

12-03-2013 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Aaron Anderson, Members Ron Harvey, Terry Wolf and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by County Clerk Mary Grace Strauch.

A motion was made by Commissioner Wolf and seconded by Commissioner Harvey to approve the minutes for the November 19, 2013 meeting. Motion carried.

Vouchers for November were paid as follows:

Sheriff Steve Rakness met with the board to discuss the possibility of a new computer system being purchased with optional sales tax funds if the county is looking for items for the tax. The current system is well over 20 years old and is not functioning properly. Steve has proposed the RIMS system be purchased. There are several surrounding counties currently using the system. Initial cost is approximately \$145,000 with a \$10,000 per year maintenance fee. Discussion was held on other funding that may be available for the purchase of the equipment. If a demonstration of the system can be set up the board would like to see how the system works. Discussion was held on several courtroom security projects that the Sheriff would be working on in the future.

The board met with Fair board member David Doyle and Building Maintenance Manager Tom Schmeltzer at the fair grounds to tour the kitchen and office area at the big green building. Tom would like to remodel the kitchen area, have the office cleaned out and use it for storage of tables and shooting sports equipment. Estimated cost is \$2200 for the new storage area and \$2400 for the remodel of the kitchen area. Discussion was held on receiving a price to put a new breaker outside of the storage area. Discussion was also held on having air rifle move to the rabbit barn. Approval was given to proceed with the remodel and changing the office to a storage area. Tom reported that he will be working at the Worland and Ten Sleep libraries. Tom has received an estimate for new fire alarms at Law Enforcement Center. Estimated cost is \$33,840.00. This will be discussed further at budget time and is not needed at this time. Discussion was held on the heating system. After the county was told they did not have to pay an invoice with Johnson Controls the system went down several days later and Johnson Controls stated that we owned the system now and that they did not need to assist us any longer. Tom has been in contact with another firm to see if they are interested in assisting the county.

Auditors Steve Stine and Mariah McCullough met with the board to review the audit for fiscal year 2012-2013. Discussion was held on the possibility of a Wyoming Retirement Liability that the county will need to address in several years. Also discussed was the Internal Revenue Service raising the threshold in regards to an A-133 audit having to be conducted in the future. Steve and Mariah would like to work with both the Worland and Ten Sleep Landfill boards and secretarial staff to improve some of their accounting practices.

Ambulance Director Mike Bryant presented a contract with Washakie Medical Center regarding EMT training at the center and the requirements needed for the training to take place. Approval was given for Mike to sign the contract. The contract was previously reviewed by the county attorney.

Road and Bridge working supervisor Randy Chenoweth reported that work continues to be completed on Road 77 as weather permits. Randy is working on the annual reports for the BLM permits. The performance evaluations have been completed. Additional training will take place on the pub works system and additional reports will be given to the board.

Planner David Anderson presented to the board the Linden Farms Subdivision No. 2. Approval has been given by the planning commission. Discussion was held on the leach fields and septic systems in the area. A motion was made by Commissioner Wolf and seconded by Commissioner Harvey to approve the plat for Linden Farms Subdivision No. 2 as presented. Motion carried. Discussion was held on the TEAL grant and the fact that \$139,000 of overages from the past grant is not covered on the new grant. An extension will be applied for with the current grant but work will not begin until July 2014 when budget work has been completed. Discussion was held on a letter David had presented to the board regarding the employees paying a portion of the insurance. The board stated that it was illegal to give additional wages in place of health insurance but the board is reviewing Plan 3. No decision has been made at this time. Discussion was held on property ownership around the library area and different possibilities for additional parking in the area. David will look into city regulations regarding parking and report back to the board.

Public Health Nurse Lori Schaal presented to the board the Family Planning 2014 application for Title X funding. After reviewing the document a motion was made by Commissioner Harvey and seconded by Commissioner Wolf to approve the application and budget as presented. Motion carried.

Insurance Broker Tom Davis, Public Health Nurse Lori Schaal, Assessor Kathy Treanor, County Attorney Marcy Argeris and Administrative Assistant Lora Drake met with the board to discuss a new wellness plan that would be offered to employees and spouses. Discussion was held on purchasing equipment for public health to use. Estimated cost is between \$700 and \$1000.00 or possibly using the wellness Wednesday blood draw at the hospital or using the health fair blood draw information. If MBA handles the blood draws through Critique the cost is \$75.00 per person and buying the equipment would be more cost effective to the county. Discussion was held on incentives that could be used to encourage employees and spouses to participate in the wellness program. Further discussion will be held before a final decision is made on the plan.

Discussion was held on a change to Plan 3 with the proposed health insurance and employees paying for a portion of their health care. Plan 3 has a higher out of pocket amount and the board feels that this plan should be offered at no cost to the employee. A motion was made by

Commissioner Wolf and seconded by Commissioner Harvey to change Plan 3 for no cost to the employee. Motion carried. Discussion was held on when the plan document would be completed. Some employees felt that they did not want to sign for a plan without seeing the plan document. The plan document can not be completed until all adjustments have been made regarding the health care changes and the changes in employees contributing to the plan. Discussion was held on being able to change your plan if you wanted at open enrollment in December 2014. A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to allow employees to either move up or down the proposed plan at open enrollment in December 2014. Motion carried.

Discussion was held on the HRA only paying 50% of an invoice. The HRA plan was set up this way many years ago. A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to change the HRA plan effective January 1, 2014 that the HRA plan will pay 100% of the invoice. Motion carried.

CONSENT AGENDA

1. Authorize chairman to sign Pay Estimate No. 6 regarding the Fairview Site Project in the amount of \$89,501.40.
2. Authorize chairman to sign draw down request in the amount of \$5,054.49 regarding the Homeland Security Grant Citizens Corp.
3. Authorize chairman to sign draw down request in the amount of \$6,500.00 regarding the Homeland Security Grant Citizens Corp.
4. Authorize chairman to sign Family Planning Expense/Revenue report for October 2013.
5. Authorize chairman to sign letter to Wyoming Dept. of Transportation regarding an extension on the TEAL grant.
6. Accept monthly reports for Sheriff's Department \$1,205.00, County Clerk \$9,482.25, Clerk of Court \$1,291.50.
7. Authorize chairman to sign draw down request regarding the Fair View Industrial Park Site Project in the amount of \$119,687.00.

A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Wolf and seconded by Commissioner Harvey to adjourn the meeting. Motion carried.

(Seal)
Mary Grace Strauch
Clerk to the Board

Aaron Anderson, Chairman
Washakie County Commissioners