

## 02-18-2014 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Aaron Anderson, Members Ron Harvey, Terry Wolf and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Road and Bridge Working Superintendent Randy Chenoweth.

A motion was made by Commissioner Wolf and seconded by Commissioner Harvey to approve the minutes for the February 4, 2014 meeting. Motion carried.

Road and Bridge Working Superintendent Randy Chenoweth reported to the board that the snow plow truck had been repaired at no cost to the county because of the warranty. Other equipment is being serviced as needed. The crew continues to do snow removal as needed. Discussion was held on pot holes that needed to be fixed on the Lower Nowood. Randy reported that the canal company will be working on the seepage issue along the Tie Down Road in the near future. Randy reported that one part time employee accepted the position and one did not. Robert Deaver will begin working this day. Approval was given for the two part time employees to work 29 hours per week. Randy will be attending the WACERS meeting and he will set up a safety meeting in Worland regarding flagger certification if he can get ten participants. The trees on Lane 12 ½ will be trimmed this spring.

Building Maintenance Manager Tom Schmeltzer reported to the board that he had met with Jadeco electricians and they have been working with the state electrical inspector regarding the electrical pedestals located at the fairgrounds and the need to update these before the BBQ this summer. Estimated cost to fix the pedestals is \$5,975.00. This would only need to be done for the BBQ all other events at the fairgrounds do not have an issue in regards to the electricity that is available. Discussion was held on possibly getting additional electricity to the area by the stage. Tom will receive this information on the additional cost and report back to the board. Tom reported that the estimated cost for a 20 x 70 addition on to the Ten Sleep Library would be \$175,000.00 without any plumbing costs. The board took this information under advisement.

Treasurer Doris Kern met with the board to discuss hiring a full time person due to the fact that Terre Thiel will be moving to the County Attorney's office. Discussion was held on wages for both employees in the Treasurer's office. Doris stated that she has enough funds in her budget.

Betsy McNutt with RIMS Sun Ridge Systems Inc., by phone, Dispatch Supervisor Cheryl Meyer and Administrative Assistant Wanda Richard met with the board to review a power point presentation regarding a new dispatch software system. Sun Ridge Systems will be sending an updated price quote for the software package.

Public Health Nurse Lori Schaal reported to the board that the medicare payment owed to the county is still being processed. Lori also reported that Hot Springs County Public Health will assist with needs of our county after Lori has retired for the short term. Amanda Heinemeyer will approve vouchers and Nicole Wilkinson will oversee Family Planning in the absence of Lori after her retirement. Advertising for a replacement for Lori can not be started until Lori retires on April 1. Discussion was held on the wellness letter that will be sent to employees regarding the upcoming health fair blood draw.

Emergency Management Director Kimball Croft reported to the board that the back up generator had been approved for the repeater site at Meadowlark. This will also assist with ham radio operations if needed. The debris management will be completed this week. Kimball will be setting up the IPAWS through the State of Wyoming. Discussion was held on the MOU that has been approved by the county attorney and Kimball stated that he will be running this through his office and not through dispatch. Kimball has been asked to be on the advisory board for the Big Horn Health Care Coalition. Kimball has distributed the equipment control handbook regarding the purchase, maintenance and disposing of equipment that has been purchased with homeland security funds. The board would like to meet with IT Director Bill Murphy and Kimball in regards to cyber security before making a final decision on purchasing a new firewall. Kimball will also be applying for the FEMA National Advisory Council board. This will be a three year term if he is selected he would attend two paid meetings per year.

Washakie Ten Sleep Visitors Council members Jonna Abel and Greg Hammons met with the board to review a pamphlet that has been created to promote the county. The commission members asked for and received approval to have the lodging tax question put on the ballot in November.

#### CONSENT AGENDA

1. Accept Treasurer's Office Trial Balance and Cash Balance, Circuit Court report \$6622.36.
2. Authorize chairman to sign draw down request in the amount of \$1,112.90 regarding the OJDP grant.
3. Accept Northwest Community Action Programs of Wyoming consolidated financial statements and compliance reports for June 30, 2013 and June 30, 2012.
4. Accept Worland Fire Protection District No. 1 statement of cash receipts and disbursements June 30, 2013.
5. Accept Washakie County Financial Statements June 30, 2013.
6. All commissioners sign letter hiring a part time road and bridge employee Robert Deaver II at \$15.00 per hour for a 20 hour work week.

7. Authorize chairman to sign pay estimate No. 8 regarding the Fairview Site Project.
8. Authorize chairman to sign Washakie County Plan Document regarding the Washakie County Benefit Health Plan.
9. All commissioners sign letter to Treasurer Doris Kern regarding the cash control account and the warrants payable account.
10. All commissioners sign letter to all employees on health insurance regarding upcoming wellness blood draw clinic.
11. Authorize chairman to sign Memorandum of Agreement between Washakie County Homeland Security and Federal emergency Management Agency IPAWS.

A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to accept the Consent Agenda. Motion carried.

County Attorney Marcy Argeris met with the board to report that Administrative Assistant Lora Schmidt was terminating employment and Marcy will be hiring Terre Thiel from the Treasurer's office. Approval was given to the salary overage in the County Attorney budget because the total budget will not be overdrawn.

A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to convene into executive session beginning at 2:05 pm to discuss personnel Argeris as per state statute 16-4-405. Motion carried. A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to reconvene into regular session beginning at 2:24 pm. Motion carried. No decision was made.

Commissioner Harvey left the meeting to attend the legislative session in Cheyenne.

County Attorney Marcy Argeris discussed the Quitclaim Deed from the County to WYDOT. Marcy would like clarification on the access before the quitclaim deed is signed and clarification on signing the donation agreement. The board will have Planner David Anderson check into this issue. Marcy reported that several of the changes that she requested have not been made in the contracts with ELAP as of this date and she is still wanting several of the attachments to review before the board is to sign any of the agreements.

Planner David Anderson presented the Lyman Otter Creek Subdivision plat. This plat has been approved by the planning commission. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the plat as presented. Motion carried.

Planner David Anderson reported that the bridge project outside of Ten Sleep is on schedule for this year. Approval was received for David to purchase a new printer. Estimated cost is \$300.00.

Hospital Board of Trustees Dan Scheuerman, Sherry Stottler, Anna Venable, Wendy Press Sweeny, Kip Mathison and Gil McEndree along with financial advisor Will Douglas by phone met with the board to review the financial statements that had been received several weeks ago. Several more days are needed to work over the spreadsheets. Discussion was held on per square footage values and fair market values. Discussion was held on the terms of the bonds and the term on the agreement. The commissioners would like to see the draft of the agreement soon so that all of the attorneys have time to look at the agreement. Design work could possibly be started as early as this fall if all agreements and the letter of intent are approved for signatures. If the financial spreadsheets are completed the hospital board will meet with the commissioners on their March 4 meeting.

Planner David Anderson reported that all accesses will remain open even if the county signs the quitclaim deed. The board would like to see this language in the quitclaim deed before signing. David will relay this information to WYDOT.

There being no further business to come before the board, a motion was made by Commissioner Wolf and seconded by Commissioner Anderson to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch  
Clerk to the Board

Aaron Anderson, Chairman  
Washakie County Commissioners