

## 11-05-2019 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 8:15 am. Those present were Chairman Fred Frandson, and Commissioners Aaron Anderson and Terry Wolf. Also present was clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Commissioner Terry Wolf.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the minutes for the October 15, 2019 meeting. Motion carried.

Vouchers for October 2019 were paid as follows:

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to open a public hearing to transfer funds for the Library Purchase/Remodel and the Violence Against Women Grant at 9:20 am. Motion carried. There were no comments taken regarding the transfer of funds. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to close the hearing at 9:21 am. Motion carried. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to amend the budget in the amount of \$547,538.00 regarding the Library Purchase/Remodel and \$61,846.00 regarding the Violence Against Women Grant. Motion carried.

WDA Director LeAnn Baker, Fran Scranton, County Attorney John Worrall, Ambulance Director Luke Sypherd, Jacque Pike, and Library Director Karen Funk met with the board to take public comment on the possibility of purchasing the Ace Hardware Rental building on 124 North 8<sup>th</sup> Street. The option to purchase was made on September 17 and a decision needs to be made within a 60 day period. Discussion was held on ideas for the future of the building which would include a space for the Ambulance Service to use as an ambulance bay, have trainings and the possibility of housing EMT's that are on call during the evening hours. Parking in the area is a benefit for the new library. Fran Scranton brought to the attention the electrical work, plumbing, 8<sup>th</sup> street traffic flow with the possibility of an ambulance exiting onto 8<sup>th</sup> street, over head heating, insulation issues, alley is very icy. Ambulance Director Luke Sypherd asked if the county would be taking on the expense of the utilities once occupancy is taken by the county. Another issue is safety of children going to the Library and the possibility of an ambulance call. Luke reported that the ceiling height is adequate for an ambulance and the basement area would be an excellent area for storage. All information has been taken into consideration by the board. All agreed that for the purchase price of \$125,000 this would be a solid investment for the county.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to purchase the property located at 124 N. 8<sup>th</sup> Street in the amount of \$125,000.00. Motion carried.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to authorize the chairman to sign the Settlement Agreement for the 801 Big Horn Ave property in the total amount of \$525,625.05. Motion Carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to authorize the chairman to sign the Settlement Statement for the property at 124 N. 8<sup>th</sup> in the total amount of \$125,226.40, \$75,000.00 coming from the Ambulance Enterprise Fund and \$50,226.40 coming from county funds, no funds from the library one cent sales tax will be used. Motion carried.

County Attorney John Worrall and Attorney Dave Clark met with the board to review the Lease Agreements for both the 801 Big Horn Ave and 124 N. 8<sup>th</sup> property. Kennedy's will be paying a quarterly rental payment beginning this day and will continue to pay every three months until they have moved out of both locations. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to authorize the chairman to sign both lease agreements as presented. Motion carried.

Road and Bridge Superintendent Keith Bower presented to the board right of way easements from Washakie Rural Improvement and Service District to expose a water line on Road 11. Roadway will need to be closed when this occurs. RT Communications to bore North Road 11 for a line, and Lower Nowood Improvement and Service District for a 15 mile right of way along Road 47. The easement with the Lower Nowood was tabled. Keith will meet with the county attorney to make sure all information needed is in the correct order. Approval was given to allow the City of Worland to purchase up to 250 yards of gravel from the county pit for the crusher replacement cost at \$13.00 per yard. Keith reported that the belly dump is in for repairs and approval was given to have the county vehicle repaired that had hit a deer. Approval was given to purchase the ranch hand grill for the vehicle. The gravel pits will be reviewed with DEQ representative, Keith and the county planner on November 14. Further discussion was held on Road 580 and issues with the curve that needs to be addressed. Step raises will be given to Charles Wruck and Ed Henning as per the agreement made when they were both hired.

Building Maintenance Manager Tom Schmeltzer reported that the sewer line breakage at the Law Enforcement Center has been repaired. There continues to be a paper towel issue with a sewer blockage at the lighthouse area. The handrails and awning will be placed at the Ten Sleep Library within the next week. Tom will call Rocky Mountain Power again regarding an issue with power poles at the fairgrounds.

Planner David Anderson reported that the county had received the High Risk Rural Road grant and he is waiting for documents and a timeline on having the work completed. Discussed were issues with property owners along Road 17 ½- Tie Down Road and irrigation systems and other items in the proposed right of way. State Statutes regulates that the county right of way is to be 60 feet. The board will look at the roadway.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to authorize the chairman to sign the Non-Disclosure Agreements with Mark Averett and Michelle Klobassa, on behalf of TSP Inc. regarding the Library remodel project. Motion carried.

IT Director Bill Murphy, Homeland Security Director Kami Neighbors, and Assistant Director Chris Hazen met with the board to discuss a possible back-up server to be located at the fairgrounds. Discussion was held on how the data and images could be backed up off site if there was ever a need for them to be re-created due to a disaster at the courthouse. Discussed was the price for a complete back-up server would be \$35,000. To place data and images on an off site area could be from \$500 to \$1000 per month. Bill will get estimates from several companies regarding the off site storage for data and images. Also discussed was the need to have various supplies at the fairgrounds along with the need to increase internet service for the back ups if they were done at the fairgrounds or the courthouse.

Homeland Security Director Kami Neighbors reported to the board that she had not received any updated numbers from the Army Corp regarding the 205 project. The board does not feel that the county has the funding to continue the project any further. The board will wait for the final report before making a final decision. Also discussed was the use of the two decon trailers. One the fire department will store at their site for future trainings. It was agreed to let the regional response team purchase the needed materials for the other trailer and have it available for use for any type of emergency throughout the Big Horn Basin. A list of all of the contents will be made available to all for future emergencies and usage.

County Treasurer Doris Kern, Assessor Kathy Treanor, Clerk of Court SuZann Whitlock, Sheriff Steve Rakness and County Attorney John Worrall met with the board to discuss the possibility of increasing the vacation by one week for employees after 15 years of employment. An additional one week of vacation would be granted. Discussion was held on the current payroll system and tracking vacation. Approval was given to proceed with the additional one week of vacation. Discussion was held on if family members that are riding in a county owned vehicle are covered by the county insurance. The answer is no they are not covered by county insurance but the family member would be covered by the county employee's individual insurance. The counties insurance would still cover an actual accident but not the family member.

A call was placed to Gregory Kennett Senior Advisor with ERG regarding the upcoming natural resources management plan and the possibility of updating the Washakie County comprehensive plan at the same time. Gregory reported that other counties are doing this and did not see an issue with the county working on both plans.

A phone call was placed to Keith Bower regarding the right of way permit with the Lower Nowood Improvement and Service District. This will be further discussed with County Attorney John Worrall at the next meeting.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to authorize the chairman to sign the Notice To Proceed and the Standard Agreement for work with TSP Inc. to proceed with the architectural work with the new library. Motion carried.

#### CONSENT AGENDA

1. Authorize chairman to sign Homeland Security Grant (SHSP funds) in the amount of \$8,858.00.
2. Authorize chairman to sign Final Infrastructure Report regarding the Wyoming Business Council grant for the After School Project.
3. Ratify the chairman signing the Inberg-Miller Engineers Geotechnical Services Agreement for work to be completed on the bike path.
4. Approve monthly reports for County Clerk \$9,591.50, Clerk of Court \$1,029.58, Treasurer's Office Trial Balance and Cash Balance, Circuit Court \$6,850.00.
5. Authorize chairman to sign right of way easement with Washakie Rural Improvement and Service District to cross Road 11.
6. Authorize chairman to sign right of way easement with RT Communications to bore under North Road 11.
7. Authorize chairman to sign letter regarding upcoming meeting with areas businesses to discuss the upcoming census.
8. Authorize chairman to sign MOU between the county and BLM regarding an environmental impact statement for the Wyoming Pipeline corridor initiative project land use plans amendments.
9. Authorize chairman to sign Final Proof of Loss regarding the vehicle hitting a deer on Highway 20 South.
10. All commissioners sign letter to Governor's Office ATN: Beth Callaway regarding funding to develop a Natural Resource Plan within the county.
11. All commissioners sign letter to payroll clerk regarding step increase for two road and bridge members

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch  
Clerk to the Board

Fred W. Frandson, Chairman  
Washakie County Commissioners