

## OCTOBER 2, 2012 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 am. Those present were Chairman Ron Harvey, Members Terry Wolf and Aaron Anderson, and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by University of Wyoming Extension Educator Phyllis Lewis.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the minutes of the September 4, 2012 meeting. Motion carried.

University of Wyoming Extension Educator Phyllis Lewis introduced Brandon Greet who is also a University of Wyoming Extension Educator. Brandon has been hired to fill the position held by Jim Gill. Brandon reported that he has been working on a youth master man's challenge along with possibly holding a high altitude disease clinic for cattle. It was also reported that 4-H Week will be the week of October 6<sup>th</sup>.

Vouchers for September 2012 were paid as follows:

Road and Bridge Superintendent Tete Weston reviewed with the board an estimate for striping several county roads. The estimate was \$50,754. Tete will receive an estimate from one other company before approval is given. Discussion was held on gravel crushing. Approval was given to proceed with All B at the last meeting but they can not crush the gravel until spring due to other jobs they have to complete. A call was placed to McGarvin Moberly regarding the purchase of gravel that is already crushed. Cost per ton is \$8.00 and \$6.50 for dirty gravel. Tete will call Mascaro Construction regarding the possibility of crushing this fall. And he will contact All B regarding if the price will change if it is done next spring. Tete reported that he had received a call from Pam French with the BLM and the proposed gravel pit site has been rejected by the BLM.

Building Maintenance Manager Tom Schmeltzer and Library Director Karen Funk met with the board to discuss the possibility of purchasing new blinds for the Worland library and putting in new flooring for the bathroom at the Ten Sleep Library. Discussion was held on several upgrades that need to be done to the bathrooms' at both libraries. Tom would like to wait until spring to work on the bathrooms.

Building Maintenance Manager Tom Schmeltzer reported that the fire alarm at the jail has been serviced and the only issue found was a loose component that has been fixed. Tom will be working on the fence between the law enforcement center and courthouse to allow additional room to park the lawn mower in the garage area during the winter months. Waxing of the courthouse floors will take place in the next couple of weeks. Tom will be removing a fence by the horse stalls at the fairgrounds and he will continue to clean up the area in the back of the

fairgrounds. Tom reported that Big Horn Ave area had been roto milled to assist with the issue at the corner of 11<sup>th</sup> Street and Big Horn Ave. Tom will be replacing the cement in the near future. Repairs will be made to the hot water boilers at the Homeland Security Building.

Fire Chief Chris Kocher, Mike Orona, and Sheriff Steve Rakness met with the board to discuss lifting the fire ban. Discussion was held on the fact that no moisture has been received to date. There is a possibility of moisture the remainder of this week. Discussion was held on putting up signage along county roadways regarding the fire ban for the upcoming hunting season and if the ban is not lifted and having flyers available at the hunter fest. Chris will continue to work with the BLM and the Forest Service and if they lift their ban Chris will notify Chairman Harvey and advise him if the county ban can be lifted. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to extend Resolution No. 298 regarding the burning ban until October 16, 2012 with the understanding that upon the recommendation of the Fire Warden in cooperation with the BLM and Forest Service that the ban can be lifted before October 16. Motion carried.

County Attorney Marcy Argeris, Sheriff Steve Rakness, County Assessor Kathy Treanor, and Clerk of Court SuZann Whitlock met with the board to discuss the usage of county cell phones and if a policy is needed to be created regarding the usage. The Assessor's office does not need the county cell phone they currently have because all employees have their own cell phones. This phone could be used by a county employee when needed if they are traveling. Further discussion will be held by the board regarding the issue of road and bridge employees and cell phones before a final decision is made.

Sheriff Steve Rakness met with the board to discuss the possibility of Building Maintenance Manager Tom Schmeltzer doing some work on the doorways for the generator shed that was donated to the search and rescue. Approval was given for Tom to proceed with the work that needs to be completed.

A public hearing was opened at 2:00 pm to increase the budget in the amount of \$10,000.00 for a grant received by Youth Alternatives. Those present for the hearing were Youth Alternative Directors Sarah Garcia and Youth Alternatives Grant Writer Ginger Largent. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to close the hearing at hearing at 2:02 pm. Motion carried. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the increase in budget as advertised. Motion carried.

Youth Alternatives Director Sarah Garcia, Youth Alternatives Grant Writer Ginger Largent, County Attorney Marcy Argeris, District Court Reporter Renee Gonzalez, Court Assistant Kristin Schlattman, and Sheriff Steve Rakness met with the board to present a plaque to the county commissioners that was received by Youth Alternatives in recognition for achievement and commitment to the use of best practices in providing youth services and advancing juvenile justice delinquency prevention in Wyoming. The plaque will be displayed in the hallway at the

courthouse. Congratulations were given to all for their continued hard work for the youth programs.

Planner Bruce Frederick and County Attorney Marcy Argeris met with the board to discuss the fence that is located in the county right of way on property owned by Tina Mayes. A letter was received from Ms. Mayes asking why she needed to remove her fence now when she was never told that it was in the right of way. After reviewing several available documents it was decided that proper notification was not given to Ms. Mayes regarding the fence being in the county right of way and that the county should remove the fence for her and replace it in its proper place along her boundary line. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to have Planner Frederick prepare a letter for Ms. Mayes for the board to sign. Motion carried.

Planner Bruce Frederick reported to the board that the piping is being laid that will be placed under the pad for the septage site building. Discussion was held on the water that will be utilized and a water users association possibly being formed. Bruce reported that he had met with Mr. Saul Vega regarding an illegal mobile home park. Mr. Vega stated that he would look into prices for a survey to be completed and decide if he will be creating a subdivision or if he will be moving one mobile home. Bruce will give Mr. Vega 30 days to report back to him on this issue. Bruce also sent a letter to residents on West River Road regarding an illegal mobile home park. Along with the letter Bruce sent a septic permit application and Resolution No. 265 regarding a nuisance regulations based off requirements in state statute. There are currently six mobile homes located in this area. Mr. Newton spoke to Bruce and stated that he would not be told what to do with his property and he may be moving to California. Bruce will give Mr. Newton until the next planning commission meeting to provide the information needed for this illegal mobile home park.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to authorize the chairman to sign The American-Cherokee Company – Shaw Interests, Inc Oil and Gas Lease. Motion carried.

Sheriff Steve Rakness met with the board to review the Memorandum of Understanding regarding the Wyoming Law Enforcement Extraterritorial Assistance. Discussion was held on how the MOU works with the Worland Police Department. It has been helpful in instances such as the bomb threat at the Worland Senior High School. Other discussion covered how the MOU allows the police department to patrol outside the city limits between lands the city oversees. The sheriff is the ultimate law enforcement officer in the County. Commissioner Wolf believes that before any traffic stops outside city jurisdiction are made, permission needs to be received from dispatch run by the Sheriff's Department. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to authorize the chairman to sign the Memo of Understanding for Law Enforcement Extraterritorial Assistance. Those voting aye were Commissioner Anderson and Commissioner Harvey. Those voting Nay was Commissioner Wolf. Motion carried.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to appoint Amy Davidson to the Worland/Ten Sleep Visitors Council. Term to end on June 30, 2014. Motion carried.

Landowners Sally Miller and John Nielsen met and County Attorney Marcy Argeris met with the board to discuss the agreement regarding expenses that Sally and John have incurred in regards to lose of water usage on their property on Lane 12 by covering the bike path. Commissioner Harvey reported that an engineering firm has been contacted and will be designing work to be completed on the bike path so that the water will flow correctly. This work is to be completed as soon as the water is out of the canal and if the weather stays nice long enough to complete the work. If it is not completed this fall the work will be completed in the spring. Sally and John will be kept up to date on the plan and when the project will be completed. Also discussed was the possibility of the landowners upgrading the electrical box if necessary. The agreement was signed by Sally and John and payment in the amount of \$2,495.82 will be made for damages.

County Assessor Kathy Treanor discussed with the board a complaint that has been received regarding an assessment to property in the Ten Sleep area. Discussion was held that the assessment was sent and received by the property owner and there was no protest filed nor any calls made to the Assessor's office regarding the assessment and the time period for protests has lapsed. The board will write a letter to the landowners with this information.

A phone call was placed to Pam French with the BLM to discuss the issue of the proposed gravel pit. A message was left.

The County Planner applications were reviewed by the board. Several interviews will be held in the near future.

Road and Bridge Superintendent Tete Weston met with the board to review an additional estimate that he received regarding striping county roads. The estimate is for \$43,200.00. Tete will review both estimates and approval was given for him to give approval for the lowest bid if both are in order. Further discussion was held on the gravel from McGarvin-Moberly. Dirty gravel has too much sand to be good on county roads. Approval was given to purchase 5,000 tons at \$8.00 per ton from McGarvin-Moberly and see how much work can be completed. All B stated that they would hold to their price except for the fuel prices and that will be adjusted in the spring. Approval was given to proceed with the All B proposal for this spring.

#### CONSENT AGENDA

1. Accept monthly report from August for Circuit Court \$11,407.00, County Treasurer Trial Balance and Cash Balance.

2. Authorize chairman to sign contract between Wyoming Department of Health, Public Health Division and Washakie County Health Officer and Washakie County.
3. Authorize chairman to sign draw down request No. 14 in the amount of \$17,666.00 regarding the septage site.
4. Approve bond for John W. Snyder, Jr., Upper Bluff Irrigation District Treasurer, in the amount of \$10,000.00.
5. Authorize chairman to sign amendment No. 1 to Title V Community Prevention Grant Contract with Dept. of Family Services and Washakie County.
6. Authorize chairman to sign contract between Wyoming Department of Family Services and Washakie County Commissioners regarding the TANF grant.
7. Accept monthly report from Sheriff's Department \$2,295.00, County Clerk \$8,199.50, Clerk of Court \$1,838.00.
8. All commissioners sign letter to Dan and Polly Cartwright regarding a property assessment.
9. All commissioners sign letter to Tina Mayes regarding the issue of a fence in the county right of way.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the Consent Agenda as presented. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch  
Clerk to the Board

Ron Harvey, Chairman  
Washakie County Commissioners