

## 11-05-2013 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Aaron Anderson, Members Ron Harvey, Terry Wolf and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Commissioner Anderson.

A motion was made by Commissioner Wolf and seconded by Commissioner Harvey to approve the minutes for the October 15, 2013 meeting. Motion carried.

Vouchers were paid for October 2013 as follows:

Road and Bridge Working Superintendent Randy Chenoweth reported to the board that the crew had been grading roads. Work has been completed on the Cottonwood Road. Discussion was held on replacing a culvert on the Lower Nowood. Discussion was held on the county receiving a portion of roadway from Road 79 off of Road 54 approximately one half mile for access to a gravel pit in the area. The landowner does not have an issue with this arrangement if the county maintains that portion of roadway. WYDOT will be doing some work in the area this spring and then they will be abandoning the pit. This information was taken under advisement by the board. One estimate was received regarding the repair work on the canal along Tie Down. Randy will receive more estimates before proceeding. Discussion was held on replacing a culvert on Big Trails. Estimated cost for the culvert was \$1500.00. Approval was given to proceed. Also discussed was the purchase of scarifier teeth for the graders. Cost is \$4949.00 per set but they should not need to be replaced again. A regular set of teeth is \$800.00. The information was taken under advisement until budget time.

Building Maintenance Manager Tom Schmeltzer, Library Director Karen Funk, Library Board members Dolleen Grobe and Judy Morrison met with the board to discuss the remodeling of the Ten Sleep Library bathroom. At this time the library board would just like to have the flooring updated, doorway widened and some type of safety bar installed to assist with people with disabilities. Tom will report back to the board at the next meeting regarding any other ADA issues.

Building Maintenance Manager Tom Schmeltzer reported that there is a minor leak in the Ten Sleep Library roof. The roof does not need replaced at this time and Tom will continue to monitor the issue. Tom has been working on the smoke alarms at the Law Enforcement Center and will receive prices regarding a possible upgrade to the system in the future. Tom reported that there was minimal damage done with the fire at the concession area at the Fairgrounds but there is an electrical issue with the concession area because of the heavy usage during fair week. Discussion was held on if the concession area is needed for just one week or if a different area of the fairgrounds could be used for the concessions. Tom will receive prices for upgrading the electrical and report back to the board before a decision is made. Discussion was

held on the electrical pedestals that are used for the bbq and costs to put a box on the outside of the pedestal. The cost is \$150.00 per pedestal. Further discussion was held on putting heat into the rabbit barn and moving the shooting sports practice events to this building so that that equipment can be left up and not have to be moved every time the big building is rented. Approval was given to move forward with the heat and moving the shooting sports. Discussion was held on how to handle the scheduling of the fair grounds building with the passing of Extension Office Administrative Assistant Sharon Kelly. Tom can take over the scheduling of the buildings but does not want to handle the money for the rent. Discussion was held on reviewing the contract that is used for the rental of the fairgrounds and who would possibly collect the funds. The wires in the Treasurer's office will be hung correctly with the assistance of the IT Director Bill Murphy. Tom will be placing many items on the next consignment auction that are no longer needed. Tom will be replacing one desk in Circuit Court.

A public hearing was opened at 11:30 am to transfer funds to the Youth Alternatives VOA account. A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to open the hearing. Motion carried. There was no one present for the hearing. A motion was made by Commissioner Wolf and seconded by Commissioner Harvey to close the hearing at 11:31 am. Motion carried. A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to approve the increase in grant funds received for the VOA grant in the amount of \$17,510.00. Motion carried.

Many residents were present for the public meeting regarding the optional one cent sales tax question being placed on the ballot in November 2014. Those that asked for funding on the last resolution spoke about what they would have done with the funds if the tax had passed. Also discussed was how funds were used by the last tax that was passed. Those that would like to possibly receive funds when the question is put on the ballot in 2014 spoke. One resident spoke about the fact that we are creating more maintenance issues when new buildings are built that can not sustain themselves and we need to think before moving forward with any more new buildings. Discussion was held on how to allocate the funds if the tax is passed. Would the tax be distributed as the 4% sales tax is distributed from the state or could a committee be formed that would take requests for the funds and it be distributed in that way. People in attendance signed up to be on a committee to work on the wording for the resolution and further discuss different ways the tax could be distributed.

A call was placed to Home Educator Phyllis Lewis, 4-H Coordinator Amber Armajo, Centisible Nutrition Director Cindy Aguilar, and University of Wyoming Extension President Glenn Wipple regarding the job description for an administrative assistant for the extension office. Also discussed was a time line on advertising for the opening and when interviews could be held.

Insurance Broker Tom Davis, Attorney Marcy Argeris, Administrative Assistant Lora Drake, Road and Bridge employees Randy Chenoweth, Ryan Amick, Le Ann Chenoweth, Clerk of Court Suzann Whitlock, Assessors office Kathy Treanor, Candy Treanor, Nancy Quinn, Homeland Security Director Kimball Croft and Jeana Croft met with the board to discuss the costs that

employees will begin to incur regarding health insurance. Discussion was held on what the employee is expected to pay and the different deductibles that will be available to choose from. A final decision will be made on November 19, 2013 on the cost that will be passed on to employees.

Further Discussion was held with Broker Tom Davis regarding the cost plus that can be implemented in regards to the charges made for hospital stays and other charges to employees. The board would like to move forward with the cost plus and to continue to work on setting up a wellness plan for employees to participate in.

After further discussion approval was given to set the salary range between \$26,886 and \$28,292 depending on qualifications for the Administrative Assistant at the extension office position plus benefits.

A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to give approval for the chairman to proceed with the statewide rural paved roads management project if you can join for one year, cost is \$6,887.00 for the first year. Motion carried.

The first work session for the one cent sales tax committee was set for November 18, 2013 from 5:00 pm to 7:00 pm.

#### CONSENT AGENDA

1. Authorize chairman to sign expense/revenue with Washakie County Family Planning for September 2013.
2. All commissioners sign letter regarding abatement of taxes with Clay and Jeffrey Vanantwerp.
3. Authorize chairman to sign right of way easement with Rocky Mountain Power to cross Lane 10 ½.
4. Accept monthly report from Sheriff's Department \$2,393.00, County Clerk \$11,885.25, Clerk of District Court \$1,937.02.
5. Authorize chairman to sign draw down request No. 2 in the amount of \$10,470.19 regarding the Western State Wildland Urban Firewise Grant.
6. Authorize chairman to sign drawdown request No. 1 in the amount of \$139,336.59 regarding the TEAL grant.
7. Authorize chairman to sign drawdown request No. 14 in the amount of \$84,529.00 regarding the Fairview Site Project.

8. All commissioners sign letter regarding abatement of taxes with Kirby Creek Ranch.
9. All commissioners sign letter to various Boards regarding an upcoming training on holding proper meetings.
10. Authorize chairman to sign Homeland Security Grant in the amount of \$6,471.98 for the Sheriff's Department.

A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Harvey and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch  
Clerk to the Board

Aaron Anderson, Chairman  
Washakie County Commissioners