

06-18-2013 AND 6-19-2013 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Aaron Anderson, Member Ron Harvey, Terry Wolf and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by County Commissioner Fire Chief Chris Kocher.

A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to approve the minutes of the June 4, 2013 meeting. Motion carried.

Fire Chief Chris Kocher met with the board to review the Firewise Grant Coordinator position. Discussion was held on the timeline for placing the help wanted ad and costs involved. Also discussed were the in-kind donations by the county. The bid opening will be July 2, 2013 at 9:30 am.

The following boards, elected officials, and department heads met with the board to discuss budget requests for 2013/2014. Sharon Kelly-Fairboard, Lori Schaal-Public Health, Kimball Croft-Homeland Security, Mike Bryant and Sandy Beck-Ambulance, Kathy Treanor-Assessor, SuZann Whitlock-Clerk of Court, Doleen Grobe and Karen Funk-Library Board, Phyllis Lewis-Ag Department, Doris Kern-Treasurer, Marcy Argeris-County Attorney..

Public Health Nurse Lori Schaal reviewed with the board her monthly statistics. Discussion was held on the possibility of WIC using a portion of the Public Health offices. WIC would want two rooms for only their use and Lori does not feel that she can give up those two rooms at this time. The information was taken under advisement. Discussion was held a water pressure valve in the Ambulance bay area. The board will inform Building Maintenance Manager Tom Schmeltzer of this issue.

Homeland Security Director Kimball Croft reviewed with the board a letter to Homeland Security Director Guy Cameron regarding Local Emergency Response Authority personnel. Also discussed was the Memo of Understanding with BLM regarding incident support.

Doug Smith requested a malt beverage permit for July 4 and 5, 2013. A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to approve a malt beverage permit for July 4 and 5, 2013 to the Ten Sleep Merchants. Motion carried.

Insurance Broker Tom Davis met with the board to discuss the renewal of the health insurance coverage. A motion was made by Commissioner Wolf and seconded by Commissioner Harvey to convene into executive session beginning at 1:31 pm as per state statute 16-4-405 to discuss personnel. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Harvey to reconvene into regular session beginning at 1:37 pm. Motion carried. No decision was made. Further discussion was held on quotes received for the health insurance

renewal and that additional information will need to be obtained before a decision can be made on the renewal. Discussion was also held on the timeframe regarding employees beginning to pay a portion of the health insurance. This will take affect January 2014. A schedule will reviewed by the board after renewal has been completed. Discussion was held on also implementing a wellness plan. This will need to be done to address new health care requirements through the federal government.

A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to appoint Cari Waterworth and Judy Morrison to the Library Board. Terms to expire June 30, 2016. Motion carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Harvey to appoint Lance Picore to the Planning Commission. Term to expire June 30, 2016. Motion carried.

A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to appoint Jeff Stocklin to the Ten Sleep Solid Waste Board. Term to expire June 30, 2016. Motion carried.

Betty Jo Jacks met with the board to discuss the need for a hand rail along the stairways in the courthouse due to a fall that she had on Monday June 17, 2013. The board will discuss the hand rail with Building Maintenance Manager Tom Schmeltzer.

A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to table the board appointments for the solid waste board, aquatic center, and hospital board of trustees until interviews can be done with all candidates that applied. Motion carried.

Mike Siegfried requested an exemption in the camping fees for the ham radio operators training to be held June 22 and 23 at the fairgrounds. There will be between two and four camp trailers and they will be using generator service throughout the entire training. A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to approve waiving the camping fee for the Big Horn Basin Ham Radio Club. Motion carried.

Rob Overfield with Engineering Associates reviewed with the board the overage of engineering that occurred with the Septage Site project that has not been charged to the county. The time lapse between the initial plan and the actually going forward with the project and the change in staff with Engineering Associates were the biggest reason for the increase in engineering. Also discussed was the change order with Cross HVAC. A timeline was reviewed regarding the change in the ductwork and the reason that the changes had to occur. Engineering Associates made the initial changes and negotiated down the change order price with Cross HVAC in regards to hours of labor. Discussion was held on if the county should have to pay for the labor when the changes occurred due to changes with the engineering. A motion was made by Commissioner Wolf and seconded by Commissioner Harvey to pay the whole change order in the amount of \$1,601.25. Motion carried. Rob stated that the last pay estimate will be sent with the change order added and payment will be made the end of June.

Road and Bridge crew Dan Murray, Ryan Amick, Randy Chenoweth and Tom Peterson met with the board to review projects that are continuing. Randy will review the right of way easement that was filed with LT Environmental Inc. in regards to Lane 10 ½ before approval is given. Discussion was held on a hole in Lane 8 that needs to have delineators around the area until it can be repaired. If possible the crew will also place rip-rap in the area. Two culverts in the area are in need of repair this fall. Stop signs will be replaced as soon as the new signs arrive. Tom will see if there are any issues with the Lower Nowood road now that it has been completed. Discussion was held on the possibility of purchasing a gravel crusher to save money on crushing gravel. This information was taken under advisement. The crew will continue to work on the Cottonwood Road in replacing culverts. Mowing will be done as time allows. Several of the trucks will need to be repaired and tires will need to be purchased for a truck and trailer. Randy will check on prices for tires and report back to the board. Discussion was held on purchasing a small generator for the crew to allow the radiator on the grader to be blown out while working because of an overheating issue. Commissioner Harvey will check on prices for a generator.

A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to award the county commissioners renewal scholarship to Haley Schmeltzer. Motion carried.

Commissioner Harvey left the meeting due to a conflict of interest in regards to setting the dumping rates for the septage site.

Planner David Anderson reviewed with the board the septage dumping agreement and septage dumping manifest document. Several changes will be made in the document. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to set the fee for dumping at the site at \$60.00 per thousand gallons and approved the agreement and manifest document upon receiving approval from the County Attorney. Motion carried.

Commissioner Harvey returned to the meeting.

The meeting recessed at 5:13 pm.

The meeting reconvened at 8:30 am on June 19, 2013.

Budget requests for the 2013/2014 budget were reviewed by Sheriff Steve Rakness and Planner David Anderson.

Planner David Anderson presented the Certificate of Completion for the Septage Site. Discussion was held on the cost for security at the septage site. Costs per month will be \$39.50 if there is cell coverage. David is still researching the cost for a data line. Discussion was held on a motion sensing camera and the possibility of moving the rock trap that needs to be cleaned often to a different area. Further discussion will be held on these issues before a decision is made.

Commissioner Anderson presented the prices for tires for road and bridge. Approval was given to purchase the tires at Big Horn Coop. Approval was given to purchase delineator posts in the amount of \$600.00.

Hospital Board of trustees members Dan Scheuerman, Ruth Bower, Rob Orchard, Gil McEndree and Building Maintenance Mark Schlattmann met with the board to discuss the hospital budget request to replace windows and do roof work. The commissioners would like for the board to hold off on any further repairs to the building until further negotiations have been completed in regards to the remodeling of the hospital. Discussion was held on if the hospital board would be ahead with regards to interest due to pay off what is due to Banner Health this year and not wait for two years. The hospital board of trustees took this information under advisement.

Building Maintenance Manager Tom Schmeltzer reported to the board that he has looked at the relief valve at the ambulance bay and it is made to relieve pressure as it builds in the pipes. Cost to replace the valve is \$550.00 and a repair kit is \$300.00. Tom is uncertain if either is needed because the system is designed to relieve the pressure and it will continue to do this. Discussion was held on how much water is actually leaking out of the system. Discussion was held on other solutions to the problem of the water leaking. This information was taken under advisement by the board. Tom will further review this issue and report back to the board. Tom will receive prices for additional hand rail to be placed along the stairways of the courthouse.

Purchasing a gravel crusher was discussed further by the board. After further review of crushers it was decided to hold off on any purchase.

A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to accept the bid from McGarvin Moberly to crush gravel at the Worland Pit with the possibility of increase the amounts to be crushed. Motion carried.

CONSENT AGENDA

1. Authorize chairman to sign Memorandum of Understanding between U.S. Dept. of Interior BLM and Washakie County regarding all risk incident support.
2. Accept monthly reports for May for Clerk of Court \$1,735.50, Circuit Court \$8,927.69, Treasurer's Office Trial Balance and Cash Balance.
3. Authorize chairman to sign OJJDP/VOA draw down request in the amount of \$2,252.40.
4. All commissioners sign letter to Guy Cameron, Homeland Security Director regarding Local Emergency Response Authority (LERA).
5. All commissioners sign letter to WYDOT regarding engineering work on Upper Nowood.

6. Approve bond for Steve Hunt, Community Center Director, in the amount of \$150,000.00.
7. Authorize chairman to sign pay estimate no. 1 regarding the WDA site project.
8. Approve bond for Caleb Kienlen, Bluff Irrigation District Treasurer, in the amount of \$10,000.00.
9. Approve Dan August and Alex Campbell to use county equipment for the Demo Derby to be held on June 22, 2013.
10. Authorize chairman to sign Certificate of Completion regarding the Septage Treatment Site project.

A motion was made by Commissioner Wolf and seconded by Commissioner Harvey to accept the Consent Agenda. Motion carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Harvey to convene into executive session at 11:00 am as per state statute 16-4-405 to consider and receive information classified as confidential by law, and on matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party with legal counsel by skype with Steve Freudenthal and Barbara Bonds. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Harvey to reconvene into regular session beginning at 11:59 am. Motion carried. It was decided that some of the commissioners will be attending the next Hospital Board meeting to discuss contract negotiations.

A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to approve the right of way easement with LT Environmental Inc. which will be placing two underground monitoring wells. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Harvey and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Aaron Anderson, Chairman
Washakie County Commissioners