4 regarding the TEAL grant.

5. Accept monthly statements from Sheriff's Dept. \$3,165.00, County Clerk \$8099.75, Clerk of Court \$1,141.68.
6. Accept bond from Karen Geis, Weed and Pest District Secretary, in the amount of \$50,000.00.
7. Authorize acting chairman to sign the Urban Boundary, Functionally Classification, and Central Business District Boundary Concurrence map.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the Consent Agenda as presented. Motion carried.

The board continued to work on the proposed salary scale for employees.

Clerk of Court Suzann Whitlock met with the board to discuss the proposed salary scale.

Russ Nomura met with the board to ask if Todd Rhodes had completed a re-plat of the Sugar Beet Hilltop Subdivision. As of this date the re-plat has not been filed. Discussion was held on moving the point of diversion with a ditch that is located on Russ's property. Russ will meet with Board of Control personnel regarding this move.

There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Ron Harvey, Chairman
Washakie County Commissioners

05-15-12 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 am. Those present were Chairman Ron Harvey, Members Terry Wolf and Aaron Anderson, and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by County Commissioner Terry Wolf.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the minutes of the May 1, 2012 meeting. Motion carried.

Road and Bridge Superintendent Tete Weston reported to the board that the crew continues to blade the county roads and all of the winter roads have been opened. A request has been made by Marathon Oil for the county to place a culvert on the Winchester Road to assist with a drainage issue. Approval was given to proceed with this placement when time allowed. Discussion was also held on the Winchester Bridge and the repairs that are needed. Tete will contact an engineer to look at the bridge. Tete continues to get estimates for a snow plow truck. Tete reported that there was 416 tons of material used on the bike path on Lane 12. Some of the crew will be attending a workshop in Thermopolis regarding graveling roads. A price of \$1,626.00 was received to place a valve on the tanker for safety issues. Approval was given to proceed. Discussion was held on the damaged cylinder on the loader.

Building Maintenance Manager Tom Schmeltzer reported to the board that the remaining air conditioning unit could be placed at the Law Enforcement Center electrical room. Tom will receive prices to install the unit before proceeding. Estimated cost for siding for the barn is \$1300.00. Approval was given to proceed. Discussion was held on organizations and people wanting to rent the fair grounds. The commissioners are continuing to work on a new contract. Tom has started stripping the floors at the courthouse and should be done within the week. Discussion was held on having a bike rack built for the courthouse and discussion was held on the possibility of purchasing a skid steer loader for snow removal and for the road and bridge to use. The skid steer loader purchase was taken under advisement. Approval was given to proceed with the bike rack.

Planner Bruce Frederick met with the board to review the current subdivision regulations regarding a mobile home park. Also available at the meeting was Washakie Development Association Director (WDA) Le Ann Baker. State Statutes states a mobile home park is a subdivision. The county regulations define a mobile home park but state statutes does not. Currently there is no criteria on how to review a mobile home park. Bruce will be meeting with the planning commission to discuss this issue and a public hearing will need to be held regarding a change in the subdivision regulations. Bruce reported that they mylars are ready to be filed for the road work that has been completed as bid. Work has been completed on the bike path. The dirt will need to be pushed up along the edge of the path before the project will be approved by WYDOT. Discussion was held on the flow of the water and the fact that the water is flowing too quickly for some to utilize the water for irrigation. The board will look at this issue. Bruce reported that the first joint city and county planning commission meeting will

be held May 22 at 7:00 pm. Discussion was held on the planner's job opening and when advertising will start.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve Commissioner Harvey attending the Leadership Wyoming classes and the county paying for any expenses that the Wyoming County Commissioners Association does not pay for through the County Commissioners Travel expense line item. Motion carried.

Homeland Security Director Kimball Croft met with the board to review the Critical Incident/Disaster Immediate Mitigation Fund Policy. WDA Director Le Ann Baker was also present. The policy has been reviewed by the county attorney and the city, county and fire personnel involved. Approval was given by the board to proceed with the policy and it will be signed at the next meeting. Discussion was held on a mutual aid agreement with the city and county. Also discussed was the availability of funds for upcoming grants. Discussion was held on the possibility of setting up a twitter account for emergency management issues. Kimball will research to see if any other counties have policies in place for social media releases. Discussion was held on training for personnel within the county for an Emergency Operating Center (EOC). Also discussed was training for elected officials regarding an EOC. This training could be offered to surrounding counties elected officials also. Kimball reported that his current vehicle has 125,000 miles and the motor for the back window will need replaced. Cost is \$345.00. The funds are available in Kimball's budget. Approval was given to proceed with the purchase.

Commissioner Wolf left the meeting to attend a Western Interstate Region (WIR) conference that is held in Santa Fe New Mexico. Commissioner Wolf is a representative on the National Association of County Officials (NACO) Public Lands Steering Committee.

Clerk of Court SuZann Whitlock met with the board to discuss her child support account being out of balance because a check was written and the person that was to receive the check did not receive the check and a second check was sent and both checks were cashed and the person has since moved out of the state and is not responding to any correspondence or phone calls made by SuZann. SuZann has discussed the issue with County Attorney Marcy Argeris and there is not anything that can be done because the person does not live in Wyoming at this time. A motion was made by Commissioner Anderson and seconded by Commissioner Harvey to proceed with the bad debt in accordance with direction from the county auditor. Motion carried.

Pinecove Consulting IT Manager Bill Murphy and County Assessor Kathy Treanor met with the board to discuss the need for a new server for the Assessors office for GIS web based distribution of maps and information. Also discussed was the fact that the main servers for the county have been without maintenance since August 2011 and should be replaced soon. Discussion was held on the new technology and to put everything on one hardware platform for the county and the assessor's office. The estimated cost is under \$63,000.00. A proposal will be brought before the board at the June 19, 2012 meeting.

Public Health Nurse Lori Schaal met with the board to report that the handicapped door has been installed. Tom is receiving bids for painting the inside of the public health building. Striping of the parking lot needs to be done in the near future. The yard area will be cleaned again by the Boy's school and Lori and her staff will wash the building down in the next couple of weeks. There will be a training session this week regarding an anthrax situation.

Zach Bowman with Rank City Productions met with the board to discuss the possibility of renting the fair grounds arena for a bull riding event. Discussion was held on a cost for the arena and any other costs involved for the facility. Discussion was held on covering the sponsor signs that are currently at the arena area. Also discussed was setting up a smaller arena inside the arena with portable panels and moving the portable bleachers into the arena area. The portable panels that the county currently owns are not strong enough to hold a bull and they will be damaged very easily. There was no set time frame for when the event would be held. Mr. Bowman stated that \$200.00 plus a security deposit would be a fair price for the arena. The board felt this was too low and would like to discuss the price with the fair board before giving an answer.

Joseph M. Sylvester, Project Engineer for Wyo-Ben Inc. met with the board to discuss a future mining area for bentonite. The area of discussion is west of Ten Sleep and the Old Ten Sleep Highway will be used often and possibly the Lower Nowood if there is a great deal of construction on Highway 16E. The Lower Nowood Road is not built for heavy truck traffic so there could be an issue with using this road. The timeline for the project was discussed. Mr. Sylvester will send additional information to the board regarding a map and timeline.

Fair board secretary Sharon Kelly and Building Maintenance Manager Tom Schmeltzer met with the board to discuss who would continue to schedule the events at the fair grounds. Several calls have been received to Tom regarding this issue and he does not have the calendar to make the arrangements. Sharon will continue to do the scheduling of the buildings and the board will continue to work on the fair grounds rental agreement. Discussion was held on who owns the stage that was built for the barbecue. Because of the open bottom on the stage there is trash, grass and weeds building up in the area. Tom will work on getting this cleaned up and possibly close in a portion of the bottom of the stage area.

After the board viewed the new bike path area at lunch it was decided that additional irrigation pump hoses will need to be placed into the main line to assist with the flow of water to two irrigation inlets along the bike path. Currently the water is flowing too quickly and it is not able to flow into the lines. This is a temporary fix and further work will need to be completed.

A phone call was placed to Myron Casdorff regarding the bull riding event. Discussion was held on the usage of the portable panels. The fair board does not feel that the panels will stand up to the abuse of the bulls and there are not other portable panels that can be used. Discussion was held on the price for the arena area. At this time the fair board rents the arena for \$500.00 per event with a \$200.00 security deposit.

A phone call was placed to Zach Bowman regarding the bull riding event. The cost for the arena is \$500.00, with a \$350.00 security deposit for damages, the portable panels can not be used and the signs can not be covered. The event must be held two weeks before the fair or after the fair. This information was taken under advisement by Mr. Bowman and he will report back to the board at a later date.

CONSENT AGENDA

1. Accept Trial Balance and Cash Balance Treasurer's Office, Circuit Court \$12,661.00.
2. Authorize chairman to sign the OJJDP draw down request in the amount of \$1,289.94.
3. Authorize chairman to sign Release and Assignment regarding Chad Piotrowski and the road and bridge shop.
4. Authorize chairman to sign Wyoming Dept. of Transportation Acceptance Certification regarding the TEAL grant and project STP-E-LC-0.00 TL09014.
5. Authorize chairman to sign expense/revenue report for April 2012 with Family Planning.
6. Authorize chairman to sign proposal with McGarvin-Moberly Construction regarding the Double Invert on Road 13. In the amount of \$79,600.00.

A motion was made by Commissioner Anderson and seconded by Commissioner Harvey to approve the Consent Agenda as presented. Motion carried.

Road and Bridge Superintendent Tete Weston reported to the board that the culvert that was purchased for the Washakie Ten project is incorrect. The bends are straight and the pipe is spiraled and now they can not be put together correctly. The contractor will be meeting with WYDOT engineers in regards to this issue and how to proceed.

Discussion was held on the Road 13 double invert project. The county will pay for the oil with a separate invoice. The project will be completed by the end of June.

County Attorney Marcy Argeris met with the board to discuss the indigent funeral policy that was recently passed by the board. The policy is based on state statute and the statutes must be changed if the policy is going to be changed.

There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Harvey to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Ron Harvey, Chairman
Washakie County Commissioners

06-05-12 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 am. Those present were Chairman Ron Harvey, Members Terry Wolf and Aaron Anderson, and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by County Clerk Mary Grace Strauch.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the minutes of the May 15, 2012 meeting. Motion carried.

Vouchers for May 2012 were paid as follows:

Youth Alternatives Director Sarah Garcia and Grant writer Ginger Largent met to update the board on the realigning of several of the youth alternatives grants with the State of Wyoming and Department of Health. There is a possibility that some computer equipment and a copier may be available for the county that was purchased through the grants. Further information will be given in July after a final decision has been made by the State of Wyoming on hiring personnel. Sarah reported that the Juvenile Justice grant has been approved for the next two years. Discussion was held on the poverty guidelines and how they are utilized.

Road and Bridge Superintendent and Planner Bruce Frederick met with the board to discuss the cold mix invoice in regards to the bike path. Discussion was held on if all of the cold mix could be applied to the bike path as an expense. The board agreed that area would not drain properly if the cold mix had not been used to control the slope. Approval was given to proceed with the expense for the bike path.

Road and Bridge Superintendent Tete Weston reported to the board several equipment issues that will need to be addressed. Tete reported that the BLM will be viewing the proposed gravel site in the near future as weather permits. Discussion was held on crushing gravel in the near future. Several estimates regarding crushing, tree trimming, and new equipment purchases were given to the board to review. The board asked that Tete get several more estimates on gravel crushing from area crushers.

Landowners Reed and Linda Henrichsen, David McGarvin, Pam and Cameron Taylor, Kate Roberts, Karen Funk, County Attorney Marcy Argeris, Planner Bruce Frederick and Washakie Development Association Director (WDA) Le Ann Baker met with the board to discuss the BLM Ten Sleep Land Sale. Discussion was held on regulating proposed land that may be purchased, which would require that zoning be introduced in the county. Discussion was held on not being able to zone a certain area and not other areas and the board is not in the position to zone the entire county at this time. Discussion was held on receiving information from the Town of Ten Sleep stating that the land will only

be used for affordable housing and for no other reason. No elected board can encumber another board with a decision that they have made. The Town of Ten Sleep has written a letter to the BLM and a copy was sent to the commissioners stating they will follow the county subdivision regulations in regards to the development of the land. The landowners present asked the board to oppose the land sale by writing a letter to the BLM before June 11, 2012. The board took this information under advisement.

Planner Bruce Frederick met with the board and reviewed the map regarding the proposed Wyo-Ben area that will be mined in the next several years. Discussion was held on the county roads that will be affected in the area. Bruce presented the Creek Side Minor Subdivision. This subdivision will have septic systems and well water. There is a disclaimer on the plat regarding the bridge and the fire department not being able to cross the bridge due to weight of the vehicles. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the Creek Side Minor Subdivision plat as presented. Motion carried. Bruce reported that he will purchase several signs for the bike path and the TEAL grant will be applied for this month. Bruce reported on the joint planning committee meeting that was held with the City of Worland Planning Commission. The city will come to the next meeting, which will be held June 26, with specific proposals regarding where the joint committee will go from here. Bruce reported that the planning commission will be working on mobile home court definitions and standards of review and a public hearing will need to be held regarding a change in the subdivision regulations.

WYDOT representatives Shelby Carlson, Cody Beers, Dan McAfee, Shawn Franzen, Matt Jones, Lyle Lamb, Doug Jensen, and Phil Caines with McGarvin-Moberly, Mike Donnell with the City of Worland, Le Ann Baker with WDA, Planner Bruce Frederick met with the board to review upcoming projects regarding state highways. Discussion was held on preservation of highways in our district rather than any upgrading the highways. There are not enough funds to upgrade all highways and Interstate 80 is in the most need to being repaired. Most of the funding will be directed to the interstate. Several reports were reviewed regarding current projects and upcoming small projects.

County Assessor Kathy Treanor reviewed with the board her 2012/2013 budget request. Approval was given for Kathy to hire a full time person and move a part time person to full time effective July 1, 2012. There will be two employees retiring from the Assessor's office in September.

South Circle Estates Representative John Murphy presented to the board a request to establish an assessment on landowners within the South Circle Estates Improvement and Service District. County Attorney Marcy Argeris will review the statutes and report back to the board regarding the assessment.

Max Meadows asked for and received permission to utilize the arena on June 16 for the Demo Derby. Max reported that Dan August will be driving the county tractor. Approval was given for the equipment usage.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve a malt beverage permit for the Ten Sleep Merchants Club regarding the July 4 and 5, 2012 Ten Sleep celebration. Motion carried.

Road and Bridge Superintendent Tete Weston reported to the board that the estimated cost to have the hydraulic pump on the loader fixed is \$8500.00. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to proceed with the repair. Motion carried.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the Washakie County Plan Employment of Responsible Wyoming Resident Design Firms. Motion carried. This document will be sent to the Governor's office.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the assessment of the South Circle Estates Improvement and Service District. Motion carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the critical Incident/Disaster immediate mitigation fund policy. Motion carried.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the Cloud Peak Counseling lease agreement for the next fiscal year. Motion carried.

CONSENT AGENDA

1. Approve bond for Dan J. Madden, Highland Hanover Irrigation District President, in the amount of \$5,000.00.
2. Approve bond for David L. McKamey, Highland Hanover Irrigation District Treasurer, in the amount of \$5,000.00.
3. Approve bond for Sidney Crawford, Highland Hanover Irrigation District Secretary, in the amount of \$5,000.00.
4. Authorize chairman to sign Homeland Security Grant in the amount of \$17,370.00 regarding the Citizen's Corp. Grant.

5. Authorize chairman to sign State of Wyoming Cooperative Agreement for Receipt and Distribution of Payments between Wyoming Dept. of Family Services, Child Support and Washakie County Clerk of District Court.
6. Authorize chairman to sign State of Wyoming Cooperative Agreement for Responsibilities between Wyoming Dept. of Family Services, Child Support Enforcement Unit and Washakie County Clerk of District Court.
7. Authorize chairman to sign drawdown request No. 12 in the amount of \$23,752.40 regarding the Septage Site Grant.
8. Authorize chairman to sign drawdown request No. 14 in the amount of 2,159.92 regarding the Courthouse heating system.
9. Authorize chairman to sign drawdown request No. 1 in the amount of \$99,300.00 regarding a new ambulance.
10. Accept monthly report for Sheriff's Department \$2,115.00, County Clerk \$9,617.75, Clerk of Court \$1,614.57.
11. All commissioners sign letter to Honorable Governor Matthew Mead regarding the employment of responsible Wyoming resident design firms plan.
12. All commissioners sign letter to Department Heads regarding driving record criteria.
13. Authorize chairman to sign right of way easement with the City of Worland regarding work on 15th Street and Washakie Ave.
14. Authorize chairman to sign Washakie County Youth Advisory Council listing.
15. Authorize chairman to sign right of way easement with RT Communications to place an underground cable along Sesame Street.
16. Authorize chairman to sign Dept. of Family Services contract in the amount of \$50,000.00.
17. Authorize chairman to sign contract between Wyoming Dept. of Health and Washakie County Public Health.
18. Authorize chairman to sign amendment one to the contract between Wyoming Dept. of Health and Public Health Nursing.

19. All commissioners sign letter to BLM regarding the Ten Sleep land sale and no other information needed.
20. Board Appointments were made as follows: Hospital Board – Mary Jo Hake -5 year term, Library Board – Ruth Stephens - 3 year term, Planning Commission – Kermit Sweeny Unexpired 3 Year term, Greg Hammons – 3 year term, Historic Preservation Commission Jim Fassler, Mike Bies, Jim O’Connor and Joe Winkler – 4 year terms.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the Consent Agenda as presented. Motion carried.

A phone call was placed to Road and Bridge Superintendent Tete Weston regarding the tree trimming to be done along Washakie Ave. Approval was given to proceed with the estimate from Carroll Tree Service in the amount of \$3,225.00.

There being no further business to come before the board, a motion was made by Commissioner Wolf and seconded by Commissioner Anderson to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Ron Harvey, Chairman
Washakie County Commissioners

06-19-12 and 06-20-12 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 am. Those present were Chairman Ron Harvey, Members Terry Wolf and Aaron Anderson, and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Road and Bridge Superintendent Tete Weston.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the minutes of the June 5, 2012 meeting. Motion carried.

Road and Bridge Superintendent Tete Weston discussed with the board the prices for crushing gravel. Discussion was held on the amount of gravel to be crushed and funds available for crushing. Tete will contact the BLM again regarding the proposed gravel pit site. Discussion was held on a landowner having a difficult time turning onto Sesame Street from the field area. Tete will inspect this area and report back to the board. Tete would like to have the windshields replaced in several vehicles and the air conditioning needs to be fixed in several vehicles. He will receive estimates for the air conditioning. The windshields will be replaced at S & H Glass. Discussion was held on a cattle guard that may need to be replaced on Cherry Creek Road. Tete will look into this issue. Discussion was held on Tete prioritizing the county roads in regards to work that needs to be completed and a timeframe in which they need to be completed due to safety issues. The board would like a report made to review as budgets are being processed. Approval was given to proceed with fixing the area on the Upper Nowood where water has seeped onto the highway. Discussion was held on having user's agreement drawn up for the Lower Nowood Road and the Old Highway.

Building Maintenance Manager Tom Schmeltzer reported to the board that Trane would like to place a portable air conditioning unit at the Law Enforcement Center and not the split unit. Tom will check on the price difference and how the units operate before a final decision is made. Tom reported that the condensation pump will need to be fixed at the library and there will be some travel and labor costs involved with this. Discussion was held on a price received to paint the Public Health offices. Discussion was held on having the cleaning supplies purchased from one distributor and not having all custodians purchase their own supplies at several different places. Tom will research this and report back to the board.

A phone call was placed to Public Health Nurse Lori Schaal regarding her budget request for 2012/2013.

Homeland Security Director Kimball Croft met with the board to discuss his 2012/2013 budget request. Kimball reported that maps had been received regarding the Meadowlark Flood area. Discussion was held on placing a monitor that would alert if the Meadowlark dam were to break.

Ambulance Director Mike Bryant reported that the new ambulance will be available on June 30. At this time Mike would like to put the old ambulance up for sale throughout the EMS site.

Extension Office personnel Sharon Kelly, Amber Armajo, Phyllis Lewis and Katherine Martin met with the board to discuss a booth at the state fair for Washakie County. The state fair will be celebrating their 100th year and would like every county to participate. Several suggestions were made regarding what to have at the booth and discussion was held on who would be able to assist. The extension budget was reviewed by those present.

Fair Board member Myron Casdorff and Fair board secretary Sharon Kelly met with the board to discuss the Fair budget for 2012/2013.

Several representatives with Lamax Construction, Western Municipal Corporation, Wilson Brothers and Engineering Associates Representative Heath Overfield were present for the opening of the bids for the Septage Treatment Site. The bids were as follows: Western Municipal Corporation - \$1,168,726.00, Wilson Brothers \$997,300.00, Lamax Construction \$881,515.50. All bid prices were taken under advisement and will be reviewed by Heath and Planner Bruce Frederick.

County Attorney Marcy Argeris, Clerk of District Court Suzann Whitlock, Ten Sleep Senior Center Representative, Worland Senior Center Representatives, Sheriff Steve Rakness, Treasurer Doris Kern, Washakie Development Director Le Ann Baker, WDA Directors Landis Benson and Tad Debolt met with the board to discuss budget requests for the 2012/2013 fiscal year.

Library Board members Dolleen Grobe, Ruth Stephens, Cari Waterworth and Library Director Karen Funk met with the board to discuss the library board budget and to request the purchase of a copier for the Ten Sleep Library.

The meeting recessed at 5:30 pm.

The meeting reconvened at 9:00 am on Wednesday June 20, 2012.

Insurance Agent Tom Davis met with the board to discuss the renewal of the health insurance. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to accept the proposal from Aran regarding the renewal of the insurance. Motion carried.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to convene into executive session beginning at 9:23 am with Insurance Agent Tom Davis and County Attorney Marcy Argeris as per state statute 16-4-405 to discuss personnel. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to reconvene into regular session beginning at 9:45 am. Tom was instructed to proceed with the insurance renewal as proposed.

Hospital Board members Ruth Bower, Anna Venable, Mary Jo Hake and Dan Scheuerman met with the board to discuss the hospital budget for 2012/2013.

Planner Bruce Frederick met with the board to review the application for the TEAL grant. Discussion was held on the funding shortfall with the current grant and the possibility of receiving that funding from this upcoming grant. The board instructed Bruce to proceed with getting the funding shortfall and to proceed with the bike path to the 23rd street intersection at this time. Discussion was held on a letter that Bruce will be sending out regarding a mobile home park and subdividing.

The Crisis Prevention and Response Center Director Jeanne Core met with the board regarding a budget request for 2012/2013.

Chamber of Commerce President Linda Keyes and Chamber Administrative Assistant Kathy Newman met with the board to discuss their budget request for 2012/2013.

Barry Lovgren with Pacer Energy met with the board to discuss a possible oil and gas leases that involve the counties mineral rights. The information was taken under advisement.

CONSENT AGENDA

1. Accept Trial Balance and Cash Balance Treasurer's Office for May and Circuit Court Fees 5,983.00.
2. Authorize chairman to sign contract among the Wyoming Department of Health Public Health Division and Washakie County WIC Program and Washakie County.
3. Authorize chairman to sign OJJDP draw down request in the amount of \$1,290.18.
4. Approve bond for Steve Hunt, Community Center Complex Director, in the amount of \$150,000.00.
5. Approve bond for Richard Weber, Bluff Irrigation District Treasurer, in the amount of \$10,000.00.
6. Authorize chairman to sign Right of Way easement for Lane 10 ½ and Road 11 with Wyoming Gas Company.
7. Authorize chairman sign Family Planning Expense/Revenue report for May 2012.
8. Approve bond for Chris Schmeltzer, Washakie County Predatory Animal Board Secretary/Treasurer, in the amount of \$5,000.00.

9. Approve estimate with S & H Glass to replace windshield in Road and Bridge vehicles in the amount of \$645.00.
10. Approve renewal county commissioner scholarship for Alexis Salzman.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the Consent Agenda as presented. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Wolf and seconded by Commissioner Anderson to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Ron Harvey, Chairman
Washakie County Commissioners

06-28-12 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 3:00 pm. Those present were Chairman Ron Harvey, Members Terry Wolf and Aaron Anderson, and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Planner Bruce Frederick.

Planner Bruce Frederick presented the TEAL grant application for the next portion of the bike path. This grant will finish the bike path to the beginning of 23rd street on Washakie Ave/Lane 12. The total grant is \$245,500 with a match of \$49,100.00. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the TEAL grant application and to approve Resolution No. 297 regarding the TEAL grant. Motion carried.

Fire Warden Chris Kocher, Capitan Rich Fernandez, BLM representatives Peggy Truman, Michael Phillips, Chuck Russell, Wyoming State Forestry Division representative Dan Perko, Carli Flores and Jim Hefenieder met with the board to review Resolution No. 298 regarding open burning restrictions for Washakie County. Discussion was held on there being no moisture and the temperature and wind has been so high that there needs to be burning restrictions placed within the county. Discussion was held on placing the ban after July 4 because of those that are selling fireworks and those that have purchased fireworks. The proposed resolution will allow for fireworks to be shot between the hours of 6:00 pm 12:00 am midnight on July 3, 4,5 in a restricted area. Discussion was held on agricultural burning in the near future. The ban will be place until August 7, 2012 and will be readdressed at that time. If there is no moisture received before August 7 Chris Kocher does not want to see the ban lifted. BLM representative Chuck Russell reported that when the county places the ban that the BLM will also place a ban. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve Resolution No. 298 regarding the open burning restrictions effective this day. Motion carried.

Vouchers for June were paid as follows;

City of Worland representatives Kreg Lombard, Tracy Glanz, Gary Thompson, Mike Donnell, Jim Gill, Kathy Newman, Dave Duffy, Town of Ten Sleep representatives Fred Firnekas, Joel Sindelar, Sandy Juetten, Jack Haggerty, Jay Chaney, Community Center representatives Steve Hunt, Rick Phillips, and Jerry Alexander met with the board to discuss the consensus funding for 2012. There are 1,355,929.00 available to give to those entities that applied for funding. A proposal was made by the board that the City of Worland received 59% of the funding. The Town of Ten Sleep receive 7.24% of the funding, the Community Center receive 2.76% of the funding and Washakie County 31% of the funding. Discussion was held on several of the street projects with the Town of Ten Sleep and the additional funding that would be needed. It was decided by all present that the percentages were fair and equitable and a resolution will be created regarding these amounts and signed by the City of Worland, Town of Ten Sleep and Washakie County as soon as possible.

There being no further business to come before the board a motion was made by Commissioner Wolf and seconded by Commissioner Anderson to adjourn the meeting. Motion carried.

Seal)

Mary Grace Strauch
Clerk to the Board

Ron Harvey, Chairman
Washakie County Commissioners

July 3, 2012 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 am. Those present were Chairman Ron Harvey, Members Terry Wolf and Aaron Anderson, and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Commissioner Harvey.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the minutes of the June 19 and 20, 2012 meeting. Motion carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the minutes of the June 28, 2012 meeting. Motion carried.

Road and Bridge Superintendent Tete Weston reported that the crew will be working on as many roads as possible grading before grain harvest begins. Discussion was held about water damage on Lane 14A. Tete reported that the culvert has been placed by WYDOT on Washakie Ten and they will work with the contractor to finish the access area. Discussion was held on the possibility of financially assisting the City of Worland with milling the four way stop on 15th street. The board does not feel this is the counties responsibility and denied the request. Discussion was held on possibly working on the Spring Creek Road later this summer as there is time. The board agreed if moisture was received. Tete presented a map for Commissioner Anderson to review regarding county road work that needs to be completed. Tete will meet with BLM representatives on Monday July 9 to look at an additional area for a gravel pit.

Building Maintenance Manager Tom Schmeltzer reported that he feels the portable air conditioner would be just as useful as the mini split air conditioner for the Law Enforcement area. Tom will look into the price difference between the air units.

Building Maintenance Manager Tom Schmeltzer and Planner Bruce Frederick met with the board to discuss the fence on at South Flat Village that is in the county right of way. There are also several trees in the right of way. Tom stated that he does not have the man power to dig post holes. It is estimated as a three day job. The board would like for Tom's crew to take down the fence and have the owner erect in the correct place the fence. Bruce stated that this is not what was agreed upon by the landowner when the last letter and agreement was sent to the landowner and he will send another letter to the landowners regarding this issue before the fence is removed. Discussion was held on the water line that is not working properly at the residence of Kurt Nielson. The water has not flowed properly to the property since the ditch was covered with the bike path.

Sally Miller, John Nielson, Sherri Foust, Planner Bruce Frederick, and Building Maintenance Manager Tom Schmeltzer met with the board to resolve the issue of the lack of flow of water on Lane 12. All of those present toured the area in question and discussion was held on several

solutions to the problem. The pump suction has not worked properly since the bike path was placed covering the ditch where the water flows. At this time Tom will continue to monitor the water flow and assist with starting the pump and watering the area for the rest of the summer. After the water is out of the canal the pipe under the bike path can be adjusted to increase the water flow to the landowner.

Farm Service Associate Director Sherri Foust met with the board to discuss several disaster declarations that the agency has made in regards to drought, loss of water, and fires. Paperwork has been sent to the Governor's office. Sherri is in need of input from landowners throughout the county that need assistance. Without data of what is needed for area landowners the funds can not be used.

Youth Alternatives Director Ginger Largent met with the board to discuss equipment that could be donated to the county through the tobacco grants. These grants have now been taken over by the State of Wyoming and new equipment will be purchased. The board will take any of the equipment that is not needed.

Planner Bruce Frederick reported to the board that the planning commission had a meeting to discuss the possibility of creating a joint interim committee. The city planning commission would like to form an interim advisory committee with two members from the county planning commission and two members from the city planning commission. The county planning commission has advised Bruce to write a letter to the city planning commission stating that they are not interested in an advisory committee. In the future the county planning commission will have a special meeting with the city planning commission for all subdivisions that are located within the one mile radius for their input. If the City of Worland does complete a land use plan then the county feels that there would be a need for a joint commission but not until that time. Bruce reported that the planning commission also worked on mobile home park draft regulations.

A phone call was placed to the Town of Ten Sleep regarding the consensus funding resolution. After further discussion there was no change made to the resolution.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the consensus funding resolution as presented. Motion carried.

The 2012/2013 budget was reviewed by the board.

CONSENT AGENDA

1. Authorize chairman to sign Memorandum of Understanding between the University of Wyoming and Washakie County regarding the extension education programs.
2. Authorize chairman to sign draw down request in the amount of \$620.60 regarding the Homeland Security Grant.

3. Authorize chairman to sign draw down request in the amount of \$2,192.75 regarding the Homeland Security Grant for CERT.
4. Authorize chairman to sign draw down request No. 13 in the amount of \$11,424.41 regarding the Septage Site.
5. Authorize chairman to sign draw down request No. 1 in the amount of \$106,322.00 regarding the Double Invert Road 13.
6. Authorize chairman to sign Certification Statement regarding the Double Invert grant.
7. Authorize chairman to sign Memorandum of Understanding between State of Wyoming, Public Defender, Guardian ad Litem Program and Washakie County.
8. Accept monthly report from Sheriff's Department \$1255.00, County Clerk \$10,037.25, Clerk of Court \$1289.75, Treasurer's Office Trial Balance and Cash Balance.
9. All commissioners sign Dispatch User Agreements with the City of Worland and Worland Fire Protection District No. 1.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the Consent Agenda as presented. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Ron Harvey, Chairman
Washakie County Commissioners

July 17, 2012 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 am. Those present were Chairman Ron Harvey, Members Terry Wolf and Aaron Anderson, and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Road and Bridge Superintendent Tete Weston.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the minutes of the July 3, 2012 meeting. Motion carried.

Discussion was held on the 2012/2013 budget. There was one minor change regarding the Assessor's employee salary being adjusted for vacation pay for those retiring and several cash carryovers were made regarding the grants. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to adopt the budget for 2012/2013 with the changes. Motion carried.

Commissioner Harvey left the meeting due a family emergency.

Commissioner Anderson will be the acting chairman.

Road and Bridge Superintendent Tete Weston reported to the board that the new location for the proposed gravel pit would need to be flagged and then the pit area could be reviewed by the BLM personnel. Discussion was held on additional tree trimming that would need to be completed along Washakie Ave and the weeds that need to be mowed in the area. Discussion was held on several areas that need to be blade patched and cold mix will be needed. Tete reported that he would also need to purchase additional tack oil. Discussion was held on moving forward with the gravel crushing that Tete had proposed. Tete will check with WYDOT regarding excess material they may have available. Tete will find out if there is a minimum amount that the proposed company will crush and report back to the board at the August 7 meeting. Discussion was held on the estimates that Tete had received on purchasing culverts. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the purchase of culverts in the amount of \$21,962.00. Motion carried.

Building Maintenance Manager Tom Schmeltzer and Planner Bruce Frederick met with the board to discuss the water issue on Lane 12 in regards to covering the ditch with the bike path. Estimated costs to lay a pipe from the upper ditch are \$5880.00. Estimates to place a vault to hold the water is \$5550.00. Bruce has not received any calls back from two landowners that use the water in the upper ditch to clarify if the water can be used for the property owned by Kurt Nielson. Discussion was held on having the NRCS engineer view the area and before a decision is made.

Building Maintenance Manager Tom Schmeltzer reported that there is a difference of \$1900 in the mini split air conditioning unit and the portable unit that is need for the Law Enforcement Center. Approval was given to put have the portable unit delivered and a credit given to the county for the mini split that was returned. Tom reported that he will be hiring Talon Tharp for the week of fair. Tom reported on vandalism at the fairgrounds the past two weekends. He has withheld the deposit made for the fair grounds rental. The shower room has been completed. Discussion was held on several issues with the shooting sports and where items are stored. Tom will continue to work on this issue. The road and bridge will be watering the parking lot area during the fair.

Public Health Nurse Lori Schaal met with the board to review her budget that will be sent to the State Department of Health. Discussion was held on revenues and expenses regarding public health. Discussed was the siding on the building and the cracking of the paint in one area. This area will be watched to see if the damage gets worse. Discussed were the costs that county pays for public health to be located in Washakie County. Lori has completed the cost analysis and will provide the county with a copy.

BLM representative Pam French met with the board to discuss the new proposed site for a gravel pit. Pam explained that the hold up on the new site was with the BLM not county personnel. Pam hopes that the area can be finalized by the end of September but this is a very tight time line.

Homeland Security Director Kimball Croft and Worland Solid Waste Board member Stan Wostenberg asked that in the future the solid waste board be notified before the burn ban is placed so that arrangements can be made regarding the burning of wood piles at the county pit. Stan stated that he has DEQ permits that allow him to burn. He felt that proper notification was not given. Fire Chief Chris Kocher was not present for the meeting due to a family emergency. Chris had sent the board an email stating that all burn bans supersede any DEQ permits for burning. The board asked if the wood could be piled at this time and when the restriction is lifted the pile can be burned. Stan agreed with this but felt the pile would be very large at that time. Stan will need to coordinate with Fire Chief Kocher when the pile is burned.

Homeland Security Director Kimball Croft, Landowners Dave McKamey, Christopher Scheuerman, John Bush, Dan Madden and Jim Hefenieder met with the board to discuss the burning ban in regards to being able to burn grain stubble fields. The board stated that they would not make that decision without discussing the issue with Fire Chief Chris Kocher. The fields will need to be burned before the next commissioner meeting, which is August 7. Discussion was held on possibly holding a special meeting to further discuss the ban and the possibility of a waiver for agricultural burning.

Homeland Security Director Kimball Croft reported that the draft Emergency Management Plan is available for their review. Discussion was held on receiving comments from the county attorney, sheriff and fire chief. The board will review the draft and a meeting has been sent for

all to discuss the draft at the October 2 meeting. Kimball reported on two courses that he will be taking.

Worland/Ten Sleep Visitors Council board members Christiane Gee and Tommy Newell presented to the board a power point presentation promoting Washakie County. This has been shown to many different organizations and is available for anyone interested.

Matt Grant Community Coordinator with Rocky Mountain Power and Ryan Butler introduced themselves to the board.

Tobacco Coordinator Mary Buchanan and Grant writer Ginger Largent met with the board to receive approval for a designated smoking area at the fair grounds. At this time the buildings and grand stands are smoke free but the area behind the grand stands where the alcohol is served is not. Mary would like an area away from the grand stands as the designated area. After discussion regarding the right to smoke and how it affects those around them it was decided to purchase several large portable ashtrays and place them in one spot with a sign that states "Smoking Area". The board wants the smoking area to be voluntary at this point.

Grant writer Ginger Largent met with the board to discuss the equipment that will be given to the county since the tobacco grants have been transferred to the State of Wyoming. The board stated that they would like all of the equipment that is owned by the county after the offices have received their new equipment.

A picture was taken at the Ambulance Bay with the new ambulance and Director Mike Bryant showed the board the new ambulance functions.

Wyoming Infants and Children (WIC) Kathleen Nichols Clinic Supervisor met with the board and reported on the many clinics and wellness classes the organization provides to Washakie County residents.

IT Director Bill Murphy and Assessor Kathy Treanor met with the board to review the estimates received for a new server for the courthouse. Three estimates were received as follows: Pinecove Consulting \$23,323.24, Keystone \$18,925.00, Mountain West \$17,273.00. There is an additional charge with software company CSA regarding the migration of data from the old server to the new server. That estimated cost is \$1900.00. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the low bid from Mountain West Computers and receiving a concrete amount from CSA regarding the migration of the data. Motion carried.

Discussion was held with IT Director Bill Murphy regarding the library possibly using the old server from the county and having thin client computers made available for the library. Bill will meet with library staff to further discuss this issue and report back to the board at a later date.

Washakie Development Director (WDA) Le Ann Baker met with the board to review a report that needs to be completed regarding the county assessment that was held several years ago. Le Ann had a copy of the information that was sent to the Wyoming Rural Development office several years ago. She will update this information and have the commissioners review the information before completing the form.

A phone call was placed to Powder River District Ranger Mark Booth regarding the AT&T cell phone tower and if it would be placed in the near future. Mark reported that AT&T had put this project on hold and he would forward any additional information he had to Commissioner Wolf.

Planner Bruce Frederick and Building Maintenance Manager Tom Schmeltzer met with the board to further discuss the water issue on Lane 12. Bruce has not been able to contact landowners that utilize the upper ditch water. A phone call was placed to Dave Deutz at the State Engineers office regarding how to find out who is in charge of the upper ditch water. Dave stated that John Trent Scheuerman was the president of the Upper Hanover and he would need to be called. A call was placed to John Trent Scheuerman and he stated that once the water leaves the head gate they do not have any control of where the water goes.

County Attorney Marcy Argeris, Planner Bruce Frederick and Building Maintenance Manager Tom Schmeltzer met with the board to discuss the damages caused to the land owned by Kurt Nielson regarding the hay in the pasture and the issue with the landowners having to put in a water line to provide city water to the home's lawn. Marcy stated that she felt this was the correct procedure to follow with paying for the water line that was placed and the lost hay. A phone call was placed to Sally Miller and she and John Nielson met with the board to discuss the restitution. The cost for the yard system was \$1300.00 and there is approximately 250 bales received from the pasture each year. Sally will bring in the invoices for the yard system and an amount of bales that were baled last year and the board will pay them for their damages. John Nielson stated he had spoken to one landowner regarding the upper ditch and he did not have a problem with them using the water. The county will need to meet with those that use the upper ditch to see if water is available so that the waterline can be placed and possibly have an engineer view the area to see if a vault would work or if the water line would be the best solution. The silt will be cleaned out of the pipe at this time to see if now that there is less waste water the pump will work longer.

Planner Bruce Frederick presented two draft letters regarding the removal of fences in county right of way. Approval was given by County Attorney Marcy Argeris to proceed with the letters.

CONSENT AGENDA

1. Authorize chairman to sign VOA/OJJD drawdown request in the amount of \$1290.09.
2. Authorize chairman to sign Provider Agreement with Natrona County and Washakie County regarding Juvenile Detention.

3. Authorize chairman to sign statement that there are no conflicts of interest regarding Black Hills Bentonite and the Washakie County land use plan.
4. All commissioners sign agreement with Worland Senior Center and Ten Sleep Senior Center for Human Resource funding.
5. Accept monthly report from Circuit Court \$10,868.00 for the month of June.
6. Authorize chairman to sign Extension of Lease Agreement with WYDOT regarding the rental of the fair grounds.
7. All commissioners sign Public Health Budget.
8. All commissioners sign letter to Tina Mayes and Linda Brown regarding removing a fence in the county right of way.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the Consent Agenda as presented. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Wolf and seconded by Commissioner Anderson to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Ron Harvey, Chairman
Washakie County Commissioners

July 27, 2012 SPECIAL MEETING COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 8:00 am. Those present were Chairman Ron Harvey, Members Terry Wolf and Aaron Anderson, and Clerk to the Board Mary Grace Strauch.

The purpose of this meeting is to discuss the open fire restrictions resolution amendments and to sign the health insurance contract.

The board met with Fire Chief Chris Kocher, Scott Gaulke, Stan Wostenberg, Jim Hefenieder, Andrew Scheuerman, Homeland Security Director Kimball Croft, County Attorney Marcy Argeris, Mike Greear, Dan Madden and John Trent Scheuerman to discuss amending the open fire restriction resolution to allow of agricultural burning and burning by permit. Fire Chief Kocher feels that the amendment to the resolution should be made to assist with the agricultural community and with guidelines that have been presented he feels the safety of the citizens is also taken care of. Discussion was held on where to get the information regarding the mph of the winds in the area. Chris stated that noaa.gov, weather bug, and the weather channel.com were viable places to get the information needed. The person burning should look at the weather before a call is made to dispatch to start burning.

Discussion was held on the times to burn. The draft amendment states that burning will be from 6:00 am to 12:00 Noon. Those present do not feel that this is enough time to burn because of the humidity in the early morning hours. Discussion was held on burning until 3:00 pm.

Discussion was held on health issues and the issues of the possibility of there being private property destroyed because of the burning. It was stated that the fire warden has the ability to suspend burning due to lack of resources to fight fires.

Discussion was held on the possibility of creating a permit that each burner would fill out before they burn. The permit would need to be signed by a county commissioner before the burning could proceed. Each permit would be in affect for 30 days. After the permit is completed and approved the burner would just call dispatch when they were going to begin burning.

The board recessed for fifteen minutes to allow for adjustments to be made to the proposed amendments in regards to changing the time to burn from 6:00 AM to 12:00 Noon to 6:00 am to 3:00 PM and the fire warden has the ability to cancel all burning if the wind is blowing over 15 mph.

The meeting reconvened at 8:50 am.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to adopt Amended Resolution No. 298 regarding the open burn restrictions. Motion carried.

Discussion was held on the process to follow regarding the permit and the proper wording for the document.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to allow County Attorney Marcy Argeris to draft the burning permit. Motion carried.

The permits will be made available at the County Clerk's office where they will be completed. A commissioner will approve the permit before burning can begin. A copy of the permit will be taken to dispatch.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to allow for Chairman Ron Harvey to sign the permits and if he is not available to have Commissioner Wolf sign the permits and if he is not available to have Commissioner Anderson sign the permits. Motion carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the Health Insurance Contract for August 1, 2012 to July 31, 2013 with Gerber Life Insurance. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Wolf and seconded by Commissioner Anderson to adjourn the meeting at 9:42 am. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Ron Harvey, Chairman
Washakie County Commissioners

AUGUST 7, 2012 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 am. Those present were Chairman Ron Harvey, Members Terry Wolf and Aaron Anderson, and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by County Assessor Kathy Treanor.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the minutes of the July 17, 2012 meeting. Motion carried.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the minutes of the July 27, 2012 special meeting. Motion carried.

County Assessor Kathy Treanor presented the levies for fiscal year 2012/2013. Discussion was held on the Washakie County School District No. 1 school bond and setting the same percent each year. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the levies as presented. Motion carried. Discussion was held on the Wyo-Ben and mining bentonite on property in Washakie County School District No. 2. The production reported on sales is how the assessment is made regarding taxes.

Discussion was held on cancelling an error on taxes for Norman Compton for 2011 and 2012. The mistake was for the last two years and has been corrected with the County Assessors office. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to reduce the taxes for 2011 and 2012 for Norman Compton in the amount of \$359.16. Motion carried.

Chamber of Commerce Director Glenn Robertson introduced himself to the board and discussion was held on upgrading the chamber building and if the lease had any stipulations regarding what could be done to the building. A copy of the lease will be given to the chamber director. Discussion was held on updating the chamber website and how to promote different businesses on the website. Discussion was held on highlighting a new business each week on the website and in the newsletter.

Vouchers for July 2012 were paid as follows:

Road and Bridge Superintendent Tete Weston discussed with the board the purchase of cold mix and tack oil. Estimated cost is \$44,500.00. Approval was given to proceed with the purchase. Discussion was held on purchasing culverts and sills for the Cherry Creek Road and the Spring Creek Road. Two estimates have been received. The low estimate was with Hout Fencing. Approval was given to proceed with the purchase of the cattle guards and sills in the estimated amount of \$13,018.00. Discussion was held on a culvert that may need replaced on

Airport Road where water has been backing up. When there is someone available in the area the area in question it can be bored under Airport Road and the bike path. Approval was given for Kyle Hammond to do mowing for the road and bridge in the next few weeks.

Building Maintenance Manager Tom Schmeltzer reported to the board that he had a sewer back up several times during the fair and he will be getting the line fixed in the near future. There was a great deal of vandalism at the fairgrounds during the fair. The men's bathroom had over \$1000.00 in damage and the horse stalls have not been cleaned properly and beer bottles have been found in the area all summer long and so the horse stalls will be locked and a key will need to be received from Tom in order to use the horse stalls. Approval was given to move the petting zoo structure to the back of the fairgrounds so that it is out of the way for future events. Tom reported that the showers were well used during the fair.

Washakie County Conservation District Director Tori Dietz met with the board to review the draft of the Total Maximum Daily Loads (TMDL) report. Discussion was held on several areas that were high and possible ways to reduce the load count. The conservation district will be available to help producers implement best management practices for reducing TMDL's excesses. At this time the report is still in draft form and will not be out for public comment for some time. Concerns over the potential of the report to bring regulatory actions against local businesses were discussed.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to convene into executive session beginning at 1:27 pm with Sheriff Steve Rakness and County Attorney Marcy Argeris to discuss personnel as per state statute 16-4-405. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to reconvene into regular session beginning at 1:58 pm Motion carried. No action was taken.

Sheriff Steve Rakness and County Attorney Marcy Argeris discussed with the board that the sheriff's department would update their policies to include the driving criteria that is needed through the WARM insurance pool before future employees are hired within the county.

Discussion was held with Sheriff Steve Rakness regarding Pete Smet and using a cutting torch and the current burn ban. Steve reported that the only issue that they were discussing with Mr. Smet was burning piles of a trash and debris but he would check with the deputy that responded to the call.

County Attorney Marcy Argeris met with the board to discuss an events contract that is requesting that the person be able to sell alcohol for a wedding reception. The events contract currently states that any person or organization must receive a liquor license from the proper authority and have a certificate of insurance with the fair board and the county listed as additional insured for the event. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf that contingent upon meeting the necessary requirements regarding the license, the certificate of insurance and fair board approval the board approves the events contract request. Motion carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to convene into executive session beginning at 2:17 pm with County Planner Bruce Frederick and County Attorney Marcy Argeris to discuss possible litigation as per state statute 16-4-405. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to reconvene into regular session beginning at 2:37 pm. Motion carried. A letter will be sent by Planner Bruce Frederick to landowners regarding an illegal mobile home park and subdivision.

Heath Overfield with Engineering Associates met with the board to discuss the timeline with the septage site project. Discussion was held on stipulations that would be needed if the timeline was extended. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to proceed with the Notice to Award with Lamax Construction and to proceed with the current timeline. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to allow the chairman to sign contract documents that are needed to be approved regarding the construction of the building. Motion carried.

Sheriff Steve Rakness reported to the board that he had spoken to the deputy that made contact with Mr. Pete Smet and that there was no discussion held on cutting torches just on burning trash piles.

Planner Bruce Frederick presented to the board the areas that are involved regarding a oil and gas lease that the county could sign. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to accept the offer from Pacer Energy LLC regarding an oil and gas lease and authorizing the chairman to sign the lease agreement. Motion carried.

Discussion was held on advertising for the planner job and reviewing the job description that is currently on file.

Treasurer Doris Kern, Assessor Kathy Treanor, Planner Bruce Frederick and County Attorney Marcy Argeris met with the board to discuss three parcels of land that have been added to the tax roll and taxes not paid on that are roadways within subdivisions. Doris would like to delete them from the tax sale and clear up the issue with ownership of the roadways. County Attorney Marcy Argeris stated that there is good cause to pull the three parcels from the tax sale until the proper paperwork is in order to take care of the issue.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to convene into executive session beginning at 3:55 pm with County Attorney Marcy Argeris to discuss personnel as per as per state statute 16-4-405. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to reconvene into regular session beginning at 4:00 pm. Motion carried. An adjustment in salary will be made regarding the new salary scale.

Discussion was held with County Attorney Marcy Argeris regarding an agreement with Sally Miller and John Nielsen regarding issues with the bike path and watering on Lane 12. The draft will be reviewed by the board for discussion at the next meeting.

CONSENT AGENDA

1. Approve bond for Tad DeBolt, Worland Fire Protection District Secretary/Treasurer in the amount of \$10,000.00.
2. Authorize chairman to sign draw down request in the amount of \$2,369.00 regarding the CRC building and Wyoming Business Council grant.
3. Authorize chairman to sign right of way easement with RT Communications to cross Road 12, Lane 10, Lane 11 ½ and Lane 10 ½.
4. Authorize chairman to sign contract with Wanda Richard regarding services provided for the Washakie County Coroner and the Homeland Security Grant.
5. Authorize chairman to sign Wyoming Health Council contract for Title 10 funding.
6. Accept monthly report from Sheriff's Dept. \$1,045.00 County Clerk \$8,286.50, Clerk of Court \$1,672.50, Treasurer's Office Trial Balance and Cash Balance.
7. Approve bond for Rolly Redland, Washakie County Predatory Animal Control District President, in the amount of \$5,000.00.
8. Approve Family Planning expense/revenue report for June 2012.
9. Authorize chairman to sign Contract with Independent Contractor, Big Horn Family Medicine, and Washakie County Planning.
10. Authorize chairman to sign contract for grant funded employment with Patty Harrington and Washakie County Public Health MFH/TANF Grant.
11. Authorize chairman to sign Contract for Grant funded employment with Alberta Seaman, Public Health MFH Non-Tanf Grant.
12. Accept bond for Connie Gill, Washakie County Library Treasurer, in the amount of \$10,000.00.
13. Authorize chairman to sign drawdown request No. 1 in the amount of \$10,814 regarding the Fairview Site Building grant.

14. Approve Assessment rolls for the following districts: Worland Drainage District, Worland Bench Drainage District, Highland Hanover Irrigation District, Bluff Irrigation District, Upper Bluff Irrigation District, Colter Drainage District, Big Horn Canal, Ponderosa Improvement and Service District, Gooseberry Creek Irrigation District, Hanover Irrigation District, South Circle Estates.
15. All commissioners sign letter to Norman Compton thanking him for applying to the Ten Sleep Solid Waste board.
16. All commissioners sign letter to Gary O'Donnell reappointing him to the Ten Sleep Solid Waste Board. Term ending June 30, 2015.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the Consent Agenda as presented. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Ron Harvey, Chairman
Washakie County Commissioners

AUGUST 21, 2012 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:30 am. Those present were Chairman Ron Harvey, Members Terry Wolf and Aaron Anderson, and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by County Commissioner Terry Wolf.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the minutes of the August 7, 2012 meeting. Motion carried.

Road and Bridge Superintendent Tete Weston reported to the board that the cattle guards had been installed on Cherry Creek Road. The tack oil has been delivered. The mowing will be completed on Big Trails. Commissioner Anderson stated that he had received an email from the BLM and the initial paperwork should be completed by the end of next week and there is then 90 days to dig the test holes on the proposed gravel pit on the Hazelton Road South. Discussion was held on replacing several guard rail posts in the near future.

Public Health Nurse Lori Schaal presented the July statistics report. Discussion was held on costs that the county incurs regarding public health services. Lori will be meeting in September to discuss the costs and the revenue sources with state personnel. Approval was given to proceed with the carpet cleaning at the public health building.

Planner Bruce Frederick met with the board to review the advertisement for the planning position. Advertising will take place in several different newspapers. Approval was given to proceed with the advertising not to exceed \$1000.00. Discussion was held on replacing a sign regarding an issue with a road that should stay open for emergency services only near the North Worland Road. The sign has been missing for several months. Bruce will meet with Landis Benson to discuss the issue of replacing the sign and report back to the board. Bruce reported that the one landowner on the South Flat Village Road has not removed their fence yet. The time to have the fence removed is August 24. Discussion was held on another possible illegal mobile home park on West River Road. Bruce will be sending those landowners a letter regarding this issue. Also discussed was Lane 14A and how much of the roadway was actually county road. Bruce reported that the road is a county road to the canal but has not been maintained past the asphalt. Bruce will research the records further and report back to the board at a later meeting.

CONSENT AGENDA

1. Authorize chairman to sign Salary Contribution Agreement with University of Wyoming 4-H coordinator.
2. All commissioners sign letter to payroll clerk regarding a salary adjustment.

3. Authorize chairman to sign drawdown request for the OJJDP grant in the amount of \$1,293.89.
4. Accept monthly report for Circuit Court for July 2012 in the amount of \$10,910.00.
5. All commissioners sign letter to Payroll clerk regarding Kyle Hammond working for the Road and Bridge Department.
6. All commissioners sign letter to Bert Bresach thanking him for serving on the Worland/Ten Sleep Visitors Council.
7. Authorize chairman to sign Wyoming Business Council Investment Ready Communities Certificate of Completion regarding the CRC Resource Center.
8. Authorize chairman to sign right of way easement with RT Communications to cross Road 9 and Ti Bi Yek.
9. Authorize chairman to sign expense/revenue report for Family Planning for July 2012.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the Consent Agenda as presented. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Ron Harvey, Chairman
Washakie County Commissioners

SEPTEMBER 4, 2012 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 am. Those present were Chairman Ron Harvey, Members Terry Wolf and Aaron Anderson, and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by County Commissioner Aaron Anderson.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the minutes of the August 21, 2012 meeting. Motion carried.

Vouchers for August 2012 were paid as follows:

Many patrons were present for the retirement celebration for Jan Michael and Marc Riley from the County Assessors office. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to adopt Resolution No. 299 regarding the many years of dedicated service for Jan Michael. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to adopt Resolution No. 300 regarding the many years of dedicated services for Marc Riley. Motion carried.

Planner Bruce Frederick reported on the source water meeting that was held by the City of Worland. Several other entities will be invited to the next meeting that need to be included in the decision making process. Discussion was held on an oil and gas lease on minerals the county owns near the Washakie County/Big Horn County line. Discussion was held on the letters that have been sent to landowners regarding an illegal mobile home park. A certified letter will be sent to Tina Mayes regarding a fence in the county right of way in South Flat Village. Bruce will be checking on a septic site area on West River Road and will report back to the board regarding any issues. Discussion was held on Lane 14A and issues regarding if the roadway is a legally formed county road. Bruce will do further research and report back to the board. If time allows the board will view the area in question today. Bruce presented the SonRise Simple Subdivision. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the SonRise Simple Subdivision as presented. Motion carried.

Building Maintenance Manager Tom Schmeltzer reported to the board that the new air conditioning unit is on order for the Law Enforcement Center and the county has \$1900.00 credit for future use with Trane. The sewer line at the fair grounds has been repaired. The condensation pump has been repaired at the Worland library. The weeds will be sprayed again at the fair grounds. Discussion was held on the fire alarm system at the Law Enforcement Center. At this time there is an error light showing. Tom will have a condition report done on the system and will report back to the board. Discussion was held on damage to the sidewalk

on the corner of 11th street and Big Horn Ave. The sidewalk is a safety issue and there appears to be other issues regarding the fire hydrant and stop sign. Tom will meet with city personnel regarding the issue.

A phone call was placed to Ken Shearer Director of the Crisis Center regarding an upcoming four county meeting that will be held in Thermopolis. Discussion was held on what information Ken would present at the meeting.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to convene into executive session as per state statute 16-4-405 with County Attorney Marcy Argeris to discuss personnel and possible litigation at 1:12 pm. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to convene into regular session beginning at 1:14 pm. No decision was made.

County Attorney Marcy Argeris reported that she had discussed the issue of several private roads in subdivisions that need to be taken off the tax roll with County Treasurer Doris Kern. Doris will be writing letters to those affected in the near future. Discussion was held on Lane 14A and if it is actually a county road. Further information will be provided to Marcy before a decision is made.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to convene into executive session as per state statute 16-4-405 with County Attorney Marcy Argeris to discuss personnel at 1:27 pm with Road and Bridge Superintendent Tete Weston and Road and Bridge equipment operator Ryan Amick. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to convene into regular session beginning at 1:43 pm. No decision was made. Commissioner Harvey stated that he feels the crew and Tete are doing an outstanding job at keeping the county roads in very good shape and he appreciates each employee for their dedicated service.

County Attorney Marcy Argeris reviewed expenses incurred by Sally Miller and John Nielsen regarding a water issue on Lane 12. Several of the invoices should not be paid by the county because the costs were not incurred due to the lack of water. An agreement/release Also discussed was the illegal mobile home park. Marcy would like for the state attorney general's office to review this information and proceed due to her heavy case load.

Road and Bridge Superintendent Tete Weston reported that the crew continues to work on the Spring Creek Road and that test holes should be able to be done next week for the proposed pit area. Discussion was held on the comp time and the need that the crew and Tete take some of the comp time before the snow season arrives. Discussion was held on having gravel crushed. Approval was given to proceed with All B Excavating to do the crushing with 27,000 tons being crushed at Worland for the estimated cost of \$108,000 and 12,000 tons being crushed at Ten Sleep, estimated cost of \$36,000.

Youth Alternatives Director Sarah Garcia reviewed with the board the Volunteers of America (VOA) grant application. Discussion was held on the funds that may be available to help youth. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to authorize the chairman to sign the VOA grant application as presented. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to authorize the chairman to sign the draw down request for the VOA Grant. Motion carried.

A phone call was place to Tom Coalson with Shaw Interests regarding an oil and gas lease. Discussion was held on the price per acre for the lease. After some discussion Mr. Coalson stated that he would try to get \$125.00 per acre for the lease. The new paperwork will be processed immediately for county review if that price can be established.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the Proclamation received from Ruth Clare Yonkee Johnson regarding Constitution Week. Motion carried.

A motion was made Commissioner Anderson and seconded by Commissioner Wolf to approve the Wyoming County Commissioners Association letter sent to the BLM regarding well stimulation, including hydraulic fracturing. Motion carried.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to send a letter and agreement/release to Sally Miller and John Nielsen regarding costs incurred on Lane 12 in regards to lack of water due to the bike path. Motion carried.

CONSENT AGENDA

1. Approve bond for Sandra Bonar, South Flat Water and Sewer District Treasurer, in the amount of \$5,000.00.
2. Authorize chairman to sign draw down request No. 2 regarding the Fairview Industrial Site building grant in the amount of \$14,560.00.
3. Authorize chairman to sign State of Wyoming Application for Temporary Use Permit for the Orchard Pit.
4. Authorize chairman to sign General Service contract between Rocky Mountain Power and Washakie County regarding the septage treatment site.
5. Authorize chairman to sign the Master Plan Document with MBA effective August 1, 2012.
6. Authorize chairman to sign Underground Right of Way Easement with Rocky Mountain Power regarding the septage treatment site.

7. All commissioners sign letter to Tina Mayes regarding removal of fence in county right of way.
8. Approve monthly report for Sheriff's Dept. \$3,520.00, County Clerk \$9,862.00, Clerk of Court \$1,800.00.
9. Authorize chairman to sign Contract between Wyoming Dept. of Health and Washakie County Public Health Nursing Services.
10. All commissioners sign letter to BLM regarding hydraulic fracturing and well stimulation.
11. All commissioners sign letter to State Attorney General's office regarding an illegal mobile home park.
12. All commissioners sign letter to Weed and Pest thanking them for continuing to spray weeds on county property.
13. Authorize planner to purchase the Honey Monster for the Septage Site.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the Consent Agenda as presented. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Ron Harvey, Chairman
Washakie County Commissioners

OCTOBER 2, 2012 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 am. Those present were Chairman Ron Harvey, Members Terry Wolf and Aaron Anderson, and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by University of Wyoming Extension Educator Phyllis Lewis.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the minutes of the September 4, 2012 meeting. Motion carried.

University of Wyoming Extension Educator Phyllis Lewis introduced Brandon Greet who is also a University of Wyoming Extension Educator. Brandon has been hired to fill the position held by Jim Gill. Brandon reported that he has been working on a youth master man's challenge along with possibly holding a high altitude disease clinic for cattle. It was also reported that 4-H Week will be the week of October 6th.

Vouchers for September 2012 were paid as follows:

Road and Bridge Superintendent Tete Weston reviewed with the board an estimate for striping several county roads. The estimate was \$50,754. Tete will receive an estimate from one other company before approval is given. Discussion was held on gravel crushing. Approval was given to proceed with All B at the last meeting but they can not crush the gravel until spring due to other jobs they have to complete. A call was placed to McGarvin Moberly regarding the purchase of gravel that is already crushed. Cost per ton is \$8.00 and \$6.50 for dirty gravel. Tete will call Mascaro Construction regarding the possibility of crushing this fall. And he will contact All B regarding if the price will change if it is done next spring. Tete reported that he had received a call from Pam French with the BLM and the proposed gravel pit site has been rejected by the BLM.

Building Maintenance Manager Tom Schmeltzer and Library Director Karen Funk met with the board to discuss the possibility of purchasing new blinds for the Worland library and putting in new flooring for the bathroom at the Ten Sleep Library. Discussion was held on several upgrades that need to be done to the bathrooms' at both libraries. Tom would like to wait until spring to work on the bathrooms.

Building Maintenance Manager Tom Schmeltzer reported that the fire alarm at the jail has been serviced and the only issue found was a loose component that has been fixed. Tom will be working on the fence between the law enforcement center and courthouse to allow additional room to park the lawn mower in the garage area during the winter months. Waxing of the courthouse floors will take place in the next couple of weeks. Tom will be removing a fence by the horse stalls at the fairgrounds and he will continue to clean up the area in the back of the

fairgrounds. Tom reported that Big Horn Ave area had been roto milled to assist with the issue at the corner of 11th Street and Big Horn Ave. Tom will be replacing the cement in the near future. Repairs will be made to the hot water boilers at the Homeland Security Building.

Fire Chief Chris Kocher, Mike Orona, and Sheriff Steve Rakness met with the board to discuss lifting the fire ban. Discussion was held on the fact that no moisture has been received to date. There is a possibility of moisture the remainder of this week. Discussion was held on putting up signage along county roadways regarding the fire ban for the upcoming hunting season and if the ban is not lifted and having flyers available at the hunter fest. Chris will continue to work with the BLM and the Forest Service and if they lift their ban Chris will notify Chairman Harvey and advise him if the county ban can be lifted. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to extend Resolution No. 298 regarding the burning ban until October 16, 2012 with the understanding that upon the recommendation of the Fire Warden in cooperation with the BLM and Forest Service that the ban can be lifted before October 16. Motion carried.

County Attorney Marcy Argeris, Sheriff Steve Rakness, County Assessor Kathy Treanor, and Clerk of Court SuZann Whitlock met with the board to discuss the usage of county cell phones and if a policy is needed to be created regarding the usage. The Assessor's office does not need the county cell phone they currently have because all employees have their own cell phones. This phone could be used by a county employee when needed if they are traveling. Further discussion will be held by the board regarding the issue of road and bridge employees and cell phones before a final decision is made.

Sheriff Steve Rakness met with the board to discuss the possibility of Building Maintenance Manager Tom Schmeltzer doing some work on the doorways for the generator shed that was donated to the search and rescue. Approval was given for Tom to proceed with the work that needs to be completed.

A public hearing was opened at 2:00 pm to increase the budget in the amount of \$10,000.00 for a grant received by Youth Alternatives. Those present for the hearing were Youth Alternative Directors Sarah Garcia and Youth Alternatives Grant Writer Ginger Largent. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to close the hearing at hearing at 2:02 pm. Motion carried. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the increase in budget as advertised. Motion carried.

Youth Alternatives Director Sarah Garcia, Youth Alternatives Grant Writer Ginger Largent, County Attorney Marcy Argeris, District Court Reporter Renee Gonzalez, Court Assistant Kristin Schlattman, and Sheriff Steve Rakness met with the board to present a plaque to the county commissioners that was received by Youth Alternatives in recognition for achievement and commitment to the use of best practices in providing youth services and advancing juvenile justice delinquency prevention in Wyoming. The plaque will be displayed in the hallway at the

courthouse. Congratulations were given to all for their continued hard work for the youth programs.

Planner Bruce Frederick and County Attorney Marcy Argeris met with the board to discuss the fence that is located in the county right of way on property owned by Tina Mayes. A letter was received from Ms. Mayes asking why she needed to remove her fence now when she was never told that it was in the right of way. After reviewing several available documents it was decided that proper notification was not given to Ms. Mayes regarding the fence being in the county right of way and that the county should remove the fence for her and replace it in its proper place along her boundary line. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to have Planner Frederick prepare a letter for Ms. Mayes for the board to sign. Motion carried.

Planner Bruce Frederick reported to the board that the piping is being laid that will be placed under the pad for the septage site building. Discussion was held on the water that will be utilized and a water users association possibly being formed. Bruce reported that he had met with Mr. Saul Vega regarding an illegal mobile home park. Mr. Vega stated that he would look into prices for a survey to be completed and decide if he will be creating a subdivision or if he will be moving one mobile home. Bruce will give Mr. Vega 30 days to report back to him on this issue. Bruce also sent a letter to residents on West River Road regarding an illegal mobile home park. Along with the letter Bruce sent a septic permit application and Resolution No. 265 regarding a nuisance regulations based off requirements in state statute. There are currently six mobile homes located in this area. Mr. Newton spoke to Bruce and stated that he would not be told what to do with his property and he may be moving to California. Bruce will give Mr. Newton until the next planning commission meeting to provide the information needed for this illegal mobile home park.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to authorize the chairman to sign The American-Cherokee Company – Shaw Interests, Inc Oil and Gas Lease. Motion carried.

Sheriff Steve Rakness met with the board to review the Memorandum of Understanding regarding the Wyoming Law Enforcement Extraterritorial Assistance. Discussion was held on how the MOU works with the Worland Police Department. It has been helpful in instances such as the bomb threat at the Worland Senior High School. Other discussion covered how the MOU allows the police department to patrol outside the city limits between lands the city oversees. The sheriff is the ultimate law enforcement officer in the County. Commissioner Wolf believes that before any traffic stops outside city jurisdiction are made, permission needs to be received from dispatch run by the Sheriff's Department. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to authorize the chairman to sign the Memo of Understanding for Law Enforcement Extraterritorial Assistance. Those voting aye were Commissioner Anderson and Commissioner Harvey. Those voting Nay was Commissioner Wolf. Motion carried.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to appoint Amy Davidson to the Worland/Ten Sleep Visitors Council. Term to end on June 30, 2014. Motion carried.

Landowners Sally Miller and John Nielsen met and County Attorney Marcy Argeris met with the board to discuss the agreement regarding expenses that Sally and John have incurred in regards to lose of water usage on their property on Lane 12 by covering the bike path. Commissioner Harvey reported that an engineering firm has been contacted and will be designing work to be completed on the bike path so that the water will flow correctly. This work is to be completed as soon as the water is out of the canal and if the weather stays nice long enough to complete the work. If it is not completed this fall the work will be completed in the spring. Sally and John will be kept up to date on the plan and when the project will be completed. Also discussed was the possibility of the landowners upgrading the electrical box if necessary. The agreement was signed by Sally and John and payment in the amount of \$2,495.82 will be made for damages.

County Assessor Kathy Treanor discussed with the board a complaint that has been received regarding an assessment to property in the Ten Sleep area. Discussion was held that the assessment was sent and received by the property owner and there was no protest filed nor any calls made to the Assessor's office regarding the assessment and the time period for protests has lapsed. The board will write a letter to the landowners with this information.

A phone call was placed to Pam French with the BLM to discuss the issue of the proposed gravel pit. A message was left.

The County Planner applications were reviewed by the board. Several interviews will be held in the near future.

Road and Bridge Superintendent Tete Weston met with the board to review an additional estimate that he received regarding striping county roads. The estimate is for \$43,200.00. Tete will review both estimates and approval was given for him to give approval for the lowest bid if both are in order. Further discussion was held on the gravel from McGarvin-Moberly. Dirty gravel has too much sand to be good on county roads. Approval was given to purchase 5,000 tons at \$8.00 per ton from McGarvin-Moberly and see how much work can be completed. All B stated that they would hold to their price except for the fuel prices and that will be adjusted in the spring. Approval was given to proceed with the All B proposal for this spring.

CONSENT AGENDA

1. Accept monthly report from August for Circuit Court \$11,407.00, County Treasurer Trial Balance and Cash Balance.

2. Authorize chairman to sign contract between Wyoming Department of Health, Public Health Division and Washakie County Health Officer and Washakie County.
3. Authorize chairman to sign draw down request No. 14 in the amount of \$17,666.00 regarding the septage site.
4. Approve bond for John W. Snyder, Jr., Upper Bluff Irrigation District Treasurer, in the amount of \$10,000.00.
5. Authorize chairman to sign amendment No. 1 to Title V Community Prevention Grant Contract with Dept. of Family Services and Washakie County.
6. Authorize chairman to sign contract between Wyoming Department of Family Services and Washakie County Commissioners regarding the TANF grant.
7. Accept monthly report from Sheriff's Department \$2,295.00, County Clerk \$8,199.50, Clerk of Court \$1,838.00.
8. All commissioners sign letter to Dan and Polly Cartwright regarding a property assessment.
9. All commissioners sign letter to Tina Mayes regarding the issue of a fence in the county right of way.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the Consent Agenda as presented. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Ron Harvey, Chairman
Washakie County Commissioners

OCTOBER 16, 2012 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 am. Those present were Chairman Ron Harvey, Members Terry Wolf and Aaron Anderson, and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by County Commissioner Ron Harvey.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the minutes of the October 2, 2012 meeting. Motion carried.

Road and Bridge Superintendent Tete Weston reported to the board that they had been working on several county roads. Weeds in Wilson Subdivision will be mowed before the weather turns. The part time help will work through October. The striping of many county roads will take place in the next week. Discussion was held on the number of cell phones the county has available for road and bridge employees. Discussion was held on the possibility of transferring the county phone number to a private phone and the county receiving another cell phone and number for the new planner. Approval will need to be received by the cell phone company before any final decisions can be made.

Building Maintenance Manager Tom Schmeltzer met with the board to review the bids for the blinds at the library. The low bid was with True Value in the amount of \$2,544.00. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the purchase of the blinds. Motion carried. Tom reported that there is an issue with the duct work at the Law Enforcement Center. A portion has collapsed and he is looking into the reason for this and will report back to the board. Tom reported that Trane has placed the back up air conditioning unit that was due to the county. Discussion was held on panels and gates that are stored at the Fairgrounds.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the purchase of DVR video recording system and microphones for the Sheriff's Department in the amount of \$3,898.00 with a grant for \$5,000.00. Motion carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to purchase new batteries for the server in the amount of \$275.00. Motion carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to hire Engineer David Anderson as the new planner. David is to start on November 1, 2012. Motion carried.

Public Health Nurse Lori Schaal reviewed with the board the Public Health Annual Report for 2011-2012. Also reviewed were the August and September narratives. Lori reported that

Amanda Heinemeyer has been trained in car seat fittings for children and she plans on doing an article in the newspaper regarding this information. Discussion was held on Public Information Officer (PIO) training and if it may be available if the three commissioners would be able to attend this training. All agreed that they felt the training was necessary for all of them and they would try to attend. Lori reported that the Wyoming Health Council will start to do quarterly blood draws at the Public Health office. This is on a trial basis to see if more individuals will participate in the blood draws if they are done quarterly. There is no charge for the room for this service. Discussion was held on a adult health program for pedicures. After much discussion with the Department of Health regarding this program, several changes will need to be made to the program in order for Public Health to continue the program. A draft letter was reviewed by the board that will go out to all patients that currently use the pedicure program before the changes take affect. Discussion was held on cuts that may be made at the state level that will affect the public health office.

Homeland Security Director Kimball Croft reported to the board that he is still working on the mutual aid agreement between the City of Worland, Town of Ten Sleep and the county. Several changes have been made in the agreement. Kimball reported on several trainings that he will be participating in. Kimball reported that the next PIO training will be in March 2013 in Riverton.

Ambulance Director Mike Bryant met with the board and demonstrated the new defibrillator that has just been purchased for the ambulance service with ambulance funds. The old machine is over 10 years old and in great need of being replaced.

Planner Bruce Frederick and County Attorney Marcy Argeris met with the board to review the timeline and draft letter to Tina Mayes Rios regarding a fence in the county right of way. After reviewing all of the information that Bruce has available it was decided that the board will take down and move the fence out of the county right of way at county expense.

Planner Bruce Frederick reported that he will present the application for the utility service for the septage site.

Discussion was held on the MBA Administrative Contract and costs incurred with the document before it is signed.

Washakie Development Director Le Ann Baker Chenoweth and Engineering Associates representative Heath Overfield reported to the board that four bids had been received for the Fair view Industrial Park Site building and the low bid is considerably higher than the grant funds that are available. Heath will work with the low bidder to see if any adjustments can be made in the bid and review this information with the County Attorney to see if the project will need to be rebid or if adjustments can be accepted.

Planner Bruce Frederick reported to the board that he has not received any further information regarding the bike path and the water flow issue that needs to be resolved.

CONSENT AGENDA

1. Authorize chairman to sign VOA/OJJDP draw down request in the amount of \$1,278.99.
2. Authorize chairman to sign Homeland Security Grant draw down in the amount of \$15,641.35.
3. Authorize chairman to sign Homeland Security Grant draw down in the amount of \$3,435.21.
4. Accept Trial Balance and Cash Balance Treasurer's Office, Circuit Court \$11,443.00 for September.
5. Authorize chairman to sign Administrative Services Agreement with MBA Benefit Administrators. Inc. regarding health insurance.
6. All commissioner sign letter to WYDOT regarding acceptance of Federal Project STP-DR50962.
7. Authorize chairman to sign expense/revenue report for August and September 2012.
8. All commissioners sign letter to Tina Mayes Rios regarding a fence that the county will move that is in the right of way along South Flat Village Road.
9. All commissioners sign letters to applicants for the planner position.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the Consent Agenda as presented. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Ron Harvey, Chairman
Washakie County Commissioners

NOVEMBER 1, 2012 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 am. Those present were Chairman Ron Harvey, Members Terry Wolf and Aaron Anderson, and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by newly appointed Planner David Anderson.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the minutes of the October 16, 2012 meeting. Motion carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve pay estimate No. 1 to Lamax regarding the Septage Site payment. Motion carried.

Planner David Anderson met with the board to discuss the purchase of a cell phone for his use. Estimates have been received and the necessary plan will be further discussed before a decision is made. Discussion was held on David becoming familiar pubworks and documenting his time. David asked if there was a conflict if he continued to work on the flood plain work outside of his regular hours with the county. The board does not have an issue with this as long as the county attorney does not see any conflict of interest.

County Assessor Kathy Treanor met with the board to discuss purchasing an additional domain site for GIS. Approval was given to proceed.

Vouchers for October 2012 were paid as follows:

Road and Bridge Superintendent Tete Weston reported to the board that he would need to purchase nine tires for the pick ups. Estimated cost is \$1931.00. Approval was given to proceed. Work for the season has been completed on the Spring Creek and Big Trails road. Road Grading has been done the last several days. The mowing has been completed for the year. Discussion was held on advertising for bids for a snow plow truck. Tete will work on bid specifications for the trucks and the bids will be opened on November 20, 2012 at 9:00 am. The striping has not been completed yet but will be in the very near future.

Building Maintenance Manager Tom Schmeltzer reported to the board that there is an issue with the alarm system at the Law Enforcement Center. Tom will receive an estimate on a new system for future budgeting. Tom reported that there was an electrical issue at the Ten Sleep Library that has been taken care of. Tom will be doing some work at the search and rescue building and he will be getting an estimate on getting the brakes repaired on the dump truck. Tom will be working at the road and bridge shop this winter as time allows upgrading the office

area. Estimated cost is \$700.00. Approval was given to proceed. Tom has picked up all of the supplies and equipment in regards to the Ten Sleep and Worland Tobacco grants.

A public hearing was opened at 11:15 am to transfer from the Title V Community Prevention Grant. There was no one present for the hearing. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to close the hearing at 11:16 am. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the increase in budget for the Title V program in the amount of \$12,500.00 as published. Motion carried.

Public Health Nurse Lori Schaal presented to the board a draft letter regarding the adult health program for foot care. The letter explains the guidelines that will be adopted on January 1, 2013. Lori will be utilizing the poverty guidelines in regards to ability to pay. Approval was given to proceed with the letter.

Planning Commission Chairman Greg Hammons and Planner David Anderson met with the board to discuss the proposed amendment to the subdivision regulations regarding mobile home park (or court) standards. A draft of the plan was reviewed and a draft resolution was reviewed by the board. It was decided that a public hearing would be held on November 20, 2012 to take public comments on the amendment and have the draft amendment available to the public on the website. The timeline for publishing the notice will be reviewed by David before proceeding.

Planner David Anderson reviewed with the board the proposed correction for the bike path area where the water does not flow properly. Commissioner Harvey will view the area with David before a decision is made on how to move forward this fall.

Different cell phone plans were reviewed by the board for all county cell phones.

CONSENT AGENDA

1. All commissioners sign letter to payroll clerk regarding planner/engineer position.
2. Accept Town of Ten Sleep Financial Report.
3. Authorize chairman to sign Supplemental lease Agreement with Federal Government regarding the Veteran's Affairs rental.
4. Authorize chairman to sign drawdown request No. 3 regarding the Fair View Site building project in the amount of \$30,665.00.
5. Authorize chairman to sign Certification Statement regarding the preference for resident contractors regarding the septage site and the State Lands and Investments Grant.

6. Authorize chairman to sign Certification Statement regarding the preference for resident contractors regarding the snow plow purchase and the State Lands and Investments Grant.
7. Accept monthly reports for Sheriff's Dept. \$2,040.00, County Clerk \$8,177.50, Clerk of Court \$1,619.70.
8. Authorize chairman to sign a right of way easement with Spomer Construction Inc to remove private underground tanks along Lane 10 ½.
9. All commissioners sign letter to Malone, Belton and Abel regarding the National Guard Basin area Readiness Center being located in Washakie County.
10. Authorize chairman to sign Homeland Security Grant in the amount of \$2,250.09 regarding the LEPC.
11. Approval was given to purchase a Motorola Razor phone for the planner and to upgrade the cell phone plan for all county owned cell phones.
12. Authorize chairman to sign Agreement with Washakie County School District. No. 2 regarding the library in Ten Sleep.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the Consent Agenda as presented. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Wolf and seconded by Commissioner Anderson to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Ron Harvey, Chairman
Washakie County Commissioners

NOVEMBER 20, 2012 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 am. Those present were Chairman Ron Harvey, Members Terry Wolf and Aaron Anderson, and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Commissioner Aaron Anderson.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the minutes of the November 1, 2012 meeting. Motion carried.

Road and Bridge Superintendent Tete Weston met with the board to open the bids for the 2014 snow plow truck. One bid was received from Jack's Truck and Equipment-Casper. There were four alternates to the bid in regards to the type of dump box, spreader and plow. The low bid was for \$149,846.00. The bid was taken under advisement and Tete will review all of the paperwork and report back to the board. Tete reported that the crew has been grading roads. The striping of county roads has been completed. Discussion was held on crack sealing several county roads. Tete will report back to the board with a list of roads that need to be crack sealed. Discussion was held on trucks hauling gravel on Road 13 and possibly Lane 17. Tete will look into this issue and report back to the board. Discussion was held on a miscommunication with the crew regarding snow removal after the last storm. Tete reported that it will not happen again.

Building Maintenance Manager Tom Schmeltzer reported to the board that approval has been given to move forward with the work in the Clerk of Courts office through the Homeland Security Grant. Tom will be meeting with Wanda Richard, Grant Coordinator in the near future regarding what the grant will and will not purchase. Tom will be meeting with a representative to look at the fire alarm panel because there are still several issues with the panel. Tom reported that there is a small roof leak at the Ten Sleep library that he will continue to work on. Kyle Hammond will continue to clean the courthouse on a part time basis. Discussion was held on how much work the board would like Tom to do on the conference building at the Fair grounds. Tom will make a list of upgrades needed and report back to the board. A price for updating the bathrooms at the Ten Sleep Library will be received also.

Public Health Nurse Lori Schaal reviewed with the board the statistics for October. Lori reported that the first Kiwanis health fair blood draw was completed with 30 individuals utilizing the service. The bad debt list for Family Planning was presented for approval. The total of the bad debts for 2012 is \$2,466.18. Discussion was held on upcoming legislation that will be presented regarding public health and current and future funding.

Washakie Development Director (WDA) Le Ann Baker Chenoweth and Engineering Associates representative Heath Overfield reported to the board that all bids for the site building will need to be rejected by the board and a letter signed that would explain several changes to the site

building project and rebidding the project be sent to the Wyoming Business Council. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to reject all the bids for the proposed site building. Motion carried. The proposed changes to the building were that the shape would change from a rectangular layout to a T-shaped layout, the building would be modified from one large office space and one large shop space to office and shop space that could be split in half to accommodate two tenants. The pitch of the roof would be changed to a shed roof. Also the proposed lot for the site building would be moved to another lot where less site work would need to be completed. The WDA board would like to go forward and rebid the project as soon as possible. Discussion was held on providing the commissioners with a projection of funding that would be available to sustain the building should the county not be able to fund WDA and with the one cent sales tax funds not being available for the project. WDA has committed an additional \$65,000.00 to the project. Also discussed was the possibility of bidding the project for both of the building types to be able to compare the difference in price to build each. Le Ann will report this information to her board and meet again with the commissioners at the December 18 meeting. Le Ann will also review the grant procedures with Wyoming Business Council representative Leah Bruscano regarding the possible changes.

A public hearing was opened at 11:10 am regarding the retail liquor license applications for Big Horn Mountain Ski Lodge DBA Meadowlark Ski Lodge, RBK Ranch LLC, DBA Red Reflet Ranch, Orion Hospitality LLC, The Branding Iron Steakhouse. There was no one present for the hearing. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to close the hearing at 11:12 am. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the three retail liquor license applications as presented. Motion carried.

Homeland Security Director Kimball Croft met with the board to review the Emergency Response Plan. Discussion was held on creating a quick reference guide to the plan. Discussion was held on one of the commissioners possibly attending the Public Information Officer training in Buffalo in December. Also discussed was the possibility of starting a facebook account in regards to emergencies and the ability to notify the public. Kimball will work on a policy and report back to the board. A tabletop discussion will be held with elected officials and county personnel regarding the possibility of a major disaster and how the courthouse and other county entities will function if needed to at another site. Tentative date for the training is January 10, 2013. Discussion was held on the increase in cell phone cost because of a plan upgrade.

Planners David Anderson and Bruce Frederick, Mayor elect Dave Duffy, Planning Commission Chairman Greg Hammons, City Building Inspector Ron Vanderpool, Tax Appraiser Candy Treanor, and County Attorney Marcy Argeris were present for a public hearing that was opened at 1:30 pm in regards to amending the subdivision regulations to include mobile home parks (or courts) standards. A draft of the proposed changes has been made available to the public. The public hearing was taped. Discussion was held on why the proposed changes needed to be made to the regulations. Marcy reported that because the information has been in state statute since 1975 that no one will be grandfathered in and all illegal mobile home parks will

need to be addressed by her, the planning commission and the commissioners. Discussion was held on campgrounds and the issues that may arise regarding attempting to control use of a campground area. This portion of the proposed amendment as presented. Bruce suggested that paragraph C of the proposed changes be deleted from the proposal and the remainder of the changes be adopted by the board. The regulations can be amended again at a later date after further discussion is held on the campground language. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to close the hearing at 1:52 pm. Motion carried. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to delete paragraph C from the proposed regulations regarding campgrounds and to adopt Resolution No. 301 amending the subdivision regulations to include mobile home parks (or courts) standards. Motion carried.

Mayor Elect Dave Duffy, City Building Inspector Ron Vanderpool, County Attorney Marcy Argeris and Planner David Anderson met with the board to discuss David being able to proceed with assisting Donnell and Allred with the completion of the flood plain map after regular working hours. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to allow Planner David Anderson to complete the work with Donnell & Allred regarding the flood plain map after county working hours. Motion carried.

County Attorney Marcy Argeris met with the board to discuss the possibility of hiring a part time deputy county attorney to assist her with civil and juvenile issues. Marcy presented to the board the case load from several surrounding counties and pointed out that all surrounding counties have additional staff and Washakie County does not. This would be a part time 20 hour per week job. The state will reimburse the county fifty percent of the cost of the salary. The cost to the county that is not budgeted at this time is \$20,000.00. This would be until June 30, 2012. Also discussed was where the part time person could be placed. Marcy suggested the planner's office or a portion of the planner's office. Discussion was held on how private this area would be if the attorney was interviewing a juvenile. The board did not take action on the hiring request stating that any new staffing requests should be presented at budget time. Approval was given for Marcy to utilize the funding remaining in her budget for contract services to assist with as much of the work as the attorney could with that funding.

Planners David Anderson and Bruce Frederick updated the board on the septage site. Discussion was held on training and operation of the site that will need to take place once the site is operational. Bruce reported that the DEQ will be doing training on Wednesday for area planners on waste water management. Bruce reported that the TEAL Grant had been received for the bike path. Discussion was held on the funds that are needed to cover the last TEAL grant overages. A spreadsheet will be created in regards to the funding so that all know how much money can be spent on the upcoming portion of the bike path.

Historic Preservation Board members Mike Bies, Jim Fassler, and Jim O'Connor along with Grant writer Anna Venable met with the board to review a grant application for funding from the Certified Local Government for work to be completed for the Centennial project for next year. The funding from the county is all in-kind. Approval was given to proceed with the application.

Road and Bridge Superintendent Tete Weston reported to the board that the low bid for the 2014 snow plow truck was all in order. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the low bid in the amount of \$149,846.00 upon approval from the State Lands and Investments staff of the bid. Motion carried.

Road and Bridge Superintendent Tete Weston reported that he will be documenting and videotaping several county roads in regards to the gravel trucks hauling gravel to a state pit on South Flat Road. Discussion was held on sending a letter to the company regarding any damage to county roads.

Tawyna Mortenson and Shawn Nicklaus updated the board on the swimming pool. The pool will be open on December 1, 2012. There are several events to be held in December.

The board accepted the retirement letter from Mike Beckstead effective November 30, 2012.

CONSENT AGENDA

1. Accept monthly report for Circuit Court \$16,160.02 and Treasurer's Office Trial Balance and Cash Balance.
2. Authorize chairman to sign right of way easement with Cameron Roady to bore Lane 17.
3. Authorize chairman to sign Family Planning Expense/Revenue report for October 2012.
4. Authorize chairman to sign draw down request No. 15 regarding the Septage Site in the amount of \$135,216.41 .
5. Approve bond from Deborah J. Amick, Ten Sleep Solid Waste District Treasurer, in the amount of \$20,000.00.
6. Approve bad debt list for Family Planning.
7. Authorize chairman to sign Certified Local Government Application in regards to the Historic Preservation Board.
8. All commissioners sign letter to Mountain Construction regarding damage to county roads.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the Consent Agenda as presented. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Wolf and seconded by Commissioner Anderson to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Ron Harvey, Chairman
Washakie County Commissioners

DECEMBER 4, 2012 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 am. Those present were Chairman Ron Harvey, Members Terry Wolf and Aaron Anderson, and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Commissioner Terry Wolf.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the minutes of the November 20, 2012 meeting. Motion carried.

Vouchers for November 2012 were paid as follows:

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the Lamax Construction pay estimate no. 2 regarding the Septage Site project in the amount of \$238,186.05. Motion carried.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the holidays for 2013 as follows: January 1 New Years Day, February 18 President's Day, March 29 Good Friday, May 27 Memorial Day, July 4 and 5 Independence Day, September 2 Labor Day, October 14 Columbus Day, November 11 Veteran's Day, November 28 and 29 Thanksgiving, December 24 and 25 Christmas. Motion carried.

Road and bridge Superintendent Tete Weston reported to the board that road work was being completed as needed. Discussion was held on vacation and comp time that needs to be taken soon. Discussion was held on purchasing snow plow edges. Tete reported that he had video taped several county roads so that damage on the roadways can be documented. Discussion was held on new signs that are needed for several county bridges and the crew will be placing the new signs.

Building Maintenance Manager Tom Schmeltzer reported to the board that he will be receiving a price for the fire alarm replacement at the Law Enforcement Center. Tom will continue to work on the search and rescue building. He continues to work on the steam traps at the Library and he has ordered new lights for the outside entryway at the courthouse. Discussion was held on the replacing of a doorway and security window at the Clerk of Courts office. Estimated cost to the county is \$10,400.00. This includes new carpet. The homeland security grant will pay for the window and doorway. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the expenditure for the Clerk of Court's office. Motion carried. Also discussed were the security enhancements at the County Attorneys office. Tom will receive further information regarding the doors and windows for that office. A call was placed to Homeland Security Director Kimball Croft and the funds can be used out of the # 11 grant as long as the plan for construction does not change. The attorney's office was viewed by the board and Tom to discuss the placement of doors. Tom reported that the estimate to upgrade the bathroom at the Ten Sleep Library would be \$9,950.00. This information was taken under

advisement until early spring. Discussion was held on the Worland Library security and a break in that occurred over the holiday weekend. No action was taken.

Public Health Nurse Lori Schaal reviewed with the board the Title 10 grant application regarding Family Planning. The only change is the in kind funds have increased slightly. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the Title 10 continuing grant application as presented. Motion carried.

The Family Planning board book was reviewed by the board. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the Family Planning Board Book as presented. Motion carried.

Lori Schaal reported that several tables were missing from the meeting room at the Public Health Office. An email has been sent to all ambulance personnel to see if they have been borrowed by one of them. Discussion was held on checking the room after each usage to make sure that all equipment is still in the room. Discussion was held on upcoming legislation regarding funding for public health. At this time Lori and the board would like to leave the funding as it is set with the health nurse and several others staying as state employees. Lori reported that several counties may be changing to all employees becoming county employees and the state reimbursing for salaries. Discussion will continue on this issue as the legislative session begins.

Resident Engineer Dan McAfee and Planner David Anderson discussed with the board the possibility of the county completing the survey work needed on the FML Bridge which is the truss bridge located just outside of Ten Sleep. Discussion was held on the work will need to be completed. Dan reported that the bridge on Highway 16 will be replaced not repaired by WYDOT. Discussion was held on if the detour bridge could become the permanent bridge where the truss bridge is located at this time. Dan will review this information with the district engineer and report back to the board. David will review the file and report to the board on how much of the engineering he can do in regards to the bridge work for the truss bridge.

Resident Engineer Dan McAfee and Planner David Anderson discussed the future of the proposed bike path on West River Road. Estimated cost for the construction of the bike path at this time is \$684,774.00. A design contract was signed in November of 2009 to have the bike path engineered along the highway in conjunction with the state funded road construction project. If the county does not continue with the building of the bike path and the construction contract is not signed the county will owe all of the costs for the design work which is an estimate of \$56,865.00. At this time the cost for design work is \$12,893.00 but not all of the design work has been completed. A call was placed to District Engineer Shelby Carlson and she stated that for the construction of the path WYDOT has allocated \$400,000 for the project as an enhancement and the county would have to pay the remaining amount. With the one cent optional sales tax not passing there will not be any available funds for the county to use to fund the remaining amount of the path. Shelby stated that if the contract is not signed the \$400,000.00 could go away in the allotment of state funds in the next two years. If the project

is not completed the work that is done to date would still be available to the board for future use. Dan will report back to the board how much is still needed to be paid to complete the design work before a decision is made.

Planners Bruce Frederick and David Anderson met with board to review the Source Water Protection Plan. The plan identifies where the city waters start from. The plan is mainly a public awareness tool to use. David will be put on the committee that will continue to work on the plan. In regards to the septage site the main lagoon is finished and the roadways continue to be worked on around the lagoons. The honey monster should be delivered the end of February. Discussion was held on how the billing will take place for the use of the septage site. The modem can be accessed through a cell phone to access the modem and the courthouse can access the information through a website. David will continue to gather information regarding a cell phone line and other costs involved. Two change orders were discussed. Further information will be received through Engineering Associates before approval is given.

Landowners John Nielsen, Stuart Wostenberg, Planners Bruce Frederick, David Anderson, and Contractor Jerry Harvard met with the board to discuss the issue with the waterline under the bike path on Lane 12 and the issue with silting in the water. Mr. Wostenberg raised concerns about the sediment being dumped into the ditch, and noted that he felt the pipe exasperated the problem. Discussion was held on who's responsibility the sediment was and whether or not there was any recourse under Wyoming water law for problems caused by dumping waste water into some one else's ditch. Commissioner Anderson stated that he felt the issues with the pipe were the counties problem, but the sediment was an issue between the land owners and not a county issue. McClellan and MacQueen will turn the tees and create a useable access to the waterline and look at possible silt traps being installed along the path.

A phone call was placed to WYDOT representative Bernie Kushnir regarding the bid specifications for the snow plow truck. Bernie stated that he would call the State Lands office and further discuss the specifications.

A phone call was place to Ryan Lance, Director of the State Lands and Investments office regarding the issue of not receiving a timely answer regarding the snow plow specifications. The county has waited for two weeks for a response and the snow plow needs to be ordered. Mr. Lance stated that if the county was satisfied with the bid specifications to move forward with the purchase of the snowplow.

CONSENT AGENDA

1. All commissioners sign letter thanking Mary Jo Hake for serving on the hospital board.
2. Accept monthly report from Sheriff's Department \$1,770.00, County Clerk \$7,149.50, Clerk of Court \$1,109.50.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the Consent Agenda as presented. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Wolf and seconded by Commissioner Anderson to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Ron Harvey, Chairman
Washakie County Commissioners

DECEMBER 18, 2012 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 am. Those present were Chairman Ron Harvey, Members Terry Wolf and Aaron Anderson, and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Commissioner Ron Harvey.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the minutes of the December 4, 2012 meeting. Motion carried.

Road and Bridge Superintendent Tete Weston reported that the snow plow truck had been repaired and several roads have been graveled. Tete reported that the crew is working on using their comp time. The bridge weight signs have been posted. Discussion was held on the bike path along West River Road. Resident Engineer Dan McAfee reported to Commissioner Harvey that the estimated cost for engineering at the path along the roadway is \$13,000.00 at this time. That is what the county would owe if we stop the project today. Also if the project is stopped now the engineering work done to date will be owned by the county and could be used if the county were to decide to build the bike path in the future. If the engineering is completed and we don't build the path when the roadway is widened we will owe one hundred percent of the engineering, which could be \$56,000.00. This information was taken under advisement by the board.

Ambulance Director Mike Bryant met with the board to discuss training issues in regards to regulations the hospital has with allowing volunteer EMT's to train in the facility. Mike is working with Banner Health in regards to these regulations and a contract for the training. Mike reported that it is getting harder and harder to recruit volunteers for the ambulance service. There are 16 volunteers at this time and eight are active. Commissioner Anderson asked that Mike report back to the board with estimated costs for future expenditures to the ambulance service and possibly the county if volunteers would need to be paid employees and costs involved with those that are employed at this time.

Public Health Nurse Lori Schaal met with the board to review the statistics for November. A contract for services was reviewed for Nurse Practitioner Debbie Frank. Lori reported that Public Health will be doing a tabletop demonstration regarding Radiological issues with Homeland Security.

Homeland Security Director Kimball Croft reported that courthouse incident tabletop will be held on January 10, 2013. Kimball will be working on a social media policy next month. Discussion was held on the emergency call out flow chart. The board would like to further review the complete list of data with Kimball next month. Kimball will review the records to make sure that all radios are licensed properly.

WDA Director Le Ann Chenoweth, Engineering Associates representative Heath Overfield, WDA board members Margie Molitor, Todd Scheuerman, Tom McKinnon and Tad Debolt met with the board to review the proposed site project and the financial position of WDA if funding is decreased and how long WDA could operate without receiving additional funding. Le Ann reported that if WDA does in the future dissolve the county will become owner of the site building and the industrial park and the county at that time can sell the building and not have an issue with the Wyoming Business Council or the funding used to build the building. Approval was given to proceed with changing the timeline with a completion of the building in the Spring of 2014 and to update the letter.

Chamber Director Glenn Robertson, Chamber President Linda Keyes and Chamber board member Robin Hawley met with the board regarding funding for the next fiscal year for the Chamber of Commerce. Glenn reported that if membership dues are increased he feels that he will lose membership. At this time the county does not have any idea of what funding will be available and will not know until the end of June or beginning of July of 2013. They do not want to see the Chamber of Commerce close but by statute the first priority of to provide essential services for citizens of the county.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to appoint the following board members: Hospital Board – Gil McEndree, Community Center Joint Powers Board – Frank Bowers, Fair Board – Christy Swing, there were no applications for the Recreation Board member. Motion carried.

A phone call was placed to IT Director Bill Murphy to discuss the possibility of virus on the county server.

County Auditor Steve Stine reviewed the county audit for 2012. Discussion was held on several issues with the solid waste boards and the fact that paperwork was not supplied to the auditor in a timely manner. Also discussed were the funds that are available for the fair board to operate efficiently. Discussion was also held on converting the grants to a cash basis type operation rather than a reimbursable type operation. There were several issues with the county general ledger and reconciliation with the Treasurer's office and this issue has been resolved. If further issues arise the county treasurer will report the issue to the board.

Planners David Anderson and Bruce Frederick met with the board to present the McMac proposed subdivision. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the plat as presented. Motion carried. David reported that the funding for the septage site may run short before the project is completed. At this time there is one change order in the amount of \$6,300.00. David is still waiting on manuals for the Honey Monster. Discussion was held on proposed house bill 42 regarding land use planning. David reported that he had done an inspection of the Nowood Bridge (FML) and he has requested guidelines from WYDOT on what is needed for the county to continue with the project. The peer is in definite need of repair and splash guards need to be built and the drain holes must be

cleaned and better maintained for the rain water to flow off of the bridge properly. Expenses for the bridge will be taken out of the road and bridge budget.

WDA Director Le Ann Chenoweth presented the revised letter that needs to be sent to the Wyoming Business Council regarding the site project. Approval was given to sign the letter.

A motion was made by Commissioner Wolf and seconded by Commissioner Harvey to appoint the following to the Predatory Animal Board, Norm Compton – Director At-Large, Robert Eisile-Director Wildlife. Two applications were received and there is one more opening on the board. Motion carried. Commissioner Anderson abstained from voting due to a conflict of interest.

CONSENT AGENDA

1. Authorize chairman to sign Homeland Security Grant agreement in the amount of \$30,000.00 regarding the EMPG payment.
2. Accept Circuit Court report for November in the amount of \$16,135.02 and Treasurer's office cash balance and trial balance for November.
3. Authorize chairman to sign draw down request No. 16 regarding the Septage Site in the amount of \$238,186.05.
4. Authorize chairman to sign Family Planning Expense/Revenue report for November 2012.
5. Authorize chairman to sign Homeland Security Grant agreement in the amount of \$5,703.27 regarding the Sheriff's Department.
6. Authorize chairman to sign Homeland Security Grant agreement in the amount of \$23,573.01.
7. Authorize chairman to sign Homeland Security Grant agreement in the amount of \$2,505.00 regarding the Coroner's office.
8. Authorize chairman to sign contract with Nurse Practitioner Debra K. Frank.
9. All commissioners sign letter to Wyoming Business Council regarding the continuation of the site project grant process and rebidding the project.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the Consent Agenda as presented. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Wolf and seconded by Commissioner Anderson to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Ron Harvey, Chairman
Washakie County Commissioners