

## 09-20-16 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 am. Those present were Chairman Aaron Anderson, and members Terry Wolf and Fred Frandson. Also present was Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Commissioner Wolf.

A motion was made by Commissioner Wolf and seconded by Commissioner Frandson to approve the minutes for the September 6, 2016 Commissioner Meeting. Motion carried.

Road and Bridge Superintendent Randy Chenoweth reported to the board that the crew has been grading roads throughout the county. Commissioner Anderson stated that he had gotten complements on the work done on the Dry Farm Road. Mowing has been completed in the Worland area and will begin in the Ten Sleep area. Crushing will begin soon at the Dry Farm Pit. Discussion was held on dumping of grass and tree limbs in the county gravel pit. The Lane 10 culvert will be replaced after the water is out of the canal. Randy will meet with area farmers to make sure this is not an issue with beet harvest. Approval was given to use a county culvert for placement on the roadway to the shooting complex by the Wyoming Boys School. The county will not place the culvert. Reminder was given to get the cold mix patching done by the road near Ten Sleep that has had roto mill placed.

Homeland Security Director Mike Orona reported that there was a truck accident in the Ten Sleep Canyon with hazardous materials involved and he is hoping that this incident will be able to be used as an exercise for the LEPC and first responders. Approval was given for Mike to place red lights in his emergency light bar. A radio tower will be placed at the new building. The ham operators have loaned the tower to Homeland Security. Mike is awaiting the grant paperwork regarding a portable generator for the EOC.

Building Maintenance Manager Tom Schmeltzer discussed with the board the estimate for the remodel of the old Homeland Security building for a secure hold. Estimated cost is \$97,000.00. Commissioner Anderson will proceed with meeting with several interested parties regarding moving forward with the project. No decision was made on allowing Layton Construction any additional space for storage in the building.

A motion was made by Commissioner Wolf and seconded by Commissioner Frandson to convene into executive session beginning at 9:27 am to discuss personnel with Building Maintenance Manager Tom Schmeltzer. Motion carried. A motion was made by Commissioner Frandson and seconded by Commissioner Wolf to reconvene into regular session beginning at 9:33 am. Motion carried. A motion was made by Commissioner Frandson and seconded by Commissioner Wolf to allow Building Maintenance Manager Tom Schmeltzer to form a

committee of several courthouse employees to interview and hire the part time building maintenance person. Motion carried.

Public Health Nurse Amanda Heinemeyer reported to the board that some of the tables and chairs have been delivered to the Homeland Security Building. Flu vaccines are paid 100% by the county health insurance so an email will be sent out to employees. County Attorney John Worrall reported to Amanda that there should not be an issue with Family Planning and cyber security. Amanda reported that the screen free event was held and over 45 children participated in the event. Discussion was held on making the Public Health parking lot smoke free. The board asked that a sign be put up by the entrance stating asking to please not smoke near the entrance of the building. Further discussion was held on the wellness for county employees and clarification was received on the information needed before the blood draw day.

Banner Health Representatives Brad McCaslin, Cliff Edwards, CEO Jay Stallings, Kyle Majchrowski, Washakie Medical Center Board of Trustees Dan Scheuerman, Kip Mathison, Dean Carroll, Wendy Press Sweeny, Anna Venable and County Attorney John Worrall met to discuss the hospital remodel project. The patient wings are completed. An open house will be held October 6. The temporary Emergency Department is finished. The video equipment should be installed in the Operating Room by December of 2016. A state review will take place next month. Discussion was held on the overage for signage that will be needed. There is funding still available in the contingency budget. The boards then toured the hospital remodel.

Sheriff Steve Rakness and County Attorney John Worrall met with the board to discuss the purchase of new 911 hardware and software. Estimated cost is \$138,080.46 with one year of maintenance. Discussion was held on how this will be funded. A motion was made by Commissioner Frandson and seconded by Commissioner Wolf to approve the estimated cost for the new system and funding to come from the Dispatch Reserve in the amount of \$100,000 and the remaining to come from the E-911 funding. Motion carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Frandson to convene into executive session beginning at 1:43 pm with Sheriff Steve Rakness and County Attorney John Worrall to discuss personnel. Motion carried. A motion was made by Commissioner Frandson and seconded by Commissioner Wolf to reconvene into regular session beginning at 1:54 pm. Motion carried. No decision was made.

Youth Alternatives Director Sarah Garcia and Youth Alternatives Grant writer Anna Venable met with the board and reviewed several grants. The audit for the TANF grant went well. Approval was given to sign a letter extending the University of Wyoming contract with no additional monetary needs. The information gathered by the university will be presented at the youth council meeting in November.

Planner David Anderson presented to the board a revised Canyon Creek Country Subdivision plat. There were several lots that were not re-plated correctly and this corrects their legal boundaries. A motion was made by Commissioner Wolf and seconded by Commissioner Frandson to approve the amended plat for the Canyon Creek Country Subdivision as presented. Motion carried. David presented several aerial and topographic maps of the county that will be printed and placed in the commissioners meeting room.

#### CONSENT AGENDA

1. Authorize chairman to sign VOA draw down request in the amount of \$1,755.97.
2. Authorize chairman to sign Service Agreement with Alsco for mats at the conference building.
3. Accept Trial Balance and Cash Balance from Treasurer's Office and Circuit Court monthly report \$10,281.73.
4. Authorize chairman to sign contract between Dept. of Family Services and Washakie County regarding the TANF/CPI grant.
5. Authorize chairman to sign Homeland Security EMPG grant in the amount of \$40,423.00.
6. All commissioners sign letter to Stephen Bieber at the University of Wyoming to extend contract deadline with no additional funding needed.
7. Authorize chairman to sign Wyoming Educators' Benefit Trust employee document for health insurance and the disclaimer to have the document available on the WEBT portal.
8. Authorize chairman to sign Family Planning Expense/Revenue report for August 2016.

A motion was made by Commissioner Wolf and seconded by Commissioner Frandson to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Wolf and seconded by Commissioner Frandson to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch  
Clerk to the Board

Aaron Anderson, Chairman  
Washakie County Commissioners