

06-18-2019 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 am. Those present were Chairman Fred Frandson, and Commissioners Aaron Anderson and Terry Wolf. Also present was clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Big Horn Radio representative Jordan McKamey.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the minutes for the June 4 and June 12, 2019 meetings. Motion carried.

Road and Bridge Superintendent Keith Bower reported to the board that the crew continues to grade county roads. Discussion was held on possibly working with Bobby Brubaker to crush gravel on Mr. Brubaker's property. The board will have the planner work on getting a boundary line for the proposed area. Also discussed was the possibility of hauling out of a pit owned by John Moses. Keith will look over the Moses pit and report back to the board. Discussion was held on patching areas of Road 54 that have rotomill on them currently but the product has not held up well. Also discussed was the Old Highway and the repair work that is needed.

Fire Chief/Warden Chris Kocher and State Forestry representative Brian Russell opened bids regarding the Annie Tolman Firesmart project. Two bids were received as follows: Summitt Forest Inc. Ashland Oregon \$44,835.00, Shell Valley Consulting, Shell Wyoming \$50,375.00. Discussion was held on if there could be a 5% preference given for in state companies. This can not be done with Federal grants. Also discussed was who would fix the roads after the project is completed. There will be very little hauled out on this project so the roads should not be damaged. The bids will be taken under advisement and Chris and Brian will report back to the board with a recommendation.

Fire Chief Chris Kocher reported that fireworks will be allowed at the gravel pits on July 4 through the 7, 2019.

Building Maintenance Manager Tom Schmeltzer reported to the board that the heating system will be drained and valves replaced and he will begin to replace gaskets throughout the entire system. The maintenance crew has been working on the rock veneer at the Ten Sleep Library and the picnic tables have been placed at the Ten Sleep Library. The ATV was damaged by a person that was attending a party at the fairgrounds this past weekend. A report has been filed with the police for investigation. An estimate will be received on the cost to repair the ATV.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to convene into executive session beginning at 9:52 am with County Attorney John Worrall to discuss possible litigation. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to reconvene into regular session beginning at 10:04 am. Motion carried. No action was taken.

Commissioner Frandson reported to County Attorney John Worrall the TSP Architects is moving forward with a conceptual design of the Ace Hardware building and will present costs to the board. Discussion was held on grant funds that would be available to assist with a possible remodel.

Public Health Nurse Amanda Heinemeyer reported to the board that the county health fair had gone well. Discussion was held on the increase of revenue regarding public health due to immunization shots.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to convene into executive session beginning at 10:11 am with Public Health Nurse Amanda Heinemeyer to discuss personnel. Motion carried. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to reconvene into regular session beginning at 10:19 am. Motion carried. No action was taken.

Youth Alternatives Director Sarah Garcia reviewed with the board the possibility of purchasing a copier for Youth Alternatives. Estimated cost is \$5,295.00. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the purchase of the copier from the Office Shop for \$5,295.00. Motion carried. Discussion was held on the Prevention Grant and how well each department is working with others in the community.

Planner David Anderson presented a petition to vacate several lots in the McNutt Subdivision. The planning board has recommended to the commissioners that the lots be vacated. There are no easement being vacated and no structures involved. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf on the recommendation of the planning commission to vacate lots 35 through 39 and 42 and 43 from the McNutt Subdivision. Motion carried. David reported that District Engineer Pete Hallsten will meet with David to view the area regarding the gabions that have moved to discuss ideas to fix the issue. Discussion was held on the Digital Messaging Signs and the cost to the county to have these placed on Washakie Ten and Lower Nowood. It was decided that it is cost prohibitive to rent the signs with the cost being at least \$20,000.00. David will meet with Road and Bridge Superintendent Keith Bower and Clay Cheeney to view the area on the Brubaker property for a possible gravel pit. The county would like to crush up to 5,000 yards of gravel. Discussion was held on who had ownership to the minerals. David will research this also.

A budget transfer hearing was opened at 11:00 am to transfer funds to the Building Maintenance, County Coroner and Public Health budgets. Funds to be transferred from the Courthouse budget, Unanticipated Expenses. There was no one present for the hearing. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to close the hearing at 11:01 am. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the transfer of funds as stated. Motion carried.

Chamber member Steve Radabaugh met with the board to ask if it was possible to have the customer appreciation barbeque on the courthouse lawn on August 20. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve this event and allow for the chamber to meet with the maintenance personnel regarding where to place stakes regarding the sprinklers. Motion carried.

Discussion was held on who would be the counties designated person for public records requests. A resolution will be prepared and signed at the next meeting.

Wendy Baird, representative of the Big Horn Bar presented a request for a malt beverage permit. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve a Malt Beverage permit for the Big Horn Bar for July 4 & 5. Event to be held at the Ten Sleep Rodeo Grounds. Motion carried.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to appoint the following board members: Marlene Bower- Hospital Board, Chris Schmeltzer- Planning Commission, Doug Walker, Herm Emmett, Thomas Youngquist- Worland Solid Waste Board. Motion carried.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to appoint Jimmy Phelps and Shelley Spence to the Library Board. Motion carried.

RT Communications representative Tobi Johansen, County Assessor Kathy Treanor, Clerk of Court Deputy Marian Hansen and Fran Scranton met with the board to discuss the possibility of purchasing a new phone system for the courthouse. Several lease and purchase options were reviewed and Tobi will work on phone lines that possibly are no longer needed and report back to the board before the end of the month.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to convene into executive session beginning at 2:09 pm with Fire Chief/Warden Chris Kocher, Forestry Service Representative Brian Russell and County Attorney John Worrall to discuss possible litigation and contracts. Motion carried. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to reconvene into regular session beginning at 2:33 pm. Motion carried. No action was taken.

Fire Chief/Warden Chris Kocher and Forestry Service Representative Brian Russell reported to the board that the Summitt Forests Inc. bid is recommended for approval. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the bid from Summitt Forest Inc in the amount of \$44,835.00 with a time line for completion of July 15, 2020. Motion carried.

CONSENT AGENDA

1. Accept report for May 2019 with Circuit Court \$6929.50, Treasurer's Office Trial Balance and Cash Balance.
2. Authorize chairman to sign Family Planning April corrected expense/revenue report and May expense/revenue report.
3. Authorize chairman to sign VOA/OJJDP draw down request in the amount of \$1,006.74.
4. Authorize chairman to sign Amendment Two to the contract between Dept. of Health, Public Health and Washakie County.
5. Authorize chairman to sign Agreement between Wyoming Dept. of Health, Washakie County and WIC.
6. Authorize chairman to sign Quarterly Grant Reimbursement Request No. 2 in the amount of \$20,064.60.
7. Accept RT Communications IT Services Agreement.
8. Authorize chairman to sign Provider Agreement with Natrona County Sheriff and Washakie County regarding juvenile detention services and sentencing options.
9. Authorize chairman to sign Amendment to Contract regarding Court Room Security grant funds.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to accept the Consent Agenda. Motion carried.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to convene into executive session beginning at 2:51 pm to discuss personnel. Motion carried. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to reconvene into regular session beginning at 2:57 pm. Motion carried. Not action was taken.

There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Fred W. Frandson, Chairman
Washakie County Commissioners