

07-21-2015 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 am. Those present were Chairman Aaron Anderson, Members Dale Wagner and Terry Wolf and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by County Commissioner Terry Wolf.

A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to approve the minutes for the July 7, 2015 meeting. Motion carried.

Road and Bridge Superintendent Randy Chenoweth reported to the board that the mowing in Worland had been completed by Rattlesnake Field Services and they had moved to the Ten Sleep area. Randy will check to see if a mower can be rented from WYDOT for the remainder of the roads that need to be mowed. Randy reported that the magnesium chloride will be placed on the Rome Hill Road the first two weeks in August. Approval was given for road and bridge employee Mark Osbon to move his camper to the Ten Sleep shop in the winter because he will be doing snow removal this winter in Ten Sleep. Discussion was held on in the future when a roadway is cut to put up safety cones and discussed was having one of the commissioners inspect the area if there are issues regarding cutting or boring any county road. The board would like for Randy and Planner David Anderson work on a letter and agreement with Big Horn County regarding Lane 1 and maintaining the road. Commissioner Wolf reported that one meeting had been held regarding the Washakie Ave corridor study.. and that prices will be received regarding the scope of work to be completed. Commissioner Anderson reported that the county will be responsible for a portion of the cost to move the electrical pole in the county road near Ten Sleep. Estimated cost is \$9,000.00.

Building Maintenance Manager Tom Schmeltzer reported that he had found some old drawings of a possible renovation of current library building. The board would like for Tom to call TSP to see if they still have any of the information from 2003. Discussion was held on an issue with the floor in the library. The board would like to wait regarding a fix for the issue. A preliminary plan was reviewed of the Search and Rescue and Coroner building. Further input will be received before moving forward. Tom reported that he and the road and bridge crew will be able to handle all of the needs at the arena with dirt work that needs to be completed during the fair.

Amanda Heinemeyer reported that they had held another project in the park and this was well attended. The statistics for the month were reviewed.

Homeland Security Director Kimball Croft and Building Maintenance Manager Tom Schmeltzer met with the board to discuss the possibility of remodeling the conference room at the fair grounds for Kimball to use as an office and EOC. A high estimate for remodeling the building

was \$104,000.00. The structure of the building will not be changed just straightening up the corridor, painting, carpeting, new windows, a radio room and equipment for the EOC. Discussion was held on having the conference room available for other meetings if needed. Tom will receive some actual prices after the fair events are completed. Kimball reported on the mitigation plan, EOC plans, Threat Hazard Identification Risk Assessment (THIRA), Core Capabilities (SPR) and a draft planning application. The board will review each plan.

County Attorney John Worrall reported to the board that a possible resolution may be coming regarding the upcoming tax protest with the United Methodist Church. John also reported that attorneys will be appealing the appeal with the tax protest from 2014 that was sent to the State Board of Equalization regarding the Matuschka, Mueller, Glunz & Chicago Properties and John stated that he would have a conflict of interest if anything further was needed.

A tour of the law library was taken by the board and County Attorney John Worrall. There have not been any comments received from the public regarding the need or use of the books in the library so they will be destroyed.

A motion was made by Commissioner Wolf and seconded by Commissioner Wagner to approve the 2015/2016 budget with the Resolution to provide income necessary to finance the budget. Motion carried.

A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to approve the Appropriation Resolution for the 2015/2016 budget year. Motion carried.

Youth Alternatives Director Sarah Garcia discussed with the board the possibility of hiring a part time grant writer for Youth Alternatives. This would be a person to assist with grant writing and curriculum for the kids to use. Estimated hours are 20 hours per week. Sarah would also like to possibly start a new website that can be updated with events and snippets for the kids to read. Sarah will contact surrounding counties to see what they are paying per hour for grant writers and report back to the board. The application for the VOA grant was reviewed. Several changes will be made before the document is signed by the chairman. Sarah reported that she is in constant contact with supervisors regarding her grants and the use of the funds they have received.

Bids were opened for the Wild Horse Culvert replacement. Bids were as follows: Mountain View Building Inc. \$118,028.00, Hughes Truss Co. \$111,200.00, LCI Trucking & Construction Inc. \$97,497.00, Wayne Coleman Construction \$130,307.00, MP Excavating \$49,000.00, Rattlesnake Field Services \$50,350.00, Ralph Wortham \$61,000.00, Barnham Inc. \$49,675.00, Spomer Construction \$71,656.00. The bids were taken under advisement to be reviewed by Planner David Anderson.

Planner David Anderson reported that repair work will still need to be completed on the piers on the Nowood Bridge and they are to be given enough notice to put an ad in the paper that the bridge will be closed for several days. David reviewed with the board a county road map

that he has been working on. Discussion was held on an estimate on the length and width of the Big Cottonwood Bridge. David has been waiting for the new elevation information to become available for use by engineers that should be completed in a few months. The board would like prices on several different sized bridges for the next meeting due to the deterioration of the bridge.

Fair Board members Jeff Lapp, David Doyle, Myron Casdorff, Building Maintenance Manager Tom Schmeltzer, Road and Bridge Superintendent Randy Chenoweth met to discuss the arena work that will need to be completed for the rodeos and tractor pull events. Tom will have the arena ready for each day with assistance from the road and bridge after the pig wrestling and before and after the tractor pull. All of the restrooms will be locked during and after the pig wrestling. This was agreeable to the fair board members. Discussion was held on charging an additional fee to the pig wrestling company to pick up part of the costs for clean up of the mud. The fair board will look into this.

Insurance Broker Tom Davis presented to the board the contract for the reinsurance company Gerber Life for the upcoming year. The contract will be reviewed by the county attorney. Discussion was held on contracting with an individual to assist with cutting costs for any upcoming surgeries for employees and dependents. This information will be reviewed by the board and county attorney before any decisions are made.

A phone call was placed to Jennifer Jorgensen regarding a barrel racing event that was held at the fair grounds. Also present for the call was Building Maintenance Manager Tom Schmeltzer. Jennifer would like to see additional stalls and county assistance in regards to events being held at the fair grounds. The board would like Jennifer to define her needs for upcoming events and the board will adjust the fees if necessary.

Fire Chief Chris Kocher met with the board to seek approval to move forward with an upcoming firewise grant. Focus will be on the Big Horn River area, Ten Sleep Canyon area, and the county line area. Approval was given to proceed with the application.

A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to convene into executive session beginning at 3:49 pm with County Attorney John Worrall regarding receiving information that is confidential by law regarding personnel information. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Wagner to reconvene into regular session beginning at 4:06 pm. Motion carried. Approval was given by County Attorney John Worrall to sign the contract with Gerber Life as the reinsurance company for the county.

Planner David Anderson and Road and Bridge Superintendent Randy Chenoweth presented the spreadsheet on the bids received for the Wild Horse Creek Culvert replacement. The low bid with MP Excavating is in the proper order with the assumption that Item 6, which is the culvert price, in the bid is included in a different portion of the bid. A phone call was placed to Brian Perry with MP Excavating regarding this and the item is included in the mobilization costs. A

motion was made by Commissioner Wolf and seconded by Commissioner Wagner to approve the bid from MP Excavating in the amount of \$49,000.00. Motion carried.

Road and Bridge Superintendent Randy Chenoweth reported that the estimated cost to have Road 54 striped is \$2,500.00. Approval was given to proceed.

CONSENT AGENDA

1. Accept monthly report for June for Circuit Court \$11,361.00, Treasurer's Office Trial Balance and Cash Balance.
2. Approve proposal for Consul-Comp Technologies for IT Services.
3. Authorize chairman to sign the Wildland drawdown in the amount of \$4,599.10.
4. Authorize chairman to sign draw down request No. 6 regarding the Hospital Roof remodel in the amount of \$54,654.69.
5. Authorize chairman to sign drawdown request regarding the RIMS software in the amount of \$63,047.25.
6. Authorize chairman to sign drawdown request regarding the Search & Rescue Building in the amount of \$26,760.39.
7. Authorize chairman to sign drawdown request regarding the Fire Alarm for the Law Enforcement Center in the amount of \$21,580.48.
8. Authorize chairman to sign Fuels Mitigation Cost-Share Inspection Approval drawdown request for the Firewise Grant in the amount of \$3,864.18.
9. Authorize chairman to sign drawdown request in the amount of \$210.00 regarding the Homeland Security Grant
10. Authorize chairman to sign drawdown request in the amount of \$9,877.43 regarding the homeland Security Grant.
11. All commissioners sign Lease Agreement with Cloud Peak Counseling for rental at the Homeland Security Building for fiscal year 2015/2016.
12. Authorize chairman to sign contract with Wanda Richard regarding the Homeland Security Grant and the Coroner.
13. All commissioners sign letter to Homeland Security regarding de-obligating funds from the 15-DOT-WAS-HMP15 grant.

14. All commissioners sign letters to Payroll Clerk regarding starting wages for Sam Gee and Steve Rohrer with the Road and Bridge Dept.
15. All commissioners sign letter to employees regarding driving criteria disclosure.
16. All commissioners sign letter to Homeland Security regarding funding for the Hazard Mitigation grant.
17. Authorize chairman to sign Family Planning Revenue/Expense Report for June 2015.
18. Authorize chairman to sign VOA/OJJDP grant application.
19. All commissioners sign letter to Mr. Jim Hefenieder regarding cutting and boring county roads.
20. Authorize chairman to sign contract with independent Contractor for nurse practitioner services for Family Planning with Tia Hansuld.
21. Authorize chairman to sign a schedule for excess loss insurance with Gerber Life.

A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to accept the Consent Agenda. Motion carried.

Commissioner Wagner reported that he had spoke to John Snyder regarding the Tie Down Road and what portions of the roadway were county road. Further discussion will be held regarding this issue because portions of the roadway will need to be taken by prescriptive easement.

There being no further business to come before the board, a motion was made by Commissioner Wagner and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Aaron Anderson, Chairman
Washakie County Commissioners