

10-15-2019 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 am. Those present were Chairman Fred Frandson, and Commissioners Aaron Anderson and Terry Wolf. Also present was clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Road and Bridge Superintendent Keith Bower.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the minutes for the October 1, 2019 meeting. Motion carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to convene into executive session beginning at 9:01 am with Road and Bridge Superintendent Keith Bower to discuss personnel. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to reconvene into regular session beginning at 9:11 am. Motion carried. No action was taken.

Road and Bridge Superintendent Keith Bower reported that the crew had been working on snow removal on Big Trails and Road 82. The rip rap has been moved at the slab on Lane 17. The city would like to purchase 250 yards of road base from the county pit if possible. The board will have the planner measure the amount of road base that is left in the pit. Mowing has been completed in the Ten Sleep area. The North Hillcrest road patch project has been finished. South Circles Estates areas have also been patched. Discussion was held on possibly placing delineator posts where people are cutting across a corner on Road 47. This will be discussed with WYDOT.

Building Maintenance Manager Tom Schmeltzer reported to the board the sewer line has backed up due to the garbage disposal and grease build up in the kitchen area at Detention. The pipes broke in the Dispatch area damaging carpet, ceiling tiles and sheet rock in the area. The old cast pipe will be replaced with PVC pipe and the garbage disposal clean out will be done more often as to not create a buildup in the future. Tom reported that the shower had been repaired at the detention center. Discussion was held on the remodel of the library. Discussion was held on an organization that is interested in having the fairgrounds accessible to the public for overnight camping. The board decided not to pursue a relationship with GoGo camping to rent the fairgrounds because they would be actively competing with the private campgrounds in Washakie County. Tom will be placing hand rails on the steps into the meeting room at the Ten Sleep Library meeting room and he will also be putting up an awning over the steps for safety issues with snow.

Public Health Nurse Amanda Heinemeyer reported that over 400 doses of flu vaccine have been given out. Discussion was held on an issue with the vaccine refrigerator. The alarm had gone off several times. The vaccine was moved to another facility and the refrigerator was fixed.

The contents of the refrigerator are estimated at \$70,000 so this item has been added to the counties property insurance. The freezer alarm has also been on high alert once and Amanda reported that the alarm system is 12 to 15 years old and may need replaced because the freezer temperature has not changed. Discussed was the State of Wyoming Health Assessment. Statewide results will be available at a later date. A 16 hour nurse practitioner has been hired and everything is working well. A decision was made by Amanda that patients will need to make at least one visit per year for an annual exam as to cut down on travel time for the nurse practitioner and allow for more time to see patients.

Youth Alternatives Director Sarah Garcia and Grant writer Sheri Gunderson reported to the board that they are still waiting on approval of the VOA grant. The prevention coalition will be holding an event in February 2020 that will involve youth and be held during a Worland basketball game.

Planner David Anderson met with the board and he will measure the amount of road base that is left in the county pit. Discussion was held on the bike path bids for hiring an engineering firm to look at issues on bike path. David has ranked the engineering firms as follows: Jorgensen Associates, Strata, Inberg-Miller, WJE. With State and Federal guidelines for engineering services you would open only the bid of the first ranked engineer and if you reject that bid than you go to the second ranked bid. The board felt that they did not need to follow federal and state guidelines and all of the bid prices were opened as follows: Jorgensen Associates-Jackson \$24,728.00, Inberg-Miller Engineers-Riverton \$15,000.00, Strata-Gillette \$45,245.00, WJE Engineers-Lakewood, CO \$14,850. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to accept the bid from Inberg-Miller to complete the engineering on the bike path. Motion carried. David reported that he had received a packet of information and maps regarding the Lower Nowood Water project. He will further review this and report back to the board. Discussion was held on RFP samples that had been received from other libraries and counties regarding the library remodel.

AirMedCare (Guardian) Representative Keith Van Brunt met with the board and wanted inform all county residents that that the contract with AirMedCare (Guardian) had been renewed for an additional year. All county residents with a Washakie County address will receive air ambulance flights at no out of pocket expense to them. Keith reported that this contract with the county last year has saved residents well over 1 million dollars. This is invaluable to all county residents and greatly appreciated.

A call was placed to Weed and Pest Director Jarrod Glanz regarding an invasive species strategic plan. Discussion was held on several invasive plants that could possibly be added to the list. A conference call will be held on November 14 regarding the issues and written comments will be taken until November 29, 2019. The board will meet with Jarrod after the conference call and draft a letter.

Discussion was held on possible proposed changes to the personnel policy regarding vacation. Discussion was held on policies regarding family members and county vehicles.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to convene into executive session with County Attorney John Worrall beginning at 11:46 am to discuss contract negotiations. Motion carried. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to reconvene into regular session beginning at 12:21 pm. Motion carried. No action was taken.

Homeland Security Director Kami Neighbors, Washakie County Conservation District Director Tori Dietz, Program Assistant Halli Caines, and on the phone with the Army Corp of Engineers was Tim Goode and Greg Johnson. Discussion was held on moving forward with the Section 205 project and costs that are involved and in-kind options. In regards to ice jam prevention and mitigation, the "Water Infrastructure Improvements Act for the Nation" passed by Congress in December 2016 had language stating that the Secretary shall identify and carry out not fewer than 10 projects under this section to demonstrate technologies and designs developed. Washakie County was one of the ten pilot projects selected. The board thought that the designation would provide some funding, but in reality, it only makes Washakie County a priority and the project becomes a part of the Section 205 funding and there is a 50% match involved in moving forward with a Feasibility Study with an estimated cost of \$500,000.00 to the local government sponsor. Refined numbers will be given to Kami and the board after a meeting that will be held this week with the Army Corp. The amounts will be broken out into different categories of possible projects. These figures will be reviewed at an upcoming commissioner meeting.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to convene into executive session with County Attorney John Worrall, Building Maintenance Manager Tom Schmeltzer, Planner David Anderson and Grant writer Sheri Gunderson to discuss contract negotiations at 3:04 pm. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to reconvene into regular session beginning at 3:46 pm. Motion carried. No action was taken.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to authorize the chairman to sign the Notice to Proceed on the Scope of the Project and Professional Services with TSP for architectural work on the Library remodel, after a review and recommendation from the County Attorney is received. Motion carried.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to authorize the chairman to sign a Non Disclosure Agreement with Grant Writer Sheri Gunderson. Motion carried.

A phone call was placed to Brian Burky with the City of Worland to discuss the cost of road base. Estimated cost to crush gravel is \$13.00 per yard. Before any gravel is sold the board would like to find out how much is available. Discussion was held that in the future both the city and county crush gravel together as one project.

CONSENT AGENDA

1. Accept bond for Steve Hunt, Community Center Joint Powers Board Executive Director, in the amount of \$150,000.00.
2. Accept Circuit Court report \$8,615.92, Treasurer's Office Trial Balance and Cash Balance.
3. Authorize chairman to sign Family Planning Expense/Revenue report for September 2019.
4. Authorize chairman to sign Washakie County Family Planning contract.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Fred W. Frandson, Chairman
Washakie County Commissioners