

01-17-12 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Ron Harvey, Members Terry Wolf and Aaron Anderson, and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by County Clerk Mary Grace Strauch.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the minutes of the January 3, 2012 meeting with the amendment to the Consent Agenda item No. 13 regarding designating the Northern Wyoming Daily News as the official newspaper for 2012. Motion carried.

Road and Bridge Superintendent Tete Weston reported to the board that some work is needed to be done on the bridge on Lane 15. An area under the bridge has washed away. Tete will meet with McClellan and McQueen to get an estimate on the work that needs to be completed. Discussion was held on marking the area on Lane 12 where the culvert was replaced because of road damage to the area. Approval was given for Nowood Construction to begin working on the washout by the old highway bridge. It estimated that 1,000 to 1,500 yards of rip rap will be needed. Tete reported that the digging the new pit at the Ten Sleep Landfill has begun. Estimated cost to have the water truck repaired is \$3,500.00. Approval was given to proceed.

Building Maintenance Manager Tom Schmeltzer reported that the demo work has been completed for the shower project at the fair grounds. The new showers should be placed in the next several weeks. The ceiling work will be completed this week in the Assessor's office. Discussion was held on the possibility of needing additional lighting in the Assessor's office. Tom continues to work on the carpet bids for the library. Repairs will be made in the County Attorney's office and Planners office regarding the new air conditioning units and carpet. Discussion was held on renting of the horse stalls over the Memorial Day weekend for an event that will be held at the Jim Bower arena. Discussion was held on who would clean the stalls.

The Linden Farm simple subdivision was presented. This is a transfer of 65 acres of land with the Benson Family Trust. Approval has been given by the Planning Commission. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the Linden Farm Subdivision Plat. Motion carried.

Public Health Nurse Lori Schaal met with the board to review the December statistics. Discussion was held on a new strain of flu that is now in the Mississippi area. Lori reported that the health fair will be held in April.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to convene into executive session beginning at 10:39 am as per state statute 16-4-405 to discuss personnel. Motion carried. A motion was made by Commissioner Anderson and seconded by

Commissioner Wolf to reconvene into regular session beginning at 10:53 am. Motion carried. There was no decision made.

A webinar was held with Doug Stewert with Laserfiche Document Management Solutions regarding digital scanning of documents. Discussion was held on how the system works and the advantages to digitally scanning documents. The information was taken under advisement by the board.

Sheriff Steve Rakness met with the board and presented a plaque and letter of appreciation to Barbara McClure and Lori August with the Ladies Eagles Auxiliary for providing Christmas gifts for a family in need. Eagle's representatives available for the presentation were Barb McClure, Nettie Egbert, Pat Jameson, Scott Landley and Crystal Lindley. Sheriff Rakness introduced three new employees to the board, Mr. Pete Dach, Mr. Austin Brookwell and Mr. James Comer. Also new to the department is Miss Lindsay Pahl, who was on a transfer and Mr. Chad Carlton, who is currently training at the academy.

Sheriff Steve Rakness gave an update on calls made to the dispatch in 2010 and 2011. Total calls made in 2010 were 36,882 and total calls made in 2011 were 37,437. Steve reported that Wyolink is ready for use and the analog system will be a back up. The Forest Service will give the repeater station to the Search and Rescue. Discussion was held on ORV routes within the county and if this project was completed. Commissioner Wolf will look into this issue and report back to the board.

IT Personnel Bill Murphy, Process Power Jonathan Williams, and Treasurer Doris Kern met with the board to discuss the wiring in the Treasurer's office. Discussion was held on the issues involved rewiring an area of the office due to a splice in the wiring. It was decided that because the issue is not causing any problems that rewiring is not necessary at this time.

Commissioner Wolf left the meeting.

A motion was made by Commissioner Anderson and seconded by Commissioner Harvey to change the requirement regarding the commissioner scholarship to accept typed essays. Motion carried.

Commissioner Wolf returned to the meeting.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve Resolution No. 293 regarding the setting fees for charging for documents and copy fees for documents. Motion carried.

County Assessor Kathy Treanor met with the board regarding the purchase of 460 Postage Meter. Estimated cost is \$4,119.00. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to proceed with the purchase. Motion carried.

CONSENT AGENDA

1. Authorize chairman to sign Alsco contracts for Public Health and Washakie County Courthouse to supply rugs for one year.
2. Authorize chairman to sign draw down request in the amount of \$1,272.91 regarding the OJJDP grant.
3. Accept Treasurer's office Trial Balance and Cash Balance, Circuit Court \$9,047.00.
4. Authorize chairman to sign Homeland Security Grant for the Coroner's office in the amount of \$6,167.13.
5. Authorize chairman to sign drawdown request in the amount of \$2,340.89 regarding the Homeland Security Grant.
6. Authorize chairman to sign Certificate of Completion of Installation regarding the ARRA funds for the hospital boiler.
7. Approve bond for Ted Propp Jr., Colter Drainage District Treasurer/Secretary in the amount of \$3,000.00.
8. Authorize chairman signing Family Planning Expense/Revenue report for December 2011.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson, to accept the Consent Agenda. Motion carried.

FFA Instructor Grace Anderson, Library Director Karen Funk, Custodian Heather Shryack and Building Maintenance Manager Tom Schmeltzer met with the board to discuss an FFA project for landscaping the Library grounds. There is funding available for the project through a grant. A power point presentation was given regarding what shrubs would be removed and possible replacement plants. Discussion was held on the problem with spider mites and slugs in the area and the sprinkler system does not work that close to the building so that issue would need to be addressed. Grace will meet with Commissioner Harvey, Jim Gill and Heather to further discuss the project before approval is given.

There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)
Mary Grace Strauch
Clerk to the Board

Ron Harvey, Chairman
Washakie County Commissioners