

## 05-15-12 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 am. Those present were Chairman Ron Harvey, Members Terry Wolf and Aaron Anderson, and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by County Commissioner Terry Wolf.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the minutes of the May 1, 2012 meeting. Motion carried.

Road and Bridge Superintendent Tete Weston reported to the board that the crew continues to blade the county roads and all of the winter roads have been opened. A request has been made by Marathon Oil for the county to place a culvert on the Winchester Road to assist with a drainage issue. Approval was given to proceed with this placement when time allowed. Discussion was also held on the Winchester Bridge and the repairs that are needed. Tete will contact an engineer to look at the bridge. Tete continues to get estimates for a snow plow truck. Tete reported that there was 416 tons of material used on the bike path on Lane 12. Some of the crew will be attending a workshop in Thermopolis regarding graveling roads. A price of \$1,626.00 was received to place a valve on the tanker for safety issues. Approval was given to proceed. Discussion was held on the damaged cylinder on the loader.

Building Maintenance Manager Tom Schmeltzer reported to the board that the remaining air conditioning unit could be placed at the Law Enforcement Center electrical room. Tom will receive prices to install the unit before proceeding. Estimated cost for siding for the barn is \$1300.00. Approval was given to proceed. Discussion was held on organizations and people wanting to rent the fair grounds. The commissioners are continuing to work on a new contract. Tom has started stripping the floors at the courthouse and should be done within the week. Discussion was held on having a bike rack built for the courthouse and discussion was held on the possibility of purchasing a skid steer loader for snow removal and for the road and bridge to use. The skid steer loader purchase was taken under advisement. Approval was given to proceed with the bike rack.

Planner Bruce Frederick met with the board to review the current subdivision regulations regarding a mobile home park. Also available at the meeting was Washakie Development Association Director (WDA) Le Ann Baker. State Statutes states a mobile home park is a subdivision. The county regulations define a mobile home park but state statutes does not. Currently there is no criteria on how to review a mobile home park. Bruce will be meeting with the planning commission to discuss this issue and a public hearing will need to be held regarding a change in the subdivision regulations. Bruce reported that they mylars are ready to be filed for the road work that has been completed as bid. Work has been completed on the bike path. The dirt will need to be pushed up along the edge of the path before the project will be approved by WYDOT. Discussion was held on the flow of the water and the fact that the water is flowing too quickly for some to utilize the water for irrigation. The board will look at this issue. Bruce reported that the first joint city and county planning commission meeting will

be held May 22 at 7:00 pm. Discussion was held on the planner's job opening and when advertising will start.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve Commissioner Harvey attending the Leadership Wyoming classes and the county paying for any expenses that the Wyoming County Commissioners Association does not pay for through the County Commissioners Travel expense line item. Motion carried.

Homeland Security Director Kimball Croft met with the board to review the Critical Incident/Disaster Immediate Mitigation Fund Policy. WDA Director Le Ann Baker was also present. The policy has been reviewed by the county attorney and the city, county and fire personnel involved. Approval was given by the board to proceed with the policy and it will be signed at the next meeting. Discussion was held on a mutual aid agreement with the city and county. Also discussed was the availability of funds for upcoming grants. Discussion was held on the possibility of setting up a twitter account for emergency management issues. Kimball will research to see if any other counties have policies in place for social media releases. Discussion was held on training for personnel within the county for an Emergency Operating Center (EOC). Also discussed was training for elected officials regarding an EOC. This training could be offered to surrounding counties elected officials also. Kimball reported that his current vehicle has 125,000 miles and the motor for the back window will need replaced. Cost is \$345.00. The funds are available in Kimball's budget. Approval was given to proceed with the purchase.

Commissioner Wolf left the meeting to attend a Western Interstate Region (WIR) conference that is held in Santa Fe New Mexico. Commissioner Wolf is a representative on the National Association of County Officials (NACO) Public Lands Steering Committee.

Clerk of Court SuZann Whitlock met with the board to discuss her child support account being out of balance because a check was written and the person that was to receive the check did not receive the check and a second check was sent and both checks were cashed and the person has since moved out of the state and is not responding to any correspondence or phone calls made by SuZann. SuZann has discussed the issue with County Attorney Marcy Argeris and there is not anything that can be done because the person does not live in Wyoming at this time. A motion was made by Commissioner Anderson and seconded by Commissioner Harvey to proceed with the bad debt in accordance with direction from the county auditor. Motion carried.

Pinecove Consulting IT Manager Bill Murphy and County Assessor Kathy Treanor met with the board to discuss the need for a new server for the Assessors office for GIS web based distribution of maps and information. Also discussed was the fact that the main servers for the county have been without maintenance since August 2011 and should be replaced soon. Discussion was held on the new technology and to put everything on one hardware platform for the county and the assessor's office. The estimated cost is under \$63,000.00. A proposal will be brought before the board at the June 19, 2012 meeting.

Public Health Nurse Lori Schaal met with the board to report that the handicapped door has been installed. Tom is receiving bids for painting the inside of the public health building. Striping of the parking lot needs to be done in the near future. The yard area will be cleaned again by the Boy's school and Lori and her staff will wash the building down in the next couple of weeks. There will be a training session this week regarding an anthrax situation.

Zach Bowman with Rank City Productions met with the board to discuss the possibility of renting the fair grounds arena for a bull riding event. Discussion was held on a cost for the arena and any other costs involved for the facility. Discussion was held on covering the sponsor signs that are currently at the arena area. Also discussed was setting up a smaller arena inside the arena with portable panels and moving the portable bleachers into the arena area. The portable panels that the county currently owns are not strong enough to hold a bull and they will be damaged very easily. There was no set time frame for when the event would be held. Mr. Bowman stated that \$200.00 plus a security deposit would be a fair price for the arena. The board felt this was too low and would like to discuss the price with the fair board before giving an answer.

Joseph M. Sylvester, Project Engineer for Wyo-Ben Inc. met with the board to discuss a future mining area for bentonite. The area of discussion is west of Ten Sleep and the Old Ten Sleep Highway will be used often and possibly the Lower Nowood if there is a great deal of construction on Highway 16E. The Lower Nowood Road is not built for heavy truck traffic so there could be an issue with using this road. The timeline for the project was discussed. Mr. Sylvester will send additional information to the board regarding a map and timeline.

Fair board secretary Sharon Kelly and Building Maintenance Manager Tom Schmeltzer met with the board to discuss who would continue to schedule the events at the fair grounds. Several calls have been received to Tom regarding this issue and he does not have the calendar to make the arrangements. Sharon will continue to do the scheduling of the buildings and the board will continue to work on the fair grounds rental agreement. Discussion was held on who owns the stage that was built for the barbecue. Because of the open bottom on the stage there is trash, grass and weeds building up in the area. Tom will work on getting this cleaned up and possibly close in a portion of the bottom of the stage area.

After the board viewed the new bike path area at lunch it was decided that additional irrigation pump hoses will need to be placed into the main line to assist with the flow of water to two irrigation inlets along the bike path. Currently the water is flowing too quickly and it is not able to flow into the lines. This is a temporary fix and further work will need to be completed.

A phone call was placed to Myron Casdorff regarding the bull riding event. Discussion was held on the usage of the portable panels. The fair board does not feel that the panels will stand up to the abuse of the bulls and there are not other portable panels that can be used. Discussion was held on the price for the arena area. At this time the fair board rents the arena for \$500.00 per event with a \$200.00 security deposit.

A phone call was placed to Zach Bowman regarding the bull riding event. The cost for the arena is \$500.00, with a \$350.00 security deposit for damages, the portable panels can not be used and the signs can not be covered. The event must be held two weeks before the fair or after the fair. This information was taken under advisement by Mr. Bowman and he will report back to the board at a later date.

#### CONSENT AGENDA

1. Accept Trial Balance and Cash Balance Treasurer's Office, Circuit Court \$12,661.00.
2. Authorize chairman to sign the OJJDP draw down request in the amount of \$1,289.94.
3. Authorize chairman to sign Release and Assignment regarding Chad Piotrowski and the road and bridge shop.
4. Authorize chairman to sign Wyoming Dept. of Transportation Acceptance Certification regarding the TEAL grant and project STP-E-LC-0.00 TL09014.
5. Authorize chairman to sign expense/revenue report for April 2012 with Family Planning.
6. Authorize chairman to sign proposal with McGarvin-Moberly Construction regarding the Double Invert on Road 13. In the amount of \$79,600.00.

A motion was made by Commissioner Anderson and seconded by Commissioner Harvey to approve the Consent Agenda as presented. Motion carried.

Road and Bridge Superintendent Tete Weston reported to the board that the culvert that was purchased for the Washakie Ten project is incorrect. The bends are straight and the pipe is spiraled and now they can not be put together correctly. The contractor will be meeting with WYDOT engineers in regards to this issue and how to proceed.

Discussion was held on the Road 13 double invert project. The county will pay for the oil with a separate invoice. The project will be completed by the end of June.

County Attorney Marcy Argeris met with the board to discuss the indigent funeral policy that was recently passed by the board. The policy is based on state statute and the statutes must be changed if the policy is going to be changed.

There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Harvey to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch  
Clerk to the Board

Ron Harvey, Chairman  
Washakie County Commissioners