

01-19-2016 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Aaron Anderson, Members Terry Wolf, Dale Wagner and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Commissioner Wagner.

A motion was made by Commissioner Wolf and seconded by Commissioner Wagner to approve the minutes for the January 5, 2016 meeting. Motion carried.

Road and Bridge Superintendent Randy Chenoweth reported to the board that the Lane 10 Bridge would be completed today. Discussion was held on the Big Trails road and snow and ice removal. The crew is continuing to maintain equipment and work on snow removal. Discussion was held on road base for the Ten Sleep Landfill. 800 cubic yards is needed. There is reject material available in the Lower Nowood Pit. Randy will receive prices for tack oil. The area in question regarding guard rail on Lane 17 was measured and if the fence is moved there should be 30 feet of clearance. The board will still meet with area landowners.

Commissioner Anderson reviewed with the board costs to possibly purchase a building for the Wyoming County Commissioners Association (WCCA). Funding will come from the WCCA funds and possible loan. A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to support the proposal to purchase the building that is located at 408 E. 23rd in Cheyenne. Motion carried.

Building Maintenance Manager Tom Schmeltzer reported that he will begin working with local heating companies to attempt to cut down on costs with Johnson Controls. Tom reported that the main exhibit building at the fairgrounds is complete and work is in progress on the conference room remodel. Homeland Security Director Kimball Croft will be working with the electricians on placement of outlets and other wiring that is needed.

Public Health Nurse Amanda Heinemeyer reviewed the Family Planning bad debt list. The amount for 2015 is \$2,296.00. Approval was given to proceed with writing off the bad debts. An Ebola table top was presented last week and several areas were discovered that need improvement. The Ebola contract will be amended to include other infectious diseases and the contract will be extended to June of 2017. Discussion was held on a wellness benefit for county employees and possibly using the Wyoming Health Fair through Public health or wellness Wednesday at the hospital. Discussion was held on having someone available to review the results and discuss issues with the employees. Amanda reported that this is National Radon month and monitors will be placed in the courthouse.

Youth Alternatives Director Sarah Garcia met with the board to discuss the possibility of a CDBG grant for a learning center in Ten Sleep. Sarah and Anna have been working on several other grants for Youth Alternatives.

Homeland Security Director Kimball Croft met with the board to discuss the upcoming funding requirements for the EMPG grant. There are many changes coming down from the Federal Government through the state office to the county offices. Kimball will keep all up to date on the changes as they occur. There will be a Functional Exercise On June 10 with the National Guard with a communications trailer. Approval was given to do a working lunch for this exercise to be paid through grant funds. There will be an ICS training for elected officials on February 25. Kimball asked for approval to purchase a 17 foot fully stocked pet rescue trailer. Cost for the trailer is \$23,000.00. Half of the cost is to come from the American Kennel Club and the other half from a Homeland Security Grant GFS 14. A road and bridge vehicle would be used to pull the trailer and it would be available throughout the state as needed. Before approval is given the board would like for Kimball to ask the surrounding counties if they have grant funds to assist with the cost of the trailer.

Peter Fox with Arca Search gave a presentation of the historical documents that have been scanned.

Landowner John Gerstner, Assessor Kathy Treanor, Field Appraiser Candy Treanor, County Attorney John Worrall and Assistant Attorney Cassie Craven met with the board to discuss the possibility of tax abatement with the Gerstner property. Tax documents were mailed out several times with no response and when a response was received the information was incomplete by the landowner. Discussion was held on how long the landowner had to correct the problem but did not. A motion was made by Commissioner Wolf and seconded by Commission Wagner to offer the abatement on the taxes regarding the ag land and residential land classification. Further discussion on the motion was the timeframe that the landowner had to correct the issue and did not. Commissioner Wolf and Commissioner Anderson voted in favor of the motion. Commissioner Wagner voted against the motion. Motion carried.

County Assessor Kathy Treanor reviewed with the board the decline in severance taxes that will be coming to the county in the next fiscal year and the impact on the assessed valuation. The tax could be down as much as fifty percent in the coming fiscal year.

Library Director Karen Funk met with the board to ask to purchase a new copier for the Worland Library before the end of the fiscal year. The board would like for Karen to receive another estimate before any decision is made. Discussion was held on how the Ten Sleep after school program can benefit the library regarding budgets and funding in the future with the decline in revenues.

Planner David Anderson met with the board to report that the Lane 10 Bridge was now open. Discussion was held on the fence in the right of way on Lane 17 in regards to the proposed guardrail. The board would like to see the entire fence placed outside of the right of way so further issues do not arise. David and Road and Bridge Superintendent Randy Chenoweth will meet with the landowner regarding this. Commissioner Wagner had been approached by a citizen regarding the end of 23rd street up to Wilson Drive not being paved. David reported that

portion of roadway was in the city limits. The board would like David to get the sewer line moving forward at the fairgrounds and search and rescue building.

CONSENT AGENDA

1. Accept bond for Ted Propp Jr, Colter Drainage District Treasurer/Secretary, in the amount of \$3,000.00.
2. Accept monthly report for Circuit Court \$6,517.20, Treasurer's office Trial Balance and Cash Balance.
3. Authorize chairman to sign Drawdown Request No. 4 regarding the TEAL grant to correct the Construction cost.
4. Accept Northwest Community Action Programs consolidated Financial and Compliance report June 30, 2015.
5. Accept Washakie County basic financial statements ending June 30, 2015.
6. Designate the following as bank depositories: ANB Bank, Big Horn Federal Savings & Loan, Pinnacle Bank, Security State Bank, Wyoming Government Investment Fund and Wyoming State Treasurer – State of Wyoming.
7. Designate the Northern Wyoming Daily News as Washakie County's official newspaper for 2015.
8. Authorize chairman to sign VOA drawdown request in the amount of \$3,790.20.
9. Authorize chairman to sign Family Planning Expense/Revenue report for the month of December.
10. Accept bond for David Nicholas, Washakie County School District No. 1 Superintendent, in the amount of \$20,000.00.
11. All commissioners sign letter to Maurice Bush regarding an invoice for work completed in the county right of way.

A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to accept the Consent Agenda. Motion carried.

Frank Urman with Willis of Colorado health insurance and Candy Treanor met with the board to discuss options for county health insurance. The board would like Frank to do a full evaluation of fully insured insurance carriers, self insurance with third parties networks, and pooling with

other public sector employers. A contract will be sent to the county attorney for approval before proceeding.

Sherman Allred and Jesse Frisbee with Donnell and Allred met with the board to get approval for a Non-roadway Easement Application in regards to the Ten Sleep County shop because it is located on state owned property. A waterline will be run to the Ten Sleep landfill for the transfer station. There will be coordination with Randy Chenoweth on the placement of the waterline. A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to authorize the chairman to sign the Non-Roadway Easement Application with no surface fee. Motion carried.

County Attorney John Worrall met with the board to discuss the Aquatic Center Joint Powers Board agreement..

Mayor Dave Duffy and County Attorney John Worrall met with the board to discuss the landfill fees, and working together with the landfill board, city council and commissioners as a working group in regards to expenses and revenues coming into the landfill. The county clerk will ask the landfill administrative assistant for a spreadsheet to be sent monthly with expenses etc.

There being no further business to come before the board, a motion was made by Commissioner Wolf and seconded by Commissioner Wagner to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Aaron Anderson, Chairman
Washakie County Commissioners

A-8



Contractor's Application for Payment No. 1

Application Period: 11/30/2015 - 1/19/2016		Application Date: 1/18/2016
To (Owner): WASHAKIE COUNTY	From (Contractor): MacLellan & MacQueen, Inc.	Via (Engineer): David Anderson, PELS
Project: LANE 10 LOWER HANOVER CANAL BRIDGE	Contract: PRIME	
Owner's Contract No.: N/A	Contractor's Project No.:	Engineer's Project No.: N/A

Application For Payment
Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
Asphalt Renewal (1)		1,200.00
TOTALS		1,200.00
NET CHANGE BY CHANGE ORDERS		-1,200.00

1. ORIGINAL CONTRACT PRICE	\$ 181,514.81
2. Net change by Change Orders	\$ (1,200.00)
3. Current Contract Price (Line 1 ± 2)	\$ 180,314.81
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)	\$ 180,314.81
5. RETAINAGE:	
a. 5% X 180,314.81 Work Completed	\$ 9,015.74
b. X Stored Material	\$
c. Total Retainage (Line 5.a + Line 5.b)	\$ 9,015.74
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)	\$ 171,299.07
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	\$ -
8. AMOUNT DUE THIS APPLICATION	\$ 171,299.07
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)	\$ 9,015.74

Contractor's Certification
The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature
By: Tom Wright Date: 1/18/2016

Payment of: \$ 171,299.07
(Line 8 or other - attach explanation of the other amount)

is recommended by: [Signature] 1/20/2016
(Engineer) (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: Dale Wagner 1-21-16
(Owner) (Date)

Approved by: _____ N/A _____
Funding or Financing Entity (if applicable) (Date)

RECEIVED
JAN 27 2016
Per _____

Date of Issuance: 1/20/2016

Effective Date: 1/20/2016

Owner: WASHAKIE COUNTY

Contractor: McCLELLAN & MacQUEEN, INC.

Engineer: David W. Anderson, PELS, Washakie County Planner

Project: LANE 10 LOWER HANOVER CANAL BRIDGE

The Contract is modified as follows upon execution of this Change Order:

Description: Reduce amount of asphalt removal and abutment excavation; Allow use of flowable fill for abutment backfill; Use milled asphalt in lieu of crushed base for final 3" of surfacing; No change in contract times;

Attachments:

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ <u>181,514.81</u>	Original Contract Times: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: \$ <u>0.00</u>	[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: Substantial Completion: _____ Ready for Final Payment: _____ days
Contract Price prior to this Change Order: \$ <u>181,514.81</u>	Contract Times prior to this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
[Increase] [Decrease] of this Change Order: \$ <u>-1,200.00</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Contract Price incorporating this Change Order: \$ <u>180,314.81</u>	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ days or dates

RECOMMENDED:
By: [Signature]
Engineer (if required)
Title: County Planner
Date: 1/20/2016

ACCEPTED:
By: [Signature]
Owner (Authorized Signature)
Title: Commissioner
Date: 1-21-16

ACCEPTED:
By: [Signature]
Contractor (Authorized Signature)
Title: Manager
Date: 1/21/16

Approved by Funding Agency (if applicable)

By: N/A Date: _____
Title: _____

RECEIVED

JAN 27 2016

Per _____

CERTIFICATE OF SUBSTANTIAL COMPLETION

Owner: WASHAKIE COUNTY
 Contractor: McCLELLAN & MacQUEEN, INC.
 Engineer: David W. Anderson, PELS, Washakie County Planner
 Project: LANE 10 LOWER HANOVER CANAL BRIDGE

This final Certificate of Substantial Completion applies to:

- All Work The following specified portions of the Work:

1/19/2016

Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion. The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

A punch list of items to be completed or corrected is attached to this Certificate. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work shall be as provided in the Contract, except as amended as follows: *[Note: Amendments of contractual responsibilities recorded in this Certificate should be the product of mutual agreement of Owner and Contractor; see Paragraph 15.03.D of the General Conditions.]*

Amendments to Owner's responsibilities: None As follows

Amendments to Contractor's responsibilities: None As follows:

RECEIVED

JAN 27 2016

Per _____

The following documents are attached to and made a part of this Certificate:

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract.

<p>EXECUTED BY ENGINEER:</p> <p>By: <u><i>[Signature]</i></u> <small>(Authorized signature)</small></p> <p>Title: <u>County Planner</u></p> <p>Date: <u>1/20/2016</u></p>	<p>RECEIVED:</p> <p>By: <u><i>[Signature]</i></u> <small>Owner (Authorized Signature)</small></p> <p>Title: <u>Commissioner</u></p> <p>Date: <u>1-21-16</u></p>	<p>RECEIVED:</p> <p>By: <u><i>[Signature]</i></u> <small>Contractor (Authorized Signature)</small></p> <p>Title: <u>Manager</u></p> <p>Date: <u>1/21/16</u></p>
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