

## 04-16-2013 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Aaron Anderson, Member Ron Harvey, Terry Wolf and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Road and Bridge Superintendent Tete Weston.

A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to approve the minutes of the April 2, 2013 meeting. Motion carried.

Road and Bridge Superintendent Tete Weston had received a call from Len Cannella regarding receiving part of the rip rap in the county owned pile to use on his property. Approval was given to use the rip rap with the understanding that the county does not give approval to where and how the rip rap is used and the county is not responsible for the misuse of the rip rap. Tete reported that there will be a consignment auction on May 4. He will take the equipment not in use by road and bridge to this auction. Discussion was held on cold mix for the upcoming summer. Tete would like to receive 1000 to 2000 tons. Discussion was held on bidding the price for the cold mix for 1000 tons. Bids will be opened on May 7, 2013. Discussion was held on a right of way easement with High Plains Power. The easement stated that the easement would be for an overhead installation but it will now be bored on Larkin Lane. Approval was given for the chairman to sign the easement after it was corrected by High Plains Power. Discussion was held on the East Hillcrest road being cut during the winter with no permit.

Road and Bridge Superintendent Tete Weston and Building Maintenance Manager Tom Schmeltzer were instructed to report back to the board by May 7, 2013 with a list of what projects, repairs, and new equipment will be needed over the next 18 months for budgeting purposes.

Building Maintenance Manager Tom Schmeltzer reported that the cabinets for the Clerk of Courts office will be finished this week. The new carpet has been placed in the vault area. The heat in the handicapped accessible ramp is no longer working and can not be repaired without tearing out the cement. There is about half power on the front steps at this time so extra snow removal will be needed by the custodians. Discussion was held on purchasing a used buffer. Discussion was held on purchasing the rugs and not having them cleaned. Tom will review the contract with the company representative before a decision is made. If the rugs are purchased estimated price is \$1700.00 and would save the county from the rental fees.

Discussion was held on Lane 6 and the issues with bringing the road up to county specifications as per the state county handbook. Also discussed was the work the county has done on the road in the past thinking it was a county road. The reason it is not a county road is because the plat was not filed after declaring it a county road.

Harold Coe met with the board briefly to ask who was in charge of the creek area along Washakie Ave. At this time there are several entities involved with the creek and all of the entities have been trying to clean different parts of the creek area. The city and county are attempting to work through the flood mitigation program to come to a solution for some of the problems in the area.

Planner David Anderson met with the board to discuss Lane 6. Discussion was held on if the roadway needed to be upgraded if it was taken by prescription and not by petition. Discussion was held on if it was required to have a 60 foot right of way. State statute requires a 60 foot right of way but many county roads do not have a 60 foot right of way. If the road is taken by prescription than it can be taken as is with no other requirements. Discussion was held on what would be needed for the fire department as a turn around if there was a fire on that lane. Discussion was held on if with landowner consent, an agreement could be developed with the regarding who would be responsible for the cement ditch and the drainage area and the county would agree to only maintain the 18 feet of actual roadway. David will work with the county attorney on some type of agreement. David received approval to attend a flood plain management training in Maryland in June. Cost to the county is \$125.00. David also received approval to attend a Planning meeting in May. Discussion was held on the Nowood bridge project just outside of Ten Sleep and if the bridge can be closed to vehicle and livestock traffic for up to 60 days. Discussion was held on the timeline of when the bridge would or could be closed and the amount of time that it could be closed. At this time the board felt that the bridge could be closed to vehicle traffic but not livestock traffic. David will discuss this with WYDOT and report back to the board.

Discussion was held on the bike path and water line with South Worland Water Users. David reported that he had reviewed the issue with the county attorney and with no written documentation regarding who was to repair the bike path it will be the counties responsibility.

Discussion was held on phase II of the bike path and the fact that because a ditch was buried a study with the Corp of Engineers should have been completed on .25 acres of wetland that needed to be established before the path was built. Nelson Engineering was handling this study and stated that they had sent the paperwork to the Corp and it was misfiled and WYDOT gave notice to proceed with phase II. Now the papers will be resubmitted and reviewed by the Corp of Engineers before a notice to proceed will be given on the next bike path phase. Approval was given to sign the right of way acquisition for the phase II project.

Homeland Security Director Kimball Croft reported to the board that the Tier 2 sites had been reduced from last year and he continues to work on this project and do the yearly reporting. Kimball reported that there are hazardous mitigation funds available again this year for projects. He has been working with the planner on several areas in regards to the funding. Discussion was held on who owns the property by Wyoming Sugar and the auction barn area in regards to a culvert that may need replaced and the possibility of using the mitigation funds that may be available. Kimball will continue to work with the Assessors office on this ownership

issue. Approval was received for Kimball to purchase coffee and refreshments for an upcoming faith-based mobilization disaster course that will be held in Worland.

Library Director Karen Funk and library representatives Suzanne Dorn, Shelley Nitchman, Mary Jo Fowler, Cari Waterworth, Dolleen Grobe, Ruth Stephens Vickie Overcast and Vicki Gopp presented to the board the National Library Week 2013 Proclamation. A motion was made by Commissioner Wolf and seconded by Commissioner Harvey to approve and accept the Library Proclamation as presented. Motion carried.

Library Director Karen Funk, Assistant Shelley Nitchman, Library Board members Dolleen Grobe, Ruth Stephens, and Cari Waterworth met with the board to discuss the possibility of allowing the library board to hire a part time staff member to work several hours that another staff person has dropped. There is funding in the budget for this until July 1. Approval was given with the understanding that there may not be enough funds available for the person after July 1. Discussion was held on the affordable care act regarding health insurance and the affects on county and library budgets and when the requirements go into affect. There are many unanswered questions at this time regarding the changes but all need to be aware that there will be changes made in health care requirements.

Planner David Anderson reported that the fencing project for the Septage Site is being advertised. Discussion was held on the cost for Engineering Associates to stake the lines for the fence and the stake the property corners. David reported that he could lease the equipment by the day and do the fence staking and do the work on Lane 6 in one day. Approval was given for him to lease the equipment for the day to get the fence and Lane 6 project completed. Commissioner Harvey stated that the roadway into the septage site should become a county road as soon as possible. At this time it is just a BLM right of way. David will work on this project.

Discussion was held on addressing within the county. At this time the county does not have a written policy but in the past the address that is used is off of the public access that the landowner has not off of a private road and there is a landowner that would like their address to be off of a private roadway. The board would like for David to receive other county policies for addressing but at this time to not change the way that the county is addressing until a policy is created.

Kent Gillette, Planner David Anderson and the board toured the First Southern Baptist parking area that the church would either like to sell or have help with maintaining for the bike path. Planner David Anderson will discuss with the City of Worland representatives to find out what the minimum requirements are to use the area as a parking lot before any decisions are made.

A dedication was held for the Washakie County Centennial Tree, which is located on the courthouse lawn. The Ohio Buckeye was donated by the Worland Tree Board. Members of the tree board that were present were Steve Dondero and Claire Dunne. Also present was Groundskeeper Heather Shyrack and Jim Gill.

Insurance Broker Tom Davis, Nancy Quinn, Le Ann Chenoweth, County Attorney Marcy Argeris, and Dan Scheuerman met with the board to review several options available to the county in regards to insurance coverage for employees and the possibility of the employee paying for a portion of their health insurance. Several options were reviewed such as having a cafeteria plan where there are several options available for employees to choose a plan that is affordable to them. Discussion was held on funding for the HRA and starting a wellness plan for employees. This information was taken under advisement by the board.

Hospital Board members Dan Scheuerman, Ruth Bower, Rob Orchard, Anna Venable, Gil McEndree, and Banner Health CEO Margie Molitor, and Washakie Development Director Le Ann Chenoweth met with the board to discuss moving forward with a proposal from Banner Health to remodel the hospital. The original proposal has been withdrawn by Banner Health and they will be returning in the near future with a new proposal. Commissioner Anderson stated that the commissioners would like to move forward with a public meeting and ask the following four options. 1. The county would continue on the current course, funding projects and repairs as the county has money available. 2. The county would pursue county funding to complete maintenance needs and work on facility upgrades. 3. The county would pursue a long term relationship with Banner Health to remodel and operate the existing facility. 4. The county would solicit proposals from other parties to manage the facility and potentially remodel the hospital facility. The commissioner would like to have pro's and con's regarding each issue from the public. Discussion was held on if this should be done before the new proposal from Banner Health is received. The new proposal will leave ownership of the building and grounds with the county. Commissioner Harvey stated that he has contacted several consultants regarding the issue receiving proposals from other firms. The consensus was to wait until the proposal is received from Banner Health before proceeding with a public meeting. The next hospital board meeting will be April 25 and Commissioners Wolf and Anderson will attempt to attend this meeting. Discussion was held on having a facilitator to run the public meeting.

Steve Trombley met with the board to discuss the ownership of the hospital building and ownership of equipment at the hospital.

County Attorney Marcy Argeris met with the board to discuss the issue of if we receive the proposal from Banner Health and after the public meeting we decide to go to a Request for Proposal (RFP) from other companies should the Banner Health proposal be public. A call was placed to Banner Health CEO Margie Molitor and was reported to her that if Banner Health brings forth their new proposal it will be a public document and if the board feels that they would like to send out an RFP to other interested entities that the Banner Health proposal will be known and that Banner Health may want to hold off on their proposal until it is decided how the board wants to proceed with the public meeting. Margie stated that she understood what the board was saying and would discuss this with Banner Health personnel. Margie reported that Anna Venable is working on a power point presentation and the commissioners will review this before the public meeting.

Several different options will be given to Insurance Broker Tom Davis to begin to work on a proposal for county health insurance for the upcoming renewal time of August 2013.

#### CONSENT AGENDA

1. Approve bond for Stephanie Kim Norman, South Circle Estates Service and Improvement District Treasurer, in the amount of \$13,000.00.
2. Approve bond for John W. Murphy, South Circle Estates Service and Improvement District President, in the amount of \$13,000.00.
3. Authorize chairman to sign drawdown request for OJJDP.
4. Approve bond for Jonna Abel, Worland/Ten Sleep Visitors Council Chairman, in the amount of \$5,000.00.
5. Authorize chairman to sign drawdown request for Fairview Industrial Park site project in the amount of \$4,322.00.
6. Authorize chairman to sign drawdown request for Fairview Industrial Park site project in the amount of \$6,197.00.
7. Authorize chairman to sign 2013 Annual Operating Plan with Big Horn National Forest.
8. Authorize chairman to sign draw down request No. 20 in the amount of \$166,259.95 regarding the septage site.
9. Accept Washakie County School District No. 1 Basic Financial Statements June 30, 2012.
10. Accept fees for Circuit Court for March 9,946.02.
11. Authorize chairman to sign Application for Transportation and Utility System and Facilities easement with BLM.
12. Authorize chairman to sign right of way easement with High Plains Power Inc for an overhead easement along Larkin Lane.
13. Authorize chairman to sign right of way easement with High Plains Power Inc for an overhead easement along Nowater Trail.
14. Authorize chairman to sign VOA/OJJDPD grant application for 2011.
15. Authorize chairman to sign Homeland Security drawdown request in the amount of \$6,099.67.

16. Authorize chairman to sign family planning expense/revenue report for March 2013.
17. Authorize chairman to sign FEMA flood plan management general admissions application.
18. Authorize chairman to sign Wyoming Department of Transportation right of way and utility certificate.

A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Wolf and seconded by Commissioner Harvey to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch  
Clerk to the Board

Aaron Anderson, Chairman  
Washakie County Commissioners