

## 03-07-2017 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Terry Wolf, Members Aaron Anderson, Fred Frandson and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Commissioner Frandson.

A motion was made by Commissioner Anderson and seconded by Commissioner Frandson to approve the minutes for the February 21, 2017 meeting. Motion carried.

Vouchers for February 2017 were paid as follows:

A motion was made by Commissioner Frandson and seconded by Commissioner Anderson to convene into executive session with County Attorney John Worrall beginning at 9:27 am to discuss possible litigation. Motion carried. A motion was made by Commissioner Anderson and seconded by Commissioner Frandson to reconvene into regular session beginning at 9:55 am. Motion carried. John will work on a letter to be sent to the fair board members with parameters on contracts, vouchers and minutes.

Cloud Peak Counseling Director Mark Russler and Building Maintenance Manager Tom Schmeltzer met with the board to discuss \$70,000 in funding that will be received from the Department of Health for construction of a secure hold facility at the Lighthouse facility. Mark reported that the funds will go to Cloud Peak Counseling and that he understood there were no conditions on spending the funds as long as it was for construction. Mark will check with the Dept. of Health to make sure there are no other conditions attached to the funding.

A motion was made by Commissioner Anderson and seconded by Commissioner Frandson to approve the estimate from Grime Busters to clean the floors at the Lighthouse facility in the amount of \$993.75. Motion carried.

A phone call was placed to Building Inspector Nick Kruger regarding if the person that draws the specifications for the building be an architect or engineer. Nick will meet with the commissioners at 3:00 pm to further discuss.

Building Maintenance Manager Tom Schmeltzer and Planner David Anderson reported to the board that the sewer line replacement will begin on Monday. Estimated cost is \$17,500.00. A motion was made by Commissioner Anderson and seconded by Commissioner Frandson to proceed with the sewer line replace with Viper Underground in the amount of \$17,500.00. Motion carried. Also reviewed was the WYDOT permit that is needed to proceed with boring under 10<sup>th</sup> Street. A motion was made by Commissioner Anderson and seconded by

Commissioner Frandson to authorize the chairman to sign the WYDOT Utility Sewer Repair Permit. Motion carried.

Road and Bridge Superintendent Randy Chenoweth and Planner David Anderson reported to the board that the 24 foot gates had been built for the crossing at the slab on Lane 17. Several of the commissioners had received calls stating that a 24 feet was not wide enough for farm equipment so the board would like the gates to be 30 foot. Discussion was held on damage to the newly installed Lane 10 Bridge. First inspection of the bridge indicates that it has settled or has moved due to frost in the ground. Randy and David will further inspect the bridge and report back to the board. Discussion was held on the 2017 projects for road and bridge and funding for these projects. Discussion was held on having the crew do all of the work on Road 580 and not contracting. This will be further discussed before a decision is made. Randy reported he has enough cold mix available for patch work in several areas. Millings will be available for Road 54 and Road 580 after the Upper Nowood project is started by WYDOT. Randy has ordered the first 200 fire signs. The crew will begin to work on county road fire signs as they have time. Discussion was held on purchasing lime and lime water to use as dust control. The board would like to see this used on several county roads to see if it will work. The cost for the product is much less than any other product available.

Homeland Security Director Jeff Schweighart reported that the after actions report on the Ice Jam. The actual response for the event was one week. All aspects of the event will continue to be monitored. Thanks were given to a high school group that assisted with clean up efforts with area homes. Discussion was held on setting up a meeting with the Army Corp of Engineers to further discuss the possibility of removing the sand bar. Also discussed was creating a social media page for Homeland Security for such events and discussed was receiving proposals from area businesses that have equipment or services with operators that could be made available for use during emergencies and to please submit a list of equipment or services; as well as, cost per hour, and emergency contact numbers. Also discussed was receiving proposals from companies and organizations that would be available to provide meals, to please advise the approximate head count they would be able to feed and what meals they would be available to supply.

Planner David Anderson and Road and Bridge Superintendent Randy Chenoweth reported to the board that bolts have been broken off on the west side of the Lane 10 Bridge due to a frost heave. There was discussion that the drainage of water and ice was not adequate in that area. The bridge will be posted for one lane traffic and no truck traffic. A motion was made by Commissioner Anderson and seconded by Commissioner Frandson to allow up to \$1000.00 for a surveyor to look over the bridge for stability issues. Motion carried.

A phone call was placed to University Educator Hannah Swanbom to discuss the possibility of her conducting special district trainings for all county boards. Also in attendance was WDA Director Le Ann Baker. Le Ann offered her services to assist with the type of meeting. Hannah will send the board the power point presentation that she currently uses. The board would like

to see emphasis put on the vouchering, minute taking, open meeting laws and board responsibilities.

County Assessor Kathy Treanor reviewed with the board a flyer that will be placed with the tax notice regarding placement of fire signs near a residence to assist with emergency personnel.

Discussion was held on an invoice that was submitted by the fire district for a portion of their time on the ice jam. The district would like to be reimbursed for \$10,657.54. The board denied this invoice and if the fire district would like to discuss the denial they can meet with the board at their next meeting.

Purchasing a ransomware package was discussed by the board. Additional coverage is greatly needed to protect the county. A motion was made by Commissioner Anderson and seconded by Commissioner Frandson to proceed with the purchase of the ransomware package in the amount of \$7,875.24 for a three year contract. Motion carried.

Landowner Nick Geis asked the board why there needed to be a gate placed at the slab on Lane 17. Nick felt that it would only hinder the traffic flow with farm equipment and semi trucks. The board has requested that the gates be 30 foot gates to allow for the traffic flow. Nick also reported that all of the sand had been scrapped back into the creek and should not have been and that the road crew needs to remove the measuring device out the way of the culvert because it was blocking the flow of the water. Nick also stated that the roadway had been closed for too many days because the danger had passed. The board felt that there is a need for the gates because of the destruction of the county road closed signs and the safety issue if someone attempts to cross the slab area when the water is too high.

WEBT Health Insurance representatives Cheryl Hageman and Elaine Anderson met with the board to review the county health insurance renewal. At this time the fund is doing great. There will be no increase in medical premium. The dental premium will increase by 3% throughout the entire group. Added to the benefits for employees is the ability to receive a colonoscopy before the age of 50 if there is a family history and the out of pocket cost for an office visit will be reduced from \$50.00 to \$45.00. Additional information will be sent to the board after March for renewal in May.

A phone call was placed to Road and Bridge Superintendent Randy Chenoweth to verify that the gate at the Lane 17 will be 30 foot and that the measuring devise needs to be moved out of the creek.

Building Maintenance Manager Tom Schmeltzer, Building Inspector Nick Kruger and by phone engineer Russell Taylor discussed with the board that an engineer could design the secure hold facility at the Lighthouse building. There is no problem with Russell doing the design work for the project. Tom will continue to get specifications together. Further information will be received on if there are any inspections needed by the Dept. of Health. Also discussed would

be who would be paying the contractors and how long the funds would be available. The board will ask Mark Russler how the voucher process will be working.

Discussion was held with Building Maintenance Manager Tom Schmeltzer, Building Inspector Nick Kruger the possibility of diagonal parking on Robertson Ave and removing the Chamber of Commerce building for additional parking. Nick will discuss a variance for the diagonal parking and report back to the board. Tom will receive a price to have the Chamber building demolished. The fountain and the marquee will need to be addressed before a final decision is made on parking and removing the building.

A motion was made by Commissioner Anderson and seconded by Commissioner Frandson to re-instate Washakie County fair board members Jeff Lapp, Jim Butterfield and David Doyle. Letters will be sent to the active members along with a letter from the County Attorney outlining board objectives regarding approving vouchers, minutes, contracts for all events that are held at the fair grounds, open meeting law and any other information needed for the board to operate. Motion carried.

A motion was made by Commissioner Frandson and seconded by Commissioner Anderson to advertise two openings on the Washakie County Fair board. Applications will be taken until March 17. Motion carried.

Discussion was held that the board had accepted the resignation of Christy Swing from the fair board and if she was still interested in being on the board could re-apply.

A phone call was placed to fair board member Myron Casdorff and a message left that he would not be re-instated on the fair board at this time. Motion carried.

A motion was made by Commissioner Frandson and seconded by Commissioner Anderson to approve Requisition No. 23 regarding the hospital remodel in the amount of \$540,354.28. Motion carried.

County Attorney John Worrall met with the board to discuss a proposal from the Washakie County School District No. 1 regarding funding for the aquatic center. Discussion was held on defining major maintenance and adding that definition to the agreement. Commissioner Anderson stated that he felt with a 4.5 million dollar endowment that Washakie County School District No. 1 had the resources and the expertise to run the Aquatic Center in the foreseeable future. Commissioner Anderson feels that outside of the children taking swim lessons and families associated with the competitive swimming that a very small percentage of county residents even use the pool. Commissioner Anderson feels the county should let School District No. 1 run the pool and the county should focus their time and resources elsewhere, like trying to establish a larger maintenance fund for the hospital and other essential services. A call was placed to Duane Whitlock and he was asked to send as a word document the aquatic center agreement to John Worrall so that changes in the wording of the document could be made and

also to have Duane and the school board add in the definition as stated above. Duane stated he would discuss this and get the document to John.

A phone call was placed to Cloud Peak Counseling Director Mark Russler regarding how the contractors would be paid for their services regarding the secure hold remodel. Mark stated the easiest way is for the county to pay the contractors and Cloud Peak Counseling would pay back the county and then Mark would get his funding back from Dept. of Health. Mark stated that he will be having a conference call in the next two weeks and will ask if this is acceptable.

A motion was made by Commissioner Anderson and seconded by Commissioner Frandson to authorize the chairman to sign outside of a meeting the Emergency Watershed Protection (EWP) documents regarding the recent floods with the understanding that the county will not under any circumstances use either authority of levying a tax or exercising eminent domain. Motion carried.

#### CONSENT AGENDA

1. Approve bond for Tim Wright, Worland Recreation Board Treasurer, in the amount of \$25,000.00.
2. Accept Big Horn Regional Joint Powers Board Financial Statements June 30, 2016 and 2015.
3. Accept City of Worland Financial Statements June 30, 2016.
4. Accept monthly report for Sheriff's Department \$720.00, County Clerk \$8,471.75, Clerk of Court \$1,465.33, Circuit Court \$6,930.00.
5. Authorize chairman to sign drawdown request No. 7 in the amount of \$70,936.95 regarding the SLIB grant for hospital equipment.
6. Approve bond for Jarrod Glanz, Weed and Pest Control Treasurer, in the amount of \$50,000.00.
7. Authorize chairman to sign Purchase Order with American Equipment Group who is purchasing a used boiler from the hospital, funds to go to the hospital board.
8. All commissioners sign letter to adjoining counties regarding possible funding for the secure hold remodel project.
9. All commissioner sign letter to Jeff Lapp, Jim Butterfield and David Doyle re-instating them to the fair board.

A motion was made by Commissioner Anderson and seconded by Commissioner Frandson to accept the Consent Agenda. Motion carried.

A phone call was placed to Tara Kuipers regarding the fee she will be charging to assist with the WPLI meetings as a facilitator. Discussion was held on if Tara would not charge for her mileage but she stated that she was firm on her price for the service she offered.

There being no further business to come before the board, a motion was made by Commissioner Frandson and seconded by Commissioner Anderson to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch  
Clerk to the Board

Terrence D. Wolf, Chairman  
Washakie County Commissioners