

12-17-2019 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 am. Those present were Chairman Fred Frandson, and Commissioners Aaron Anderson and Terry Wolf. Also present was clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Commissioner Aaron Anderson.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the minutes for the December 3, 2019 meeting. Motion carried.

Building Maintenance Manager Tom Schmeltzer met with the board to review the library concept c and discuss the foundation of the building and wall structure. Tom reported that he had finished the awning at the Ten Sleep Library and was working on a sewer line issue at the Ten Sleep County Shop.

Clerk of Court SuZann Whitlock, Assessor Kathy Treanor and County Attorney John Worrall met with the board to discuss the new personnel policy. Discussion was held on accruing vacation hours each month and benefits for part time employees. John stated that by adding an additional week of vacation for employees that have been employed for 16 years or more is the compensation that is given to employees when there is a personnel policy change. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the Personnel Policy effective January 1, 2020. Motion carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to convene into executive session beginning at 10:05 am with County Attorney John Worrall to discuss negotiation of contracts. Motion carried. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to reconvene into regular session beginning at 10:34 am. Motion carried. Several issues regarding a draft contract with ERG were sent to Dessa Dale with ERG for review.

Public Health Nurse Amanda Heinemeyer reported to the board that she had received and installed the Sensiphone and that the cost was \$400.00 less than anticipated.

Youth Alternatives Director Sarah Garcia and Grant writer Sheri Gunderson reported to the board that they have been creating a flowchart for parents and community members regarding if youth entering the system. Youth Alternatives received funds from the Festival of Trees and this will allow them to do the Summer Activity Flyer along with a Fall Activity Flyer. Prevention night will be February 21, 2020 at a Worland Basketball game. This is to promote a substance free community.

Planner David Anderson presented to the board the Orchard Pit Temporary Use Permit. The cost for the permit is \$50.00 plus \$1000.00 yearly usage fee. The county is behind by one year so the total fee due is \$2050.00. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to allow the chairman to sign the Application for Temporary Use Permit in the amount of \$2050.00. Motion carried.

Also discussed with Planner David Anderson was the Lower Nowood Road Project. The project bid cost was reduced to \$163,964.00 from the original price of \$210,056.00. An approval letter was signed regarding the new amount. Also discussed was the cost with surrounding counties in regard to right of way easement permits. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to add the cost of ten cents per total footage along with the \$100.00 fee. Motion carried.

Cloud Peak Counseling representatives Jackie Robertson and Mary Johnson met with the board to review statistics from 2014 to present in regard to usage of the Lighthouse facility and the savings to counties by using the Lighthouse for mental health patients. The board would like to present this information to the area legislators at a January meeting.

Jason Lund with Carver, Florek and James presented the annual audit report for FY 2019. There no significant findings with the audit.

The board viewed a Wyoming Health Fairs webinar regarding a new company that the county could contract with to do the wellness portion of the Washakie County Health Fair. Amounts will be received on the cost of the program before approval is given.

ERG Representative Dessa Dale reviewed with the board the goals and expectations for the Natural Resource Plan along with the timeline and payments terms. Discussion was held on possible dates for public input to be received regarding the plan. The contract is under review by the county attorney and ERG legal counsel.

Library Board members Shelley Spence, Judy Strauch, Theresa Livingston, Library Director Karen Funk and County Attorney John Worrall met with the board to discuss the budget for the upcoming remodeling project for the Library and the Community Development Center. Preliminary cost estimates for the Library remodel were reviewed. The board is considering a variety of options in regards to completion of the library project to minimize the impact to the general fund. The county will be moving forward with an application to the Wyoming Business Council for a Community Enhancement Grant. The board is also working with additional potential partners and reviewing the size and scope of the project to balance the cost of the remodel and available funding. Discussion was held on meeting rooms, and the ability to multi task the rooms for various events and programs. Also discussed was an area for the Chamber of Commerce to have a store front presence on main street.

Lee Campbell, Planner David Anderson, Conservation District Director Tori Dietz and Conservation District member Dan Rice met to discuss the Wyoming Pipeline Corridor Initiative

and the public comment period. The county has a signed cooperating agency agreement for the initiative and Commissioner Wolf will draft a comment letter to submit before the December 27th deadline.

CONSENT AGENDA

1. Authorize chairman to sign Family Planning Expense/Revenue report for November 2019.
2. Accept monthly report for November from Sheriff's Department \$5,493.74, Treasurer's Office Trial Balance and Cash Balance.
3. Authorize chairman to sign VOA draw down request in the amount of \$2,910.39.
4. Authorize chairman to sign Final Proof of Loss in the amount of \$12,327.13 regarding the Law Enforcement Center water damage in dispatch.
5. Authorize chairman to sign Wyoming State Forestry draw down request for the Fire Wise Grant in the amount of \$9,683.30.
6. Authorize chairman to sign Wyoming State Forestry draw down request for the CAFA grant in the amount of \$9,367.70.
7. All commissioners sign letter to City of Worland regarding an upcoming application to the Wyoming Business Council for a Community Enhancement Grant to remodel the Library and Community Development.
8. Authorize the chairman to sign the Lower Nowood Patch project ARSCT-B129050a1 concurrence letter.
9. Authorize the chairman to sign the HRRR Grant agreement.
10. Authorize the chairman to sign the Absolute Proposal for the Circuit Court Courtroom Technology.
11. Authorize chairman to sign the WYFI participation Agreement with the State of Wyoming regarding the Public Health and Frontier Information.
12. All commissioners sign letter to Bureau of Land Management regarding the Wyoming Pipeline Initiative.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Fred W. Frandson, Chairman
Washakie County Commissioners