

04-03-12 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 10:40 a.m. Those present were Chairman Ron Harvey, Members Terry Wolf and Aaron Anderson, and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by County Assessor Kathy Treanor.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the minutes of the March 20, 2012 meeting. Motion carried.

Assessor Kathy Treanor, Treasurer Doris Kern, Attorney Marcy Argeris, Sheriff Steve Rakness, Ambulance Director Mike Bryant, Clerk of Court Deputy Debbie Swick, County Clerk Deputy Ruth Reed, and Public Health Nurse Lori Schaal met with the board to discuss the Salary Range per job class proposed salary plan that Public Sector Personnel Consultants has created after doing a salary study. Discussion was held on how to move forward with the information regarding a vertical and a horizontal movement scale. The board would encourage employees to take on additional tasks for additional money. Discussion was held on certifications that some employees must complete and the different tasks that each office has regarding their jobs. If you average the proposed scale it is a 3.4% increase for employees. Discussion was held on starting with the basic minimum range and working from that point. Discussion was held on each office creating a three column step scale regarding a pay scale on how an employee will be compensated for tasks and move up the scale. The elected officials and department heads will hold a work session on the proposed step scale.

Vouchers were paid for March 2012 as follows:

4-H Educator Amber Armajo, University of Wyoming Associate Director Kelly Crane, Staff Sergeant Iesha Diede and children, Dixie Cochrane and children presented to the board a Proclamation for the Month of the Military Child. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to proclaim the month of April as Month of the Military Child. Motion carried.

4-H Educator Amber Armajo, University of Wyoming Associate Director Kelly Crane, and Centsible Nutrition Educator Cindy Aguilar met with the board to discuss the position that is still open regarding a extension agent. Discussion was held on having one of the commissioners sit on the selection committee. Cindy presented the Centsible Nutrition cookbook and how the program assists with meal planning and saving money in regards to eating at home and cooking nutritional meals. Upcoming events were discussed for 4-H projects and discussion was held on a community service project at the fairgrounds. Also discussed were some funds that are available for the fairgrounds from a memorial. Amber will meet with Building Maintenance Manager Tom Schmeltzer regarding the projects.

Jim O'Conner met with the board to discuss the possibility of decreasing the historic preservation board to seven or five members. There is some interest in doing several things for the upcoming 100 year celebration. Jim will draft a resolution for County Attorney Marcy Argeris to review.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to transfer land from Washakie County to Washakie County Weed and Pest Control District. Motion carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Harvey to sign the amended Joint Binding Resolution # 294 regarding the optional sales tax question being placed on the November ballot. Motion carried. Commissioner Anderson abstained from voting.

A phone call was placed to Human Resource Director with Local Government Liability Pool insurance Bill Miller regarding the WARM requirements for driving records. Bill stated that he would not amend the current employee policy to include the new requirement because they could change in the future and then the policy would need to be amended again. The requirements can be placed in the guidelines book.

Public Health Nurse Lori Schaal met with the board to present a contract for a nurse practitioner for April through August. Lori presented the February and March narratives for public health. Lori reported that the doorway is ready for the handicapped access door to be placed. Lori will hold off on cleaning the carpet until later in the year. The underground sprinklers will need to be turned on soon. Lori will have several boys from the Wyoming Boys School clean the parking lot and subway sandwiches will be purchased. Adult Health statistics were presented to the board for their review. Discussion was held on the many visits that public health has to assist adults with health care. Discussion was held on the draft response from public health regarding the impact statement for the immunization program. This response has been put on hold as per the Dept. of Health because the person requesting the information has left the department and the state will need to further assess the issue before continuing.

Many landowners from the Sesame Street area attended a meeting with the board to discuss a right of way easement for an irrigation line to be placed on the west side of Sesame Street. Discussion was held on not being able to place the water line within 10 feet of a potable water line as per DEQ requirements. Discussion was held on if the Sesame Street Irrigation Association has been formally created. This is in the process and should be completed soon. Much discussion was held on who would be responsible for reclaiming the areas of grass and yards that will be disturbed when the line is placed. Discussion was held on what "replacing" of a disturbed areas means. Discussion was held on RT Communications possibly laying conduit in the same trench for fiber optics that will become available at a later date. Discussion was held on if culverts would be needed for every driveway for drainage and how the system would drain properly. The board would like to meet at the site on April 17 beginning at 8:30 am with

all landowners involved and then meet at the commissioners meeting room at 9:00 am to further the discussion before the right of way easement is signed. If someone can not attend at 8:30 or 9:00 am one of the commissioners can be called with issues.

Fire Chief Chris Kocher met with the board to discuss the burning guidelines and making them a law and not a guideline. Discussion was held on the responsibility of those that are burning to call into dispatch before the fire is started and to be careful to not start a fire if the winds are strong or forecast to be strong. This information was taken under advisement by the board.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to hire Randall Chenoweth for the road and bridge opening. Motion carried.

CONSENT AGENDA

1. Authorize chairman to sign Washakie County Family Planning Expense/Revenue report for February 2012.
2. Accept monthly reports from Sheriff Dept. \$3,458.00, County Clerk \$8,869.25, Clerk of District Court \$2,374.65.
3. All commissioners sign letter to Kermit Sweeny accepting his resignation on the Planning Commission.
4. Authorize chairman to sign right of way easement with High Plains Power to place underground power line within right of way of Airport Road.
5. Authorize chairman to sign right of way easement with High Plains Power to place underground power line within right of way of Lane 14.
6. Authorize chairman to sign Independent Contract for a nurse practitioner.
7. Authorize chairman to sign an understanding of services regarding the 2012 audit with Stine, Buss, Wolff, Wilson Associates.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson, to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Ron Harvey, Chairman
Washakie County Commissioners