

02-05-2013 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Aaron Anderson, Members Terry Wolf and Ron Harvey, and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by County Commissioner Ron Harvey.

A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to approve the minutes of the January 15, 2013 meeting. Motion carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Harvey to approve pay estimate No. 4 regarding the septage site payment to Lamax Construction. Motion carried.

Vouchers for January 2013 were paid as follows:

Road and Bridge Superintendent Tete Weston reported that the snow plow truck had been repaired. Discussion was held on the possibility of Vance Lungren tying onto a pipe along East Airport Road and Ti Bi Yek Drive with another pipe. The board would like for Planner David Anderson to view the area in question and for Tete to take pictures of the area and possibly have Vance attend a meeting to further discuss the issue. Bids will be received to crack seal several county roads. Tete will work on bid specifications before advertising will begin. The board would like to do the advertising this month. Discussion was held on prices received for the repair work on the Winchester Road.

Building Maintenance Director Tom Schmeltzer reported that he continues to work on the heating system, the condensation pump has been replaced at the library and he continues to work on the road and bridge shop. As soon as all of the parts have been delivered Tom will work on the District Court security door.

The property insurance renewal was reviewed by the board.

Youth Alternatives Director Sarah Garcia met with the board to review the OJJDP/VOA grant contract. Sarah reported that she will be attending a seminar regarding the Drug Free Communities Grant. Discussion was held on Sarah being a member of the Worland Youth Learning Center. The board would like Sarah to ask County Attorney Marcy Argeris if there is a conflict of interest. Discussion was held on placing jars on the counter in the courthouse for a non profit organization. It was decided that the county would not participate due to possible conflicts of interest.

Discussion was held on the purchase of two computers for the county clerk's office, a back up thin client and back up monitor. Prices were received from Mountain West Computers and Consul-Comp Technologies. A motion was made by Commissioner Wolf and seconded by Commissioner Harvey to purchase two computers for the price of \$919.98 and a monitor for the price of \$129.95 from Mountain West Computers, and a thin client device from Consul-Comp Technologies in the amount of \$280.00. Motion carried.

Clerk of Court SuZann Whitlock, Assessor Kathy Treanor, Treasurer Doris Kern, Sheriff Steve Rakness, Clerk Mary Grace Strauch and Road and Bridge Superintendent Tete Weston met with the board to discuss the survey on internet usage and open access to files. The survey was taken by employees, elected officials, and department heads and at this time the results are that no changes are wanted to be made regarding the usage of the internet but access to files should be restricted. Discussion was held on the possibility of creating a user's policy.

Sheriff Steve Rakness and Road and Bridge Superintendent Tete Weston discussed with the board the issue of the road and bridge radios and if they are wyo-link compatible. Steve will check to see if the radios are to be upgraded and report back to the board. Also discussed was electrical wiring that is wanted at the search and rescue building. Estimated cost is \$930.00 and Jadeco will donate their time to do the wiring. Approval was given to proceed with the project for the building. Tete reported that several road signs have been stolen from Lane 8 and Washakie Ten.

Planner David Anderson discussed with the board the possible purchase of a piece of property owned by the county north of Worland. There has been a request to purchase the parcel. There is private access to the area at this time. The board would like for David to review all county owned property and possibly get an appraisal on all of the property and the board would then decide if they will move forward with putting all property up for sale. Discussion was held on HB 85 regarding five mile jurisdiction with the cities and counties. Discussion was held on ice and snow issues in regard to the septage site building and there being no rain gutters. The board would like to address this issue at a later date. David reported that he would be able to do the engineering work needed on the Nowood Bridge just outside of Ten Sleep. David would like to purchase additional software so that he has the ability to do additional engineering projects. David will receive information and prices on software before a final decision is made.

Homeland Security Director Kimball Croft discussed with the board the cost to replace the transmission in Homeland Security vehicle. The estimates received were \$3,528 and \$2,777. The homeland security grants will cover the cost of the transmission replacement. Discussion was held on the possibility of purchasing a newer used vehicle. At this time there is no additional money budgeted for this purchase. A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to accept the low estimate from TR Auto in the amount of \$2777.79 and to apply for the reimbursement through the Homeland grant. Motion carried.

Discussion was held on the estimates received from Triple R Welding \$4,097.60, Bower Petroleum Services \$4,417.19 and Renegade Welding \$3,425.25 to repair the bridge on Winchester Road. A motion was made by Commissioner Wolf and seconded by Commissioner Harvey to approve the estimate from Renegade Welding to repair the Winchester Bridge in the amount of \$3,425.25. Motion carried.

Bill Murphy IT Director met with the board to discuss the off site back up and the issue that it was disconnected in November of 2012. Discussion was held on installing new equipment so that an imaging date backup could be utilized. The estimated cost is over \$5,000.00. This upgrade has not been budgeted for at this time. A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to proceed with the Carbinite Professional off site back. Motion carried. Additional information will be sought before a final decision is made regarding upgrading the back up.

Sheriff Steve Rakness reported to the board that the road and bridge radios are scheduled to be upgraded with the wyo-link information.

CONSENT AGENDA

1. Authorize chairman to sign drawdown request No. 17 in the amount of \$93,049.62 regarding the septage site project.
2. Authorize chairman to sign VOA/OJJDP Grant Contract in the amount of \$11,153.00 regarding a Youth Alternatives Grant.
3. Authorize chairman to sign Family Planning Expense/Revenue report for December 2012.
4. All commissioners sign letter to CRC regarding the Risk Manager Contractor and a Wyoming Business Council grant.
5. Accept South Big Horn County Hospital District Financial Statements June 30, 2012 and 2011.
6. Authorize chairman to sign drawdown request in the amount of \$500.00 regarding the Homeland Security Grant.
7. Approve bond for Jack L. Stott, Washakie County School District No. 1 Business Manager, in the amount of \$100,000.00.
8. Approve bond for Susan D. Scheuerman, Washakie County School District No. 1 Treasurer, in the amount of \$20,000.00.

9. Authorize chairman to sign Business Ready Community Grant and Loan program amendment regarding the Washakie Development Association site project.
10. Accept monthly reports from Sheriff's Dept. \$1,897.00, Clerk of Court \$1,365.51, County Clerk \$7,381.25.
11. Authorize chairman to sign Professional Services Agreement with Greenwood Mapping Inc.
12. Accept Audit of School District Funding Model for Washakie County School District No. 2, June 30, 2011.
13. Authorize chairman to sign Wyoming Health Council contract regarding Washakie County Family Planning.
14. All commissioners sign letter of support for Cloud Peak Counseling Center.

A motion was made by Commissioner Harvey and seconded by Commissioner Wolf, to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Wolf and seconded by Commissioner Harvey to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Aaron Anderson, Chairman
Washakie County Commissioners