

## 05-21-2019 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 am. Those present were Chairman Fred Frandson, and Commissioners Aaron Anderson and Terry Wolf. Also present was clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Road and Bridge Superintendent Keith Bower.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the minutes for the May 7, 2019 meeting. Motion carried.

Road and Bridge Superintendent Keith Bower reported that the crew has been working on the Spring Creek Road project as weather permits. When the project is complete the crew will be grading roads. Discussion was held on a portion of the bike path needing repaired. Landowner Steve Tharp reported to Commissioner Frandson that he would like to bury a pipe to allow for drainage in the area by the Airport Road and Lane 14 intersection. Commissioner Anderson stated that if we are looking at filling any wet lands within the county right of way in order to pipe the drainage on Lane 14 we need to make sure we have the proper permitting from the Army Corp of Engineers.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to convene into executive session beginning at 9:11 am with County Attorney John Worrall to discuss the possible purchase of land and contracts. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to reconvene into regular session beginning at 9:26 am. Motion carried. No action was taken.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve a Catering Permit for Jennifer Martinez with the Brass Plum regarding a wedding rehearsal dinner to be held on May 31, 2019 at the Circle J. Motion carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to convene into executive session with County Attorney John Worrall at 9:33 am to discuss possible litigation and receive legal advice. Motion carried. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to reconvene into regular session beginning at 9:42 am. Motion carried. No action was taken.

County Assessor Kathy Treanor reviewed with the board the 2019 local assessments. The assessment has increased from last year and Kathy has not received any information from the state yet on other assessments. Also discussed were two tax appeals. Discussion was held on several dates that are available to hold the hearings.

Public Health Nurse Amanda Heinemeyer reported that the county wellness clinic will be held on June 14. Amanda reported that there were no issues with the annual state audit. There have been reports of five cases of whooping cough in Campbell County. With the possibility of new vaccination regulations regarding measles, additional immunization shots may need to be purchased in the next fiscal year to help to cover children. Discussion was held on the county health nurse contract and changes that the state will be making. Amanda has not received any additional information from Banner Health on a nurse practitioner.

Youth Alternatives Director Sarah Garcia and Grant writer Sheri Gunderson reported to the board that they had completed the Worland/Ten Sleep Youth Activities Calendar. The community walk was held on May 8 and they had a great turn out and raised \$543.00 for the activity pass program. The TANF grant has been approved again for the coming year in the amount of \$51,000.00. Sarah and Sheri will be attending one more required training in Dallas the end of June. The Children's summit will be on June 12 and 13.

Planner David Anderson reported that the road and bridge will not be able to begin replacing emergency signs until this fall. David has been working on archiving septic permits. Further discussion was held on the drainage issue by the bike path and the board will need to visit with Steve Tharp regarding the wetlands issue. David will receive cost estimates for electronic signs for the Lower Nowood and Washakie Ten roads.

Ambulance Director Luke Sypherd reviewed with the board the Emergency Medical Services Needs Assessment Grant. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to allow the chairman to sign the grant application as presented. Motion carried.

Public Health Nurse Amanda Heinemeyer, Clerk of Court SuZann Whitlock, Assessor Kathy Treanor, Sheriff Steve Rakness, County Attorney John Worrall, and Ag Extension Educator Amber Armajo met with the board to discuss the current salary scale and the possibility of a new scale for county employees.

Fire Chief/Warden Chris Kocher, City Clerk Treasurer Tracy Glanz, Mayor Jim Gill, Police Chief Gabe Elliott and Sheriff Steve Rakness met to discuss the possibility of using a portion of the Dispatch reserve funds to purchase a phone upgrade system for the Law Enforcement Center along with maintenance and software upgrades for three years. Estimated cost is \$54,062.67. There is currently \$135,581.00 in the reserve and if all entities agree to the expense, a budget hearing would be held to transfer the funds to the dispatch budget once the equipment is purchased and installed. The Fire District board approved the expenditure at their April board meeting and the Mayor will take the information back to the council at the meeting this evening and report to the clerk. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the expenditure of \$54,062.67 from the dispatch reserve to purchase the equipment if the City of Worland also approves the expenditure. Motion carried. Discussion was held on a Memo of Understanding possibly being needed in order to

approve the purchases. The current agreement with the city and fire district has language regarding the reserve and if it can be utilized.

Planner David Anderson met with the board to further discuss the drainage issue on the bike path at the Airport Road and Lane 14 intersection. The minutes from a past meeting will be reviewed regarding the placement of a fence in the same area before proceeding with any additional underground pipes being placed in that area. This information will be given to Steve Tharp and further discussion will be held.

Hospital Board members Kip Mathison, Sheri Gunderson, Gil McEndree, Franco Romero, and Dean Carrell met with the board to review the 2019/2020 Hospital Board budget request. The most important upcoming project would be to get the parking lot paved. This information was taken under advisement.

Library Board members Judy Strauch and Terry Livingston met with the board to review their 2019/2020 budget request. The information was taken under advisement.

Washakie County is in negotiations with Geri and Lee Kennedy to purchase property for a new location for the Washakie County Library. The county is not considering purchasing the Kennedy's business. In order to complete our due diligence and fully understand the potential costs associated with a purchase and remodel Washakie County intends to hire TSP to do a conceptual design and cost analysis prior to finalizing a purchase agreement.

A phone call was placed to Mark Averett with TSP Architecture to discuss a proposal regarding a scope of professional services to do and conceptual design of the proposed Ace Hardware building. Estimated cost is \$12,000.00. Several meetings will be held with library personnel and library board members along with the commissioners.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to convene into executive session with Sheriff Steve Rakness, Lieutenant Chris Hazen and Homeland Security Director Kami Neighbors beginning at 3:27 pm. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to reconvene into regular session beginning at 3:56 pm. Motion carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to hire Chris Hazen as the part time Homeland Security Assistant Director and a part time IT Technical support for the Law Enforcement Center effective July 1, 2019. Motion carried.

#### CONSENT AGENDA

1. Authorize chairman to sign VOA/OJJD draw down request in the amount of \$1,006.74.
2. Authorize chairman to sign Family Planning Expense/Revenue report for April 2019.

3. Authorize chairman to sign TY Pickett Contract with the Washakie County Assessors.
4. All commissioners sign letter hiring Ed Henning for road and bridge.
5. Authorize chairman to sign 2019 Wellness contract for Washakie County Employees.
6. All commissioners sign letter to Bighorn Forest Service regarding a VHF radio communication facility at the Meadowlark Mountain.
7. All commissioners sign letter to Governor Gordon regarding hiring Chris Hazen as a part time Homeland Security Director Assistant effective July 1, 2019.
8. All commissioners sign letter to Otter Creek Grazing Association regarding an appraisal on a parcel of county owned property that is contiguous to the Otter Creek Grazing Association land.
9. All commissioners sign letter to Kenco Security regarding emergency phone contact information.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to accept the Consent Agenda. Motion carried.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to accept the scope of work from TSP and to authorize the chairman to sign the Notice to Proceed to begin the conceptual study for the library. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch  
Clerk to the Board

Fred W. Frandson, Chairman  
Washakie County Commissioners