

01-17-2017 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Terry Wolf, Members Aaron Anderson, Fred Frandson and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Planner David Anderson.

A motion was made by Commissioner Anderson and seconded by Commissioner Frandson to approve the minutes for the January 3, 2017 meeting. Motion carried.

Planner David Anderson and Road and Bridge Superintendent Randy Chenoweth met with the board to discuss the width of the new Winchester Bridge. Approval was given to proceed with a 22 foot bridge with steel girders and a pedestrian rail for walkers. A draft of the report will be presented before final approval.

Road and Bridge Superintendent Randy Chenoweth reported that the crew continues to do snow removal as needed and maintenance work. It was decided not to pursue the snow fence at the septage site but to possibly plant trees in several areas for a natural snow fence. The board would like Randy to present a priority list for upcoming projects for 2017.

Centsible Nutrition Director Cindy Aguilar, Extension Educators Phyllis Lewis and Caitlin Young, 4-H Youth Educator Amber Armajo and Administrative Assistant Janet Benson presented to the board upcoming events that are being or going to be held throughout the county with the extension office. Discussed was REAL foods class, Westi-Ag Days, the BIGM program through 4-H. Further discussion was held on approaching middle school and high school students about serving on county boards as an advisory member. Amber and Commissioner Anderson will continue to work on this project.

Public Health Nurse Amanda Heinemeyer reviewed with the board the 2017-2020 Title X funding application. Discussion was held on having available to employees an activity tracking feature for Fitbits and similar devices through the Wyoming Health Fair website. The question will be asked to the employees before pursuing this through the Wyoming Health Fairs.

Youth Alternatives Director Sarah Garcia and Grant writer Anna Venable met with the board to review the Safe2Tell program that was held recently. Additional information can be found through the Youth Alternatives office.

Myriah McCullogh auditor with Carver, Florek and James reviewed with the board the annual audit report. Myriah reported that cross training between employees in the Treasurer's office and County Clerk's office needs to be done. At this time staff is limited on knowledge of every

function that the treasurer and the clerk currently do. The board will meet with the respective offices and further discuss. Also discussed was the lack of record keeping with the Fair board. This is a problem that has been occurring for several years.

The board met at the Homeland Security office at the fair grounds with Building Maintenance Manager Tom Schmeltzer, Homeland Security Director Jeff Schweighart, 4-H Educator Amber Armajo, and RT Communications Representative Casey Rice to discuss what type of projector or wide screen TV could be placed and where electrical outlets should be placed. Discussion was held on wireless connectivity. Also discussed was the use of the tables that are available for 4-H. The board would also like to have blinds placed on the windows in the meeting room.

A motion was made by Commissioner Anderson and seconded by Commissioner Frandson to convene into executive session beginning at 1:25 pm with Youth Alternatives Director Sarah Garcia, Grant Writer Anna Venable and candidate for the part time grant writing position Sheri Gunderson to discuss personnel. Motion carried. A motion was made by Commissioner Frandson and seconded by Commissioner Anderson to reconvene into regular session beginning at 1:50 pm. Motion carried. A motion was made by Commissioner Anderson and seconded by Commissioner Frandson to offer the position Youth Alternatives part time grant writer to Sheri Gunderson. Motion carried. Sheri accepted the position and will begin to work with Anna and Sarah immediately.

The board gave an overview of the issues with the aquatic center maintenance endowment agreement with Anna Venable.

Building Maintenance Manager Tom Schmeltzer and Ron's Sanitation owner Ron Harvey met with the board to discuss issue of a sewer back up that occurred last week. It was discovered that there are roots in the line behind Pioneer Square that the city is working on cleaning out. Discussion was held on possibly replacing our sewer line to the Robertson Ave line. There was no decision made on this issue.

A motion was made by Commissioner Anderson and seconded by Commissioner Frandson to convene into executive session beginning at 2:25 pm with Building Maintenance Manager Tom Schmeltzer. Motion carried. A motion was made by Commissioner Frandson and seconded by Commissioner Anderson to reconvene into regular session beginning at 2:30 pm. Motion carried. No decision was made.

Ron Harvey interviewed with the board regarding his appointment to the WPLI committee.

County Attorney John Worrall reported to the board that the school district will not have any discussion of the aquatic center maintenance endowment agreement at their upcoming meeting. The commissioners will invite all to attend their next meeting to discuss the concerns and issues at their Feb. 7, 2017 meeting. Further discussion was held on what information will be given to the forensic auditor. John will hand deliver the documents that have been acquired by the fair board.

A phone call was placed to Sandy Beck in regards to who can approve time sheets and invoices as needed with the absence of Director Mike Bryant. A motion was made by Commissioner Anderson and seconded by Commissioner Frandson to allow Sandy Beck to approve all timesheets and invoices until the return of Mike Bryant. Motion carried.

CONSENT AGENDA

1. Accept Worland Fire Protection District No. 1 Statement of Cash Receipts and disbursements June 30, 2016.
2. Accept Washakie County Basic Financial Statements June 30, 2016.
3. Approve bond for David Nicholas, Washakie County School District No. 1 Superintendent in the amount of \$20,000.00.
4. Authorize chairman to sign VOA draw down request in the amount of \$1,507.10.
5. Accept monthly reports from Circuit Court \$4,669.00, Clerk of Court \$556.00, Treasurer's Office Trial Balance and Cash Balance.
6. Authorize chairman to sign Public Health Family Planning Services Contract.
7. Authorize chairman to sign several RT Communications contracts regarding reduced costs for broadband internet services.
8. Authorize chairman to sign draw down request No. 6 in the amount of \$142,532.60 regarding the hospital equipment SLIB grant.
9. Approve bond for Tom Brewster, Ten Sleep Rural Fire District Secretary-Treasurer, in the amount of \$2,000.00.
10. Approve bond for Ted Propp Jr., Colter Drainage District Treasurer-Secretary, in the amount of \$3,000.00.
11. Approve bond for Joy Osbon, Worland Drainage District Bookkeeper, in the amount of \$25,000.00.
12. Authorize chairman to sign Family Planning Expense/Revenue report for December 2016.
13. All commissioners sign letter reappointing Mike Bies and Joe Winkler to the Historic Preservation Board for four year terms.

14. Authorize chairman to sign the Title X funding application.
15. All commissioners sign letter appointing the following to the Planning Commission:
Chris Schmeltzer – Expiration of June 30, 2019, Ron Harvey – Expiration of June 30, 2018, and Laura Schwarz Krenning – Expiration of June 30, 2017.
16. All commissioners sign letter to Washakie County School District No. 1 board members, City of Worland Mayor and City Council members, and Aquatic Center Board members regarding an upcoming meeting on February 7, 2017.
17. Authorize chairman to sign 941 and W-3 IRS documents for the Washakie County Fair board.

A motion was made by Commissioner Anderson and seconded by Commissioner Frandson to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Frandson and seconded by Commissioner Anderson to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch
Clerk to the Board

Terrence D. Wolf, Chairman
Washakie County Commissioners