

08-18-2015 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 am. Those present were Chairman Aaron Anderson, Member Dale Wagner and Clerk to the Board Mary Grace Strauch. Absent was County Commissioner Terry Wolf who was attending OSHA training. The meeting was opened with the Pledge of Allegiance led by County Clerk Mary Grace Strauch.

A motion was made by Commissioner Wagner and seconded by Commissioner Anderson to approve the minutes for the August 4, 2015 meeting. Motion carried.

Road and Bridge Superintendent Randy Chenoweth reported that the magnesium chloride will be placed on the Rome Hill Road today (August 18) and tomorrow. Several of the crew are also assisting with the washout on Big Trails. Discussion was held on when individuals call and complain about the way that a county road has been graded. The board would like for people to call the road and bridge superintendent and discuss with him the issue and have him go to the site as soon as possible to see if the situation can be corrected before the landowner attempts to fix the road on their own. If needed the landowner can also contact a commissioner for assistance on a road issue and they will meet with the individual. A letter will be sent to WYDOT requesting the roto mill and gravel material for from Tom's Pit. Estimate gravel available is 3000 cubic yards. This will be used on several county roads. Randy reported that he will be fixing a hole by the cattle guard near the Wild Horse Culvert. No further developments have occurred regarding the possibility of a gravel pit and the BLM. Discussion was held on having the new part time person Fran Scranton work on pubworks for the Road and Bridge after his start date of September 1.

Building Maintenance Manager Tom Schmeltzer reported that he has met with everyone regarding the search and rescue/coroner building and he will have blueprints drawn for the next meeting. Tom reported there were no real issues with the BBQ event that was held at the fairgrounds. Discussion was held on disposing of the books in the law library. Tom will get assistance from several individuals. The lights are ready to install at the Ten Sleep Library. Approval was given for Tom to move forward with the remodeling of the conference room at the fair grounds for Homeland Security and a meeting room. Tom will be contacting several architects regarding the library remodel.

A phone call was placed to attorney Tracy Copenhaver regarding assisting the commissioners with the Matuschka, Mueller, Glunz, and Chicago Properties tax appeal.

A phone call was placed to Dean with Traveling Computer to discuss the possibility of creating a Request for Proposal (RFP) for a new phone system for the courthouse and law enforcement center.

Public Health Nurse Amanda Heinemeyer reviewed with the board the July narrative. Amanda reported that there was some confusion at the state level on what the EBOLA funds could be used for so a new contract will be completed regarding on-call funds. Amanda will also ask if there are any funds available for shelves for a storage area at the fairgrounds.

A call was placed to the CEO of Washakie Medical Center Jay Stallings to discuss a letter to be sent to the Governor regarding the Dept. of Health state office and issues with permitting.

County Assessor Kathy Treanor reported to the board that she would be hiring counsel upon approval of the County Attorney to assist with the appeal of the tax protest with Matuschka, Mueller, Glunz & Chicago Properties. Kathy wanted the record to note that she cautions the board regarding refunding back taxes because the appeal was for only 2014 and the taxes have been applied since 2007.

Homeland Security Director Kimball Croft presented to the board a preliminary drawing to remodel the conference room. Kimball reported that the Emergency Operations Plan needs to be adopted the first week of September. Kimball will forward the information to the board to review. The Hazard Identification Risk Analysis (THIRA) has been completed. The application for an upcoming homeland security grant must be completed by September 15. Several upcoming events were discussed by the board.

A phone call was placed to Dean with Traveling Computers. He is able to do a RFP for phone systems for the courthouse and law enforcement center. He has done the RFP for both Big Horn County and Hot Springs County.

RT Communications representatives Guy Charles and Terry Bankert, Sheriff Steve Rakness and Administrative Assistant Wanda Richard met with the board to discuss having an RFP completed for the phone system. Commissioner Wolf attended the meeting by phone. There have been major problems with the current system. Discussion was held on contacting several companies to see if they can produce an RFP.

Sheriff Steve Rakness reviewed with the board the marijuana education and awareness project. The board would like to review this information when Commissioner Wolf is in attendance.

Planner David Anderson met with the board to review the Lane 1 agreement with Big Horn County. The draft agreement will be sent to Big Horn County for their review before signing. Approval was given for David to rent the survey equipment. The board would like for him to wait to see if the proposed gravel pit can be surveyed also.

Washakie County Solid Waste Board Chairman Travis Filler and Landfill Director Gene Cliame met to discuss a tipping fee schedule for all residents and non-residents that use the land fill. Discussion was held on how the fees might be assessed to those that pay for a mill levy that is collected through landownership. Travis and Gene will meet with the county attorney to further discuss this issue before proceeding with the fee.

Administrative Assistant Wanda Richard reported that Dean with Traveling Computers will be in Worland on Wednesday August 19 to discuss an RFP for the phone system.

4-H Educator Amber Armajo met with the board to review the job description for the administrative assistant position and a timeline for advertising and hiring a new employee. Approval was given for Amber to hire part time assistance until the position is filled.

Building Maintenance Manager Tom Schmeltzer reported that he had discussed with two of the fair board members about the office space and there will be a space provided for them. Also discussed was having the front room left for the public to use when needed unless Kimball is having training or a meeting.

A phone call was placed to Kade Powell regarding the proposed gravel pit and a message was left for him to call Commissioner Anderson regarding the status of the project.

A motion was made by Commissioner Wagner and seconded by Commissioner Anderson to pay the difference on the two estimates received in regards to moving the power poles on the county road near the old highway bridge. Cost to the county would be \$8,911.42 as previously discussed. Motion carried.

County Attorney John Worrall met with the board to discuss the amendment with the MBA Plan Document with the removal of ELAP Services. The changes made will be sent to MBA for their review. John does not feel that the board needs to hire an attorney at this time regarding the upcoming appeal to the tax protest. Discussion on the landfill fees was held regarding the mill levy that landowners currently pay. John does not see an issue with the fees and the procedure that the solid waste board wants to follow but he will do further research and write a memo to the boards on this issue.

Road and Bridge Superintendent Randy Chenoweth reported that the flags are still in the area of the proposed gravel pit and as soon as approval is given by BLM all can move forward on digging the test holes and having survey work completed.

CONSENT AGENDA

1. All commissioners sign letter to Payroll Clerk regarding part time position and hiring Fran Scranton.
2. All commissioners sign Agreement with Crisis Prevention and Response, Ten Sleep Senior Center and Worland Senior Center regarding funding for the 2015/2016 fiscal year.
3. Authorize chairman to sign VOA draw down request in the amount of \$2,995.52.

4. Accept monthly report for July from Clerk of Court \$1,658.79, Circuit Court \$9382.59.
5. Authorize chairman to sign AlSCO contracts for Public Health and the Courthouse for one year.
6. Authorize chairman to sign Homeland Security EMPG grant contract.
7. Authorize chairman to sign Wyoming Family Planning Expense/Revenue report for July 2015.
8. Approve bond for Jimmy Phelps, Washakie County School District No. 2 Superintendent, in the amount of \$1,000.00.
9. All commissioners sign Public Health Budget for fiscal year 2015-2016.
10. All commissioners sign letter to WYDOT regarding rotomill and gravel in Tom's Pit.
11. All commissioners sign letter to Honorable Governor Matt Mead regarding the Washakie Medical Center and the Dept. of Health.

A motion was made by Commissioner Wagner and seconded by Commissioner Anderson to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Wagner and seconded by Commissioner Anderson to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Aaron Anderson, Chairman
Washakie County Commissioners