

04-15-2014 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 10:00 a.m. Those present were Chairman Aaron Anderson, Members Ron Harvey, Terry Wolf and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by County Commissioner Ron Harvey.

A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to approve the minutes for the April 1, 2014 meeting. Motion carried.

Road and Bridge Working Superintendent Randy Chenoweth reported to the board that the crew is grading roads. Culverts will be replaced on Larkin Lane and Upper Spring Creek. The brakes have been repaired on the belly dump and windshields will be replaced on two vehicles. Estimate for the windshields is \$460.00. Approval was given to proceed. Randy has been working on a priority list for projects that need to be completed for the coming year. Discussion was held on the Ten Sleep shop and issues with a portion of the shop that is settling. Rental of the skid steer loader with an auger is \$1200.00 per week. Randy will get a price to possibly rent the skid steer for a month. The crew will be attending a flagging school in May. Discussion was held on a French drain in the area by John Noland's property on Airport Road. The drain is not working properly and water has been rising on the Noland property. Discussion was held on the ownership of the drain. The board will discuss this issue with Planner Anderson regarding if one of the drainage districts owns the French drain. Discussion was held on the upgrade to Pub works and additional usage regarding the retro-reflectivity program that must be started by June 14, 2014.

Building Maintenance Manager Tom Schmeltzer is unsure on how to fix the Ten Sleep shop issue. The door is workable but could come off of the tracks due to the shifting of the building. Discussion was held on several options available. Tom will get prices to erect a new bay area and just use the old area for storage. Also discussed is if another building can be built on the property because the land is leased from the State of Wyoming. Tom reported that the handicapped area at the Courthouse has been completed since the sewer issue is resolved. Approval was given to purchase sod for the area that needs repaired. Estimated cost is \$1,300.00. Discussion was held on putting in a new sprinkler system. Tom recommends that Ron's Sanitation and Sprinklers put in the new system and when another system is needed in the future Tom will utilize another company in Worland that puts in sprinkler systems. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve upon the recommendation of Building Maintenance Manager Tom Schmeltzer for Ron's Sanitation and Sprinklers to replace the sprinkler system in a portion of the Courthouse line. Motion carried. Commissioner Harvey abstained from voting. Approval was given for Tom to hire part time help to mow the lawns at the fair grounds. Discussion was held on shortfalls in

the building maintenance budget due to the sewer line breakage. Additional funds will be transferred to this budget in the future.

Administrative Assistant Nancy Patrick reviewed with the board the statistics for March at Public Health. Discussion was held on the opening due to the retirement of Lori Schaal. At this time the job is being reclassified and then it will be advertised through out the United States and through the local daily news and radio station if funds are available.

Hospital Board trustee Gil Mc Endree met with the board to discuss lease options with Banner Health.

A public hearing was opened at 11:30 am to increase funds in the Homeland Security Grant budget to accommodate a grant that was received after the 2013/2014 budget was finalized. There were no comments made regarding the budget increase. A motion was made by Commissioner Wolf and seconded by Commissioner Harvey to close the hearing at 11:31 am. Motion carried. A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to increase the Homeland Security Grant budget by \$38,171.00. Motion carried.

Homeland Security Director Kimball Croft reported that he will be holding a Meadowlark Dam failure meeting this evening. Discussion was held on several different areas that could possibly flood if the dam were to break. Kimball discussed with the board run off projections for this spring, upcoming meetings and projects that he will be working on.

WDA Director Le Ann Chenoweth presented to the board an emergency grant application that will be submitted to the State Lands and Investments Board regarding replacement of a portion of the hospital roof. The application is for \$583,009.00. The hospital board has approved a 25% match for the project. If the grant should be awarded with a need for a 50% match the county will need to budget additional funding for the project. This will be discussed after the grant hearing in June and before the 2014/2015 budget is completed. A motion was made by Commissioner Wolf and seconded by Commissioner Harvey to approve Resolution No. 312 regarding the State Lands and Investments Grant application in the amount of \$583,009.00. Motion carried. The board thanked Le Ann for her work on the grant application.

The events contract for rental of the fair grounds buildings was reviewed by the board. Several issues have arisen regarding the liability insurance that is required by an individual through their homeowners insurance in order for them to be able to rent the facility. The amount of insurance required is not obtainable by most. The board discussed removing the clause regarding the liability coverage needed through a homeowner's policy for an individual to rent the facility. If an organization or individual is selling alcohol at an event at the fairgrounds they will need to purchase liability insurance for the selling of the alcohol.

Farm Service Agency County Executive Director Sherri Foust met with the board to review several options available due to the flooding early this spring because of the ice jam. At this time it does not seem that any one needs the federal assistance for damage. The only

assistance available is a low interest loan. Discussion was held on if the county should wait to make a decision until the run off is over but Sherri recommended that the board just rescind the letter for support and if another event occurs it can be reapplied for through the state. Approval was given for her to proceed with rescinding the letter.

Rick Hernandez, Loretta Alcaraz and Building Maintenance Manager Tom Schmeltzer met with the board to discuss the issue with liability insurance needed to rent the fairgrounds facility. The board stated that they have made revisions to the events contract and are taking out the portion regarding the liability insurance that is currently needed for an individual. The Hernandez family has the fairgrounds reserved and they will complete a new form next week.

Discussion was held on the Wyoming Law Enforcement Extra Territorial Assistance Memo of Understanding between the sheriff and city police. Commissioner Wolf expressed concerns of operating under an expired MOU. The duration of the MOU “shall be in full force and effect for the period of one year”. The most current MOU would have expired October 2013. The sheriff is the ultimate law enforcement officer in the county. Commissioner Wolf believes that before any traffic stops outside city jurisdiction are made, permission needs to be received from dispatch run by the Sheriff’s Department. A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to approve the Memo of Understanding as presented and to make sure the sheriff is aware of the timeline with the Memo. Those voting Aye: Commissioner Harvey and Commissioner Anderson. Those voting Nay: Commissioner Wolf. Motion carried.

4-H Youth Educator Amber Armajo, Iesha Costalez, and Beth Shaffer met with the board to present the Proclamation for Month of the Military Child. A motion was made by Commissioner Wolf and seconded by Commissioner Harvey to approve the proclamation as presented. Motion carried.

Discussion was held on selecting a member to serve on the Substance Abuse Treatment select committee. Commissioner Anderson was appointed to this committee.

Planner David Anderson discussed with the board the French drain on the Airport Road. David will do more research on who is the owner of the drain and report back to the board.

Coroner Jeff Lapp met with the board to discuss the possibility of using the office vacated by WDA Director Le Ann Chenoweth at the Homeland Security Building. The board will look into possibly moving more than just the files to this area if there is enough room.

A phone call was placed to Insurance Agent Tom Allred regarding the possibility of the county obtaining insurance for those that want to rent the facility. Mr. Allred stated that the county already has liability insurance to cover themselves and can’t purchase for others.

A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to amend the fairgrounds rental contract to exclude the need for liability insurance for an individual.

Coverage will still be needed for individuals or organizations that will be selling alcohol. Motion carried.

The Washakie County Commissioners scholarship applications were discussed.

A motion was made by Commissioner Wolf and seconded by Commissioner Harvey to approve the minutes of the April 10, 2014 special meeting. Motion carried.

CONSENT AGENDA

1. Accept monthly statements for March from Clerk of Court \$1,830.62, Circuit Court \$7780.00, Treasurer's Office Trial Balance and Cash Balance.
2. Authorize chairman to sign OJJDP draw down request in the amount of \$1,050.90.
3. Ratify purchase of desktop computers to replace XP computers and GIS and Card upgrades for several county offices. Estimated cost \$3,000.00.
4. Authorize chairman to sign Pay Estimate No. 9 with Diamond Point Construction for \$10,000.00 retainage regarding the Fairview Site project.
5. Authorize chairman to sign Washakie County Family Planning Expense/Revenue report for March 2014.
6. Authorize chairman to sign Investment Ready Communities Business Ready Community Grant & Loan Program annual report.

A motion was made by Commissioner Wolf and seconded by Commissioner Harvey to accept the Consent Agenda. Motion carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Harvey to approve the Quitclaim Deed to Beverly Wilson-Smith regarding county owned property in Mountain View Subdivision. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Harvey and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Aaron Anderson, Chairman
Washakie County Commissioners