

02-16-2016 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Aaron Anderson, Members Terry Wolf, Dale Wagner and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Road and Bridge Superintendent Randy Chenoweth.

A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to approve the minutes for the February 2, 2016 meeting. Motion carried.

Road and Bridge Superintendent Randy Chenoweth reported to the board that he had purchased tires for \$663.00. Randy received an estimate for the fence repair at the Bike Path on Airport Road. The information will be turned over to the appropriate insurance company for reimbursement. Discussion was held on purchasing a used snow plow truck from WYDOT. Estimated cost to the county is \$12,350.00. If purchased it would be after the snow season with the state. A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to purchase the snow plow upon Randy's recommendation if the snowplow is in good shape. Motion carried. Randy reported that there was enough cold mix available for the upcoming season.

Mike Donnell and Jesse Frisbee with Donnell and Allred met with the board to review the site plans for the Ten Sleep Solid Waste transfer station. The solid waste board is requesting 880 yards of material out of the Lower Nowood Pit for the project. A motion was made by Commissioner Wolf and seconded by Commissioner Wagner to notify the BLM of the approval for the use of the gravel. Motion carried.

Building Maintenance Manager Tom Schmeltzer report that the conference room remodel is moving forward and Tom is waiting on electricians with the Search and Rescue Building. Discussion was held on the sewer line proposal with the City of Worland regarding the old search and rescue building. Tom will meet with David with this issue and report back to the board. The Big Trails specifications have been completed and given to the planner. Tom will have a pre-bid meeting with those interested during the bidding process. Discussion was held on possibly terminating the contract with Snowcrest Chemical. They have not had anyone on site for several months but we continue to get billed for their services. Tom will meet with the county attorney regarding this matter. Tom will wait for Kimball to decide how to proceed with the radio room at the conference building.

Public Health Nurse Amanda Heinemeyer reviewed with the board the state MOU that will be finalized in the near future. A motion was made by Commissioner Wolf and seconded by Commissioner Wagner to approve the Family Planning contract. Motion carried. The Family Planning Annual report was reviewed. Approval was given to have the carpets cleaned this

spring. Discussion was held on a wellness plan for county employees. Additional information will be received before moving forward.

Attorney John Worrall met with the board to discuss the possibility of issues with using funds to build a site for the after school program if there were sites available for sale. John will review the information.

Library Director Karen Funk, Building Maintenance Manager Tom Schmeltzer, Youth Alternative Director Sarah Garcia and Grant writer Anna Venable met with the board to review the resolution and Title I Certification of Applicant documents. Discussion was held on the environmental assessment that will need to be completed, the match amount the county will need to provide, in kind matches and the color of the new siding and matching the color of the old siding. A motion was made by Commissioner Wolf and seconded by Commissioner Wagner to approve Resolution No. 324 regarding the application for the CDBG grant for an addition to the Ten Sleep Library to house the after school program and other community programs with a funding match from the county of \$21,929.00, in kind funds in the amount of \$14,520.00. Motion carried. A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to authorize the chairman to sign the Title I Certification Application with attached minutes from the public hearing that was held on February 15 at the Ten Sleep Library. Motion carried. Discussion was held with all present to set up a meeting to discuss the future of the current afterschool program and funds that may be available to assist with the program until a new area can be built if the grant is approved.

Library Director Karen Funk met with the board to discuss the functions of library staff in regards to the after school program and further discussing this subject with the library board and the possibility of additional funding coming from the Juvenile Justice grant for personnel.

A hearing was opened at 11:00 am for the retail liquor license for the Asain Cuisine. Present for the hearing was Mr. Justin Moody. There were no comments received. A motion was made by Commissioner Wolf and seconded by Commissioner Wagner to close the hearing at 11:01 am. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Wagner to approve the application for the liquor license at a pro-rated rate of \$1375.00. Motion carried.

County Clerk Mary Grace Strauch presented costs for installing IDOC's software for public use of scanned real estate records. Cost for the purchase is \$8,800.00 along with \$2,400 yearly maintenance fee. The yearly maintenance fee for the Arca Search documents is \$1800.00. Discussion was held on what to charge for the service and if there should be any firms that could utilize the system at no charge. The board would like to see everyone pay the fee for the system. A draft resolution will be reviewed at the next meeting. Approval was given to purchase the IDOC's software.

Homeland Security Director Kimball Croft reported to the board that Washakie County was selected to have their regional plan completed this year. This will save the county \$15,000.00.

The plan must be completed by September. This plan will not include a fire hazard mitigation plan. Kimball continues to work on the Washakie Ave/Railway Ave crossing project. He will be receiving information from the city regarding the flood plain and housing units in the area. Kimball would like to purchase a mobile generator with homeland security grants if funding is available in future grants.

Hospital Board trustee Kip Mathison met with board to discuss the possibility of the county taking ownership of the decontamination trailer that the hospital board purchased several years ago. The trailer should have been titled in the county's name but it was titled in the hospital's board name because the funds used to purchase the trailer were from gifted money to the hospital board. The county does not have an issue with this request but approval needs to be given at a hospital's board meeting before the title transfer can be made. It was reported by Kip that Banner Health will continue to maintain the trailer and contents.

A phone call was placed to CEO of the Washakie Medical Center Jay Stallings regarding the possibility of hospital staff working with county employees and the county insurance regarding wellness Wednesday blood draws. Jay was out of the office but information will be reviewed and Commissioner Anderson will be updated.

Landowner Maurice Bush, Attorney John Worrall and Road and Bridge Superintendent Randy Chenoweth met with the board to discuss an invoice that Maurice had given to the county regarding repairs to a washout within the county right of way that approval had not been given by the superintendent or the commissioners to have completed. Much discussion was held on the proper procedure to follow when work is being completed in the county right of way and contacting one of the commissioners or the superintendent before the work is ordered and completed. If no one can be reached a phone call can be placed to dispatch and they will find one of the commissioners or superintendent without hesitation.

A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to convene into executive session beginning at 2:10 pm with County Attorney John Worrall and Assistant Attorney Cassie Craven to discuss two issues one being personnel and the other possible litigation. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Wagner to reconvene into regular session beginning at 2:57 pm. Motion carried. County Attorney John Worrall will prepare two letters for the board to review one regarding a letter to an employee discussing sick and vacation leave and to the Washakie Medical Center CEO in regards to the usage of Guardian Flight and life flight situations in the Emergency Room.

A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to approve the public hearing meeting minutes for the CDBG proposed grant application that was held February 15, 2016. Motion carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Wagner to approve Resolution No. 325 supporting air service at the Worland Airport. Motion carried.

CONSENT AGENDA

1. Approve bond for Tom Brewster, Ten Sleep Rural Fire District Secretary-Treasurer, in the amount of \$2,000.00.
2. Authorize chairman to sign draw down request No. 4 regarding the Search & Rescue – Coroner Building in the amount of \$64,246.51.
3. Approve monthly report for January for Clerk of Court \$1,957.60, Treasurer’s Office Trial Balance and Cash Balance, Circuit Court \$5732.00.
4. Authorize chairman to sign VOA draw down request in the amount of \$1,511.16.
5. Authorize chairman to sign Application for Construction of Improvement regarding the State Lease SU-317.
6. All commissioners sign letter to Office of Homeland Security regarding the hazardous Mitigation Grant.
7. Authorize chairman to sign Family Planning Expense/Revenue report for January 2016.
8. Authorize chairman to sign agreement between Diamond Point Construction Inc, Washakie County, Washakie Medical Center, and CTA Inc. regarding the cardiac/pulmonary room remodel.
9. All commissioners sign letter to MBA regarding outstanding payments for health insurance issues.
10. All commissioners sign letter to BLM regarding usage of gravel at the Orchard Pit.
11. All commissioners sign letter to an employee regarding sick and vacation.
12. All commissioners sign a letter to Washakie Medical Center CEO regarding the non use of Guardian Flight for emergency room transfers.

A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to accept the Consent Agenda. Motion carried.

Commissioner Wolf reported that it was decided at the last aquatic center working group meeting that due diligence will be completed with New York Life in regards to investing funds at a higher interest rate. Signing of the application to have due diligence done is to be approved at the next school board meeting.

There being no further business to come before the board, a motion was made by Commissioner Wagner and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Aaron Anderson, Chairman
Washakie County Commissioners