

01-21-2014 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Aaron Anderson, Members Ron Harvey, Terry Wolf and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Commissioner Terry Wolf.

A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to approve the minutes for the January 7, 2014 meeting. Motion carried.

Road and Bridge Working Superintendent Randy Chenoweth and Planner David Anderson reported to the board that the bridge on Lane 10 and the Winchester Bridge were recently inspected and move to the critical list with WYDOT. Discussion was held on repairs that will be needed on both bridges. The board would like to find out if both projects could be covered by the BROS funding through WYDOT. Discussion was held on meeting with the Winchester area landowners to further discuss the bridge issues.

Randy reported that he would like to give the used oil to the bus barn for their oil burning unit. Approval was given. Randy has been receiving estimates for the sand for next winter. Grader blades will be purchased before April 1 for the upcoming summer. Randy will receive estimates to place the culvert on Big Trails. Further discussion was held on the Tie Down seepage issue. Discussion was held on the amount of pipe needed and cost to place the pipe. Commissioner Harvey would like to meet with the canal boards before a final decision is made on proceeding with the project. Approval was given to proceed with hiring a part time road and bridge employee.

Building Maintenance Manager Tom Schmeltzer discussed the new events contract with the board. There will be one significant change regarding if alcohol is served the renter will need to show proof of the county being included on their insurance. Further discussion will need to be had with the county attorney before the contract is finalized. Tom reported that he is working on the bathrooms at the Ten Sleep Library and he will be working on a credenza at Circuit Court and then he will begin work on the fair building remodel. An issue with the septage site auger was discussed. The auger had plugged. Access will be given to the person dumping to have the ability to rinse out the auger.

Public Health Nurse Lori Schaal, Senior Nurse Amanda Heinemeyer, Terry Watson Fremont County Leadership trainee, employees Nancy Quinn and Candy Treanor met with the board to discuss the wellness program that the county will start beginning in March. Lori has found a body composition machine for the estimated cost of \$1249.00. The test will be performed by public health and the results sent to Critique, which is a part of MBA Health Insurance. No one on the county level will have access to any of the records or reports. If the test is done by the employee and the employee's spouse the employee will receive a personal day off. Discussion was held on if it was fair to require a spouse to do the testing. The county feels that if any

illness can be caught early it is beneficial to everyone. Public Health has offered to open early or stay late if needed to accommodate for spouses schedules. If the employee wants to utilize the Wyoming Health Fair that will still be covered by the county wellness plan and the results can be given to Public Health to complete all of the necessary paperwork.

Lori presented a contract for work from Nicole Wilkenson to fill in for Amanda when she is on maternity leave. Lori reviewed the statistics for December 2013. The Statement of Work draft was reviewed by Lori and the board. Several changes will be made to the document and the proposed changes sent to the state office for further review. Discussion was held on the possibility of having the Bio Terrorism person transferred from a Big Horn County employee to a Washakie County employee. This discussion will be held at budget time.

Ambulance Director Mike Bryant updated the board on the replacement ambulance due to the accident. The new ambulance should arrive around March 15. Discussion was held on how to cover the ambulance cost until the insurance money is received. There is a \$20,000 deductible on this accident that the Ambulance Enterprise fund will pay. Further information will be received by the auditor before a final decision is made on the payout for the ambulance. Discussion was held on incentives for employees that may want to become EMT'S and assist with ambulance calls during the day and doing their regular job. Further discussion will be held on this subject during budget time.

Homeland Security Director Kimball Croft reported to the board that the new siren has been put on hold due to the cost. The generator for the fire substation has been purchased along with fencing for the water tanks, ADA cots, upcoming training events, and generators for the Homeland Security Trailers. Discussion was held on an additional power source being needed for the Meadowlark repeater. Discussion was held on upcoming meetings that Kimball will be attending. Discussion was held on the IPAWS, which is a public alert warning system. This could also be a wireless emergency alert system that would go to cell phones that are capable of handling this type of alert. Kimball will be attending a class in Casper to learn more about the system.

A motion was made by Commissioner Harvey and seconded by Commissioner Wolf to convene into executive session as per state statute 16-4-405 to consider and receive information classified as confidential by law, and on matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party, with Hospital Board members Dan Scheuerman, Wendy Press Sweeny, Kip Matheson, Ruth Bower and Sherry Stottler beginning at 1:31 pm. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Harvey to reconvene into regular session beginning at 2:43 pm. Motion carried. No decision was made.

TSP Engineer Mark Averett, Library Board members Dolleen Grobe, Judy Morrison, Ruth Stephens, Library Director Karen Funk, Library employee Shelley Nitchman, Library Foundation member Margaret Lungren and Building Maintenance Manager Tom Schmeltzer met with the board to discuss the existing library facility and the funds that have been received from the one

cent sales tax for a proposed new library. Discussion was held on what would be needed to update the existing building because of the high cost to build a new building. Mark went through the Condition Survey and pointed out several areas that would need addressed. Before any funds could be spent on the project a public hearing would need to be held regarding the funds available because this would be a change in the original resolution regarding what the funds would be used for. Further information will be gathered before any decision is made.

Planner David Anderson reported to the board that separate letters could be sent to WYDOT requesting funding for repairing the Lane 10 and Winchester bridges. David will draft the letters for the commissioners to sign. David reported that he had finished the survey work on the Tie Down Road and would be sending out the consent letters in the near future. David will be attending a conference in February in Laramie.

CONSENT AGENDA

1. Authorize chairman to sign drawdown request in the amount of \$1,108.10 regarding the OJJD grant.
2. Approve bond for Ted Propp Jr., Colter Drainage District Treasurer/Secretary, in the amount of \$3,000.00.
3. Authorize chairman to sign drawdown request No. 3 in the amount of \$5,375.62 regarding the Wyoming State Forestry Firewise grant.
4. Approve bond for Joy Osbon, Worland Drainage District bookkeeper, in the amount of \$25,000.00.
5. All commissioners sign letter to Cloud Peak Counseling regarding support for a grant application.
6. All commissioners sign letter to area cities and town regarding the usage of the Septage site.
7. Authorize chairman to sign Expense/Revenue report for Family Planning for December 2013.
8. Authorize chairman to sign Administrative Service Agreement with MBA .
9. All commissioners sign letter to employees on health insurance regarding the wellness plan.
10. Authorize chairman to sign Contract for Work with Nicole Wilkenson through Family Planning.

11. All commissioners sign letters to WYDOT regarding work needed to be done on the Lane 10 and Winchester Bridges.

A motion was made by Commissioner Wolf and seconded by Commissioner Harvey to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Harvey and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Aaron Anderson, Chairman
Washakie County Commissioners