

## 10-20-2015 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 am. Those present were Chairman Aaron Anderson, Members Terry Wolf and Dale Wagner and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by County Commissioner Terry Wolf.

A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to approve the minutes for the October 6, 2015 meeting. Motion carried.

Road and Bridge Superintendent Randy Chenoweth reported to the board that the crew has been grading roads. Test holes for the proposed gravel pit could be dug as soon as next week if the paperwork is completed with the BLM. Discussion was held on the county cleaning snow on the city portions of Washakie Ave. Randy will work on an agreement with the City of Worland. The crew will be working on the cattle guard on Road 580 and work will be done on the culvert face on Lane 14A after the water is out of the canal. Approval was given for Randy to attend an excel class. Cost is \$99.00. A motion was made by Commissioner Wolf and seconded by Commissioner Wagner to convene into executive session with Road and Bridge Superintendent Randy Chenoweth to discuss personnel at 9:16 am. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Wagner to reconvene into regular session beginning at 9:25 am. Motion carried. No decision was made.

Building Maintenance Manager Tom Schmeltzer reported to the board that the gas and heat will be installed in the search and rescue/coroner building. Further discussion is being held on if a new tap will need to be installed for the sewer line. Approval has been given for Tom to move forward with the remodel of the conference room for Homeland Security. Tom will be working with several companies for this remodeling project and present a cost estimate at the upcoming meeting. Tom reported that the insulation and lights had been installed in the exhibit building at the fair grounds. Discussion was held on possibly installing rain gutters and fixing several areas of the cement. Discussion was held on repairing the roof at the Worland Road and Bridge Shop. One estimate is for \$5,000.00. There is a new rubber compound that can be sprayed on a roof to seal leaks. Estimated cost for this \$11,000.00. Tom will look into the warranty and life expectancy of this product before a decision is made on how to proceed with the repair. Tom is still reviewing the contracts for elevator maintenance. Tom has been having issues with his current vehicle and asked to purchase another vehicle. He will receive estimates to get his vehicle repaired. There is a possibility of purchasing a different vehicle in next year's budget.

A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to sign Resolution No. 323 regarding maintenance work to be done by the county on Lane 1 and costs billed to Big Horn County each year. Motion carried.

Amanda Heinemeyer met with the board and reported that there are still flu vaccines available for the public, a new state supervisor has been hired and there will be a class in December for anyone interested in being the county Public Information Officer (PIO) during a disaster situation.

Planner David Anderson and Road and Bridge Superintendent Randy Chenoweth discussed the change order with Mountain Construction in regards to the overlay on Lane 12. The additional cost for road materials was to finish the end portion of the roadway. Additional cost is \$7,864.00. Discussion was held on the road viewers report regarding Road Petition No. 105.

Homeland Security Director Kimball Croft, County Attorney John Worrall, and Sheriff Steve Rakness met with the board to review the mutual aid agreement to assist the county with a disaster by receiving additional support from surrounding counties and no cost to the county for the first 12 hours in regards to liability. Sheriff Rakness wants all to know that this will in no way affect the services that the law enforcement provides in any situation. The agreement is mostly for the use of equipment and other personnel but not law enforcement personnel. A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to approve the Mutual Aid agreement as presented with the understanding the law enforcement services will in no way be affected by this agreement. Motion carried.

Homeland Security Director Kimball Croft will be attending a meeting regarding hazard mitigation projects. The board would like for Kimball to pursue additional funding for the Washakie Ave project. Discussion was held on where to place the screen for power point presentations at the new Homeland Security office. The board will further review this after Building Maintenance Manager Tom Schmeltzer has presented a cost estimate for the remodel. Discussion was held on the LEPC grant contract. When signed, Kimball will need to update the Hazardous Materials plan.

William and Barbara Gardner representing Ramage Ranch Co. and County Assessor Kathy Treanor met with the board to discuss the possibility of an abatement of taxes. The paperwork that was mailed to them was misplaced and the deadline was missed. The Assessor has received all of the information needed for the abatement. A motion was made by Commissioner Wolf and seconded by Commissioner Wagner to approve the abatement of taxes with Ramage Ranch Co. Motion carried.

#### CONSENT AGENDA

1. Approve Trial Balance and Cash Balance for Treasurer's office.
2. Authorize chairman to sign Amended Joint Powers Agreement with Wyoming Association of Risk Management Property Insurance.
3. Authorize chairman to sign Change Order No. 1 regarding the Lane 12 paving project in the amount of \$7,864.00 with an increase in pavement.

4. Authorize chairman to sign Contractor's Application for Payment No. 1 regarding the Lane 12 paving with Mountain Construction.
5. Authorize chairman to sign Certificate of Substantial Completion regarding the Lane 12 paving project with Mountain Construction.
6. All commissioners sign letter to WYDOT regarding no zoning regulations within the county.
7. All commissioners sign letter to State Lands and investments regarding bond funding for the MRG Grant regarding hospital equipment.
8. All commissioners sign letter to MBA clarifying the open enrollment time for the health insurance to be the month of December.
9. Authorize chairman to sign Homeland Security Grant drawdown request in the amount of \$679.19.
10. Authorize chairman to sign Homeland Security Grant drawdown request in the amount of \$10,329.47.
11. Authorize chairman to sign Family Planning Expense/Revenue report for September 2015.
12. Authorize chairman to sign the Homeland Security LEPC Grant Contract in the amount of \$3,880.00.

A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to accept the Consent Agenda. Motion carried.

Commissioner Wolf reported that he had received a phone call from Roger Bower asking if the board had any interest in purchasing the Washakie Wear Building for the Library. If interested Bower would be willing to add an additional \$100,000.00 to the Library endowment for a match with the State funds for the purchase price of \$250,000.00 for the building. Discussion was held on how this would benefit the library in regards to who controls the endowment.

Youth Alternatives Director Sarah Garcia and Youth Alternatives Grant Assistant Anna Venable met with the board to discuss the lack of funding for the Ten Sleep Youth Learning Center. Anna reported that she has applied for two different grants to assist with the funding. At this time it is unknown on when a decision will be made regarding if these funds will be awarded. Additionally the 21<sup>st</sup> Century Grant can be applied for that would sustain the program for five years if received. Estimated cost needed to fund the center is \$30,572.00. Discussion was held

on possibly using a portion of the Ten Sleep Senior Center or Ten Sleep Library for no rent to assist with the funding shortfall. Also discussed was utilizing the staff at the Ten Sleep Library to oversee the learning center from 3:00 to 5:00 each week day. Commissioner Anderson would like to pursue the possibility of staff at the library assisting with the program and he and Anna will meet with the library at their next regular meeting.

Project Manager Brad McCaslin reviewed with the board Guaranteed Maximum Price (GMP) 2a regarding the insulation at the hospital remodel project. The first GMP 2a had insulation at over \$20,000.00 which would mean that this would have to bid out or a waiver received and after further consultation with the architect it was decided that two layers of 1.5" foundation insulation in lieu of 1 layer of 3" rigid grade insulation could be utilized and that would save money and it could be purchased locally. A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to authorize the chairman to sign the GMP 2a upon approval by the county attorney. Motion carried. GMP 2b will be presented in several weeks. If the weather holds cement will be poured this week.

Planner David Anderson met with the board to review several changes that had been made in the road viewers report on road petition No. 105. The proposed area must have a survey and plat created and a culvert placed in the roadway before the county will take responsibility of the roadway. A motion was made by Commissioner Wagner and seconded by Commissioner Anderson to accept the Road viewers report as submitted by Commissioner Wolf. Motion carried. Commissioner Wolf abstained from voting.

Library Director Karen Funk met with the board to discuss the library endowment. Karen reported that the Washakie County Library endowment has almost been fulfilled. Discussion was held on if the Washakie Wear building could be reviewed by architects to get a cost estimate to have the building remodeled. Discussion was held on the possibility of Ten Sleep Library staff working with the Ten Sleep Learning Center and the youth. Commissioner Anderson will attend the upcoming Library Board meeting to further discuss.

There being no further business to come before the board, a motion was made by Commissioner Wagner and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch  
Clerk to the Board

Aaron Anderson, Chairman  
Washakie County Commissioners