

## 02-07-12 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Ron Harvey, Members Terry Wolf and Aaron Anderson, and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by County Commissioner Terry Wolf.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the minutes of the January 17, 2012 meeting. Motion carried.

Building Maintenance Manager Tom Schmeltzer reported to the board that the desks are being built for the commissioner room. The estimate to replace the windows in the Courthouse due to the new air conditioning units is \$598.00. Approval was given to proceed. The garage door has been repaired at the county shop. When the showers arrive Tom will continue on the shower room at the fairgrounds. Trane will be testing the new air conditioners in the near future. Discussion was held on having the boiler at the Library inspected and cleaned. Several issues have arisen with the boiler since the water treatments have begun. Discussion was held on the placement of additional trees at the fair grounds. Discussion was held on making a list of items for a possible county auction. Discussion was held on finding summer help for Tom in regards to mowing, watering and taking care of weeds at the fair grounds.

County Attorney Marcy Argeris met with the board to discuss the draft resolution for the optional sales tax proposition. Discussion was held on the benefits of using percentages and not amounts regarding the tax.

Vouchers for January 2012 were paid as follows:

Discussion was held on a new policy that WARM property insurance has issued regarding county vehicle usage and background checks regarding driving history. This information was taken under advisement by the board.

Washakie County School District No. 1 and No. 2 school counselors met with the board to discuss the county commissioner scholarship that is available for seniors. There are three \$500.00 per semester scholarships given out each year. The funds from the scholarship originated from the University of Wyoming not the county funds. In the past two years the county has received less and less applications. The counselors have the information available for each graduating senior but the application must be filled out by the student. The counselors will attempt to remind parents and students of the availability of the scholarship.

Road and Bridge Superintendent Tete Weston discussed with the board the estimate from Nowood Construction regarding the work that needs to be completed near the old highway bridge. Discussion was held on prices for tires for the road grader. The two different brands

that estimates were received for were Titan and Michelin. Approval was given to proceed with the purchase of two Titan tires in the estimated cost of \$2700.00 for both. Approval was given to purchase two pallets of asphalt patch in the amount of \$618.00 per pallet. Tete will try to negotiate a lower price by purchasing two pallets. Discussion was held on purchasing pallet forks. Estimated costs range from \$629.00 to \$1003.00. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to purchase one set of the heavier pallet forks from Tommerup Machine Shop for \$1003.00. Motion carried. Discussion was held on the work that needs to be completed on the bridge on Lane 15. The estimate from McClellan MacQueen is \$10,500.00. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to accept the estimate for \$10,500.00 and proceed. Motion carried. A price of \$660.00 was received for hog panels to be used as gabion baskets on a washout on Cottonwood. Tete will ask Building Maintenance Manager Tom Schmeltzer if he has old hog panels that could be used and purchase new panels for the fairgrounds before proceeding.

Discussion was held on the length of the culvert that will be placed on Lane 6. The culvert will be 80 feet long.

A phone call was placed to Public Sector Personnel Consultant Matt Weatherly regarding the salary study. With the information that has been gathered Matt will begin to build a master list and salary scale that can be utilized by the county. Discussion was held on vertical and horizontal moves in the scale.

Tree Board members Linda Abell and Jane O'Conner and Planner Bruce Frederick met with the board to discuss the possibility planting Rocky Mountain Junipers at the fairgrounds along the Fifteen Mile Road. At this time there is a drip system in that area, but it will have to be looked at to see if it is still operational before proceeding with the tree planting. Discussion was held on the possibility of using the county backhoe to assist with the planting of the trees. This information was taken under advisement until the sprinklers can be checked out.

Peter Fox with Arca Search demonstrated digitizing documents for searching and preserving records. Discussion was held on the process that is involved in handling the records. The information was taken under advisement.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve Resolution No. 295 regarding Wyoming Surplus Property. Motion carried.

Planner Bruce Frederick discussed with the board the application for the Wyoming Water Quality Application for the Septage Site. Bruce will be meeting with Engineering Associates representatives to discuss moving forward with the septage site project. The board reviewed the General Services Agreement from WWC engineering regarding the FEMA grant study. Several changes have been made to the contract as per County Attorney Marcy Argeris. The board does not have any issues with the changes. Bruce reported that he asked Airport Manager Gary Thompson for a plat of the proposed county road located just past the end of the airport run way and Gary stated that he would get that done as soon as possible. Bruce

also reported that the BLM will give consent to make the septage site road a county road when it is necessary.

Wyoming Business Council North West Regional Director Leah Bruscano, John Canfield, President of Trident Energy Services, and Washakie Development Association (WDA) Director Le Ann Baker met with the board to discuss the Wyoming Energy Conservation Improvement Program (WYECIP) and the WYLITE program to assist with energy savings for county buildings. The cost savings that are seen with the savings of energy can be utilized to help pay for the upgrade done on a building. The initial start up would be to complete the application and for the county to provide utility statistics for the county buildings and then a feasibility study can be done and projects would then be identified to assist with energy savings. This information was taken under advisement by the board.

FFA Advisor Grace Anderson, Library Director Karen Funk, and Custodian Heather Shryack met with the board to further discuss the possible landscaping at the Library. Discussion was held on the irrigation system and how it would need to be upgraded. Several involved will meet at the site and further discuss the project.

WDA Director Le Ann Baker reviewed with the board the proposed resolution for the optional one cent sales tax. Discussion was held on the wording of the document and when all the entities involved would pass the resolution. Commissioner Wolf and Commissioner Harvey will attend the Worland City Council meeting and Commissioner Anderson will attend the Ten Sleep Town Council meeting to further discuss the resolution.

Commissioner Wolf reported the response back from Forest Service Supervisor Bill Bass and Powder River District Ranger Mark Booth. The issue was about the concerns the county had over additional law enforcement authority on the Big Horn Forest. Forest Supervisor Bass made some initial contacts with Law Enforcement Patrol Captain in Custer South Dakota. The Forest-Law Enforcement Officers were asked by the Forest Service Law Enforcement Captain Nancy Martinz to inquire with the County Sheriff's about a "New Nation wide CFR" that presumably gives Forest Service Law Enforcement Officer's authority to write a traffic ticket within the National Forest, and get a sense of how each county Sheriff felt about this. Supervisor Bass does not directly supervise the two Law Enforcement Officers, but he will stay the course of recognizing County Sheriff's as the premier Law Enforcement in this state and will continue to cooperatively work with them.

Commissioner Harvey reported that he had discussed with Insurance Broker Tom Davis the possibility of providing a wellness program for the employees of the county. This will be further discussed when the process for renewing the health insurance begins.

#### CONSENT AGENDA

1. Approve bond for John F. Haggerty, Ten Sleep Cemetery District Treasurer, in the amount of \$1,000.00.

2. Ratify chairman signing corrected Master Plan Document with MBA of Utah.
3. Accept Nowcap Services consolidated financial statements and compliance report for 2010 and 2011.
4. All commissioners sign letter of support with Cloud Peak Counseling Center.
5. Authorize chairman to sign Office of Homeland Security Agreement in the amount of \$57,401.63.
6. Accept financial statement for Washakie County June 30, 2011.
7. Authorize chairman to sign drawdown request No. 6 in the amount of \$15,466.00 regarding the CRC Grant.
8. Authorize chairman to sign draw down request No. 13 in the amount of \$21,945.50 regarding the Heating System State Lands grant.
9. Accept monthly statements from Sheriff's Department \$4,310.00, County Clerk \$9,614.25, Clerk of Court \$1,940.00, Treasurer's Office Trial Balance and Cash Balance.
10. Accept audit report from Big Horn Canal Irrigation District financial statements June 30, 2011 and 2010.
11. Approve bond for David Nicholas, Washakie County School District No. 1 Superintendent, in the amount of \$20,000.00.
12. Approve bond for Susan D. Scheuerman, Washakie County School District No. 1 Treasurer, in the amount of \$20,000.00.
13. Approve bond for Jack Stott, Washakie County School District No. 1 Business Manager, in the amount of \$100,000.00.
14. Authorize chairman to sign estimate from Nowood Construction regarding work to be done by the old highway bridge.
15. Authorize chairman to sign Wyoming Water Quality Application form regarding the septage site plan.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson, to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch  
Clerk to the Board

Ron Harvey, Chairman  
Washakie County Commissioners