

## 09-14-2015 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 am. Those present were Chairman Aaron Anderson, Members Terry Wolf and Dale Wagner and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Commissioner Aaron Anderson.

A motion was made by Commissioner Wolf and seconded by Commissioner Wagner to approve the minutes for the September 1, 2015 meeting. Motion carried.

Washakie Medical Center Building Maintenance Manager Mark Schlattman met with the board to discuss how to dispose of items that are owned by the county during construction. Also discussed was where to store new equipment until it is needed to be placed in the facility. Mark will meet with Building Maintenance Manager Tom Schmeltzer regarding a storage area at the fairgrounds and also discussed was what to save of the old equipment that could be put on an auction. The hospital board would like to move forward with the physical therapy area remodel project. This would be using the consensus funding that was allocated for the project. The board felt that they needed to open the bids for the project not the hospital board. Mark will discuss this further with the hospital board.

A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to convene into executive session with County Attorney John Worrall regarding receiving legal advice from the county attorney that is classified confidential at 9:21 am. Motion carried. A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to convene into regular session beginning at 9:38 am. Motion carried. Attorney Worrall will review several contracts regarding the hospital remodel before a decision is made.

Youth Alternatives Director Sarah Garcia and Grant Coordinator Anna Venable reported to the board that two grant applications are being prepared at this time. The board would like for Sarah to set up the Harvest time tracking software for both herself and Anna. The county will pay for this software expense. Sarah reported that VOA funds have been used to assist with juvenile housing expenses within the sheriff's department. This is a savings to the county. Discussion was held on the excel spreadsheet that youth alternatives will begin to use regarding the expenses/revenues for each grant. Also discussed was the after school program at Ten Sleep. At this time there are only funds available for the program to operate for the next four months. Commissioner Anderson is willing to assist with talking with the Ten Sleep School Superintendent regarding availability of space at the school for the program. Also discussed was additional funding that may be available for the program through the county.

Janette King with the Lower Nowood Improvement and Service District met with the board to discuss the project that the district is working on for a State Lands and Investments grant. A

motion was made by Commissioner Wagner and seconded by Commissioner Wolf to approve a letter for the district supporting the application. Motion carried.

The road viewers report for Road Petition No. 104 was reviewed. This is a petition to make a roadway in the Ponderosa Subdivision a county road. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to accept the road viewers report and not proceed with making the proposed road a county road. Motion carried. Commissioner Wagner abstained from voting because he was the road viewer.

A phone call was placed to Building Maintenance Manager Mark Schlattman regarding remaining funds for the hospital roof remodel. Mark will look over the application to see if any additional work can be done on the emergency repair.

Crisis Prevention Director Jeanne Core met with the board to discuss the possibility of placing several red silhouettes in the courthouse hallway in memory of those women that have lost their lives to domestic violence. There is going to be a silent witness initiative event in Worland on October 2 and 3. Also discussed was placing a cement bench on the lawn at the courthouse that the Crisis Prevention Center will purchase. Approval was given for both items.

BLM Representative Holly Elliott, Planner David Anderson and Road and Bridge Superintendent Randy Chenoweth met with the board to report that the proposed gravel location paperwork is moving forward. The archeological study will be completed within the next month and the EA will be completed within days of the study being completed. David has been working on the right of way permit and will have that completed this week. A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to authorize Randy to sign the right of way application when it is completed. Motion carried.

A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to convene into executive session beginning at 10:37 am with County Attorney John Worrall to receive information classified as confidential. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Wagner to reconvene into regular session beginning at 10:45 am. Motion carried.

A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to authorize the chairman to sign a contract with Engineering Associates to complete the materials testing for the hospital remodeling project as recommended by County Attorney John Worrall. Motion carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Wagner to authorize the chairman to sign the contract with Ivie Code Group for the Third Party Construction Testing contingent upon the approval of County Attorney John Worrall receiving the documents regarding the bidding process. Motion carried.

Planner David Anderson reported that the bridge design for Lane 10 has been approved by WYDOT. The bid opening will be October 20, 2015. The paving that needs to be completed will be bid out in the spring of 2016. Approval was given for David to move forward with renting the survey equipment for several jobs that need to be completed.

County Attorney John Worrall, Planner David Anderson and Road and Bridge Superintendent Randy Chenoweth reported to the board that there has been some discussion with the solid waste board on the exchange of services and tipping fees. Attorney Worrall will review this information and report back to the board. Discussion was held on the South Circle Estates culvert and the flow of water and several landowners that are affected. There had been an issue with several residents blocking the flow of a county culvert and Attorney John Worrall noted that this action was a criminal offense and could result in his office filing charges. The board would like to remind residents to make an appointment to discuss issues regarding the county right of ways rather than taking matters into their own hands. Commissioner Anderson has met with one landowner and discussed a solution to the issue of the water flow and the crew will work on cleaning up the area in question to see if that takes care of the issues. After the area has been cleared the landowner will view the area with Commissioner Anderson and Randy. Much discussion was held on the Lane 12 repaving project and the issues involved with area farmers not being able to use the roadway during corn chopping and early beet harvest. Randy has made numerous calls to Mountain Construction personnel and their response is the lack of correct language in the contract and that the work does not have to be completed until October 31, 2015. A scope of work should be included in the contract. Mountain Construction personnel stated to Randy that they will be in the area in the next few days but that has been their answer for over a week. Commissioner Wagner stated that there are several area farmers that will be using the farm to market road beginning on Monday September 21 for early beet harvest and they are very upset that the roadway has not been completed. Attorney Worrall will review the contracts as they are developed for each project.

Road and Bridge Superintendent Randy Chenoweth reported that WYDOT will be returning to look at the Winchester Bridge this month. Randy also reported that the Big Trails washout repair has been completed. Several more days of mowing will be needed on four county roads. Randy will look again to see if there is a mower for sale before moving forward with a contract to have the roads mowed each year. Approval was given for Randy to water the arena on Thursday evening for a barrel racing event. The pubworks timesheets will be updated for easier inputting.

Commissioner Wolf has viewed the Shooting Range Road, which is Petition No. 105 and will have a report available at the next commissioner meeting.

Petition No. 106 was received to establish Thorson Road as a county road. A motion was made by Commissioner Wagner and seconded by Commissioner Anderson to appoint Commissioner Wolf as a road viewer for Petition No. 106. Motion carried.

4-H Educator Amber Armajo reported to the board that Janet Benson has accepted the position of Administrative Assistant at the Extension Office. She will begin work on September 28. A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to approve the acceptance of Janet Benson as the Administrative Assistant. Motion carried.

WDA President Ron Harvey met with the board to discuss an upcoming meeting with WDA, Chamber of Commerce and Visitors Council Board members regarding all three entities working together in the future. Leah Bruscano with the Wyoming Business Council is also interested in assisting with the meetings along with Tara Kuipers, University of Wyoming Extension educator from Park County. Discussion was held on possibly using the septage site area for dumping of yard waste. Ron has discussed this with the City of Worland Mayor, Kaitlyn Youngquist with Extension Office and Tori Dietz with the Washakie County Conservation District. Further discussion will be held on this project in the near future.

#### CONSENT AGENDA

1. Accept monthly report for Circuit Court \$9,487.59, Treasurer's Office Trial Balance and Cash Balance.
2. Authorize chairman to sign OJJDP draw down request in the amount of \$2,520.75.
3. Authorize chairman to sign draw down request No. 4 regarding the RIMS software in the amount of \$68,620.00.
4. All commissioners sign letter to State Lands and Investments Board regarding a grant application for the Lower Nowood Improvement and Service District.
5. Authorize chairman to sign Amendment # 1 to the Health Insurance Plan document to delete the ELAP Services effective May 20, 2015.
6. Authorize chairman to sign Family Planning Expense/Revenue report for August 2015.
7. Authorize chairman to sign right of way easement with High Plains Power to cross Lane 13.
8. All commissioners sign letter to Mountain Construction regarding the work that needs to be completed on Lane 12.
9. All commissioners sign letter to Schneider Construction regarding a mistake in the final payment for the bike path.
10. All commissioners sign letter to WDA, Chamber of Commerce and Visitors Council board members regarding a joint meeting with all board members in the near future.

A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Wagner and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch  
Clerk to the Board

Aaron Anderson, Chairman  
Washakie County Commissioners