

09-01-2015 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 am. Those present were Chairman Aaron Anderson, Members Terry Wolf and Dale Wagner and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Fran Scranton.

A motion was made by Commissioner Wolf and seconded by Commissioner Wagner to approve the minutes for the August 18, 2015 meeting. Motion carried.

Part Time Employee Fran Scranton met with the board to discuss his schedule working with several of the courthouse offices. Fran will be working up to 29 hours per week and performing various tasks.

Requisition No. 5 was approved regarding the hospital remodel in the amount of \$19,825.18.

Vouchers for August 2015 were approved as follows:

County Attorney John Worrall met with the board to request that Fran Scranton work in his office October 8 through November 13 for several days each week. Fran will begin to train with the Administrative Assistant as time allows and approval was given for the request.

A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to approve the settlement offer on 21 health insurance claims with Banner Health in regards to services performed by ELAP. Motion carried.

4-H Educator Amber Armajo met with the board and reviewed the applications for the administrative assistant with the extension office. Interviews will be held on September 10, 2015. Commissioner Wagner will assist with the interviews.

A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to approve the Salary Contribution Agreement with the 4-H Extension Educator. Motion carried.

Building Maintenance Manager Tom Schmeltzer reviewed with the board the blue print plans for the search and rescue building. Tom has begun plans for the remodeling of the conference room area for Homeland Security. Tom will be meeting with an individual to discuss the maintenance on the elevators. This company is located in Casper and can maintain the elevators for \$165.00 per month and be on call for \$165.00 per hour. Tom will report back to the board on how to proceed with the maintenance after meeting with the individual. Insulating will be done at the big Fair building by Trombley Construction and S & H Glass will be installing the doors. This will be funded through grant funds. Approval was given to proceed. The books in the Law Library will be removed on September 3 at 6:00 pm. Tom will work on removing the bathroom fixtures from the old bathroom at the library to create additional

storage. No additional information has been given to Tom regarding the possible remodel of the current library.

A phone call was placed to Bentley-Shoup regarding doing an archeological study at the proposed gravel pit site located on BLM property. An Area of Potential Effect (APE) will need to be received before a price on the project can be estimated.

High School Principal Kevin Smith met with the board to discuss the possibility of high school students participating with county boards to generate more involvement in the future regarding being appointed to a county board. They would serve as an advisory person on the board. Mr. Smith will forward this information to the history teacher and seek involvement by several of the students and the commissioners will contact several board members and discuss this proposal.

Homeland Security Director Kimball Croft and Fire Chief Chris Kocher presented the Emergency Operations Plan to the board for approval. Discussion was held on as we move forward with the plan that a log be kept of any changes to the plan for future reference. A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to approve the Emergency Operations Plan as presented and sign the letter to the State Homeland Security office regarding the approval. Motion carried. Kimball discussed upcoming grants that need to have specific equipment and projects listed. Kimball would like to move forward with purchasing several generators, bags for the satellite phones, a conex storage box, radio tower with antennas, and perform ten trainings. This would cover the next three years and all funds are 100% paid by the grant if the grant is awarded. Discussion was held on the draft mutual aid agreement. There was one change regarding liability that the county attorney would like to see. Kimball will discuss this issue further with the county attorney.

Trey Davis with the Nature Conservancy and Chief Deputy Nancy Quinn presented to a board a tax abatement for the Nature Conservancy. The land was classified at Fair Market Value due to the fact that there was no response to any of the correspondence sent to Mr. Davis. Mr. Davis reported that he did not receive the correspondence because all of the mail went to the Lander address and not the Ten Sleep address so he did not see any of the paperwork. Maps were reviewed regarding the property involved and the taxes increased by nearly \$70,000.00. Mr. Davis reported that he has corrected the mailing address and future information will be sent to the Ten Sleep address. A motion was made by Commissioner Wolf and seconded by Commissioner Wagner to forgive the taxes as fair market value and have the land classified as agricultural land and to sign a letter to the County Assessor regarding this change in taxes. Motion carried.

BLM Representative Kade Powell and Holly Elliott met with the board to discuss the future of the proposed gravel pit. It has come to the attention of the board that the county must now hire an archeologist to do a study on the proposed site and an Environmental Assessment (EA) will need to be done before test holes can be dug to see if there is any gravel in the area. Discussion was held on the impacts to a spring in the area. There was also discussion about the

fact that the access road had to pass thru a livestock withdrawal area and what impacts that would have on trailing livestock. Holly reported that the EA could be done by the end of October or early November and possibly still have time to dig test holes after that time. The BLM is in need of a map of the area and they will begin the EA process this week. The board discussed that with the many changes in personnel at the BLM office, the county has been through four different people to try to determine an area where a pit could be located and frustration is growing on the county's part on not being able to move forward at a quicker pace.

A phone call was placed to Ben at Bentley-Shoup and an estimated cost for the archeological study to be completed is \$7,500.00 if the view shed study is also to be completed. A motion was made by Commissioner Wolf and seconded by Commissioner Wagner to authorize the chairman to hire Bentley-Shoup to complete the study if the cost is not over \$7,500.00 for the work to be completed. Motion carried.

CONSENT AGENDA

1. All commissioners sign Agreement with Children's Advocacy Project for funding for FY 2015/2016.
2. All commissioners sign WYDOT Official Receipt, Memorandum of Agreement, W-9 Form, and Warranty Deed regarding the construction project on Big Horn Ave.
3. Accept monthly reports for Sheriff's Dept. \$1120.70, County Clerk \$11,633.25, Clerk of Court \$2,507.20.
4. All commissioners sign letter to MBA regarding payment of health claims.
5. All commissioners sign letter to health insurance employees regarding claims and balance bills.
6. Authorize chairman to sign the Statement of Support regarding the Wyoming Association of Sheriff's and Chiefs of Police in a statewide effort to inform Wyoming citizens about the harmful health effects and negative social consequences of marijuana.
7. Authorize chairman to sign Emergency Operations Plan Guidelines.

A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Wagner and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Aaron Anderson, Chairman
Washakie County Commissioners