

06-05-2018 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Terry Wolf, Members Aaron Anderson, Fred Frandson and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Commissioner Fred Frandson.

A motion was made by Commissioner Frandson and seconded by Commissioner Anderson to approve the minutes for the May 15, 2018 meeting. Motion carried.

Vouchers for May 2018 were paid as follows:

Road and Bridge Superintendent Stuart Bower reported to the board that he would like to have an additional 5,000 cubic yards crushed at the Lower Nowood Pit. Hout Fencing received the low bid for 5,000 cubic yards on May 15, 2018. The price per cubic yard is the same and additional funds will be needed for bonding. A motion was made by Commissioner Frandson and seconded by Commissioner Anderson to approve the addition of the 5,000 cubic yards with the understanding that Hout Fencing will have bonding in place. Motion carried. Discussion was held on estimates received for mowing the county right of ways. An estimate of \$2,000 per mowing for the Ten Sleep area roads was received from Nowood Construction with the right of way to be mowed twice this summer. A verbal estimate from JD Pumping was received by Stuart for \$4,000 per mowing for the Worland area roads. The board would like to see a written estimate from JD Pumping. Discussion was held on viewing a crushing machine that would possibly crush rock into gravel on the Cottonwood Road. Discussion was held on costs to the county and costs for the machine. Stuart will reshape the temporary stock pile and take care of any weed issues.

Clerk of Court Suzann Whitlock, County Attorney John Worrall, Building Maintenance Manager Tom Schmeltzer, Public Defender Richard Hopkinson, Administrative Assistant Ruby Ondo and Public Defender Kristen Schlattmann met with the board to discuss a possible remodel of a county owned building. Discussion was held on the heat and air conditioning issues, and the removal of walls and the size of the meeting rooms and conference room. Also discussed was that state funding is only available for two years and the county does not want to commit to paying rent on a space for two years when the money could go toward remodeling the area for future use of others if the public defender needs to move out. The public defenders and staff will need to make arrangements with Hot Springs County in regards to space or stipends.

A budget hearing was opened at 11:30 am to increase funding for the VOA/OJJD grant in the amount of \$14,853.00. This is additional funding that has been received from Volunteers of

America Grant. There was no one present for the hearing. A motion was made by Commissioner Anderson and seconded by Commissioner Frandson to close the hearing. Motion carried. A motion was made by Commissioner Anderson and seconded by Commissioner Frandson to approve the increase in funding as presented and adjust the budget. Motion carried.

County Attorney John Worrall, Clerk of Court Suzann Whitlock, County Treasurer Doris Kern, County Assessor Kathy Treanor, Road and Bridge Superintendent Stuart Bower met with the board to review the draft Substance Abuse Policy. The current policy the county has does not meet all requirements with the workers' compensation division and if all requirements are met the county would save 10% on premiums. Questions regarding the policy were if elected officials were required to do the testing due to the fact that they can not be terminated if there is a positive testing issue because they are elected and if part time employees would have to do the testing. Discussion was held on the procedures that would need to be followed and the random testing that is also required. There would be trainings that all would need to attend along with updated training each year. The policy was taken under advisement until the county attorney could further review.

A motion was made by Commissioner Anderson and seconded by Commissioner Frandson to approve the addendum to the Lower Nowood Pit gravel crushing project to increase the amount crushed by 5,000 cubic yards. Motion carried.

Planner David Anderson discussed with the board the WPLI documents that would be needed to put on the website, public meetings that will be held and that comments will be taken regarding the three areas. This information can be found on the county website at www.washakiecounty.net. The public meetings will be held on June 13 in Worland at the Fairgrounds conference room and June 20th in Ten Sleep at the Ten Sleep Senior Center. Place of meeting to be announced.

Ambulance Director Luke Sypherd met with the board to review the ambulance proposed budget. Discussion was held on proposed revenues and expenses for the upcoming year. A reserve will be set up in the budget for replacement of equipment and a new ambulance. GPS software has been purchased to track the ambulances. Luke reported that he has started on the protocols for the service and will begin to have on line scheduling set up in the near future.

Building Maintenance Manager Tom Schmeltzer reviewed with the board the updated blue prints for the proposed remodel for the public defenders offices. There has been an agreement reached by all involved. Estimated cost for the remodel is \$37,500.00. Tom reported that he can do the construction portion of the remodeling if he can hire the supply building at the Ten Sleep Library being moved. A motion was made by Commissioner Anderson and seconded by Commissioner Frandson to move forward with the remodeling project as presented and after receiving final approval from Public Defender Richard Hopkinson. Motion carried. Approval was given for Tom to have the supply building moved by Nowood Construction if that is possible and the board would like Tom to have the North side of the addition landscaped. Tom

reported that the Ten Sleep Library water line had been replaced. Cost was \$3,722.00 for the placement of a new line.

A motion was made by Commissioner Anderson and seconded by Commissioner Frandson to convene into executive session with Ambulance Director Luke Sypherd to discuss personnel at 3:56 PM. Motion carried. A motion was made by Commissioner Frandson and seconded by Commissioner Anderson to reconvene into regular session beginning at 4:30 pm. Motion carried. No decision was made.

A motion was made by Commissioner Anderson and seconded by Commissioner Frandson to approve the estimate JD Pumping to mow the right of ways on the Worland Roads if a written estimate is received. Motion carried.

CONSENT AGENDA

1. Authorize chairman to sign VOA/OJJD grant draw down request in the amount of \$971.46.
2. Authorize chairman to sign Contract with Dept. of Health and Washakie County regarding the Washakie County Health Officer.
3. Approve bond for Karen Geis, Weed and Pest Secretary, in the amount of \$50,000.00.
4. Ratify Commissioner Frandson signing the Agreement between Hout Fencing of Wyoming, Inc, a debtor in Possession and Washakie County to crush gravel at the Lower Nowood Pit.
5. Authorize chairman to signing Agreement with Department of the Health and the Washakie County WIC program.
6. Accept monthly reports for Clerk of Court \$1,195.00, County Clerk \$10,730.25, Circuit Court \$4,458.00.
7. Accept bond for Steve Propp, Hanover Irrigation District Treasurer, in the amount of \$250,000.00.
8. Authorize chairman to sign Wyoming Health Fairs proposals for coaching of employees and a 2018 Wellness Contract.
9. Authorize chairman to sign 2018 amended HRA contract.
10. All commissioners sign letter to State Lands and Investments regarding a segment of road on state lands that is to be reclaimed and keep it open for fire suppression, agricultural, recreation, and land management needs.

A motion was made by Commissioner Frandson and seconded by Commissioner Anderson to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Frandson to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Terrence D. Wolf, Chairman
Washakie County Commissioners