

05-15-2018 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Terry Wolf, Members Aaron Anderson, Fred Frandson and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Planner David Anderson.

A motion was made by Commissioner Anderson and seconded by Commissioner Frandson to approve the minutes for the May 1, 2018 meeting. Motion carried.

Road and Bridge Superintendent Stuart Bower and Planner David Anderson met with the board to open the sealed bids for gravel crushing at the Lower Nowood Pit. The bid notice was read. Crushing will be for 5000 cubic yards. Bids were received as follows: Hout Fencing \$51,400.00, including \$1,800.00 for bonding, Nowood Construction \$52,750.00. The bids will be reviewed by the planner. An email had been received regarding gravel for sale that has already been crushed. The price quoted was much higher than the bid prices.

Road and Bridge Superintendent Stuart Bower discussed with the board a dust control granule that is like magnesium chloride. Stuart will be getting prices on this product. Stuart does not feel the brine is suitable for the material on Road 54. He would like to try the lime and water first. Stuart reported that the crew can utilize the water in the Upper Hanover Canal for projects. The timber mats have all been moved to the county shop. Estimates will be received for mowing the Worland and Ten Sleep roadways.

Building Maintenance Manager Tom Schmeltzer reported that an estimate of costs to remodel the remaining pod for the public defenders office is \$18,400.00. This includes painting, carpet, electrical and plumbing. Further discussion will be held with Hot Springs County Commissioners in regards to cost sharing the rent between the two counties. Tom also reported that there is a possible water line issue under the Ten Sleep Library. This has been an ongoing problem for several months and was thought to be within the Ten Sleep school water line. Investigation of the possible leak will take place this week. Discussion was held on possible solutions to the issue regarding a new water line placement if needed. Discussion was held on moving the supply building back to the Ten Sleep Library area and pouring a cement pad for the building. An inspection was held at the Worland Library with the fire inspector and there are several issues that will need to be addressed in the near future. Tom has received a letter from the Wyoming Dept. of Environmental Quality that states the custodians can no longer inspect the underground storage tanks for the generator. Several names were given of companies that do the inspections. Tom will receive prices for this work. Also discussed was a

back flow preventer at the Law Enforcement Center and if it needed to be replaced or repaired. Tom will have Basin Mechanical do an inspection.

Public Health Nurse Amanda Heinemeyer reported that they have started their spring exercise program with 24 teams competing. Discussion was held on the wellness testing for county employees and sending out an email with dates. Amanda reported that several of the personnel had attended a chronic disease seminar on how to manage chronic health issues and will hopefully open this up to the public in September.

Youth Alternatives Director Sarah Garcia and Grant writer Sheri Gunderson reported that the additional funding with the VOA/OJJDP grant had been received. TANF funding was also approved at \$51,000.00. The calendar for summer youth activities is nearly completed to be sent out when school has recessed for the summer.

County Attorney John Worrall discussed with the board the public defenders office staffing and office space that is needed. Discussion was held on the amount of space needed and the possibility of issues with the space not being large enough for the entire staff. Public Defender Rich Hopkinson joined the meeting. Discussion was held on regulations and state guidelines regarding the square footage needed for the staff. Also discussed were possible issues with the lighthouse being located next to the public defenders office and the clients that both have. The board, Rich and John will tour the area..

The board along with staff of the lighthouse toured the lighthouse area. Issues that need to be addressed were on flooring, a cracked wall and ceiling, a fire plan, heating and air conditioning issues, the back splash area by the sink, smoke detectors, an exhaust fan for the stove, and fire extinguishers. There will not be an exhaust fan put over the stove. Tom will work on the flooring and wall issues and a smoke alarm. Tom will contact Basin Mechanical about the heating and air condition system and report back to he board on their findings. A tankless toilet will be installed for safety issues. Also discussed was outside lighting.

The board, Richard Hopkinson and County Attorney John Worrall toured the proposed public defender site and discussion was held on possible remodeling that could take place with the office areas.

A motion was made by Commissioner Frandson and seconded by Commissioner Anderson to approve the low bid with Hout Fencing to do the gravel crushing at the Lower Nowood Pit in the amount of \$51,400.00. Motion carried.

Wendy Baird representative for the Big Horn Bar requested two malt beverage permits to serve malt beverages at the May 28 Memorial Day rodeo and the July 4 and 5th rodeo at the Ten Sleep rodeo grounds. A motion was made by Commissioner Anderson and seconded by Commissioner Frandson to approve the two malt beverage permits for \$10.00 per permit. Motion carried.

A motion was made by Commissioner Anderson and seconded by Commissioner Frandson to approve Resolution No. 336 regarding the elected official salaries for the next four years commencing January 2019. Motion carried.

A motion was made by Commissioner Anderson and seconded by Commissioner Frandson to appoint Terry Livingston to the Aquatic Center board. Term to expire June 30, 2020. Motion carried.

A motion was made by Commissioner Anderson and seconded by Commissioner Frandson to accept the audit agreement with Carver, Florek, and James regarding the audit for 2017-2018. Motion carried.

Fire Warden Chris Kocher met with the board to review the 2018 Wildland fire management annual operating plan. This is an amended plan from 2016 because the new plan has not been adopted at the federal and state level and this plan is currently under the original 2012 plan. A motion was made by Commissioner Frandson and seconded by Commissioner Anderson to authorize the chairman to sign the amended plan as presented. Motion carried. Discussion was held on approval of the county pit area for fireworks June 30 through July 4th. A motion was made by Commissioner Anderson and seconded by Commissioner Frandson to approve the usage of the county gravel pit area for fireworks June 30 through July 4. Motion carried.

County Assessor Kathy Treanor reviewed with the board the county abstract for 2018.

New Ambulance Director Luke Sypherd met with the board to discuss upcoming budget proposals and equipment needs for the ambulance service. Discussion was held on a plan for setting up a budget for replacement of equipment. Luke has applied for a grant to attend a trauma conference. He would like to purchase a vehicle for the director to use for out of town meetings. Discussion was held on life flights and the continuance of this agreement in the future. Also discussed long term was a new building for the ambulance service.

A phone call was placed to Hot Springs County Commissioners to discuss the public defenders office space. Also at the meeting was County Attorney John Worrall. Discussion was held on if both counties could have office space available or just one county, the cost of the space and square footage of space needed. Both Hot Springs County and Washakie County will further investigate the questions that exist before any decisions are made.

CONSENT AGENDA

1. Accept monthly report for Circuit Court \$3,147.00 and Treasurer's Office Trial Balance and cash balance.
2. Authorize chairman to sign Family Planning Expense/Revenue report for April 2018.
3. Authorize chairman to sign 2018-2019 Sub-award Agreement with VOA/OJJD grant.

4. Authorize chairman to sign contract between Dept. of Health and Washakie County and Public Health.
5. Authorize chairman to sign Agreement between Hout Fencing of Wyoming Inc and Washakie County to crush gravel at the Mahogany Butte Pit.
6. Authorize chairman to sign Agreement between McGarvin-Moberly Construction Inc and Washakie County to chip seal 4.1 miles of county road.

A motion was made by Commissioner Anderson and seconded by Commissioner Frandson to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Frandson and seconded by Commissioner Anderson to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Terrence D. Wolf, Chairman
Washakie County Commissioners