

12-17-2013 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Aaron Anderson, Members Ron Harvey, Terry Wolf and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Road and Bridge Working Superintendent Randy Chenoweth.

A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to approve the minutes for the December 3, 2013 meeting. Motion carried.

Road and Bridge Working Superintendent Randy Chenoweth met with the board to discuss the seepage issue on Tie Down Road. Commissioner Harvey presented pictures of the affected area. After learning of the amount of bentonite it would take to fix the issue the canal company was not willing to purchase the bentonite for the county. Discussion was held on cutting a ditch for drainage and putting in a culvert and pipe along the field for drainage. Rob Stuckey is the owner of the property and the commissioners will work on an agreement with the landowner. The board would like for Planner David Anderson survey the area in question and determine the size of culvert and pipe that is needed. There is a possibility that conservation district funds could be used for the seepage area. The crew continues to work on Road 77 and to also work on equipment. Approval was given to purchase an electrical impact wrench for \$216.00.

Building Maintenance Manager Tom Schmeltzer reported that he had met with Long & Associates personnel regarding the heating system. At this time they are unable to access the computer software to work on the system but would look into other personnel that might be able to do the work. Tom will check with Johnson Controls to check on a price for a maintenance contract regarding the system. Discussion was held on the new events contract for the rental of the fair grounds. The contract will be sent to the liability insurance company for further review. Also discussed was the use of the arena. Discussion was held on possibly having the gates locked at the fairgrounds when it is not in use.

Planner David Anderson reported to the board that if the TEAL Grant bike path project is abandoned the county would owe back everything that has been paid for the project to date. As of this date there has been no money spent on this grant. Discussion was held on the parking at the Library and how much parking would be needed if there is an expansion of the current building. There can be off-site parking within 500 feet of the building. Further discussion will be held with the architect regarding remodeling and expansion.

Planner David Anderson will begin the process of having the Tie Down Road surveyed and platted and declared a county road. The board would like for David to review with WYDOT the

possibility of engineering to be completed at the rail road crossing area and the drainage area by the Livestock Auction in regards to the FEMA study that was completed.

Homeland Security Director Kimball Croft reported to the board that the tabletop demonstration was held on three scenarios regarding the Meadowlark Dam. There was good information received regarding the possible breakage of the dam and how and who would be in control of the area if the dam were to break. Also discussed was the I-pause which could replace the Code Red that has been dropped by the Sheriff's Department. Kimball reported that the debris mitigation document will be completed next month.

A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to approve the Wyoming County Commissioners Association sending a letter to Appropriations co chairs Honorable Eli Bebout and Honorable Steve Harshman regarding the Governors 2015-2016 budget proposal. Motion carried.

A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to appoint Rod Salzman to the Washakie County Fair board for a five year term. Term to expire on December 31, 2018. Motion carried.

Landowners Janette King, Jamie and Cliff Starbuck and Ervin Bader were present for the public hearing regarding the petition filed in regards to forming the Lower Nowood Improvement and Service District. The notice was read and the hearing was taped. The petition is in correct form and the correct number of signatures has been obtained to present the petition. A motion was made by Commissioner Wolf and seconded by Commissioner Harvey to open the hearing at 11:00 am. Motion carried. Janette King stated they have worked hard to get this project started and they were grateful for the assistance from the county. There were no other comments. A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to close the hearing at 11:02 am. Motion carried. There is a 30 day waiting period now for protests to be filed. If no protests are filed the election for the proposed district will be held May 6, 2014.

Extension Educator Phyllis Lewis met with the board to discuss the possibility of closing the extension office from December 24 to January 2, which is winter break for the University of Wyoming personnel. Approval was given to close the office for this time period. Also discussed was the possibility of Commissioner Anderson assisting with the interviews for the new ag position. Interviews will be held on January 22.

County Attorney Marcy Argeris reviewed with the board possible changes to the contract with ELAP Services LLC regarding cost plus payments for insurance. A letter will be sent regarding the changes that are needed. A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to authorize the chairman to sign the contracts if all changes have been made as requested. Motion carried.

Public Health Nurse Lori Schaal presented to the board the Annual Report for Public Health for the 2012-2013 year. Lori presented her monthly report and Lori reported that the family planning computer had to be cleaned and reloaded with all programs. Also presented and approved was the bad debt list for 2013 regarding Family Planning. Discussion was held on costs involved if Public Health performs several different types of tests regarding the wellness for county employees and spouses. Further information will be received before moving forward.

Historic Preservation Coordinator Anna Venable presented to the board the Annual Report Form regarding the Historic Preservation Board. Also discussed was an upcoming Health Care Coalition Workshop that will be held in Cody.

Discussion was held on the changes regarding the health insurance plan. There will be no more changes accepted on what plan employees have chosen after this day. A change can be made at open enrollment. Open enrollment will be from November 1 to December 1 of each year with the effective date of January 1. The wellness program will begin in March 2014.

CONSENT AGENDA

1. Approve bond for John F. Haggerty, Ten Sleep Cemetery District Treasurer, in the amount of \$1,000.00.
2. Authorize chairman to sign draw down request in the amount of \$1,108.10 regarding the OJJDP grant.
3. Accept monthly report from Circuit Court \$11,684.70, Treasurer's Office Trial Balance and Cash Balance.
4. Accept Cloud Peak Counseling Center Financial Statements for June 30, 2013 and 2012.
5. Authorize chairman to sign Pay Estimate No. 7 regarding the Fairview Site project.
6. All commissioners sign a letter to ELAP Services LLC regarding changes in the proposed contract.
7. Authorize chairman to sign Memo of Understanding with Wyoming Health Council, Northwest Wyoming Family Planning regarding the EMR Implementation project.
8. Authorize chairman to sign the Annual Report form regarding the Historic Preservation.
9. Authorize changes in the payout of the HRA to become effective January 1, 2014.
10. Holidays for 2014 are as follows: January 1 New Years Day, February 17 President's Day, April 18 Good Friday, May 26 Memorial Day, July 4 Independence Day, September 1

Labor Day, October 13 Columbus Day, November 11 Veteran's Day, November 27 and 28 Thanksgiving, December 24 half day ,25, and 26 Christmas.

A motion was made by Commissioner Wolf and seconded by Commissioner Harvey to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Harvey and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Aaron Anderson, Chairman
Washakie County Commissioners